

**DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Rev 1

New contract
 OTR
 CO
 SS
 BW
 Emergency
 Previous Contract/Project No:

Re-Bid
 Other

LIVING WAGE APPLIES: ___ YES ___ X ___ NO

Requisition/Project No: RQCR1300004 TERM OF CONTRACT: 5 years

Requisition/Project Title: Inmate Property Storage Containers (Purchase)

Description: To purchase inmate property storage containers for Corrections Department. Size: 16" W x 24" D x 12" H. The container must be opaque for ease of inspection, easy open Velcro top, collapsible fire resistant fabric, vinyl scrim reinforced material for extreme durability, mesh ventilation on end panel and fire resistant NFPA701. These containers will be utilized as storage by inmate and are to remain in their jail cells.

User Department(s): Correction
 Issuing Department: ISD, PMSD
 Estimated Cost: \$96,000

Contact Person: Constance Thame Phone: 305-375-1075
 Funding Source: General

ANALYSIS

Commodity/Service No: 165-54		SIC:	
Trade/Commodity/Service Opportunities			
Contract/Project History of Previous Purchases For Previous Three (3) Years Check Here <input type="checkbox"/> if this is a New Contract/Purchase with no Previous History			
<u>EXISTING</u>		<u>2ND YEAR</u>	<u>3RD YEAR</u>
Contractor:			
Small Business Enterprise:			
Contract Value:			
Comments:			
Continued on another page (s): ___ Yes ___ No			

RECOMMENDATIONS

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		
		%		
		%		

Basis of Recommendation:

Signed: *Constance Thame*

Date to DBD: 2/28/13

Date Returned to DPM: _____

RECEIVED
 DEPT. BUSINESS DEV.
 2013 FEB 28 PM 4:22



**BID NO.: draft 12/10/12; 12/31/12-
1/24/13 -2/28/13**

**OPENING: 2:00 P.M.
FRIDAY
, 2013**

MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:

INMATE PROPERTY STORAGE CONTAINERS

FOR INFORMATION CONTACT:

Constance Thame, 305-375-1078, cthame@miamidade.gov

IMPORTANT NOTICE TO BIDDERS:

- READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number: IB

Bid Title: INMATE PROPERTY STORAGE CONTAINERS

Procurement Officer: Constance Thame, CPPB

Bids will be accepted until 2:00 p.m. on _____, 2013

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: Each bid submitted to Internal Services Department, Procurement Management Services Division shall have the following information clearly marked on the face of the envelope: The Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of Bid submittal, plus attachments if applicable. Failure to comply with this requirement may result in your Bid not being considered for award.

All Bids must be submitted in a sealed envelope or container and will be opened promptly at the time indicated in this bid solicitation. Any Bid received after the first Bid has been opened will be returned to the Bidder unopened. The County does not accept responsibility for delays, natural or otherwise.

NOTICE TO ALL BIDDERS:

- FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.
- THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.

MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION

SECTION 1
GENERAL TERMS AND CONDITIONS

INMATE PROPERTY STORAGE CONTAINERS

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/general-terms-and-conditions-itb.pdf>

SECTION 2
SPECIAL CONDITIONS

INMATE PROPERTY STORAGE CONTAINERS

2.1 PURPOSE: TO ESTABLISH A CONTRACT FOR THE COUNTY:

The purpose of this solicitation is to establish a contract for the purchase of inmate property storage containers for Miami Dade County, Department of Corrections and Rehabilitation on an as needed basis. The storage containers will be utilized to store inmate's personal property inside their cells.

2.2 TERM OF CONTRACT: FIVE (5) YEARS

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Procurement Management Services Division, and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the sixtieth month of the contract term.

2.3 METHOD OF AWARD TO A SINGLE VENDOR:(Single Item)

Award of this contract will be made to the responsive and responsible bidder who submits the lowest price for the item listed in this solicitation.

2.5 PRICES SHALL BE FIXED WITH ADJUSTMENTS:

Prior to the end of the initial one (1) year period, and at each anniversary thereafter, awarded Bidder shall have the option to submit a written request for a price adjustment to the County based on changes in the following price indexes:

Producer Price Index (PPI) for Commodity Code WPU072A01012, Group: rubber and plastic products, Item: All other plastic products as published by the US Department of Labor, Bureau of Labor Statistics.

It is the awarded Bidder's responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the anniversary, the awarded Bidder's request for adjustment should be submitted 90 days prior to expiration of the then current contract term for all groups. The awarded Bidder's adjustment request should not be in excess of the relevant pricing index change.

If no adjustment request is received from the awarded Bidder, the County will assume that the awarded Bidder has agreed that the next term will remain at the current price. Any adjustment request received after the commencement of a new year may not be considered.

The County reserves the right to reject any price adjustments submitted by the awarded Bidder and/or to not continue the contract based on such price adjustments. Continuation of the contract beyond the initial term, and any anniversary term, is a County prerogative, and not a right of the awarded Bidders. This prerogative will be exercised only when such continuation is clearly in the best interest of the County.

2.6 METHOD OF PAYMENT: INVOICES FOR COMPLETED PURCHASES

The awarded Bidder(s) shall submit an invoice(s) to the County user department(s) after purchase has been completed, whether the specific item(s) were picked up by authorized

SECTION 2
SPECIAL CONDITIONS

INMATE PROPERTY STORAGE CONTAINERS

County personnel or delivered to the site by the awarded Bidder. In addition to the general invoice requirements set forth below, the invoices shall reference the corresponding delivery ticket number or packing slip number that was signed by an authorized representative of the County user department at the time the items were delivered and accepted. Submittal of these periodic invoices shall not exceed thirty (30) calendar days from the delivery of the items. Under no circumstances shall the invoices be submitted to the County in advance of the delivery and acceptance of the items.

All invoices shall contain the following basic information:

I. Awarded Bidder Information:

- The name of the business organization as specified on the contract between Miami-Dade County and awarded Bidder
- Date of invoice
- Invoice number
- Awarded Bidder's Federal Identification Number on file with Miami-Dade County

II. County Information:

- Miami-Dade County Release Purchase Order or Small Purchase Order Number

III. Pricing Information:

- Unit price of the good provided
- Extended total price of the goods
- Applicable discounts

IV. Goods Provided per Contract:

- Description
- Quantity

V. Delivery Information:

- Delivery terms set forth within the Miami-Dade County Release Purchase Order
- Location and date of delivery of goods

2.7 CONTACT PERSONS:

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Constance Thame, at (305) 375-1078 email-cthame@miamidadegov.

SECTION 2
SPECIAL CONDITIONS

INMATE PROPERTY STORAGE CONTAINERS

2.8 AVAILABILITY OF CONTRACT TO OTHER COUNTY DEPARTMENTS

Although this Solicitation is specific to a County Department, it is hereby agreed and understood that any County department or agency may avail itself of this contract and purchase any and all items specified herein from the awarded Bidder(s) at the contract price(s) established herein. Under these circumstances, a separate purchase order shall be issued by the County, which identifies the requirements of the additional County department(s) or agency(ies).

2.9 PURCHASE OF OTHER ITEMS NOT LISTED WITHIN THIS SOLICITATION BASED ON PRICE QUOTES:

While the County has listed all major items within this solicitation which are utilized by County departments in conjunction with their operations, there may be similar items that must be purchased by the County during the term of this contract. Under these circumstances, a County representative will contact the primary bidder to obtain a price quote for the similar items. The County reserves the right to award these similar items to the awarded Bidder, another contract vendor based on the lowest price quoted, or to acquire the items through a separate solicitation.

2.10 "EQUAL" PRODUCT CAN BE CONSIDERED UPON RECEIPT OF SPECIFIED DATA

The manufacturer's name, brand name and/or model number information contained in this solicitation are being used for the sole purpose of establishing the minimum requirement of level of quality, standard of performance, and design and is in no way intended to prohibit the offer of another manufacturer's items of equal material unless otherwise indicated on the Bid/Proposal Submission Form.

This specific solicitation requires submission of the following documentation to enable County evaluation of "equal" products:

X : Product Information Sheets

If an "equal" product may be considered by the County in accordance with the Bid/Proposal Submission Form, the unit shall be equal in quality and standards of performance to the item specified in the solicitation. Where an "or equal" item is offered, and product information sheets are required, the initial offer must be accompanied with two (2) complete sets of product information sheets (such as factory specifications, standard manufacturer information sheets, catalogues, and brochures), and if required, two (2) copies of performance test results of the unit offered as an equal.. Also for product information submittals, all supporting documentation submitted by the offeror must in total meet the required specifications set forth in this solicitation. Where the standard product literature submitted with the offer provides information that does not comply with the specifications, the offeror shall state, in an official letter on corporate letterhead as part of their initial offer, the differences between the item they are specifically offering, and the equipment described by the standard product literature, to substantiate compliance to all of the specifications set forth in this solicitation. In such cases, any offer submitted with standard product literature but without the letter explaining compliance will result in the rejection of the offer for not meeting the solicitation specifications.

SECTION 2
SPECIAL CONDITIONS

INMATE PROPERTY STORAGE CONTAINERS

If samples of all "or equal" items bid are required for evaluation, such items are to be provided at no cost to the County, and should be submitted with the initial offer, or at the time of specific request. Failure to meet this requirement may result in your offer being rejected.

For "equal" products to be evaluated based on submission of product labels, the initial offer should be accompanied with labels indicating the specification and ingredients for each "or equal" item offered. Failure to meet this requirement may result in your offer being rejected.

The County shall be sole judge of equality, based on the best interests of the County, and its decision in this regard shall be final. Items labeled "No Substitute" on the County's Bid/Proposal Submission Form are the only products that will be accepted under this solicitation.

2.11 SAMPLES MAY BE REQUIRED DURING EVALUATION

After the County opens the Bid Proposals, the Bidders may be required to submit a sample for the goods to be supplied for evaluation by, and at no cost to the County. If samples are required, the County will notify the Bidder of such in writing and will specify the deadline for submission of the samples. Each individual sample shall be clearly labeled with the bidder's name, bid number, bid title, manufacturer's name and brand name, and style number if applicable. If the Bidder fails to submit the samples, properly labeled, within the specified date stipulated in the notice, the County shall not consider the Bidder's proposal for that item(s); provided however, that in the event of a group or aggregate award, the Bidder's proposal will not be eligible for that group or in the aggregate as applicable. All samples shall become the property of Miami-Dade County.

The County reserves the right to perform its own testing procedures or to send any and all samples any certifiable laboratory for analysis. Any costs for testing shall be borne by awarded Bidder. On the basis of this testing and analysis, the County shall be sole judge of the acceptability of the sample in conformance with the bid specifications and its decision shall be final. Any sample submitted shall create an express warranty that the whole of the goods to be provided by the bidder during the contract period shall conform to the sample submitted. The awarded Bidder shall be required to provide adequate restitution to the County, in the manner prescribed by the County, if this warranty is violated during the term of the contract.

SUBMIT SAMPLES TO ADDRESS BELOW UPON REQUEST:

The Department of Corrections and Rehabilitation

2525 NW 62nd Avenue, Miami, Florida 33147

Telephone No. 786-263-5914

Attn: Mohammed Haq

SECTION 3
TECHNICAL SPECIFICATIONS

INMATE PROPERTY STORAGE CONTAINERS

SCOPE:

3.1 The purpose of this solicitation is to establish a contract for the purchase of inmate property storage containers for Miami Dade County, Department of Corrections and Rehabilitation on an as needed basis. The storage containers will be utilized to store inmate's personal property inside their cells.

3.2 **SIZES:**

The clear box fire retardant in cell storage box shall be approximately 16" W x 24" D x 12" H, Manufacturer: HBD-Pacific Concepts Model No. PCSBX1612171MP, or approved equal.

3.3 **MATERIALS:**

Non-Shiny durable vinyl reinforced, mesh ventilation on end panel. The containers must be opaque for ease of inspection, easy to open Velcro top, collapsible fire resistant fabric, vinyl scrim reinforced material for extreme durability.

All material should be fire resistant and meet the National Fire Protection Association (NFPA) – 701 fire standard.

**SECTION 4
BID SUBMITTAL FORM**

Submit Bid To:
ISD, PROCURMENT
MANAGEMENT SERVICES
DIVISION
Vendor Assistance Section
111 NW 1st Street, 13th Floor
Suite 13
Miami, Florida 33128-1983

**OPENING: 2:00 P.M.
FRIDAY
, 2013**



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: ct ISD/PM Date Issued: 1/24/13 This Bid Submittal Consists of Pages 5 thru 10 + Affidavits

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at Internal Services Department, Procurement Management Services Division at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

**Title:
INMATE PROPERTY STORAGE CONTAINERS**

A Bid Deposit in the amount of **NA** the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of **NA** the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

DO NOT WRITE IN THIS SPACE	
ACCEPTED _____	HIGHER THAN LOW _____
NON-RESPONSIVE _____	NON-RESPONSIBLE _____
DATE B.C.C. _____	NO BID _____
ITEM NOS. ACCEPTED _____	
COMMODITY CODE: 165-54	
Procurement Contracting Officer: Constance Thame, CPPB	

FIRM NAME _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

SECTION 4
 BID SUBMITTAL FOR:

INMATE PROPERTY STORAGE CONTAINERS

FIRM NAME: _____

PRICES:

Item No.	Est. Quantity for Five Years	Description	Unit of Purchase	Unit Price
1	8,750	Clear fire resistant NFPA 701 in-cell storage container - 16" W x 24" D x 12" H, Manufacturer: HBD-Pacific Concepts Model No. PCBX1612171MP, or approved equal. Refer to Section 3, Paragraphs, 3.2 & 3.3.	Each	\$ _____
Manufacturer: _____ Make and Model No. _____				
Warranty: _____				

SECTION 4
BID SUBMITTAL FOR:
INMATE PROPERTY STORAGE CONTAINERS
ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

- Addendum #1, Dated _____
- Addendum #2, Dated _____
- Addendum #3, Dated _____
- Addendum #4, Dated _____
- Addendum #5, Dated _____
- Addendum #6, Dated _____
- Addendum #7, Dated _____
- Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____ **DATE:** _____

TITLE OF OFFICER: _____



Bid Title: INMATE PROPERTY STORAGE CONTAINERS

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying **regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder.** Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is _____.



LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _____ No _____

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _____ No _____

Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. _/ - _/ / / / / / _

Prompt Payment Terms: ____% ____ days net ____ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)

By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS

FORMAL BIDS



Miami-Dade County
Internal Services Department
Procurement Management Division
Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No. : _____ Federal Employer Identification Number (FEIN): _____

Contract Title: _____

Affidavits and Legislation/ Governing Body

<p>1. Miami-Dade County Ownership Disclosure Sec. 2-8.1 of the County Code</p>	<p>6. Miami-Dade County Vendor Obligation to County Section 2-8.1 of the County Code</p>
<p>2. Miami-Dade County Employment Disclosure County Ordinance No. 90-133, amending Section 2-8-1(c)(2) of the County Code</p>	<p>7. Miami-Dade County Code of Business Ethics Article 1, Section 2-8.1(i) and 2-11(b)(1) of the County Code through (6) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code</p>
<p>3. Miami-Dade County Employment Drug-free Workplace Certification Section 2-8.1.2(b) f the County Code</p>	<p>8. Miami-Dade County Family Leave Article V of Chapter 11 of the County Code</p>
<p>4. Miami-Dade County Disability Non-Discrimination Article 1, Section 2-8.1.5 Resolution R182-00 amending R-385-95</p>	<p>9. Miami-Dade County Living Wage Section 2-8.9 of the County Code</p>
<p>5. Miami-Dade County Debarment Disclosure Section 10.38 of the County Code</p>	<p>10. Miami-Dade County Domestic Leave and Reporting Article 8, Section 11A-60 11A-67 of the County Code</p>

Printed Name of Affiant	Printed Title of Affiant	Signature of Affiant
Name of Firm	Date	
Address of Firm	State	Zip Code

Notary Public Information

Notary Public – State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____ 20 _____

by _____ He or she is personally known to me or has produced Identification

Type of identification produced _____

Signature of Notary Public _____ Serial Number _____

Print or Stamp of Notary Public _____ Expiration Date _____ Notary Public Seal _____

Walters, Vivian (RER)

From: Walker, Celeste (ISD)
Sent: Thursday, February 28, 2013 11:04 AM
To: Walters, Vivian (RER)
Cc: Johnson, Laurie (RER)
Subject: FW: Roll-Up Doors new requisition number - RQID1300072

Hi Vivian,

Per our conversation and your request, I just wanted to document the information that I shared regarding the potential value of the referenced contract by group. The contracted services were previously awarded as one contract and since that time the approach for the services has changed and the current contract is being awarded to multiple groups.

At this time, I don't have any contract spend history that is allocated by group – Inspections, Maintenance & Repairs and Emergencies. The best data that I can offer this time is an "estimated" annual value for the groups:

Group 1 - \$225,000
Group 2 – \$23,000
Group 3 - \$55,000

Celeste S Walker, MBA
Procurement Contracting Manager
Miami Dade County
Internal Services Department/Procurement Management Division
111 N.W. 1st Street, Suite 1300
Miami, FL 33128-1977
Office: 305-375-5683 Fax: 305-372-4407

"Delivering Excellence Every Day"

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.

From: Walker, Celeste (ISD)
Sent: Wednesday, February 27, 2013 3:00 PM
To: Walters, Vivian (RER); Chung, Denis (ISD)
Cc: Johnson, Laurie (RER)
Subject: RE: Roll-Up Doors new requisition number - RQID1300072

Vivian,

Below you will find rough estimates taken from the last annual allocations that we used for a renewal:

Fire Rescue	\$45,000
Internal Services	\$46,000
Transit	\$29,000
Police	\$6,000
Water & Sewer	\$30,000
Aviation	\$56,000

Corrections	\$50,000
Port of Miami	\$24,000
Sustainability, Planning & Economic Enhancement	\$1,000
Parks	\$16,000

Thanks,

Celeste S Walker, MBA
Procurement Contracting Manager
Miami Dade County
Internal Services Department/Procurement Management Division
111 N.W. 1st Street, Suite 1300
Miami, FL 33128-1977
Office: 305-375-5683 Fax: 305-372-4407

"Delivering Excellence Every Day"

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.

From: Walters, Vivian (RER)
Sent: Wednesday, February 27, 2013 1:50 PM
To: Chung, Denis (ISD)
Cc: Johnson, Laurie (RER); Walker, Celeste (ISD)
Subject: RE: Roll-Up Doors new requisition number - RQID1300072

Denis,

Good Afternoon!

Please advise as to the following (even if it's just an estimate); what is the breakdown (allotted dollars for the various Groups); project estimated cost is **\$1,100,000**:

- **Group 1** _____
- **Group 2** _____
- **Group 3** _____

This will assist in making the final recommendation for subject project. Please advise at your earliest convenience.

Regards,

Vivian O. Walters, Jr.
Contract Development Specialist II
Regulatory and Economic Resources Department
Small Business Development Division
111 NW 1st Street #19 Floor
Miami, Fl 33128
walterv@miamidade.gov

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From: Walters, Vivian (RER)
Sent: Monday, February 25, 2013 6:55 PM
To: Chung, Denis (ISD)
Cc: Johnson, Laurie (RER)
Subject: RE: Roll-Up Doors new requisition number - RQID1300072

Denis,

The previous analysis of the subject project (**RQID1200073**) was assigned a "CSBE Set-Aside"; the analysis is being finalized and will probably carry the same recommendation (based on the responses); will apprise you accordingly.

Just a courtesy "heads-up".

Regards,

Vivian O. Walters, Jr.
Contract Development Specialist II
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Small Business Development Division
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From: Chung, Denis (ISD)
Sent: Wednesday, February 20, 2013 10:41 AM
To: Walters, Vivian (RER)
Subject: Roll-Up Doors new requisition number

Hi Vivian,
As discussed, here is the new req number.
Thanks again.

D.Chung, CPPB

Miami-Dade County

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