

# Memorandum



**Date:** December 15, 2014

**To:** Gary Hartfield, Director Small Business Development Division  
Internal Services Department

**From:** Jack Osterholt, Deputy Mayor/Director  
Department of Regulatory and Economic Resources

**Subject:** Review Item: Environmental Cleanup, Compliance and Related Services for Miami-Dade County Facilities, Project No. E14-RER-01

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The Regulatory and Economic Resources Department (RER) has initiated procurement through the Internal Services Department of Professional Services Agreements (PSAs) titled, "Environmental Cleanup, Compliance and Related Services for Miami-Dade County Facilities". These new PSAs will replace the current E08-DERM-01 PSAs. Two separate contracts will be procured; one will be for one (1) SBE – A/E Set-Aside PSA and the other will result in five (5) PSAs with an "Across-the-Board" SBE – A/E measure. The Set-Aside PSA will be procured as ISD Project No. E14-RER-01.

Consistent with the aforementioned E08-DERM-01 PSAs, these PSAs will provide RER with a prequalified pool of environmental consultants, with diverse and specialized expertise, immediately available to perform a variety of environmental tasks required of County departments, as directed by the Mayor. Additionally, these PSAs are necessary to protect the health and safety of the employees and citizens of the County by responding to discoveries of levels of contaminants at County owned properties which require immediate action. The PSA language will stipulate that the EDP contract be utilized when appropriate.

Therefore, RER requests that Project No. E14-RER-01 be submitted for review by the Small Business Development Division of the Internal Services Department for determination of participation measures.

As described on the attached Analysis for SBE – A/E Goal Recommendation, one (1) qualified consultant will be retained under a non-exclusive professional services agreement with an effective term of three (3) years and a maximum compensation of \$3,000,000 with no minimum compensation guaranteed. This agreement will provide two one-year renewal options with no additional increase in the maximum compensation limit of \$3,000,000.

The proposed scope of work includes performing:

- A. Environmental assessment or rehabilitation and related tasks, including but not limited to drilling, surveying and mapping and laboratory services, at Miami-Dade County owned or operated sites in accordance with Chapter 62-780 of the Florida Administrative Code (FAC), Chapter 24 of the Miami-Dade County Code and all other applicable regulations.
- B. Services related to the modification, repair, removal, replacement, installation or abandonment of any underground or aboveground storage systems, and related tasks, necessary for the investigation, prevention or cleanup of contamination, in accordance with Chapters 62-761 and 62-762 FAC, Chapter 24 of the Miami-Dade County Code and all other applicable regulations.
- C. Services as design criteria professionals and duties related to construction management for environmentally related construction tasks related to A and B above.

- D. Other related environmental work, not identified above, necessary for investigation or prevention of potential or known contamination, for compliance with applicable regulations, for protection of the environment and the public health and for cleanup of environmental contamination.

As indicated above in the proposed scope of work, laboratory services are incidental to, and necessary for, the performance of environmental assessment and rehabilitation. However, no specific Technical Certification category exists for these services. Additionally, drilling services not related to geotechnical investigations, are most often performed by SFWMD licensed water well drillers, not required to be certified in TC category 9.01. Remedial construction activities which fall outside of the Technical Certification categories are required to be performed as well as transportation and disposal of contaminated soil and groundwater, and other miscellaneous non technical support services.

RER has evaluated this project and recommends a SBE – A/E Set-Aside measure. The combination of participation measures recommended by RER under E14-RER-01 and E14-RER-03 is equal to a 21% project measure, averaged across the contracts, greater than the measure initially approved by SBD for the E13-RER-01 contract, which was subsequently cancelled. Please see attached the Analysis for SBE – A/E Goal Recommendation, in support of the proposed SBE – A/E measure.

For questions, please contact Julie Balogh at [balogj@miamidade.gov](mailto:balogj@miamidade.gov) or Wilbur Mayorga at [mayorw@miamidade.gov](mailto:mayorw@miamidade.gov) or by phone at 305-372-6700.

Attachment

cc: Gary Hartfield, SBD  
Jose Gonzalez, PE, DERM  
Wilbur Mayorga, PE, DERM  
Julie Balogh, DERM

**ANALYSIS FOR SBE-A/E GOAL RECOMMENDATION**

**PROJECT TITLE:** Professional Services Agreements for Environmental Cleanup, Compliance and Related Services for Miami-Dade County Facilities

**PROJECT NUMBER:** E14-RER-01

**DEPARTMENT:** RER

**ESTIMATED COST OF SERVICES:** One (1) qualified consultant will be retained under non-exclusive professional services agreement with an effective term of three (3) years and maximum compensation of \$3,000,000. The agreement will provide two one-year renewal options with no additional increase in the maximum compensation limit of \$3,000,000.

**FUNDING SOURCE:** Work will be funded by the various Miami-Dade County Departments utilizing these agreements.

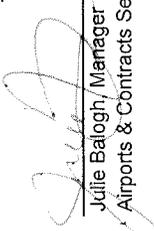
**DESCRIPTION OF PROJECT:** This agreement will allow environmental assessment or rehabilitation and related tasks at Miami-Dade County owned and/or operated sites in accordance with all applicable regulations; services related to the modification, repair, removal, replacement, installation and abandonment of any underground or aboveground storage systems, and related tasks, in accordance with all applicable regulations; services as design criteria professionals and for construction management for environmentally necessary construction tasks; environmental construction tasks as warranted; and other related environmental work, not identified above, necessary for investigation or prevention of potential or known contamination, for compliance with applicable regulations, for protection of the environment and the public health and for cleanup of environmental contamination.

**REQUIRED TECHNICAL CERTIFICATIONS:** Based on past use of similar PSAs administered by RER, the estimated technical certification breakdown is as follows:

<b>Prime Firms</b>	49%	10.05	Contamination Assessment and Monitoring	1,470,000
	3%	10.06	Remedial Action Plan Design	90,000
	3%	10.07	Remedial Action Plan Implementation/Operation/Maintenance	90,000
	1%	16	General Civil Engineering	30,000
	2%	17	Engineering Construction Management	60,000
<b>Subconsultants</b>	2%	15.01	Surveying and Mapping (Land Surveying)	60,000
	60%			<u>1,800,000</u>

**REQUIRED NON TC GOODS AND SERVICES:** In addition to services requiring technical certification, the following goods and services are required, broken down as follows:

<b>Subconsultants</b>	8%	Laboratory Analytical Services	240,000
	10%	Monitoring Well/Soil boring Installation	300,000
	11%	Contaminated Soil & Water Disposal (including construction)	330,000
	6%	Environmental Remedial Construction	180,000
	3%	Materials/Equipment/Permits & Fees	90,000
	2%	Other Miscellaneous Subcontracted Work	60,000
	40%		<u>1,200,000</u>
	100%		<u>\$3,000,000</u>

**PROJECT TOTAL**  100%  
 Julie Balogh / Manager  
 Airports & Contracts Section, RER/DERM  
 Date submitted to SBD 12/10/14