



## Small Business Development Division Project Worksheet

**Project/Contract Title:** SECTION 8 HOUSING VOUCHER OVERSIGHT AND MANAGEMENT SERVICES  
**Project/Contract No:** RFP878  
**Department:** INTERNAL SERVICES  
**Estimated Cost of Project/Bid:** \$10,962,940.00  
**Description of Project/Bid:** To establish a contract soliciting proposals from qualified firms/entities for the oversight and management of the Section 8 Housing Choice Voucher Program (Voucher Program). The Services for the Voucher Program is divided into four separate categories (Intake, Case Management, Inspections and Family Self Sufficiency).

**Received Date:** 06/06/2013  
**Funding Source:** FEDERAL FUNDING (HUD)  
**Resubmittal Date(s):**

### Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE	

### Reasons for Recommendation

NO MEASURE - FEDERAL FUNDING

Sixty-seven (67) SBE firms are certified in the required Commodity Codes

Commodity Code: 91806-Administrative Consulting; 91875-Management Consulting

### Small Business Contract Measure Recommendation

<u>Subtrade</u>	<u>Cat.</u>	<u>Estimated Value</u>	<u>% of Items to Base Bid</u>	<u>Availability</u>
<b>Total</b>				

Living Wages: YES  NO

Responsible Wages: YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

### REVIEW RECOMMENDATION

Tier 1 Set Aside _____		Tier 2 Set Aside _____	
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		6/10/13 Date