



# Small Business Development Division Project Worksheet

**Project/Contract Title:** GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES - INFO TECH  
**Project/Contract No:** RQET1300014  
**Department:** INFORMATION TECHNOLOGY DEPARTMENT  
**Estimated Cost of Project/Bid:** \$80,000.00  
**Description of Project/Bid:** To establish a contract to allow ITD to purchase Advisory Services from info-tech research for members of the IT Leadership Council from Info-Tech Research Group, Inc.

**Received Date:** 07/01/2013

**Funding Source:** INTERNAL SERVICES FUNDS

**Resubmittal Date(s):**

### Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE	

### Reasons for Recommendation

NO MEASURE - BID WAIVER

There are twenty-nine (29) SBE firms certified in the required Commodity Code.

Commodity Code: 91829-Computer Software Consulting

### Small Business Contract Measure Recommendation

<u>Subtrade</u>	<u>Cat.</u>	<u>Estimated Value</u>	<u>% of Items to Base Bid</u>	<u>Availability</u>
	SBE			172

**Total**

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

### REVIEW RECOMMENDATION

Tier 1 Set Aside	Tier 2 Set Aside		
Set Aside	Level 1	Level 2	Level 3
Trade Set Aside (MCC)		Goal	Bid Preference
No Measure		Deferred	Selection Factor
CWP			

  
 SBD Director

7/10/13  
 Date