



March 23, 2012

Re: Request for Price Quotation (RPQ) No. 20120028
People's Transportation Plan (PTP) Traffic Signal Intersections

Dear Sir or Madam:

The above-referenced contract is being considered for small business contract measures. If you are interested in participating as a CSBE to perform work in connection with this project and meet the requirements listed on Page 3 and 4 of this letter, please complete and return the attached Verification of Availability to bid by **Tuesday, March 27, 2012, at 2:00 P.M.** It is asked that **Pages 2 and 4 are returned completed in their entirety. Failure to complete Pages 2 and 4 will result in this Verification of Availability to Bid Letter not being considered.**

Please review the enclosed description of the project.

The letter of availability may be sent **via facsimile transmission to (305) 375-2343, (305) 375-2190, or via email at kellyd@miamidade.gov.** If you have any questions, please contact me at (305) 375-3136.

Sincerely,

A handwritten signature in cursive script that reads "Kelly Duncombe".

Kelly Duncombe
Sustainability, Planning & Economic Enhancement Department (SPEED)
Small Business Development Division

Please access the new Project Review Process at <http://www.miamidade.gov/sba/reports-pra-csbe.asp>

VERIFICATION OF AVAILABILITY TO BID

SUSTAINABILITY, PLANNING & ECONOMIC ENHANCEMENT DEPARTMENT (SPEED)
SMALL BUSINESS DEVELOPMENT DIVISION
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM
111 N.W. 1ST STREET, 19th FLOOR
MIAMI, FLORIDA 33128
PHONE: 375-3111 FAX: 375-3160

PROGRAM COORDINATOR: **Kelly Duncombe**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE: People's Transportation Plan (PTP) Traffic Signal Intersections

PROJECT NUMBER: Project No. 20120028

Estimated Contract Amount: \$679,850.75

(Scope of work and minimum requirements for this project is attached.)

NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

ADDRESS CITY ZIP CODE

Certification Expires: _____
DATE

Telephone: _____ *****Bonding Capacity:** _____

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

VERIFICATION OF AVAILABILITY TO BID

- A. Work under this contract includes furnishing of all supervision, labor, materials, tools, equipment and performing all operations required to construct the work in accordance with the contract documents.
- B. Work includes but is not limited to furnishing all supervision, labor, materials, equipment and tools to perform traffic signal installation including any ancillary work as indicated in the work order. Traffic signalization upgrades includes the installation of mast arms, traffic controller assemblies, and milling and resurfacing. Miami-Dade County furnishes mast arms, anchor bolts and traffic controller assembly. The contractor shall furnish and install grounding electrodes, conduits, pull boxes, foundations, pedestrian mounting hardware, loop assemblies, and signal cable. Additional work also includes installation of pedestrian ramps, ground mounted signs, and pavement markings, construction of sidewalk, curb and gutter, installation of truncated dome, and removing existing signs and traffic signalization devices in conflict with the proposed scope of work.
- C. If any changes are required due to conflict of design and or field conditions, the engineer will make the final determination.
- D. The contractor and all subcontractors, under this contract, are prohibited from performing any work, other than specified in the contract and/or directed by the engineer, within the limits of the project site, without prior written notification to the engineer. This includes any work for private or commercial entities.

CONTRACTOR CERTIFICATION REQUIREMENTS:

- A. Contractor Certification:
 - 1. At the time of bid and pursuant to the requirements of Section 10-3 of the Code of Miami-Dade County, Florida and these solicitation and contract documents, the bidder must hold a valid, current, and active:
 - a. Certificate of Competency from the County's Construction Trades Qualifying Board as an Electrical Contractor, or
 - b. Certification, as an Electrical Contractor provided by the State of Florida Electrical Contractors' Licensing Board, pursuant to the provisions of Section 489.511 of the Florida Statutes.
 - 2. Pursuant to Section 255.20, Florida Statutes (F.S.) and in lieu of the above, the County may consider a bid from a bidder that is a duly licensed Contractor in good standing that has been prequalified and considered eligible by the Florida Department of Transportation (FDOT) under Section 337.14, F.S. and Chapter 14-2, Florida Administrative Code, to perform the work described in the Contract Documents. Contractors seeking consideration under this Paragraph shall submit along with the Bid Documents for review and consideration, current copy(ies) of their FDOT Certificate(s) of Qualification, Certificate of Work Underway, and Status of Contract(s) on Hand. Acceptable FDOT prequalification(s) necessary to perform the Work specified in the Contract Documents include the Traffic Signal Work Class.

ADDITIONAL CONTRACTOR REQUIREMENTS FOR TRAFFIC CONTROL DEVICES

- A. In addition to the license(s) required of the Contractor, any personnel engaged in installing, modifying, repairing, removing or maintaining traffic signalization, or any other electrical/electronic traffic control device in Miami-Dade County shall:
 - 1. Perform work under the direction of a Master Electrician which has to be present at the job site or be able to respond within 2 hours of notification.
 - 2. Perform all work under the direct supervision of a Journeyman Electrician that is certified as an International Municipal Signal Association (IMSA) certified Traffic Signal Technician (TST) Level II or Level III. All work related at or pertaining to the controller must be performed by an IMSA certified TST Level II (Field).

- B. The contractor shall provide the Engineer and the PWD, Traffic Signal & Signs Division (TS&S) , 7100 NW 36 Street, Miami, FL 33166, a copy of all of the above licenses and certifications for their company and employees, including a list of their employees assigned to this project.

- C. The contractor shall submit a signed affidavit to the PWD affirming that the contractor and their employees have the proper and valid licenses and certification (County, State, Private or Other Government Agency) prior to start of the work. As need occurs, due to license(s) and certification(s) expiration and/or changes in personnel, the contractor is required to submit new documents to the PWD immediately.

- D. All employees of the contractor or their subcontractors working within the Public Right-of-Way shall have in their possession a wallet size card or a photocopy of their certification(s) or license(s) at all times. Failure to provide said document(s) shall be cause for removal of employee(s) from the work site, issuance of citation(s) and/or entire shutdown of work by the County.

List of Traffic Signal Intersection Improvement Contracts (Include Project Number & Agency Name)	Value of Project	Project Completion Date	Anticipated Awards

 NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

 PRINT NAME AND TITLE

 SIGNATURE OF COMPANY REPRESENTATIVE