



## Small Business Development Division Project Worksheet

**Project/Contract Title:** NON-EXCLUSIVE PROFESSIONAL SERVICES AGREEMENT FOR MANAGEMENT FINANCIAL CONSULTING AND BOND ENGINEERING SERVICES (SIC 871) **Received Date:** 03/14/2014  
**Project/Contract No:** E14-SEA-01 **Funding Source:** SEAPORT REVENUES  
**Department:** SEAPORT **Resubmittal Date(s):** 01/17/2014  
**Estimated Cost of Project/Bid:** \$3,300,000.00  
**Description of Project/Bid:** To establish a Professional Services Agreement for professional services, to include but not limited to: bond engineering services, value analysis studies, management financial consulting services and any supportive tasks ancillary to the primary scopes of services.

### Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Goal	CBE	6.00%

### Reasons for Recommendation

This project meets all the criteria set forth in the I.O. # 3-32, Section V.

A Tier 2 Set-Aside was considered, however, due to the insufficient availability of CBE firms certified in both 5.01 and 14.00, (only one certified in both) as required for the prime, this set-aside was unattainable. The maximum sub-consultant goal of 6% was unattainable, for the following reasons:

- 49% of the scope of services was identified for the prime (in 5.01 & 14.00)
- 40% of the scope of services was identified as non-technical; i.e. "Management Financial Consulting Services"

3.12 Highway System-Underwater Inspection Services accounts for 4% of the scopes of services (No CBE firms are certified in this Technical Category).

Technical Category: 0312-Highway Systems-Underwater Engineering Inspection; 0501-Port & Waterway Systems-Engineering Design; 0502-Port & Waterway Systems-Architectural Design; 1100-General Structural Engineering; 1200-General Mechanical Engineering; 1300-General Electrical Engineering; 1400-Architecture; 1600-General Civil Engineering; 1905-Value Analysis/Life-Cycle Costing-Port & Waterway

### Small Business Contract Measure Recommendation

<u>Subtrade</u>	<u>Cat.</u>	<u>Estimated Value</u>	<u>% of Items to Base Bid</u>	<u>Availability</u>
GENERAL STRUCTURAL ENGINEERING	CBE	\$33,000.00	1.00%	44
GENERAL MECHANICAL ENGINEERING	CBE	\$33,000.00	1.00%	34
PORT & WATERWAY SYSTEMS-ARCHITECTURAL DESIGN	CBE	\$66,000.00	2.00%	13
GENERAL CIVIL ENGINEERING	CBE	\$33,000.00	1.00%	83
GENERAL ELECTRICAL ENGINEERING	CBE	\$33,000.00	1.00%	37
<b>Total</b>		<b>\$198,000.00</b>	<b>6.00%</b>	

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*



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REVIEW RECOMMENDATION
Tier 1 Set Aside
Tier 2 Set Aside
Set Aside Level 1 Level 2 Level 3
Trade Set Aside (MCC) Goal Bid Preference
No Measure Deferred Selection Factor
CWP
SBD Director
Date 3/21/14