



## Small Business Development Division Project Worksheet

**Project/Contract Title:** AIRLINE LIAISON OFFICE CONSULTING SERVICES **Received Date:** 03/17/2014  
**Project/Contract No:** RFQ NO. MDAD-13-03 **Funding Source:**  
**Department:** MIAMI DADE AVIATION DEPARTMENT **MDAD OPERATIONS**  
**Estimated Cost of Project/Bid:** \$5,250,000.00 **Resubmittal Date(s):** 10/15/2013  
02/25/2014  
**Description of Project/Bid:** To establish a contract for a consultant to provide Airline Liaison Office (ALO) services between MDAD and the airlines through the Miami Airport Affairs Committee (MAAC). The successful respondent will provide a single point of contact for MDAD as it relates to coordination of issues with MAAC on matters with broad implications to airlines related to financial, technical, operations, and airport affairs.

Contract Measures Recommendation		
Measure	Program	Goal Percent
Goal	SBE	20.00%

**Reasons for Recommendation**

This project meets all the criteria set forth in I.O. # 3-41

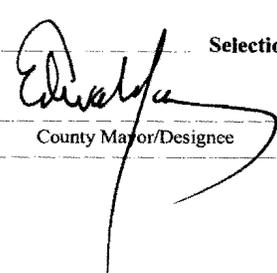
Attempts were made at establishing an SBE Set-Aside for this project; as such, SBE firms certified in the required Commodity Codes were polled; none responded in the affirmative satisfying the high "Airport Liason Office" (ALO) requirements and minimum qualifications. SBD-1SD concurs with the 20% SBE Goal recommendation by MDAD, with the understanding that the minimum requirements/qualifications stipulated, are only applicable to the prime.

Commodity Code: 918-Consulting Services; 91800-Consulting Services; 91804-Accounting/Auditing/Budget Consulting; 91815-Architectural Consulting; 91817-Aviation Consulting; 91831-Construction Consulting; 91842-Engineering Consulting; 91846-Feasibility Studies (Consulting); 91849-Finance/Economics Consulting; 91875-Management Consulting

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
	SBE	\$1,050,000.00	20.00%	
<b>Total</b>		\$1,050,000.00	20.00%	

**Living Wages:** YES  NO   
**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

REVIEW RECOMMENDATION			
Tier 1 Set Aside		Tier 2 Set Aside	
Set Aside	Level 1	Level 2	Level 3
Trade Set Aside (MCC)		Goal <b>20.00%</b>	Bid Preference
No Measure		Deferred	Selection Factor
CWP		 County Mayor/Designee	<b>4/2/14</b> Date