



Small Business Development Division Project Worksheet

Project/Contract Title: KALINDA "ONLINE HELP" SOFTWARE ANNUAL LICENSE RENEWAL
Project/Contract No: RQET1400009
Department: INTERNAL SERVICES DEPARTMENT
Estimated Cost of Project/Bid: \$125,000.00
Description of Project/Bid: To establish a contract for the annual license renewal for the existing Kalinda "Online Help" Software.

Received Date: 07/10/2014

Funding Source:
 GENERAL

Resubmittal Date(s):

Contract Measures Recommendation		
<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE	

Reasons for Recommendation
NO MEASURE - ACCESSING AN EXISTING CONTRACT Accessing existing Federal Contract #GS-35F-0265X Commodity Code: 92045-Software Maintenance/Support

Small Business Contract Measure Recommendation				
<u>Subtrade</u>	<u>Cat.</u>	<u>Estimated Value</u>	<u>% of Items to Base Bid</u>	<u>Availability</u>
	SBE			
Total				

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		9/8/14 Date