

Memorandum



Date: December 12, 2014

To: Gary Hartfield, Division Director
Internal Services Department

From:  Corey Jones, Division Director
Community Action and Human Services Department

Subject: Review Committee - Notification only for Federally Funded Projects, Emergency Housing North

Miami Dade Community Action Agency and Human Services Department is requesting that the following federally funded activity (Emergency Housing North Rehabilitation Project) be submitted to the review committee (RC) for information purposes only.

Project RPQ. # PR-081214-1 Emergency Housing North Rehabilitation project.

Your assistance with expediting this request will be greatly appreciated. Thanking you in advance for your assistance with this request.

If additional information is requested, please do not hesitate to contact me at (786) 469 4655, or via email at jcorey@miamidade.gov.

DEPARTMENT INPUT
CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Check applicable Ordinance(s): 90-143 Responsible Wage and Benefits 03-237 (formerly 03-1) Community Workforce Program

PROJECT INFORMATION See attachment
Contract/Project/*Work Order No.: PR-081214-1

*Reference corresponding project number when submitting a work order

Contract/Project Title: Emergency Housing North Rehab MCC 7360 Plan - CICC 7360-0/08
RPQ No: PR-081214-1

Description/Scope of Work: Project consist of the rehabilitation of a emergency housing facility. The work to be done consist of electrical work to bring property up to date, Replacement of HVAC system in office and 11 units, replacement of exterior lights and parking lot lights and Parking lot sealing and striping. (See attached Scope of Work)

Estimated Cost: \$ 215,000.00 **Funding Source:** CDBG

Location of Project (street address or beginning and ending points) i.e
2301 NW 54th Street, Miami, FL. 33142. Street starts at 23rd Ave. and ends at 24th Ave, Starts on 54th street and ends on 54th terr.

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP) See attachment

Engineer/Department or Agency's estimated required workforce for Project Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job

Comments: _____

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE) See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

RECOMMENDATION

Set-Aside: Level 1 Level 2 Level 3 Trade Set-Aside Sub-Contractor Goal Workforce Goal No Measure

Basis for Recommendation: _____

Date submitted to DBD: 12/12/2014
Contact Person: Pedro Rosa
Telephone No.: 786 469 4739 or 786 514 2105

GENERAL CONDITIONS

The Contractor shall perform the services with the standard of skill care and diligence which a competent and suitably qualified person performing such services could reasonably be expected to exercise and in accordance with the Work Write-Up; work must be performed in a professional, "Workman like Manner", all work is for a commercial facility therefore all work must meet Building Department requirement for commercial properties.

Contractor must provide, warranties and all permits as required for all trades involved, also must maintain necessary insurances and licenses. The contractor shall be required to coordinate all work, verify all site conditions and make submittals as required for approval to Miami Dade County CAHSD Project Manager. Also the contractor is responsible for all work done by any sub-contractor and shall require that all sub-contractor pull all necessary permits according to their triads. Clean up on a daily basis.

Provide labor, materials and equipment to haul away all debris created by the work being done at the property as indicated below.

Patch and match the areas disturbed as a result of this work, all areas disturbed as a result of work must be restored to original conditions.

Contraction work must begin within fifteen (15) days from contract execution and shall be carried on at a rate that insures its full completion on or before the date of completion as stipulated in the Notice to Proceed.

The contractor understands that the completion of the work within the contract period is of the essence to the contractor, and accepts that the contract period for this work is forty five (45) calendar days.

The contractor and Miami-Dade CAHSD hereby agree that prior to completion; liquidated damages at the rate of \$200.00 dollars per calendar day will be deducted from the contract price for time overrun projects.

Contractor must verify measurements, sizes and quantity. All measurements, sizes and quantities in this work write up are approximate. The contractor is responsible for verifying exact measurements, sizes prior to submitting a quote. Contractor shall forward to the Project Manager (Pedro Rosa) discrepancies which would require a change to the specifications prior to submitting their bid.

1.HVAC System: Provide labor, materials and equipment to replace existing HVAC system:

- Replace and relocate existing split HVAC system air handlers to the interior of the units.
- Replace and relocate existing split HVAC system condensing units to the south side of the building,
- Provide labor and materials to pour new concrete slabs. Concrete slabs must be wide enough to fit security cage.
- Relocate ductwork in attic to accommodate the location of the new air handler,
- Relocate Power supply to the new location, for air handlers and condensing units.
- Provide and install security cages for new a/c compressors. (see Attachment provided at time off pre bid)
- Provide new drain lines, stands, electrical connections, and any other materials to make equipment functional.
- Provide new Freon liens.
- Contractor is responsible for any modifications to the existing closets, including louver doors,
- Provide and install outside duct with motorized dampers. (provide electrical connection as required)
- Provide and install new digital thermostats.
- Provide and install condensate drain pumps with new drain lines. (provide electrical connection as required)
- Provide metal full louver doors install in A/C closet.

Note:

- The above mentioned materials and work must be performed for the twelve HVAC units mentioned bellow.
- Eleven 1.5 ton units to be installed in apartments.
- One 3 ton unit to be installed in office area.
- This is a commercial property, all material used in the installation of these units must be of commercial grade.
- Contactor is responsible for obtaining all documents required to pull all necessary permits, and finalize all permits.

- Contractor is responsible for any additional materials or work to make units functional and comply with the Florida Building Code and all federal regulations.
- Contractor is responsible for removing and disposing old A/C compressors and air handlers, also for sealing any penetrations done to the roof or any other part of the building as a result of this work.
- Contractor is responsible for relocating duct work.
- Contractor is responsible for electrical work including but not limited to wiring, disconnects for air handler and compressor, electrical for drain pump and motorized dampers.
- Contractor is responsible to patch and match the areas disturbed as a result of this work; all areas disturbed as a result of work must be restored to original conditions.

2. Electrical Work: Provide labor, materials and equipment to repair all electrical work mentioned on the attached 40 certification engineering report.

Notes:

- Contractor is responsible for labor and materials to comply with the Florida Building Code and all federal regulations.
- Contactor is responsible for obtaining all documents required to pull all necessary permits, and finalize all permits.

3.Exterior Lighting: Provide labor, materials and equipment to replace all exterior light fixtures and add two Wall led wall fixtures on the east side of building, total thirteen led wall light fixtures and 9 ceiling light fixtures. All exterior lights must operate on a photometric cell.

Notes:

- Contractor is responsible for any additional electrical work or modification to structure required to complete the installation of these light fixtures.
- This is a commercial property, all material used in the installation of these units must be of commercial grade.
- Contactor is responsible for obtaining all documents required to pull all necessary permits, and finalize all permits.
- Contractor is responsible to patch and match the areas disturbed as a result of this work; all areas disturbed as a result of work must be restored to original conditions.

4. Water Heater: Provide labor, materials and equipment to replace 4 water heaters, located in exterior closets on north side of building.

Notes:

- Contractor is responsible for any additional electrical work or modification to structure required to complete the installation of these water heaters.
- This is a commercial property, all material used in the installation of these units must be of commercial grade.
- Contactor is responsible for obtaining all documents required to pull all necessary permits, and finalize all permits.
- Size of unit, same as existing.
- Contractor is responsible to patch and match the areas disturbed as a result of this work; all areas disturbed as a result of work must be restored to original conditions.

5. Parking Lot Lighting: Provide labor, materials and equipment to install LED lighting system In the parking lot located on the north east corner of the facility. Contractor will be responsible for designing a lighting system that produces no less than 2 foot candle in the darkest corner of the parking lot. Light fixtures must be led, light pools must be a minimum of 15 feet high and installed to meet building code and manufactures specifications, include hard ware and materials for the installation of these light fixtures.

Contractor is responsible for electrical connection from source to light fixture according to building code and manufactures specifications. Lights must turn on and off with a photoelectric sensor.

Notes:

- Contractor is responsible for any modification required to the main structure, parking area, electrical systems or any other areas in the facility.
- This is a commercial property, all material used in the installation of these units must be of commercial grade.

- Contactor is responsible for obtaining all documents required to pull all necessary permits, and finalize all permits.
- Lighting system must meet 40 certification requirements as indicated in the electrical engineers report provided. (Report will be provided at pre bid meeting).
- Specifications for light fixtures will be provided at pre bid meeting.

6. Parking Sealing and Striping: Provide labor, materials and equipment to seal coat, strip, and provide required traffic signs, handicap spaces and access ramps on side walk, in parking lot on northeast side of the facility.

- Contractor is responsible for providing and installing traffic signs required and signs for disabled parking.
- Provide Thermoplastic paint at entrance and exit of parking.
- Contractor is responsible to repair holes and damaged areas in parking lot prior to providing asphalt sealing.
- Contactor is responsible for obtaining all documents required to pull all necessary permits, and finalize all permits.
- Work must meet public work and building department requirements.

1. Parking Sealing and Striping: \$ _____

Schedule of Values

1. HVAC System: \$ _____

2. Electrical Work: \$ _____

3. Exterior Lighting: \$ _____

4. Water Heater: \$ _____

5. Parking Lot Lighting: \$ _____

6. Parking Sealing and Striping: \$ _____

Total Cost: \$ _____