



May 28, 2014

Re: Project No. **W130077 – ISD/FUMD/Central Support Facility – Multiple Chiller Replacement**

Dear Sir or Madam:

The above-referenced contract is being considered for small business contract measures. If you are interested in participating as a CSBE to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to Bid by **Tuesday June 3, 2014, at 4:00 P.M.** It is asked that all pages are returned completed in its entirety. Failure to complete will result in this Verification of Availability to Bid Letter not being considered.

Please review the enclosed description of the project.

The letter of availability may be sent **via facsimile transmission to (305) 375-3160 or via email to coralee@miamidade.gov.** If you have any questions, please contact me at (305) 375-3115.

Sincerely,

Coralee Taylor

Internal Services Department
Small Business Development Division
111 NW 1st Street, 19 fl
Miami, FL 33128
☎ (305) 375-3115 | 📠 (305) 375-3160
coralee@miamidade.gov

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Please access the new Project Review Process at **<http://www.miamidade.gov/internalservices/small-business.asp>**

VERIFICATION OF AVAILABILITY TO BID

INTERNAL SERVICES DEPARTMENT (ISD)
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM
111 N.W. 1ST STREET, 19th FLOOR
MIAMI, FLORIDA 33128
PHONE: 375-3111 FAX: 375-3160

PROGRAM COORDINATOR: Coralee Taylor

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE: ISD/FUMD/Central Support Facility – Multiple Chiller Replacement

PROJECT NUMBER: W130077

Estimated Contract Amount: \$1,780,900.00

(Scope of work and minimum requirements for this project is attached.)

NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

ADDRESS CITY ZIP CODE

Certification Expires: _____
DATE

Telephone: _____ *****Bonding Capacity:** _____

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

VERIFICATION OF AVAILABILITY TO BID

CONTRACT TITLE: ISD/FUMD/Central Support Facility – Multiple Chiller Replacement

PROJECT NUMBER: W130077

ESTIMATED CONTRACT AMOUNT: \$1,780,900.00

PROJECT DESCRIPTION

The existing Central Support Facility Chiller Plant (CSF) consists of six (6) centrifugal water-cooled chillers (CH-1 through CH-6), six (6) horizontal split-case chilled water pumps (CHWP-1 through CHWP-6), six (6) horizontal split-case condenser water pumps (CWP-1 through CWP-6), and six (6) ceramic cooling towers. The CSF serves County-owned buildings through an underground chilled water pipe network known as the "central support loop" and is also tied into the "north loop" chilled water piping network served by the North Loop Chilled Water Plant via isolation valves.

The scope of work consists of, but is not limited to, **replacing two (2) existing 1,500-ton water-cooled chillers (CH-2 and CH-4) with new, equally sized units with remote reduced medium-voltage starters.** The work will also include all required site preparation activities, decommissioning and removal of the existing chillers, furnishing and installation new equipment, including testing and commissioning of the new equipment.

Additional Conditions

In addition to meeting the licensing requirements, the Contractor shall have documented prior experience, which must show that the prospective **contractor has previously installed chiller units with a rated capacity of 1,000 tons or greater over the past five (5) years, and in a site condition similar to one to be faced at the referenced location.** The Contractor shall provide the location of the previous project, the name and phone number of the individual/firm verifying the reference, and the manufacturer's name, model number, and tonnage of the chiller/s installed by the bidder in order to meet the minimum experience required. The trades that will impact this project are Mechanical Contractor (prime) and Electrical Contractor (sub-trade).

Licensing Requirement:

Mechanical Contractor as Primary (Electrical sub-trade)

Contractor Qualifications Questionnaire

This questionnaire will assist SBD in identifying the qualified contractors that “comply” to perform the aforementioned scope of work. Indicate yes “Y” or no “N” on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: coralee@miamidade.gov or via fax (305) 375-3160 attention Mrs. Coralee Taylor.

Proposer **Meet** the licensing requirement: **Mechanical Contractor** as Primary (Electrical subtrade); and meet the experience requirement: **installed chiller units with a rated capacity of 1,000 tons or greater over the past five (5) years, and in a similar site condition.**

Proposer **DOES NOT Meet** the licensing requirement and experience as indicated above.

Similar contracts completed with similar size (1,000 tons or greater) and scope: (Name of Project and Owner)	Project Completion Date	Contract Amount	Project Contact Person & Telephone for Verification

I certify that to the best of my knowledge all the information provided is verifiable and correct.

COMPANY NAME: _____

NAME OF REPRESENTATIVE: _____

TITLE: _____ SIGNATURE: _____

TELEPHONE NUMBER: _____ E-Mail Address: _____