



April 14, 2014

Re: Project No. **CMJPA-2013.01 – Joint Participation Agreement (JPA) between Miami Dade County and the City of Miami, Coconut Grove Sidewalk Improvements**

Dear Sir or Madam:

The above-referenced contract is being considered for small business contract measures. If you are interested in participating as a CSBE to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to Bid by **Wednesday April 16, at 4:00 PM. It is asked that all pages are returned completed in its entirety. Failure to complete will result in this Verification of Availability to Bid Letter not being considered.**

Please review the enclosed description of the project.

The letter of availability may be sent **via facsimile transmission to (305) 375-3160 or via email to coralee@miamidade.gov**. If you have any questions, please contact me at (305) 375-3115.

Sincerely,

Coralee Taylor, Contract Development Specialist 2
Internal Services Department
Small Business Development Division
111 NW 1st Street, 19 fl
Miami, FL 33128
☎ (305) 375-3115 | 📠 (305) 375-3160
coralee@miamidade.gov

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VERIFICATION OF AVAILABILITY TO BID

INTERNAL SERVICES DEPARTMENT (ISD)
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM
111 N.W. 1ST STREET, 19th FLOOR
MIAMI, FLORIDA 33128
PHONE: 375-3111 FAX: 375-3160

PROGRAM COORDINATOR: Coralee Taylor

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. **(NOTE: Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)**

CONTRACT TITLE: JPA between Miami Dade County and the City of Miami, Coconut Grove Sidewalk Improvements

PROJECT NUMBER: CMJPA-2013.01

Estimated Contract Amount: \$2,554,104.00

(Scope of work and minimum requirements for this project is attached.)

NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

ADDRESS CITY ZIP CODE

Certification Expires: _____
DATE

Telephone: _____ *****Bonding Capacity:** _____

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

VERIFICATION OF AVAILABILITY TO BID

CONTRACT TITLE: JPA between Miami Dade County and the City of Miami,
Coconut Grove Sidewalk Improvements - **BRICK SIDEWALK**

PROJECT NUMBER: CMJPA-2013.01

ESTIMATED CONTRACT AMOUNT: \$2,554,104.00

PROJECT DESCRIPTION

This project is a JPA between Miami-Dade County and the City of Miami. Both parties wish to facilitate the construction of a sidewalk improvement project in Miami-Dade County. This is a single trade project; none of the primary trade related work (**Enhanced Brick Sidewalk Construction**) can be subcontracted as per the JPA Work under this Contract shall include, but is not limited to the following: furnishing all supervision, labor, materials, equipment, tools and performing all operations necessary for the removal of existing pavers, installation of new pavers, and landscaping along:

- Main Highway from McFarlane Road to Franklin Avenue
- Grand Avenue from Mary Street to McDonald Street
- McFarlane Road from Grand Avenue to South Bayshore Drive.

Required Contractor's Certification:

At the time of Bid and pursuant to the requirements of Section 10-3 of the Code of Miami-Dade County, Florida and these Solicitation and Contract Documents, the Bidder must hold a valid, current, and active Certificate of Competency as a **General Engineering Contractor** or as a **Specialty Engineering Contractor**, commensurate to the requirements of the Project's Scope of Work, in one or more engineering crafts to include paving engineering contractor or concrete- work engineering contractor. The Specialty Contractor shall subcontract with a qualified contractor any work which is incidental to the specialty but is specified in the aforementioned Code as being the work of other than that of the Engineering Specialty for which certified.

Pursuant to Section 255.20, Florida Statutes (F.S.) and in lieu of the above, the County may consider a bid from a Bidder that is a duly licensed Contractor in good standing that has been pre-qualified and considered eligible by the **Florida Department of Transportation (FDOT)** under Section 337.14, F.S. and Chapter 14-2, Florida Administrative Code, to perform the work described in the Contract Documents. Contractors seeking consideration under this paragraph shall submit along with the Bid Documents for review and consideration, current copy (ies) of their FDOT Certificate(s) of Qualification, Certification of Work Underway, and Status of Contract(s) On Hand. Acceptable FDOT prequalification(s) necessary to perform the work specified in the Project's Scope of Work shall include the Sidewalk Work Class.

Additional Information – Permits, Licenses, Certifications, and General Regulations

Permits that are issued by the Public Works & Waste Management Department, Miami- Dade County for construction within the public right-of-way, as well as additional permits, which may be required by other municipalities or agencies, including those required for tree removal, **will be the responsibility of the Contractor.**

Contractor Qualifications Questionnaire

This questionnaire will assist SBD in identifying the qualified contractors that “comply” to perform the aforementioned scope of work. Indicate yes “Y” or no “N” on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: coralee@miamidade.gov or via fax (305) 375-3160 attention Mrs. Coralee Taylor.

_____ Proposer (PRIME) has experience completing projects with similar size and scope as this project; and meets the requirements as indicated in the project description & contractor requirements and can perform as required.

_____ Proposer (PRIME) DOES NOT have experience completing projects with similar size and scope as this project; and DOES NOT meet the requirements as indicated in the project description & contractor requirements.

Similar contracts (Name of Project and Owner)	Project Completion Date	Contract Amount	Project Contact Person & Telephone for Verification

I certify that to the best of my knowledge all the information provided is verifiable and correct.

COMPANY NAME: _____

NAME OF REPRESENTATIVE: _____

TITLE: _____ SIGNATURE: _____

TELEPHONE NUMBER: _____ E-Mail Address: _____