

INVITATION TO QUOTE

**Miami-Dade County
Department of Procurement Management
111 NW 1st Street, 13th Floor
Miami, Florida 33128-1983**



**THIS IS NOT
AN ORDER**

INVITATION TO QUOTE: **DUE DATE:** Friday, _____ 2011 **TIME:** 5:00 PM
CONTACT PERSON: Lina Bonilla **PHONE:** 305-375-2173 **FAX:** 305-375-4726
E-MAIL: lbonill@miamidadegov

Failure to complete and sign this form renders your bid/quotation non-responsive and ineligible for award

Vendor(s) should visit the site to review the scope of work and become familiar with any conditions that may affect the work to be performed or the equipment, materials and labor that will be required. No additional allowances will be made because of lack of knowledge of these conditions.

1. PURPOSE

The purpose of this Invitation to Quote is to establish a contract for the purchase of Landscaping and Lawn Maintenance for Miami-Dade County.

Part A: Vendor shall furnish all supervision, labor material, equipment and transportation to provide landscaping and lawn maintenance to include fertilization of lawn and ground cover/shrub beds.

Part B: Vendor shall prune shrubs as require due to storm damage, disease, overgrowth or low temperatures.

Part C: Vendor will use disease control products to stop or slow progression of plant disease.

Part D: Vendor will provide control of turf damaging insects using Federal and State registered insect control products to prevent or mitigate turf damage

Item	No of Cycles / Hours	Address/Description	Unit Price Per Cycle / Per Hour	Extended Price (Unit price x Estimated Cycles / Hour)
		South Miami-Dade Cultural Arts Center 10950 SW 211th Street Cutler Bay, Florida 33189		
		Part A:		
1.	58	Grounds Maintenance per section 11	\$	\$
2.	6	Fertilization of Lawn per section 11 H 1	\$	\$
3.	4	Fertilization of Ground Cover / Shrub Beds per section 11H 2	\$	\$
		Total for Items 1 through 3		\$
		Part B:		
1.	40 hrs	Additional Pruning per section 12A	\$	\$
		Part C:		
1.	24	Preventative Disease Control Maintenance for Lawns per section 13A	\$	\$
		Part D:		
1.	24	Preventative Treatment for Fire Ant infestation Maintenance for Lawns per section 14A	\$	\$

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2. **METHOD OF AWARD**

- A. Award of this contract will be made up to the three (3) lowest priced responsive, responsible vendors who submit an offer on all items **Parts A, B, C and D** and whose offer represents the lowest price based on the cost of **Part A** added to the cost of **Part B, Part C or Part D**. To be considered for award, the vendor shall offer prices for all **Parts A through D**. If a vendor fails to submit an offer for all parts, its offer may be rejected. The County will consider three alternatives as follows:

The selection of which of the four (4) awards will be used is the sole prerogative of the County. This selection will be based on which of the four awards results in the best value to the County. Furthermore, the County reserves the right to award on an individual item basis, any combination of items, total low Bid or in whichever manner is deemed in the best interest of the County.

In order to be awarded under these alternatives vendors must bid on all items. If vendors fail to submit pricing on all items its overall offer will be rejected.

While the method of award prescribes the method for determining the lowest responsive, responsible vendor, the County will award this contract to the designated lowest vendor as the primary vendor and will award this contract to the designated second lowest vendor as the secondary vendor respectively. If the County exercises this right, the primary vendor shall have the responsibility to initially perform the service or deliver the goods identified in this contract. If the primary vendor fails to perform it may be terminated for default and the County shall have the option to seek the identified goods or services from the secondary vendor. During the term of the contract, the County may also make award to the third lowest vendor as tertiary if the primary and secondary vendors do not perform.

- B. Where the unit price and the extension price are at variance, the unit price shall prevail.

3. **TERM OF CONTRACT: TWO YEARS**

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Department of Procurement Management (DPM), unless otherwise stipulated in the Notice of Award Letter which is distributed by DPM, and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the one (1) year period.

4. **PRICES SHALL BE FIXED WITH ADJUSTMENTS ALLOWED**

If the vendor is awarded a contract under this solicitation, the prices proposed by the vendor shall remain fixed for the term of the contract. The only exception in this regard is that this fixed price shall be adjusted upward or downward based on the following price index list: Consumer Price Index, All Urban Consumers in the Miami-Ft. Lauderdale area, for All Items. It should be noted that requests for price adjustments may affect the primary vendor's designation status dependent upon vendor responses to notice of the index change

It shall be further understood that the County reserves the right to reject any price adjustments submitted by the vendor and / or to terminate the contract with the vendor based on such price adjustments.

5. **CHANGES**

A. **Additional Sites and / or Groups**

Although this Invitation to Quote and resultant contract identifies specific groups, it is hereby agreed and understood that the County may at its option add new sites and /or new groups to the contract. Should the County determine that additional groups need to be added to the contract the Department of Procurement Management will obtain price quotes from all awarded vendor(s). The County reserves the right to award these sites / groups to the lowest responsive responsible vendor, another contract vendor based on the lowest price quoted, or to acquire the items through a separate solicitation.

B. **Enhancement**

Additional plants may be added to a site(s). Should a site be enhanced, the County will obtain price quotes for the additional maintenance from the awarded vendor for that site. If the prices are not comparable, the County shall have the right of quoting the site including additional enhancements from all vendors awarded under this solicitation. The services may also be acquired

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through a separate solicitation. Award will be made to the three lowest responsive responsible vendor(s).

C. Deletion

Sites or groups may be deleted when such services are no longer required during the contract period; upon written notice to the vendor.

Any changes to the contract will be established by formal modification of the award sheet.

6. TERMINATION

A. Convenience

The County, at its sole discretion, reserves the right to terminate this contract without cause upon thirty (30) days written notice. Upon receipt of such notice, the successful vendor shall not incur any additional costs under this contract. The County shall be liable only for reasonable costs incurred by the successful vendor, prior to notice of termination. The County shall be the sole judge of "reasonable costs."

B. Default

The County reserves the right to terminate this, in part or in whole, or place the vendor on probations in the event the successful vendor fails to perform in accordance with the terms and conditions stated herein. The County further reserves the right to suspend or debar the successful Vendor in accordance with the appropriate County ordinance, resolutions and / or administrative orders. The vendor will be notified by letter of the County's intent to terminate. In the event of termination for default, the County may procure the required services from any source and use any method deemed in its best interest. All re-procurement cost shall be borne by the successful vendor.

7. DEFICIENCIES IN WORK TO BE CORRECTED BY THE VENDOR

The vendor shall promptly correct all apparent and latent deficiencies and/or defects in work, and/or any work that fails to conform to the contract documents regardless of project completion status. All corrections shall be made within **two working days** after such rejected defects, deficiencies, and/or non-conformances are reported to the vendor by the County's project administrator. The vendor shall bear all costs of correcting such rejected work. If the vendor fails to correct the work within the period specified, the County may, at its discretion, notify the vendor, in writing, that the vendor is subject to contractual default provisions if the corrections are not completed to the satisfaction of the County within **three working days** of receipt of the notice. If the vendor fails to correct the work within the period specified in the notice, the County shall place the vendor in default, obtain the services of another vendor to correct the deficiencies, and charge the incumbent vendor for these costs; either through a deduction from the final payment owed to the vendor or through invoicing. If the vendor fails to honor this invoice or credit memo, the County may terminate the contract for default.

8. COMPLIANCE / REGULATIONS

A. Federal Standards

All items to be purchased under this contract shall be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), the National Fire Protection Association (NFPA) and the Federal Environmental Protection Agency (EPA).

B. Legal Requirement For Pollution Control

It is the intent of these specifications to comply with the Miami-Dade County Pollution Control Ordinance as stated in Chapter 24 of the Miami-Dade Code. This ordinance is made a part of these specifications by reference and may be obtained, if necessary, by the vendor through the Department of Environmental Resources Management (DERM), 33 SW 2nd Ave., Miami, Florida 33130, Telephone (305) 372-6789.

C. Toxic Substances/Federal "Right To Know" Regulations

The Federal "Right to Know" Regulation implemented by the Occupational Safety and Health Administration (OSHA) requires employers to inform their employees of any toxic substances to which they may be exposed in the workplace, and to provide training in safe handling practices and emergency procedures. It also requires notification to local fire departments of the location and characteristics of all toxic substances regularly present in the workplace. For additional information on the Federal Right to Know Regulation, contact OSHA at www.OSHA.gov or call (954) 424-0242.

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D. Accident Prevention and Barricades

Precautions shall be exercised at all times for the protection of persons and property. All vendors performing services under this contract shall conform to all relevant OSHA, State and County regulations during the course of such effort. Any fines levied by the above mentioned authorities for failure to comply with these requirements shall be borne solely by the responsible vendor. Barricades shall be provided by the vendor when work is performed in areas traversed by persons, or when deemed necessary by the County Site Manager.

9. INSURANCE: TYPE I GENERAL SERVICE AND MAINTENANCE CONTRACT

Provider shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Provider or its employees, agents, servants, partners principals or subcontractors. Provider shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Provider expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Provider shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The vendor shall furnish to the Vendor Assistance Section, Department of Procurement Management, Administration Division, 111 NW 1st Street, Suite 1300, Miami, Florida 33128, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A. Worker's Compensation Insurance for all employees of the vendor as required by Florida Statute 440.
- B. General Liability Insurance on a comprehensive basis in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage.**
- C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage.

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

The company must be rated no less than "B" as to management, and no less than "Class V" as to financial strength, by A.M. Best Company, Oldwick, New Jersey, or its equivalent, subject to the approval of the County Risk Management Division.

or

The company must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to Do Business in Florida" issued by the State of Florida Department of Financial Services and are members of the Florida Guaranty Fund.

Certificates will indicate no modification or change in insurance shall be made without thirty (30) days in advance notice to the certificate holder.

NOTE: MIAMI-DADE COUNTY SOLICITATION NUMBER AND TITLE OF SOLICITATION MUST APPEAR ON EACH CERTIFICATE.

CERTIFICATE HOLDER MUST READ:

**MIAMI-DADE COUNTY
111 NW 1st STREET
SUITE 2340
MIAMI, FL 33128**

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Compliance with the foregoing requirements shall not relieve the vendor of his liability and obligation under this section or under any other section of this agreement.

The vendor shall submit a certificate of insurance within ten (10) business days after notification of recommendation to award. If certificate does not include the coverages outlined in the terms and conditions of this solicitation, the vendor shall be given an additional five (5) business days to submit a corrected certificate to the County. Failure of the vendor to provide the required certificate of insurance within fifteen (15) business days, may result in the vendor being deemed non-responsible and the issuance of a new award recommendation.

The vendor shall be responsible for assuring that the insurance certificate required in conjunction with this Section remain in force for the duration of the contractual period; including any and all option years that may be granted to the vendor in accordance with Section 2.5 of this solicitation. If insurance certificates are scheduled to expire during the contractual period, the vendor shall be responsible for submitting new or renewed insurance certificates to the County at a minimum of thirty (30) calendar days in advance of such expiration. In the event that expired certificates are not replaced with new or renewed certificates which cover the contractual period, the County shall suspend the contract until such time as the new or renewed certificates are received by the County in the manner prescribed in the solicitation; provided, however, that this suspended period does not exceed thirty (30) calendar days. If such suspension exceeds thirty (30) calendars days, the County may, at its sole discretion, terminate this contract for cause and seek re-procurement damages from the vendor in accordance with **Section 5 A** of this solicitation.

The vendor shall furnish to the Vendor Assistance Section, Department of Procurement Management, Administration Division, 111 NW 1st Street, Suite 1300, Miami, Florida 33128, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

10. COUNTY USER ACCESS PROGRAM (UAP)

User Access Fee

Pursuant to Miami-Dade County Budget Ordinance No. 03-192, this contract is subject to a user access fee under the County User Access Program (UAP) in the amount of two percent (2%). All sales resulting from this contract, or any contract resulting from this solicitation and the utilization of the County contract price and the terms and conditions identified herein, are subject to the two percent (2%) UAP. This fee applies to all contract usage whether by County Departments or by any other governmental, quasi-governmental or not-for-profit entity.

The vendor providing goods or services under this contract shall invoice the contract price and shall accept as payment thereof the contract price less the 2% UAP as full and complete payment for the goods and/or services specified on the invoice. The County shall retain the 2% UAP for use by the County to help defray the cost of the procurement program. Vendor participation in this invoice reduction portion of the UAP is mandatory.

Joint Purchase

Only those entities that have been approved by the County for participation in the County's Joint Purchase and Entity Revenue Sharing Agreement are eligible to utilize or receive Miami-Dade County contract pricing and terms and conditions. The County will provide to approved entities a UAP Participant Validation Number. The vendor must obtain the participation number from the entity prior to filling any order placed pursuant to this section. Vendor participation in this joint purchase portion of the UAP, however, is voluntary. The vendor shall notify the ordering entity, in writing, within 3 work days of receipt of an order, of a decision to decline the order.

For all ordering entities located outside the geographical boundaries of Miami-Dade County, the successful vendor shall be entitled to ship goods on an "FOB Destination, Prepaid and Charged Back" basis. This allowance shall only be made when expressly authorized by a representative of the ordering entity prior to shipping the goods.

Miami-Dade County shall have no liability to the vendor for the cost of any purchase made by an ordering entity under the UAP and shall not be deemed to be a party thereto. All orders shall be placed directly by the ordering entity with the vendor and shall be paid by the ordering entity less the 2% UAP.

Vendor Compliance

If a vendor fails to comply with this section, that vendor may be considered in default by Miami-Dade County in accordance with **Item 7 (B)** of this contract solicitation and the resulting contract.

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10. SCOPE OF WORK

Vendor shall furnish all supervision, labor, material, equipment and transportation required to maintain the landscape throughout the contract period.

11. Part A

A. Lawn Mowing:

1. Vendor shall perform 29 cycles per year unless otherwise indicated by the user department: three (3) times per month between April and August, and two (2) times between September and March. The only exceptions are during extended rainy or dry periods. Under these circumstances mowing will take place as weather condition permits. Mowing height will be based on what is the standard for the turf variety taking into account the season.
2. Clippings shall not be caught and removed from lawn area unless they are lying in swaths which may damage the lawn.
3. Edges shall be trimmed to maintain a neat appearance.

B. Ground Cover Area/ Shrub Areas:

1. Edging:

Vendor shall edge ground cover as an immediate operation following mowing to keep within bounds and away from obstacles.

2. Pruning:

Vendor shall prune shrubs only as necessary to maintain the natural form of the plant, to maintain growth within space limitations, and to eliminate damage or diseased wood.

3. Weed Control:

- a. Vendor shall keep beds reasonably free of broadleaf or grassy weeds, preferably with pre-emergent and/or selective post-emergent/contact herbicides.
- b. Pre-emerge: This type of control should be used only if a known weed problem warrants it.
- c. Post-emerge: Control broadleaf weeds with selective herbicides.
- d. The vendor will recommend state registered and approved weed control chemicals.

C. Tree Care:

1. Pruning:

Vendor will prune trees up to 12' overall height. Trees over 12 feet in height only low-hanging branches that present a hazard to pedestrian or vehicular traffic will be raised.

2. Staking:

Stakes are to be inspected and adjusted or removed as necessary. When trees attain a trunk caliper of 4" or substantial root development stability, removal will be discussed with the user department.

D. Mulched Areas:

Mulched areas will be inspected on the days vendor provides the service. Weeds and grasses shall be hand pulled, or treated with recommended, federal and state approved herbicides if necessary. In those areas with excessive mulch build-up alternatives will be discussed with the client.

E. Irrigation System:

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Damages to the irrigation system caused by the vendor while carrying out maintenance operations shall be repaired without charge to the County. **Repairs shall be made within one watering period.**

Faulty equipment, vandalism or accidental damage caused by others shall be reported promptly to the user department.

F. Sprinkler Safety:

It is the responsibility of the vendor to check with the user department after each cycle to make sure all sprinkler heads are working properly and not affected by the service.

G. Debris Cleanup:

Vendor shall remove excess debris produced by the work from paved areas on the days of service. Any landscape rocks or pebbles that have been dislodged or displaced from its' intended bed shall be cleaned up and placed back to its intended area.

H. Fertilization:

1. Vendor shall fertilize lawns three (3) times per year and ground cover and shrub areas two (2) times per year.

I. Disease control for the Lawns/Ornamentals

1. Vendor will use disease control products to stop or slow progression of plant disease.
2. Vendor shall recommend state registered and approved fungicides to control disease-causing damage to ornamentals.

J. Insect control/Pesticides

1. Vendor will provide control of turf damaging insects using state registered and approved insect control products to prevent or mitigate turf damage.
2. Vendor shall apply recommended, state registered and approved pesticides to control insects causing damage to ornamentals.
3. Vendor will recommend the most cost effective alternatives to mitigate pests from imported from other countries.

Vendor shall submit a sample of the fertilizer and disease and insect control products along with the manufacturer's specification sheet to the user department for product approval prior to application. No chemical herbicide or pesticide shall be applied until its use is approved in writing by the user department as appropriate for the purpose and area proposed.

Vendor shall regularly inspect all landscape areas for presence of disease infestation and shall advise the user department, within four (4) days after discovery of such.

12. Part B

A. Additional Pruning

Provide as **Part B** pruning required due to storm damage, disease, overgrowth or low temperatures.

13. Part C

A. Disease control for the Lawns/Ornamentals

Provide as **Part C** the cost for monthly applications of disease control products for lawns.

14. Part D

A. Insect control/Pesticides

Provide as **Part D** cost for monthly preventative treatment for fire ant infestation for lawns.

Payment Terms: _____

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Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information prior to entering into a contract with or receiving funding from the County.

Place a check mark here only if vendor has such conviction to disclose to comply with this requirement.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way.

Place a check mark here only if affirming vendor meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) shall render the vendor ineligible for Local Preference.

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming vendor is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

Addenda Received: Yes No If yes, please indicate the number of addenda received:

It is hereby certified and affirmed that the vendor shall accept any awards made as a result of this quotation. Vendor further agrees that prices quoted will remain fixed for a period of forty-five (45) days from date quotation is due.

Authorized Signature: Title:

Print/Type Name: Phone:

E-mail: Fax:

Firm Name: F.E.I.N. No.:

Address: City: State:

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE.

SMALL/MICRO BUSINESS CONTRACT MEASURES FOR SOLICITATIONS (Bid Preference)

A 10% bid preference for Micro Business Enterprises (Micro/SBE) applies to this solicitation if the resultant contract is \$50,000 or less. A 10% bid preference for Small Business Enterprises (SBE) applies to this solicitation if the resultant contract is greater than \$50,000 unless otherwise noted.

The Micro/SBE or SBE Business Enterprise must be certified by bid submission deadline, at contract award and for the duration of the contract to remain eligible for the preference.

Is your firm a Miami-Dade County Certified Small Business Enterprise? Yes No

If yes, please provide your Certification Number:

Is your firm a Miami-Dade County Certified Micro Business Enterprise? Yes No

If yes, please provide your Certification Number:

Do you accept purchasing/credit cards for these purchases?

INSTRUCTIONS TO VENDOR(S)

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1. Vendor(s) must submit a sealed quote by the specified time and date indicated on the front of this form to the Department of Procurement Management, to the attention of Vendor Assistance Unit, at the address indicated on this form. **The envelope must state that it is a sealed quote and include the quote number and opening date. No telephone or fax quotes will be accepted.**
2. **Quotes received after the time and date specified, and after any other quotes have been opened shall not be accepted.**

Requests for additional information or clarification must be made in writing to the person identified on the front of this form. The County will issue additional information by written addenda prior to the scheduled opening date. It is the vendor's responsibility to assure receipt of all addenda.

TERMS AND CONDITIONS

1. Miami-Dade County is tax exempt and no taxes shall be included unless otherwise specified, by the County, on the quote form.
 2. The County may reject any or all quotations, or any portion of the quotation, as it deems, in the best interest of the County.
 3. In case of default by a successful vendor, Miami-Dade County may procure the goods or services from other sources and charge the vendor, any excess cost or damages occasioned thereby, and debar the vendor from further County contracts in accordance with the Miami-Dade County Code.
 4. It is agreed that items or services quoted shall comply with all Federal, State, and local laws relative thereto, and that the vendor shall defend actions or claims brought, and save harmless the County from loss, cost or damage by reason of actual or alleged infringements of patents, copyrights, etc.
 5. This quote form, any addenda, and/or properly executed modifications, the purchase order (if issued), and a change order (if applicable), constitute the entire contract.
 6. All material specified herein shall be fully guaranteed by the vendor against factory defects. The vendor at no cost to the County will correct any defects, which may occur as the result of faulty material or workmanship, within the period of the manufacturer's standard warranty. The County does not waive the implied warranties granted under the Uniform Commercial Code.
 7. The Department of Procurement Management (DPM) Director, or designee, shall issue an award under this solicitation. The successful vendor shall honor no request for performance until the DPM Director, or designee, has made an award.
 8. Any vendor may protest any recommendation for contract award in accordance with the applicable provisions of the Dade County Code.
 9. Costs of mandatory random audit by the Inspector General are incorporated into this contract as 1/4 of 1% of the contract price.
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Affirmation of Business Entity Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Affidavits Form), before they can be awarded a contract. The undersigned affirms that the Affidavit form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No. : Federal Employer Identification Number (FEIN):

Contract Title:

Affidavits and Legislation/ Governing Body

Table with 10 rows listing various affidavits and their corresponding legislation, such as 'Miami-Dade County Ownership Disclosure', 'Miami-Dade County Employment Disclosure', etc.

Printed Name of Affiant, Printed Title of Affiant, Signature of Affiant, Name of Firm, Date, Address of Firm, State, Zip Code

Notary Public Information

Notary Public - State of County of

Subscribed and sworn to (or affirmed) before me this day of, 20 by He or she is personally known to me or has produced identification

Type of identification produced

Signature of Notary Public, Serial Number

Print or Stamp of Notary Public, Expiration Date, Notary Public Seal