



August 19, 2011

TO: Licensed Waterproofing Contractors

Re: Alexander Orr Water Treatment Plant Wash Water Tank  
RPQ No. P0069

Dear Sir or Madam:

The above-referenced contract is being considered for a CSBE level 1 Set-aside recommendation. If you are interested in participating as a CSBE to perform work in connection with this project, please complete and return the attached Verification of Availability to Bid and provide details of similar projects your company has completed as outlined in the attached project description **by Tuesday, August 23, 2011, at 1:00 pm. It is asked that Pages 3 is returned completed in its entirety.**

Please review the attached project description and requirements.

The Verification of Availability may be sent **via facsimile transmission to (305) 375-3160 or via email to kellyd@miamidade.gov.** If you have any questions, please contact me at (305) 375-3136.

Sincerely,

Kelly Duncombe  
Contract Development Specialist  
Department of Business Development  
Miami-Dade County

Please access the new Project Review Process at <http://www.miamidade.gov/sba/reports-pra-csbe.asp>

**VERIFICATION OF AVAILABILITY TO BID**

DEPARTMENT OF BUSINESS DEVELOPMENT  
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM  
111 N.W. 1ST STREET, 19<sup>th</sup> FLOOR  
MIAMI, FLORIDA 33128  
PHONE: 375-3111 **FAX: 375-3160**

PROGRAM COORDINATOR: **Kelly Duncombe**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

**CONTRACT TITLE:** Alexander Orr Water Treatment Plant Wash Water Tank

**PROJECT NUMBER:** RPQ No. P0069

**Estimated Cost:** \$60,000

**(Scope of work and minimum requirements for this project is attached.)**

\_\_\_\_\_  
NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

\_\_\_\_\_  
ADDRESS CITY ZIP CODE

Certification Expires: \_\_\_\_\_  
DATE

Telephone: \_\_\_\_\_ **\*\*\*Bonding Capacity:** \_\_\_\_\_

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
SIGNATURE OF COMPANY REPRESENTATIVE DATE

<b>Currently Awarded Projects</b>	<b>Project Completion Date</b>	<b>Anticipated Awards</b>

**VERIFICATION OF AVAILABILITY TO BID**

**SCOPE OF WORK:**

The project consists of furnishing all labor, equipment, and incidentals for the substrate preparation and protective coating application, to interior components of municipal potable water treatment tank. Coatings specified to be 100% Hybrid Epoxy coatings, NSF approved materials for potable water use.

**MINIMUM REQUIREMENTS:**

This work is considered a specialty trade and the applicable license required is a Waterproofing license. The applicator must be well trained in compliance with OSHA and ANSI safety standards and practices.

Is your company certified and trained in the handling, mixing and application of the aforementioned product? \_\_\_\_\_

Does your firm hold a waterproofing license? \_\_\_\_\_

<b>Name of Projects Completed of similar size and scope (Include Municipality)</b>	<b>Value of Project</b>	<b>Project Completion Date</b>	<b>Scope of Work</b>

\_\_\_\_\_  
NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
SIGNATURE OF COMPANY REPRESENTATIVE