





**INVITATION TO QUOTE  
MIAMI-DADE COUNTY**  
Department of Procurement Management  
111 NW 1ST Street, 13<sup>th</sup> Floor  
Miami, Florida 33128

**THIS IS NOT  
AN ORDER**

QUOTATION NO.: RQAV110045      DUE DATE: September 00, 2011      TIME: 2:00 PM, TUESDAY  
CONTACT PERSON: Erick Martinez      E-MAIL: [emtnez@miamidade.gov](mailto:emtnez@miamidade.gov)      PHONE: 305-375-1075  
FAX: 305-375-5688

SEALED QUOTE REQUIRED:  YES  NO See Terms & Conditions and Instructions to Bidders Attached

- NOTES:** 1. All prices shall be F.O.B. Destination delivery point inside delivery including all costs and freight unless otherwise specified.  
2. Failure to complete and sign this form renders your bid/quotation non-responsive and ineligible for award.

The purpose of this Invitation to Quote (ITQ) is to purchase a Roland Versacamm VS540 and a Roland EGX-600 Engraver. Note: The County will accept an equivalent substitute for the Roland EGX-600 Engraver.

The equipment shall meet the following specifications:

| ROLAND VERSACAMM VS540          |   |
|---------------------------------|---|
| Inkjet Technology:              | Piezoelectric ink-jet   |
| Media Width:                    | 210 to 1,371 mm (8.3 to 54 in.)   |
| Max. Media Print/Cutting Width: | Maximum 1,346 mm (53 in.)   |
| Inks:                           | Roland ECO-SOL MAX INK, 220 cc or 440 cc, Eight colours (cyan, magenta, yellow, black, light cyan, light magenta, metallic silver and white), six colours (cyan, magenta, yellow, black, light cyan, and light magenta), or four colours (cyan, magenta, yellow, and black) |
| Resolution:                     | Maximum 1,440 dpi   |
| Environmental Conditions:       | Power On - Temperature: 15 to 32°C (59 to 90°F) [20°C (68°F) or more recommended], Humidity: 35 to 80%RH (no condensing)<br>Power Off - Temperature: 5 to 40°C (41 to 104°F), Humidity: 20 to 80%RH (no condensing)   |
| Cutting:                        | Speed - 10 to 300 mm/s<br>Blade Force - 30 to 300 gf  |
| Printing/Cutting Widths:        | Maximum 1,600 mm (63 in.)   |
| Warranty:                       | 2 years   |
| Bundled Software:               | Versaworks RIP(must register with Roland)   |



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| ROLAND EGX-600 ENGRAVER        |  |
|--------------------------------|--|
| Max. cutting area:             | 24" (X) x 16" (Y) x 1.57" (Z)<br>( 610 mm (X) x 407 mm (Y) x 42.5 mm (Z)   |
| Acceptable material thickness: | 1.575" (40 mm)   |
| XYZ motor:                     | AC servo motor (DAC-FFP)   |
| Feed rate:                     | XY-axis : 0.5 mm/sec. , 1~100 mm/sec. Z-axis : 0.5 mm/sec., 1~50 mm/sec.   |
| Acceleration:                  | 0.1 G , 0.05 G   |
| Software Resolution:           | .00039"/step (0.01 mm/step)  |
| Mechanical Resolution:         | XY-axis : .0001"/step (0.003 mm/step) Z-axis : .00009"/step (0.0025 mm/step)   |
| Spindle motor:                 | DC brushless motor Max. 72 W   |
| Revolution Speed:              | 8,000 - 30,000 rpm   |
| Tool chuck:                    | Cutter holder or Collet system   |
| Positioning accuracy:          | ± 0.1 % of distance traveled, or ± .0039" (0.1 mm), whichever is greater (Under no-load conditions)  |
| Repeat accuracy:               | .0020" (0.05 mm)   |
| Display:                       | Liquid crystal display unit (with back light)  |
| Control Keys:                  | Menu, Enter / Pause, Spindle, Xyz Origin Set, Xyz Cursor, Fast Feed, Copy, Dial  |
| Interface:                     | Parallel (in compliance with the specification of Centronics) Serial (under RS-232C standard) , External connector 1 , External connector 2  |
| Buffer size:                   | 2 MB   |
| Power Supply:                  | 100 , 117 , 230 , 240 V ± 10%  |
| Power Consumption:             | 350 VA   |
| Dimensions:                    | 39" (W) x 32" (D) x 20.5" (H) (995 mm (W) x 820 mm (D) x 521 mm (H))   |
| Weight:                        | 141 lb (64 kg)   |
| Operation Environment:         | Temp: 41° - 104° F (5° - 40° C) Humidity: 35 to 80% (no condensation)  |
| Included Accessories:          | Control panel, Control panel cable, Power code , Nose unit, Solid collet (φ4.36 mm), Clamp, Spanner (17 mm , 10 mm), Hexagonal screw driver, Hexagonal wrench, Roland Software Package CD-ROM, User's manual |
| Warranty:                      | 2 years  |

Bidders are to complete this form in its entirety and return it to the contact person listed above on or before 2:00PM, Tuesday, September 00, 2011.

**A. PRICE**

| ITEM #              | DESCRIPTION                           | QTY | Price    |
|---------------------|---------------------------------------|-----|----------|
| 1                   | Roland Versacamm VS540                | 1   | \$ _____ |
| 2                   | Roland EGX-600 Engraver or Equivalent | 1   | \$ _____ |
| <b>Total Price:</b> |                                       |     | \$ _____ |

**Payment Terms:** In accordance with Florida Statutes, Section 218.74 and Section 2-8.1.4 of the Miami-Dade County Code payment shall be 45 days from receipt of a proper invoice (30 days to small firms)

Delivery is required in 15 calendar days after receipt of an order.

**Method of Award:** LOWEST, RESPONSIVE, RESPONSIBLE BIDDER IN THE AGGREGATE

**LOCAL PREFERENCE CERTIFICATION:** The responding vendor hereby attests, by checking one of the following blocks, that it is , or is not , a local business. For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of paragraph 19 of the Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base. **Failure to complete this certification at this time (by checking the appropriate box above) shall render the vendor ineligible for Local Preference.**

Addenda Received:  Yes  No      If yes, please indicate the number of addenda received: \_\_\_\_\_

It is hereby certified and affirmed that the bidder shall accept any awards made as a result of this quotation. Bidder further agrees that prices quoted will remain fixed for a period of forty-five (45) days from date quotation is due. If awarded a purchases order or contract as a result of this solicitation, bidder further agrees that prices quoted shall remain fixed and firm for the term of the contract.

Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Print/Type Name: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

Firm Name: \_\_\_\_\_ F.E.I. ID No.: \_\_\_\_/\_\_\_\_-\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT, WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.

**MICRO BUSINESS CONTRACT MEASURES FOR SOLICITATIONS (Bid Preference)**



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A 10% bid preference for Micro Business Enterprises (Micro/SBE) applies to this solicitation if the resultant contract is \$50,000 or less. Micro/SBE or SBE Business Enterprise must be certified by Small Business Affairs for the type of goods and/or services the Enterprise provides in accordance with the applicable Commodity Code(s) for this solicitation. For certification information, contact Department of Small Business Development (SBD) at (305) 375-CERT or access <http://www.miamidade.gov/sba/home.asp>.

The Micro SBE Business Enterprise must be certified by bid submission deadline, at contract award and for the duration of the contract to remain eligible for the preference.

Is your firm a Miami-Dade County Certified Micro Business Enterprise?    Yes\_\_\_\_\_    No\_\_\_\_\_

If yes, please provide your Certification Number: \_\_\_\_\_

Do you accept purchasing/credit cards for these purchases? \_\_\_\_\_



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## INSTRUCTIONS TO BIDDERS

1. Where a sealed quote is indicated, bidder must submit the sealed quote by the specified time and date indicated on the front of this form to the Department of Procurement Management, to the attention of the Bids and Contracts Section, at the address indicated on this form. **The envelope must state that it is a sealed quote and include the quote number and opening date. No telephone, email, or fax quotes will be accepted.**
2. Where a sealed quote is not required, the bidder may submit its written quotation by fax, mail, etc. to the Specialist identified on the front of this document, unless otherwise specified.
3. **Quotes received after the time and date specified, and after any other quotes have been opened shall not be accepted.**

Requests for additional information or clarification must be made in writing to the person identified on the front of this form. The County will issue additional information by written addenda prior to the scheduled opening date. It is the bidder's responsibility to assure receipt of all addenda.

### To Receive A Copy Of Bid Tabulation

To receive a copy of the tabulation of bids, the Bidder must make a request in writing with a copy to the clerk of the board at the e-mail address listed for the contact person.

### Legal Requirements

Bidders are advised that this contract is subject to all legal requirements contained in the County's Administrative Order 3-38 and all other applicable County Ordinances and/or State and Federal Statutes. Where conflicts exist between this bid solicitation and these legal requirements, the higher authority shall prevail.

The award of this bid solicitation is subject to County Ordinance No. 01-21 which, except where Federal or State law mandates to the contrary, allow preference to be given to a local business. For the purposes of the applicability of this Ordinance, "local business" means the bidder, as of the date of the bid opening, has a valid occupational license issued by Miami-Dade County to do business in Miami-Dade County, that authorizes the bidder to provide the goods, services or construction to be purchased, and has a physical business address located within the limits of Miami-Dade County from which the vendor operates or performs business. A Post Office Box cannot be used to establish a physical address

When a responsive, responsible non-local business submits the lowest price bid, and the bid submittal by one or more responsive, responsible local businesses is within 10% of the price submitted by the non-local business, then the non-local business and each of the aforementioned local businesses shall have the opportunity to submit a best and final bid equal to or lower than the amount of the low bid previously submitted by the non-local business. The best and final bid will be requested by the County within five working days of the bid opening. In the case of a tie in the best and final bid between a local business and a non-local business, contract award shall be made to the local business.

## TERMS AND CONDITIONS

1. Miami-Dade County is tax exempt and no taxes shall be included unless otherwise specified, by the County, on the quote form.
2. The County may reject any or all quotations, or any portion of the quotation, as it deems, in the best interest of the County.
3. In case of default by a successful bidder, Miami-Dade County may procure the goods or services from other sources and charge the bidder, any excess cost or damages occasioned thereby, and debar the bidder from further County contracts in accordance with the Miami-Dade County Code.
4. It is agreed that items or services quoted shall comply with all Federal, State, and local laws relative thereto, and that the bidder shall defend actions or claims brought, and save harmless the County from loss, cost or damage by reason of actual or alleged infringements of patents, copyrights, etc.



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5. Bidder shall insert unit price and extension, as required, opposite each item. Where the unit price and the extension price are at variance, the unit price shall prevail.
6. Where equal (substitute) is quoted, items must be equal to or exceed the specifications of the goods specified. The County shall be the sole judge of equality and the decision rendered shall be final. Where the bidder quotes an equal product, the bidder must include the manufacturer, model, description, and any other information necessary for the County to make an evaluation. The County, at its sole discretion, may request additional information during the evaluation period.
7. This quote form, any addenda, and/or properly executed modifications, the purchase order (if issued), and a change order (if applicable), constitute the entire contract.
8. All material specified herein shall be fully guaranteed by the bidder against factory defects. The bidder at no cost to the County will correct any defects, which may occur as the result of faulty material or workmanship, within the period of the manufacturer's standard warranty. The County does not waive the implied warranties granted under the Uniform Commercial Code.
9. All goods and materials shall be new and unused, unless otherwise specified by the County as part of this Invitation to Quote.
10. Unless otherwise specified by the bidder, a 2% discount will be deducted from payment if made no later than the 20th day after receipt of the goods/services, whichever is later. Prompt payment discounts will not be used in calculating the low bidder.
11. The County may, at its sole discretion, extend the delivery date where the County determines that it is in the best interest of the County.
12. Rejected goods remain the property of the bidder and all risk of loss remains with the bidder. Bidder must remove all rejected goods from County property within the time frame established by the County.
13. Method of award is to the lowest, responsive, responsible bidder in the aggregate.
14. The Department of Procurement Management (DPM) Director, or designee, shall issue an award under this solicitation. The successful bidder shall honor no request for performance until the DPM Director, or designee, has made an award.
15. Any bidder may protest any recommendation for contract award in accordance with the applicable provisions of the Dade County Code.
16. Costs of mandatory random audit by the Inspector General are incorporated into this contract as 1/4 of 1% of the contract price (contract value exceeding \$5K).

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**SPECIAL TERMS AND CONDITIONS**

**1 TERM OF CONTRACT: UPON COMPLETION**

This contract shall commence upon the date of the purchase order and shall remain in effect until such time as the commodities, equipment and/or services acquired in conjunction with this Invitation to Quote, have been completed and accepted by the County's authorized representative and upon completion of the expressed and/or implied warranty periods.

**2 CERTIFICATIONS**

Bidders are required to be authorized resellers, or authorized distributors of Roland products. Bidders are to provide on letterhead authorization from the Original Equipment Manufacturer stating their ability to sell and provide extended warranty for the equipment proposed. The Bidder's status is subject to further verification by the County with Roland directly.

**3 EQUIPMENT SHALL BE MOST RECENT MODEL AVAILABLE**



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The equipment being offered by the vendor shall be the most recent model available. Any optional components which are required in accordance with the contract specifications shall be considered standard equipment for purposes of this solicitation. Demonstrator models will not be accepted. Omission of any essential detail from these specifications does not relieve the vendor from furnishing a complete unit. The unit shall conform to all applicable OSHA, State, and Federal safety requirements.

**4 EQUIPMENT SHALL BE NEW AND WARRANTED AGAINST DEFECTS**

The vendor hereby acknowledges and agrees that all equipment supplied by the vendor in conjunction with this solicitation and resultant contract shall be new, warranted for their merchantability, and fit for a particular purpose. In the event any of the equipment supplied to the County by the vendor are found to be defective or do not conform to specifications: (1) the equipment may be returned to the vendor at the vendor's expense and the contract cancelled or (2) the County may require the vendor to replace the equipment at the vendor's expense.

**5 NON-EXCLUSIVE CONTRACT**

Although the purpose of this solicitation is to secure a contract that can satisfy the total needs of the County or of a specific County agency, it is hereby agreed and understood that this solicitation and resultant contract does not provide an exclusive right to awardees hereunder to receive all orders that may be generated by the County in conjunction with this solicitation and resultant contract.

In addition, any and all commodities, equipment, and services required by the County in conjunction with construction projects are solicited under a distinctly different solicitation process and shall not be purchased under the terms, conditions and awards rendered under this solicitation, unless such purchases are determined to be in the best interest of the County.

**6 REBATES AND SPECIAL PROMOTIONS**

All rebates and special promotions offered by a manufacturer during the term of the contract shall be passed on by the vendor(s) to the County. It shall be the responsibility of the vendor to notify the County of such rebates and/or special promotions during the contract period.

Special promotions shall be offered by the vendor(s) to the County provided that the new price charged for the item(s) is lower than would otherwise be available through the contract. It is understood that these special promotions may be of a limited duration. At the end of such promotion, the standard contract price shall prevail.





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