



Small Business Development Division Project Worksheet

Project/Contract Title: ELECTIONS DEPARTMENT RELIA-VOTE UPGRADE **Received Date:** 06/04/2012
Project/Contract No: RQEL1200002 **Funding Source:** GENERAL
Department: ELECTIONS DEPARTMENT

Estimated Cost of Project/Bid: \$950,000.00

Resubmittal Date(s):

Description of Project/Bid: To establish a contract to facilitate the Elections Department's request for the procurement of updated components for its mailing system. The mailing system, which was manufactured by Ptney Bowes, Inc. is mission critical in the department's ability to process absentee ballots accurately and in a timely manner.

Contract Measures Recommendation		
<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE	

Reasons for Recommendation
NO MEASURE - EMERGENCY
Commodity Code: 20564-Software, Operating System: Preprogram; 91829-Computer Software Consulting; 939-Equipment Maintenance, Reconditioning, And Repair; 93900-Equipment Maintenance And Repair Services For Computers, Office, Photographic, And Radio/Television Equipment

Analysis for Recommendation of a Goal				
<u>Subtrade</u>	<u>Cat.</u>	<u>Estimated Value</u>	<u>% of Items to Base Bid</u>	<u>Availability</u>
Total				

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure <input checked="" type="checkbox"/>	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director	6/6/12 Date	