



Small Business Development Division Project Worksheet

Project/Contract Title: MICROFILM STORAGE AND MANAGEMENT SERVICES **Received Date:** 03/05/2013
Project/Contract No: RQCL1300002 **Funding Source:** VARIOUS
Department: CLERK OF COURTS
Estimated Cost of Project/Bid: \$132,500.00 **Resubmittal Date(s):**
Description of Project/Bid: To establish a contract for Microfilm storage, retrievals, re-files, withdrawal, delivery, pick-up, reporting and miscellaneous related services.

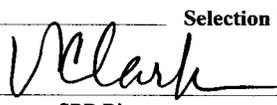
Contract Measures Recommendation		
Measure	Program	Goal Percent
No Measure	SBE	

Reasons for Recommendation
NO MEASURE - BID WAIVER There are seven (7) SBE firms certified in the required Commodity Codes Commodity Code: 96295-Warehousing And Storage Services (Not Storage Space Rental) (Includes Farm Product Storage In Silos And Grain Elevators)

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
				Total

Living Wages: YES NO
Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director	 Date	