

Hauling and Disposal of Emergency Debris

Project # RQID1200113

Verification of Availability

Find attached the “**Scopes of Work**” and “**Special Requirements**” for an upcoming **Invitation to Bid (ITB)**. Please review to determine if you would be able to **satisfy the requirements** (as applicable), and **interested in responding**; if so, please check the appropriate areas below and respond to this email confirming the same. The intent is to make **Group B** a “**Set-Aside**”.

Please pay “**CLOSE**” attention to the various sections and the “**SPECIAL**” requirements for each, and confirm your **ability** and **availability** to satisfy “**ALL**” sections/scopes, as it relates to **Group B - (Sections 2.6.2)**.

See Sections **3.1** through **3.5** – Paying very close attention to **the** requirements of the respective “**Section 3.7**”. (While you are **not** proposing at this time, be mindful your response strongly influences SBD’s determination as it relates to a potential **SBE Measure**). So please be diligent in your review of the information and respond accordingly, based on your ability to meet **ALL** the applicable requirements.

Are you able to satisfy the requirements of the attached documents (ITB)?

YES _ **NO** _

Do you have prior experience consistent with the requirements of this ITB?

YES _ **NO** _

Do you possess a General Hauler Permit (pursuant to Section 15.17 of the Miami-Dade County Code, (Section 2.6.2.C)?

YES _ **NO** _

Do you own or are you able to acquire the equipment listed (with the make, model, year, and estimated cubic yard capacity) as required by this ITB, (Section 2.6.2.B)?

Name of Firm: _____ **SBE Exp. Date:** _____

Owner’s Name: _____ **Signature:** _____

Please respond by **2:00pm, Tuesday August 7, 2012**.

Any questions, feel free to contact me at the number below.

Regards,

Vivian O. Walters, Jr.

Contract Development Specialist II
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Small Business Development Division
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DEPARTMENTAL INPUT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New Contract
 OTR
 Sole Source
 Bid Waiver
 Emergency
 Previous Contract/Project No. 9360-0/12

Re-Bid
 Other
 LIVING WAGE APPLIES: x YES NO

Requisition No./Project No.: RQID1200113
 TERM OF CONTRACT 5 YEAR(S) WITH 5 YEAR(S) OTR

Requisition /Project Title: Hauling and Disposal of Emergency Debris

Description: To establish a service contract for the hauling and disposing a minimum of 5,000 cubic yard per day or emergency debris, resulting from any events that the County Mayor declared an emergency, from designated staging areas to a fully permitted disposal facilities not owned by Miami-Dade County Public Works and Waste Management Department.

Issuing Department: ISD/PMS
 Contact Person: Herman Ramsey
 Phone: (305) 375-2851
 Estimate Cost: \$90,000,000
 GENERAL FEDERAL OTHER

Funding Source: Operating Revenue

ANALYSIS

Commodity Codes: 910-27 962-39 988-46 990-30

Contract/Project History of previous purchases three (3) years
Check here x if this is a new contract/purchase with no previous history.

	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>
Contractor:			
Small Business Enterprise:			
Contract Value:	\$ 	\$ 	\$
Comments:			

Continued on another page (s): YES NO

RECOMMENDATIONS

	<u>Set-aside</u>	<u>Sub-contractor goal</u>	<u>Bid preference</u>	<u>Selection factor</u>
SBE				

Basis of recommendation:

Signed: <u>Herman Ramsey</u>	Date sent to DBD: 7/31/2012
Date returned to DPM: 	

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**SECTION 3 TECHNICAL SPECIFICATION
Hauling and Disposal Emergency Debris****3.1 SCOPE OF WORK**

The Work to be performed consists of hauling and disposal of emergency debris loaded at staging areas (see Section 3.2.1) caused by a natural disaster occurring in Miami-Dade County, and disposing said debris from the staging areas to disposal facilities not owned by Miami-Dade County. Emergency Debris shall include, but not limited to, the following categories:

- a) Trees and vegetation (including detached stumps)
- b) Burnables – miscellaneous lumber, paper, furniture, etc.
- c) Construction and demolition debris – miscellaneous concrete items, metal plaster, glass etc.
- d) White Goods – stoves, refrigerators, washers, dryers, water heaters, etc.
- e) Tires
- f) Mulch
- g) Ash from incineration of hurricane debris

3.1.1 Objectives inherent within this contract are:

- 1) Fast mobilization and high capacity of hauling debris
- 2) Environmentally acceptable disposal
- 3) Efficient hauling and disposal of emergency debris

The Contractor(s) shall furnish all labor and equipment necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such equipment shall be of a suitable type for the work classification shown in Section 2, Paragraph 2.6 A (1-4). All equipment shall be subject to the inspection and approval of the County's Project Manager.

Although this solicitation does not identify the equipment needed to perform the work, it is hereby understood and agreed that if, in the County's sole discretion, it is determined that additional equipment is required to haul a minimum of 5,000 cubic yards per day of emergency debris, the Contractor is obligated and must have the capability to secure whatever is necessary to successfully perform the work in as expeditious a manner as possible.

Equipment used must be in compliance with all applicable federal, state, and local regulations. Any truck/trailer used to haul and dispose debris must be capable of rapidly dumping its load without the assistance of other equipment. Trucks and/or trailers must be equipped with some type of net or other material to cover the load and a tailgate that will effectively contain the debris during transport and that will permit the truck to be filled to capacity. All trucks must be pre-measured and marked for their cubic yard load capacity.

**SECTION 3 TECHNICAL SPECIFICATION
Hauling and Disposal Emergency Debris**

3.2 STAGING AREAS / DISPOSAL SITES

3.2.1 STAGING AREAS

Throughout the County, there will be various designated staging areas where debris designated for disposal may be stored. Contractor(s) will be required to haul and dispose debris from any staging areas. The County shall retain the option to activate whatever staging areas it deems appropriate, whenever it is deemed appropriate, consistent with the disaster. The County may also add or delete staging areas, at its sole discretion. The current staging areas are as follows:

NORTH:
North Dade Landfill: 21500 NW 47 th Avenue
CENTRAL:
58 TH Street Landfill: Northwest 58 th Street and 92 nd Avenue
SOUTH:
Old South Dade Landfill: 23707 SW 97 th Avenue

Contractor(s) will not be permitted to commingle debris from any other source than the staging areas.

Contractor(s) shall be responsible for identifying all of their equipment and shall display a placard provided by Miami-Dade County, with their company's name, telephone number, the truck number, and the truck's cubic yard capacity clearly visible on the doors of each vehicle.

3.2.2 DISPOSAL FACILITY

A disposal facility must be authorized by the Environmental Protection Agency (EPA) or delegated state or local authority to accepted solid waste.

The Contractor(s) shall transport all debris directly from the staging areas to fully permitted disposal facilities not owned by Miami-Dade County.

3.3 LIMITATION OF OPERATIONS

All Contractor(s) shall agree to be loaded at the staging areas (See Section 3.2.1) from 6:00 A.M. to 7:00 P.M., Monday through Sunday. Contractor(s) must be available for emergency calls or service twenty-four (24) hours per day/ seven (7) days per week, 365 days per year. The County reserves the right to require 24-hour per day service, if deemed necessary, at the sole discretion of the County.

3.4 PERFORMANCE REQUIREMENTS

Contractor(s) have the sole responsibility for hauling and disposal of debris in accordance with the Special Conditions and the Technical Specifications specified in the bid, and must possess the ability and capability to remove the debris from the staging areas (See Section 3.2.1).

**SECTION 3 TECHNICAL SPECIFICATION
Hauling and Disposal Emergency Debris**

Upon receipt of a purchase order, Contractor(s) shall commence the work within the time specified in the contract and continue such work in an expeditious manner to a conclusion acceptable to the Project Manager, provided however, that disposal of a minimum of 5,000 cubic yards of debris per day is required.

3.5 STORAGE OF EQUIPMENT

The Contractor(s) shall be responsible for locating areas not within the staging area sites where the Contractor's equipment may be stored, serviced, or repaired. No vehicle or equipment may be stored at the staging areas. Any vehicle or equipment stored at the staging area sites will be towed away at the Contractor's expense. No camping or overnight stays will be allowed within the staging areas.

SECTION 2 SPECIAL CONDITIONS
Hauling and Disposal Emergency Debris

Submittal packages shall contain the following:

1. Proof of establishment of business for a minimum of one year
2. Proof of equipment ownership/long term lease that shows the capacity to haul and dispose a minimum of 5,000 cubic yards a day
3. Copy of General Hauler Permit issued by Miami-Dade County
4. Three commercial or government references
5. Completed Section 4
6. Required Affidavits (Appendix)
7. Signed letter of commitment from a permitted disposal facility not owned by Miami-Dade County.

These contractors shall then be deemed to be pre-qualified to participate in subsequent spot market purchase via an Invitation to Quote (ITQ) as required by the County on either an as-needed or on a periodic basis. When such spot market purchases are initiated, the pre-qualified contractors shall be invited to offer a flat rate for the hauling and disposal of a minimum of 5,000 cubic yards per day of emergency debris from the County staging areas (See Section 3.2.1) and disposal at a fully permitted disposal facility(ies) not owned by Miami-Dade County. The contractor then offering the lowest fixed price shall be awarded for the specific period or specific purchase. Individual purchase orders will be issued utilizing one or more staging areas. The award to one or more contractors for a specific period to load, haul and dispose of emergency debris does not preclude the remaining pre-qualified contractors from submitting spot market offers for other specific purchases.

ITQ procedures shall be initiated by the Public Works and Waste Management Department (PWWM). Contractor responses to the ITQ shall be submitted to PWWM as prescribed in the ITQ.

After the submission of the ITQ, but prior to the issuance of a purchase order(s), a Pre-Work Conference may be held with Contractor(s), and the Public Works and Waste Management Department (PW WM). The time and place of this conference will be set by PWWM.

It shall be the sole prerogative of the County as to the number of contractors who will be included under this contract. During the term of this contract, the County reserves the right to add or delete contractors, as it deems necessary in its best interest. If the County elects to add contractors, they must meet the same minimum qualifications established for the original competition.

- 2.6.2 Group B is an establish pool of pre-qualified vendors who may act as sub-contractors for the prime contractors awarded under Group A in order to meet the Small Business 10% subcontractor goal. This group shall be SET-ASIDE for Small Business Enterprises. The use of any other subcontractors other than those awarded under Group B is prohibited until the 10% goal is met. After the 10% goal is met, Group A vendors (primary contractors) may sub-contract with vendors from Group B or C. The SET-ASIDE measure does not preclude non-certified vendors from submitting their bid submittal for Group A

Award of Group B will be made to all responsive and responsible vendors who meet the minimum qualifications set forth in this solicitation. These qualifications are as follows:

SECTION 2 SPECIAL CONDITIONS
Hauling and Disposal Emergency Debris

- A. Show acceptable proof of having been engaged in business anywhere in the United States within any one of the below activities for a minimum period of one year as of the date of the bid solicitation opening date; and owning disposal contracts from another private entity and/or governmental agency other than Miami-Dade County.
1. Bulk hauling of debris, or fill
 2. Construction involving land clearing
 3. Demolition
 4. Trash and garbage hauling
- Acceptable proof of having been in business would be:
1. Copy of previous year's Local Business Tax Receipt (Formerly Occupational License) or occupational license certificate from the City or County where business is located, or
 2. Copy of previous year's tax returns
- B. The Contractor(s) must provide a list of equipment with their bid submittal form as required by the County. The equipment list must have the make, model, year, and estimated cubic yard capacity that each piece of equipment is capable of hauling and disposing.
- C. The Contractor(s) must possess a General Hauler Permit pursuant to Section 15.17 of the Miami-Dade County Code. If the contract is activated in an emergency, then all vehicles used must comply with Section 15.17 of the Miami-Dade Code.
- D. The Contractor(s) must provide a list of at least three (3) commercial or government accounts for which it has provided services in any of the classifications shown in 2.6(A) above, within the past twelve months. No more than one of these references may be from a Department or Division of Miami-Dade County Government.

Contractors shall be given up to seven (7) calendar days after Bid Opening to provide the required proof. Failure to provide the required information shall result in the bid submittal form not being submitted to the awarding authority on the initial contract award. The County reserves the right to add contractors at its discretion.

Submittal packages shall contain the following:

1. Proof of establishment of business for a minimum of one year
 2. Proof of equipment ownership/long term lease
 3. Copy of General Hauler Permit issued by Miami-Dade County
 4. Three commercial or government references
 5. Completed Section 4
 6. Required Affidavits (Appendix)
- 2.6.3 Group C is an establish pool of pre-qualified contractors who may act as sub-contractors for the prime contractors awarded under Group A. The use of any other sub-contractors other than those awarded under Group B is prohibited until the 10% goal is met. After the 10% goal is met, Group A vendors (primary contractors) may sub-contract with contractors from