



Small Business Development Division Project Worksheet

Project/Contract Title: FINANCIAL ADVISORY SERVICES (WATER & SEWER SEGMENT) **Received Date:** 01/21/2014
Project/Contract No: RFQ858 **Funding Source:** BOND PROCEEDS & ADMIN. FUNDS
Department: INTERNAL SERVICES DEPARTMENT
Estimated Cost of Project/Bid: \$1,500,000.00 **Resubmittal Date(s):** 01/30/2013
Description of Project/Bid: To establish a contract for the solicitation of responses from financial advisors, to provide financial advisory services for general and special obligation debt transactions and services. These transactions will include issuance of bonds, notes, certificates or other financing instruments, and exclude swaps or derivative products, and on-going advisory services ("Financial Advisory Services") for the County's Water & Sewer Segment.

Contract Measures Recommendation		
Measure	Program	Goal Percent
Selection Factor	SBE	

Reasons for Recommendation
<p>SELECTION FACTOR</p> <p>This project meets the criteria set forth in I.O. # 3-41.</p> <p>The thirty-three (33) SBE firms certified in the required Commodity Codes were polled; one (1) responded as not able to satisfy the project requirements.</p> <p>Reason for resubmittal: Project was not advertised in the required 180 days.</p> <p>Commodity Code: 91804-Accounting/Auditing/Budget Consulting; 94648-Financial Advisor</p>

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
				Total

Living Wages: YES NO
Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION	
Tier 1 Set Aside _____	Tier 2 Set Aside _____
Set Aside _____ Level 1 _____	Level 2 _____ Level 3 _____
Trade Set Aside (MCC) _____	Goal _____ Bid Preference _____
No Measure _____	Deferred _____ Selection Factor _____
CWP _____	 SBE Director _____ Date _____