

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New OTR Sole Source Bid Waiver Emergency Previous Contract/Project No. 4935-4/13-4
 Contract

X Re-Bid Other LIVING WAGE APPLIES: NO

Requisition No./Project No.: ROID1300136 TERM OF CONTRACT: 5 Years

Requisition /Project Title: Flat Tire Repair Services

Description: The purpose of this solicitation is to establish a contract for the purchase of Flat Tire Repair Services in conjunction with the County's needs.

Issuing Department: Miami-Dade Transit, Aviation, Seaport, Water and Sewer, Fire, Internal Services, & Parks and Recreation

User Department	Five Year	Funding Source	Department Code
AV	\$25,000.00	Revenue	
FR	\$50,000.00	Fire District	
ISD	\$275,000.00	Internal Services Funds	ISD-02
MT	\$100,000.00	MDT Operating	
PR	\$200,000.00	General Fund	
SP	\$5,000.00	Proprietary Funds	
WS	\$411,750.00	Proprietary Revenue	

Contact Person: Tracey Jones Phone: 305-375-4803 Estimate Cost: \$1,066,750.00

ANALYSIS

Commodity Codes: 928-82 AUTOMOTIVE TIRE AND TUBE MOUNTING, REPAIR, 928-04 AUTOMOTIVE ACCESSORIES MAINTENANCE AND REPAIR, 928-94 AUTOMOTIVE WHEELS MAINTENANCE AND REPAIR SERVICES, 060-87 TIRE AND TUBE REPAIR ITEMS AND VULCANIZER & 863 TIRES AND TUBES

Check here if this is a new contract/purchase with no previous history.

	<u>EXISTING 4935-04/13-4</u>	<u>EXISTING 4935-04/13-3</u>	<u>EXISTING 4935-04/13-2</u>
Contractor:	Pelar Trading	Pelar Trading	Pelar Trading
Small Business Enterprise:	Bid Preference	Bid Preference	Bid Preference
Contract Value:	\$ 259,000.00	\$ 259,000.00	\$ 282,248.00

Comments:

Continued on another page (s):

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor

Basis of recommendation:

Signed: Tracey Jones

Date sent to DBD: 06/03/2013

Date returned to DPM:

RECEIVED
 DEPT. BUSINESS DEV.
 SBE
 2013 JUN -3 PM 3:03



BID NO.: 4935-0/18

OPENING: 2:00 P.M.

, 2013

MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:

FLAT TIRE REPAIR SERVICES

FOR INFORMATION CONTACT:

Tracey Jones, 305-375-4803, tjones@miamidadegov

IMPORTANT NOTICE TO BIDDERS:

- READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number: 4935-0/18

Bid Title: FLAT TIRE REPAIR SERVICES

Procurement Officer: Tracey Jones

Bids will be accepted until 2:00 p.m. on , 2013

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL BIDDERS:

- FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.
- THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.

MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION

SECTION 1
GENERAL TERMS AND CONDITIONS

FLAT TIRE REPAIR SERVICES

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r13-2.pdf>

DRAFT

SECTION 2
SPECIAL CONDITIONS

FLAT TIRE REPAIR SERVICES

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for the purchase of Flat Tire Repair Services in conjunction with the County's needs.

2.2 TERMS OF CONTRACT: FIVE YEARS

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Purchase Order which is distributed by the Internal Services Department, Procurement Management Services Division (ISD/PMSD), and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the last month of the five (5) year period.

2.3 OPTION TO RENEW

INTENTIONALLY OMITTED

2.4 METHOD OF AWARD TO MULTIPLE LOWEST PRICED BIDDERS IN THE AGGREGATE

Award of this contract will be made to two (2) responsive, responsible Bidders who submit an offer on all items listed in the groups and whose offer represents the lowest price when all items are added in the aggregate. While the method of award prescribes the method for determining the lowest responsive, responsible Bidder, the County will award to the designated lowest Bidder as the primary Bidder and will award each group to the designated second lowest Bidder as the secondary Bidder respectively. If the County exercises this right, the primary Bidder shall have the primary responsibility to initially perform the service identified in this contract. If the primary Bidder cannot perform, the County shall have the option to seek the identified services from the secondary Bidder.

Award to multiple Bidders are made for the convenience of the County and does not exempt the primary Bidder from fulfilling its contractual obligations. Failure of any Bidder to perform in accordance with the terms and conditions of the contract may result in the Bidder being deemed in breach of contract. The County may terminate the contract for default and charge the awarded bidder re-procurement costs, if applicable.

Note: Awarded bidder(s) eligible to bid on section 3.2 "Flat Tire Repairs for ISD and MDT" and 3.4.3 "Road Service for WASD" shall have business facilities within Miami-Dade County due to the one-hour response time required.

2.5 PRICES

Prices shall remain firm and fixed for a one-year period from the effective date of the Contract. Prior to the end of the initial one-year period and for each subsequent year thereafter, the County will review price adjustments based on the Consumer's Price Index:

U.S. City Average, All Urban Consumers, Motor Vehicle Maintenance & Repair, Series ID: CUSR0000SETD

It is the awarded Bidder's responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the first day of next one-year period, the

SECTION 2
SPECIAL CONDITIONS

FLAT TIRE REPAIR SERVICES

request for adjustment should be submitted thirty (30) days prior to expiration of the then current one-year period. This adjustment request should not be in excess of the relevant pricing index change. If no adjustment request is received, the County will assume that the awarded Bidder has agreed to the current prices.

The adjustment will be applied by calculating the percentage change (increase or decrease) between the index values effective on the first day of the twelve (12) month period and the most recent index available on the day of adjustment. Day of adjustment will be the last business day of the twelve (12) month period.

The County reserves the right to reject any price adjustments submitted by the awarded bidder if they are not in accordance with the above.

2.6 CONTACT PERSON:

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Tracey Jones, at (305) 375-4803 email – tjones@miamidade.gov

2.7 INSURANCE

Insurance is required from the primary awarded Bidder. Secondary awarded Bidder will be required to comply with insurance requirements at the time when it performs services under this contract. Refer to Section 1, Paragraph 21 for guidelines and requirements.

2.8 AVAILABILITY OF CONTRACT TO OTHER COUNTY DEPARTMENTS

Although this Solicitation is specific to County Departments, it is hereby agreed and understood that any other County department or agency may avail itself of this contract.

SECTION 3
TECHNICAL SPECIFICATIONS

FLAT TIRE REPAIRS SERVICES

3.1 GENERAL REQUIREMENTS

- 3.1.1 All work performed by the awarded bidder shall be of a level of quality consistent with the industry standards in general.
- 3.1.2 Wheel or rim installation shall be in conformance with Original Equipment Manufacturer's recommendations as to torque, tightening sequence, truing and inflation pressure. Required torque value for all bus wheels is 450 ± 500 ft lbs.
- 3.1.3 In any case where a tire and/or tube is beyond repair, a replacement tire/tube will be supplied by the County and the damaged tire/tube returned to the shop originating the call for service.
- 3.1.4 Spare tire is defined as any tire not mounted on a vehicle, reserved for future need.
- 3.1.5 Road service will be defined as any service provided on vehicles not on County vehicular repair facilities.

3.2 FLAT TIRE REPAIRS FOR INTERNAL SERVICES (ISD) AND MIAMI-DADE TRANSIT (MDT)

3.2.1 ROAD SERVICE TIRE REPLACEMENT/REPAIR FOR ISD (Group I)

Road Service including Flat Tire Repair (dismount, repair, remount and install) for all Miami-Dade County vehicles in various categories anywhere in Miami-Dade County. Replacement of valve stem and/or cap will be required and included as needed. This service shall be available 24 hours per day, 7 days per week. Response time shall be one (1) hour or less from notification by the County, no other response time will be acceptable. Should the awarded bidder be required to pick up a replacement tire at any time during the service call, and/or return the defective tire to the shop originating the call after completion of services, it will be done as part of the service call and considered included in the price quoted. Equipment may be loaded, unloaded or partially loaded. Most of the service calls will be during daylight hours. There may be rare instances when a vehicle has more than one flat tire. In these cases all flat tires on the vehicle will be repaired and charges will be made based on one road service call price., except where specifically noted otherwise for MDT Metrobus (See Paragraph 3.2.2 B and Section IV).

The vehicle categories for Group I are as follows:

CATEGORY A

All cars, vans, utility vehicles and single wheel pickup truck tires.

CATEGORY B

All dual wheel pickup truck tires and all other single or dual-wheel truck type tires up to and including 12 R 22.5, regardless of the vehicle they are on.

CATEGORY C

All flotation type tires with widths sized greater than 12 R, on 20 inch rims through 25 inch rims regardless of the vehicle they are on.

SECTION 3
TECHNICAL SPECIFICATIONS

FLAT TIRE REPAIRS SERVICES

CATEGORY D

All wheel/rim combinations larger than category B or C and sized up to and including a 30-inch rim.

3.2.2 ROAD SERVICE TIRE REPLACEMENTS/REPAIRS FOR MDT (Group II)**A. Road Service including Flat Tire Repair**

See paragraph 3.2.1 above.

B. Metrobus

Flat tire repair service for the (MDT) Miami-Dade Transit's Metrobus 822-bus fleet of 40' buses (NABI standard and Gillig low floor) low floor, 60' (New Flyer articulated), 45' (MCI standard floor), and 30' (Optima low floor) buses consist not of repair but only replacing tire/wheel assemblies with serviceable tire/wheel assemblies anywhere in Miami-Dade County and as far north as the Diplomat Mall, Hallandale, Broward County.

i) Tires utilized by Miami-Dade Transit (MDT)

- a) Tires utilized by Metrobus are leased.
- b) All tires are tracked by tire brand number, bus number and tire position. This data is required on all invoicing for payment.
- c) Tire Shops at the Metrobus Divisions are open around the clock, from 11:00 P.M. Sunday night, through 11:30 P.M. Friday night. Tire shops are closed for 48 hours from Friday night to Sunday night, but the Metrobus garages are open and front and rear tire stock are available during this time from MDT personnel.

METROBUS DIVISION LOCATIONS PHONES

Northeast 360 NE 185th Street	(305) 654-6511
Central O&I... 3431 NW 31st Street	(305) 638-7450
Coral Way 2700 NW 72nd Avenue	(305) 263-6321

- d) Awarded bidder is responsible for loss and damage of Metrobus tire/wheel assemblies while in its care. The awarded bidder must follow all Metrobus requirements as stated herein.

ii) Replacement Requirements

- a) Any flat on a front axle can only be replaced with an original tread tire per State of Florida law.
- b) Either 1 or 2 flats on a rear axle must be replaced with a matched pair of either original tread, re-grooved or re-capped tires.
- c) All lugs shall be torqued to proper specifications. Torque value for all bus wheels is 450 ± 500 ft lbs.

SECTION 3
TECHNICAL SPECIFICATIONS

FLAT TIRE REPAIRS SERVICES

- d) All buses use only Aluminum Wheels. Extreme caution shall be used when demounting Aluminum Wheels. The awarded bidder shall not throw or drop, to do so will result in cracking and breaking.
- e) Serviceable assemblies and returned flat assemblies must be picked-up and returned to the division to which the bus is assigned. No exceptions.
- f) The awarded bidder must complete replacement of flat tires regardless of number of tires that are flat and/or position of the flat.

iii) Pick Up of Replacement Tire/Wheel Assemblies

- a) Monday thru Friday: Report to the Tire Shop at the Division to which the bus is assigned, receive the appropriate replacements from the Tire Shop, and sign appropriate paperwork.
- b) Saturday/Sunday: Report to the control room of the garage, to which the bus is assigned, receive the appropriate replacements from MDT Supervisors, and sign the appropriate paperwork.

iv) Return of Flat Tire/Wheel Assemblies

- a) Time Limit: Return Flats removed from Metro buses the same day or as soon as possible, but no longer than 24 hours after the replacement occurred. The awarded bidder shall not store or keep flat tires longer than 24 hours after replacement. Monday thru Friday return tire to the Tire Shop. Saturday and Sunday place in front of the Tire Shop and report to the MDT Control Room.
- b) Tire Identification: With tire chalk, the awarded bidder shall write on each tire the bus number, brand number and position of the tire where it was removed (e.g. left inside rear, right outside rear).

v) Metrobus Technical Advisor

For technical information, please contact the Bus Maintenance Office at (305) 638-7234.

3.2.3 TIRE WORK AT COUNTY SHOP PREMISES (Group III)

A. ISD Fleet Management

1. See vehicle categories under Group I.
2. The tire work in this Section shall be performed on County Shop or other premises and shall consist of repairing, dismounting, remounting tires on spare wheels. Also, tire mounting of new, used or recapped tires. Repairs in this category shall be during regular business hours. Response time shall be four (4) hours or less from notification by the County, no other response time will be acceptable.

SECTION 3
TECHNICAL SPECIFICATIONS

FLAT TIRE REPAIRS SERVICES

3. Some jobs will involve dismounting old tires and remounting new or recapped tires, other jobs may require dismounting, repairing and remounting or a combination of both. Replacement of valve stem and/or cap will be required and included as needed at no additional charge.

ISD FLEET MANAGEMENT SHOP LOCATIONS

<u>SHOP</u>	<u>ADDRESS</u>
2	6100 S.W. 87th Avenue
3D-SD	10890 S.W. 211th Avenue
3	8801 N.W. 58th Street
3-A	18701 N.E. 6th Avenue
3-B	7900 S.W. 107th Avenue

Calls for flat tire repairs or dismounting and remounting at the above five locations for ISD Fleet Management consists mostly of 12 R 22.5 spares. The awarded bidder must have adequate equipment and manpower to perform the services required at more than one shop location during working hours. The County will not provide personnel, equipment, air or electricity.

B. MDT- METROMOVER:

1. Flat tire repair for Metromover vehicles shall consist of dismounting defective tires and remounting serviceable tires only. No repairs
2. Location: All work performed shall be at the Metromover Maintenance Building (100 S.W. First Avenue). Entry is on Southwest Second Street between S.W. 1st and 2nd Avenue. Specific work area is the loading dock outside of the stockroom.
3. Work shall be performed Monday through Friday, between 7 a.m. and 5 p.m. MDT shall not provide equipment, air or electricity.

C. INSTALLATION OF BOOTS

A Boot is a protective rubber covering used to repair larger holes in tires. The price shall include installation, labor and materials for 4" and 6" boots.

3.3 RECORDS (APPLIES TO GROUPS I, II, and III):

For all service calls and flat tire repairs performed under provisions of Paragraphs 3.2.1 and 3.2.2, the awarded bidder shall provide the following information on flat tire repairs to the shop Supervisor where calls for such repairs originate, no later than one week after such repairs are performed:

- A. Date and Time of repair (A.M. - P.M.)
- B. Location of Vehicle being repaired.
- C. Miami-Dade County vehicle number being repaired.

**SECTION 3
TECHNICAL SPECIFICATIONS**

FLAT TIRE REPAIRS SERVICES

- D. The number of tires repaired and tire size. If tire is no longer serviceable, the Miami-Dade County number of the tire replaced and the Miami-Dade County number of the replacement tire (applicable to tires leased by MDT).
- E. The location on the vehicle of the tire repaired or replaced.
- F. Signature of the operator (tire repair person).

Above information shall be submitted showing the invoice number related to the service performed.

3.4 TIRE REPAIRS AND/OR REPLACEMENTS FOR WATER AND SEWER DEPARTMENT (WASD)

3.4.1 The vehicle categories for Groups IV and V are as follows:

CATEGORY A

All cars, vans, utility vehicles and single wheel pickup truck tires.

CATEGORY B

All dual wheel pickup truck tires and all other single or dual wheel truck type tires up to and including 12 R 22.5 regardless of the vehicle they are on.

CATEGORY C

Various construction equipment, off-road equipment and implement tires, Regardless of the vehicle they are on.

3.4.2 TIRE REPLACEMENT/REPAIR AT WASD SHOP LOCATIONS (Group IV)

The tire work for Miami-Dade Water and Sewer Department (WASD) shall consist of dismounting, repairing and/or replacing tire, remounting and installation on vehicles (cars, trucks, vans, utility vehicles, golf carts, and various construction and off road equipment) anywhere in Miami-Dade County. Tire rotations may be required. Spare tire assembly repairs or replacements may be required. Replacement of valve stem, core and cap will be required and shall be performed at no additional charge to the County. This service shall be available 24 hours per day, 7 days per week. Response time shall be four (4) hours or less from notification by the Water and Sewer Department, no other response time shall be acceptable. The awarded bidder must have adequate equipment and manpower to perform the services required at more than one shop location during working hours. The County will not provide personnel, equipment, air or electricity. The anticipated number of service calls is 90 per week. Tire work includes repairs/replacement on tube and/or tubeless tires, tire rotations, and installation of boots.

WATER & SEWER SHOP LOCATIONS

<u>SHOP</u>	<u>ADDRESS</u>
Distribution Garage	1001 NW 11 St. Miami, Fl. 33136
Virginia Key Garage	3989 Rickenbacker CWSY, Key Biscayne, Fl. 33149
Black Point Garage	8950 SW 232 St., Miami, Fl. 33170
Westwood lake Garage	4801 SW 117 Ave. Miami, Fl. 33175

SECTION 3
TECHNICAL SPECIFICATIONS

FLAT TIRE REPAIRS SERVICES

3.4.3 ROAD SERVICE FOR WASD (Group V)

Automotive and truck road service for flat tire repair/replacement (dismount, repair, replace, remount and install) for truck tires to include 80,000 lb. Gross Vehicle Weight or less, and all passenger tires anywhere in Miami-Dade County. This service shall be available 24 hours per day, 7 days per week. Response time shall be one (1) hour from notification by the County. No other response time shall be acceptable.

3.4.4 RECORDS:

A. For all tire repairs and/or dismounting-remounting being performed under the provisions of section 3.4.2, the awarded bidder shall be responsible for providing the following information to the Shop Foreman no later than one week after such repairs are performed.

- a) Date of repair(s) or Remounting(s)
- b) The number of tires repaired and/or remounted and the tire size.
- c) Signature of the tire repair person.

B. For all tire repairs or replacements performed under provisions of section 3.4.3 the awarded bidder shall be responsible for providing the following information on tire repairs or replacements to the shop foreman where calls originate, no later than one week after such repairs are performed.

- a) Date and Time of repair (A.M. - P.M.)
- b) Location of Vehicle being repaired.
- c) Miami-Dade County vehicle number being repaired.
- d) The location on the vehicle of the tire repaired or replaced.
- e) Signature of the operator (tire repair person).
- f) Any additional charges shall be listed
- g) Tube and/or tire size used

All of the above information will be submitted showing the invoice number related to the service performed.

3.4.5 BOOTS INSTALLED

For those instances when a plug cannot be used, a boot should be installed as a patched. Awarded bidder shall provide prices in Section 4 Bid Submittal Form for required sizes.

**SECTION 4
BID SUBMITTAL FORM**

Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

OPENING: 2:00 P.M.
, 2013



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: ISD/PM Date Issued: This Bid Submittal Consists of Pages through

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Title:

A Bid Deposit in the amount of _____ the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of _____ the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

DO NOT WRITE IN THIS SPACE	
ACCEPTED _____	HIGHER THAN LOW _____
NON-RESPONSIVE _____	NON-RESPONSIBLE _____
DATE B.C.C. _____	NO BID _____
ITEM NOS. ACCEPTED _____	
COMMODITY CODE: _____	
Procurement Contracting Officer: _____	

FIRM NAME _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

**SECTION 4
 BID SUBMITTAL FOR:
 FLAT TIRE REPAIR SERVICES**

FIRM NAME: _____

THE FOLLOWING ITEMS PER BID PROVISIONS AND SPECIFICATIONS

1. GROUP I:

ROAD SERVICE TIRE REPLACEMENT/REPAIR FOR ISD
(Items 1 through 4)

One (1) hour response time for Road Service including Flat Tire Repairs, tube and tubeless type, dismount, repair, remount for car, truck, implement and Loader tires, 12R22.5 or anywhere in Miami-Dade County.

Reference section 3.2.1 "Road Service Tire Replacement/Repair":

<u>ITEM No.</u>	<u>ESTIMATED QUANTITIES</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>
1.	820 calls	Road Service Tire Replacement/Repair - CATEGORY A	\$ _____ per road service call	\$ _____
2.	1480 calls	Road Service Tire Replacement/Repair - CATEGORY B	\$ _____ per road service call	\$ _____
3.	500 calls	Road Service Tire Replacement/Repair - CATEGORY C	\$ _____ per road service call	\$ _____
4.	925calls	Road Service Tire Replacement/Repair - CATEGORY D	\$ _____ per road service call	\$ _____
TOTAL GROUP I (ITEMS 1 THROUGH 4)				\$ _____

**SECTION 4
 BID SUBMITTAL FOR:
 FLAT TIRE REPAIR SERVICES**

FIRM NAME: _____

2. GROUP II:

ROAD SERVICE TIRE REPLACEMENT FOR MIAMI-DADE TRANSIT (Items 5 through 16)

One (1) hour response time for Road Service consisting of replacing flat tire/wheel assemblies with serviceable tire/wheel assemblies, B305/85R22.5, 12.5R - 22.5 and 12.75R22.5 on Metrobus fleet, anywhere in Miami-Dade County and South Broward County (as far north as the Diplomat Mall, Hallandale). No repairs. Reference section 3.2.2 "Road Service Tire Replacements/Repairs for MDT"

a) Flat Tire Replacement anywhere in Miami-Dade County: Replace up to 2 tire/wheel assemblies on the same road service call, same axel:

<u>ITEM No.</u>	<u>ESTIMATED QUANTITIES</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>
5.	125 calls	Flat Tire Replacement New Flyer 40'	\$ _____ per road service call	\$ _____
6.	50 calls	Flat Tire Replacement Gillig 40'	\$ _____ per road service call	\$ _____
7.	1350 calls	Flat Tire Replacement NABI 40' Low Floor	\$ _____ per road service call	\$ _____
8.	50 calls	Flat Tire Replacement Gillig 30'	\$ _____ per road service call	\$ _____
9.	50 calls	Flat Tire Replacement MCI 25'	\$ _____ per road service call	\$ _____
10.	250 calls	Flat Tire Replacement 32' Optima	\$ _____ per road service call	\$ _____

**SECTION 4
 BID SUBMITTAL FOR:
 FLAT TIRE REPAIR SERVICES**

FIRM NAME: _____

b) Flat Tires anywhere in South Broward County: as far north as the Diplomat Mall, Hallandale:
 Replace up to 2 tire/wheel assemblies on the same road service call, same axle:

<u>ITEM No.</u>	<u>ESTIMATED QUANTITIES</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>
11.	25 calls	Flat Tire Replacement New Flyer 60'	\$ _____ per road service call	\$ _____
12.	10 calls	Flat Tire Replacement Gillig 40'	\$ _____ per road service call	\$ _____
13.	100 calls	Flat Tire Replacement NABI 40' Low Floor	\$ _____ per road service call	\$ _____
14.	10 calls	Flat Tire Replacement Gillig 30'	\$ _____ per road service call	\$ _____
15.	10 calls	Flat Tire Replacement MCI 45'	\$ _____ per road service call	\$ _____
16.	25 calls	Flat Tire Replacement 32' Optima	\$ _____ per road service call	\$ _____
TOTAL GROUP II (ITEMS 5 THROUGH 16)				\$ _____

**SECTION 4
 BID SUBMITTAL FOR:
 FLAT TIRE REPAIR SERVICES**

FIRM NAME: _____

3. GROUP III:

SPARE TIRE REPAIRS AT COUNTY SHOP PREMISES (Items 17 through 34)

Four (4) hours response for spare tire service (dismount-remount and/or repair) to be dismounted/mounted on County Shop or other premises with separate repair as may on occasion be required. Sizes for Metromover Truck Tire size is 10R X 22.5 and/or 255 80 R22.5

Reference section 3.2.3 "Tire Work at County Shop Premises":

a) CHARGE FOR DISMOUNTING & REMOUNTING (New, Repaired or Recapped Tires)

<u>ITEM No.</u>	<u>ESTIMATED QUANTITIES</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>
17.	300 tires	Dismounting and Remounting From 1 to 9 Tires, Category A	\$ _____ per tire	\$ _____
18.	300 tires	Dismounting and Remounting From 1 to 9 Tires, Category B	\$ _____ per tire	\$ _____
19.	150 tires	Dismounting and Remounting From 1 to 9 Tires, Category C	\$ _____ per tire	\$ _____
20.	150 tires	Dismounting and Remounting From 1 to 9 Tires, Category D	\$ _____ per tire	\$ _____
21.	100 tires	Dismounting and Remounting 10 or more Tires Category A	\$ _____ per tire	\$ _____
22.	100 tires	Dismounting and Remounting 10 or more Tires Category B	\$ _____ per tire	\$ _____
23.	100 tires	Dismounting and Remounting 10 or more Tires Category C	\$ _____ per tire	\$ _____
24.	100 tires	Dismounting and Remounting 10 or more Tires Category D	\$ _____ per tire	\$ _____

**SECTION 4
 BID SUBMITTAL FOR:
 FLAT TIRE REPAIR SERVICES**

FIRM NAME: _____

<u>ITEM No.</u>	<u>ESTIMATED QUANTITIES</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>
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b) ADDITIONAL CHARGES FOR REPAIR

25.	120 tires	Additional charge for Repair From 1 to 9 Tires, Category A	\$ _____ per tire	\$ _____
26.	120 tires	Additional charge for Repair From 1 to 9 Tires, Category B	\$ _____ per tire	\$ _____
27.	70 tires	Additional charge for Repair From 1 to 9 Tires, Category C	\$ _____ per tire	\$ _____
28.	70 tires	Additional charge for Repair From 1 to 9 Tires, Category D	\$ _____ per tire	\$ _____
29.	20 tires	Additional charge for Repair 10 or more Tires Category A	\$ _____ per tire	\$ _____
30.	20 tires	Additional charge for Repair 10 or more Tires Category B	\$ _____ per tire	\$ _____
31.	20 tires	Additional charge for Repair 10 or more Tires Category C	\$ _____ per tire	\$ _____
32.	20 tires	Additional charge for Repair 10 or more Tires Category D	\$ _____ per tire	\$ _____

c) INSTALLTION OF BOOTS

33.	70 boots	4" SQ.....	\$ _____ per boot	\$ _____
34.	70 boots	6" SQ.....	\$ _____ per boot	\$ _____

TOTAL GROUP III (ITEMS 17 THROUGH 34) \$ _____

**SECTION 4
 BID SUBMITTAL FOR:
 FLAT TIRE REPAIR SERVICES**

FIRM NAME: _____

4. GROUP IV:

TIRE REPAIR AND/OR REPLACEMENT AT WATER AND SEWER SHOP LOCATIONS (Items 35 through 47)

Four (4) hour response for tire repairs or replacements (dismount, remount, repair, replace and install tire and rim on vehicle) on WASD sites anywhere in Miami-Dade County with separate repairs may be required. Tire rotations may be required. Tire assembly repairs or replacements may be required. Replacement of valve stem, core and cap will be required and shall be performed at no additional charge to the County.

Refer Section 3.4.2 "Tire Replacement/Repair at WASD Shop Locations"

<u>ITEM No.</u>	<u>ESTIMATED QUANTITIES</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>
a) <u>Tube Type Tire Repair</u>				
35.	42 Tires	Tube Tire Repair From 1 to 9 tires Category A	\$_____ per tire	\$_____
36.	42 Tires	Tube Tire Repair From 1 to 9 tires Category B	\$_____ per tire	\$_____
37.	80 Tires	Tube tire Repair From 1 to 9 tires Category C	\$_____ per tire	\$_____

NOTE: Tires may be mounted on different vehicles.

b) Tubeless Type Tire Repair

38.	244 Tires	Tubeless Tire Repair From 1 to 9 tires Category A	\$_____ per tire	\$_____
39.	704 Tires	Tubeless Tire Repair From 1 to 9 tires Category B	\$_____ per tire	\$_____
40.	135 Tires	Tubeless tire Repair From 1 to 9 tires Category C	\$_____ per tire	\$_____

NOTE: Tires may be mounted on different vehicles.

**SECTION 4
 BID SUBMITTAL FOR:
 FLAT TIRE REPAIR SERVICES**

FIRM NAME: _____

<u>ITEM No.</u>	<u>ESTIMATED QUANTITIES</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>
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c) Tube or Tubeless Tire Replacement

- | | | | | |
|-----|-----------|------------------------------|-------------------|----------|
| 41. | 84 tires | From 1 to 9 tires Category A | \$ _____ per tire | \$ _____ |
| 42. | 324 tires | From 1 to 9 tires Category B | \$ _____ per tire | \$ _____ |
| 43. | 78 tires | From 1 to 9 tires Category C | \$ _____ per tire | \$ _____ |

NOTE: Tires may be mounted on different vehicles.

d) INSTALLATION OF BOOTS

- | | | | | |
|-----|----------|-------|-------------------|----------|
| 44. | 45 boots | 4" SQ | \$ _____ per boot | \$ _____ |
| 45. | 45 boots | 6" SQ | \$ _____ per boot | \$ _____ |

e) TUBE REPLACEMENT

- | | | | | |
|-----|----------|-----------------------------|-------------------|----------|
| 46. | 45 tubes | Price of tube in Category C | \$ _____ per tube | \$ _____ |
|-----|----------|-----------------------------|-------------------|----------|

f) TIRE ROTATION

- | | | | | |
|-----|----------|---------------|-------------------|----------|
| 47. | 60 tires | Tire Rotation | \$ _____ per tire | \$ _____ |
|-----|----------|---------------|-------------------|----------|

NOTE: A tire and rim that is removed from a vehicle for repair or replacement, and reinstalled on the same vehicle is not considered a tire rotation.

TOTAL GROUP IV (ITEMS 35 THROUGH 47) \$ _____

**SECTION 4
 BID SUBMITTAL FOR:
 FLAT TIRE REPAIR SERVICES**

FIRM NAME: _____

5. GROUP V:

ROAD SERVICE FOR WASD (Items 48 through 61)

Automotive and light truck road service including flat tire repair/replacement (dismount, repair, replace, remount and install) for truck tires to include 80,000 G.V.R. or less, various construction and off road equipment, and all passenger tires anywhere in Miami-Dade County. Response time shall be one (1) hour from notification by the County. No other response time shall be acceptable.

Reference section 3.4.3 "Road Service for WASD"

<u>ITEM No.</u>	<u>ESTIMATED QUANTITIES</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>
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Tube Type Tire Repair

48.	15 calls	Tube Tire Repair Category A Per road service call	\$ _____	\$ _____
49.	30 calls	Tube Tire Repair Category B Per road service call	\$ _____	\$ _____
50.	90 calls	Tube Tire Repair Category C Per road service call	\$ _____	\$ _____

Tubeless Tire Repair

51.	42 calls	Tubeless Tire Repair Category A Per road service call	\$ _____	\$ _____
52.	945 calls	Tubeless Tire Repair Category B Per road service call	\$ _____	\$ _____
53.	222 calls	Tubeless Tire Repair Category C Per road service call	\$ _____	\$ _____

Tube or Tubeless Replacement

54.	15 calls	Tube or Tubeless Tire Replacement - Category A Per road service call	\$ _____	\$ _____
55.	447 calls	Tube or Tubeless Tire Replacement - Category B Per road service call	\$ _____	\$ _____
56.	90 calls	Tube or Tubeless Tire Replacement - Category C Per road service call	\$ _____	\$ _____

NOTE: all of the above repair or replacements are complete on the vehicle.

SECTION 4
BID SUBMITTAL FOR:
FLAT TIRE REPAIR SERVICES

FIRM NAME: _____

<u>ITEM No.</u>	<u>ESTIMATED QUANTITIES</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>
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BOOTS INSTALLED

57.	60 Boots	4" SQ	\$ _____ per boot	\$ _____
58.	60 Boots	6" SQ	\$ _____ per boot	\$ _____

TUBE REPLACEMENT

59.	30 tubes	Tube in Category A	\$ _____ per tube	\$ _____
60.	30 tubes	Tube in Category B	\$ _____ per tube	\$ _____
61.	60 tubes	Tube in Category C	\$ _____ per tube	\$ _____

TOTAL GROUP V (ITEMS 48 THROUGH 61) \$ _____

SECTION 4
BID SUBMITTAL FOR:

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

TITLE OF OFFICER: _____



Bid Title: Flat Tire Services

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder. Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon awarded bidder registration. Failure to register as a awarded bidder within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the awarded bidder ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the awarded bidder ineligible for the LHP. The address of the locally-headquartered office is _____.



LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 1.35 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _____ No _____

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _____ No _____

Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. / / - / / / / / /

Prompt Payment Terms: % days net days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)

*"By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract."

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.

DRAFT

AFFIDAVITS
FORMAL BIDS



Miami-Dade County
 Internal Services Department
 Procurement Management Division
Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No. : _____ Federal Employer Identification Number (FEIN): _____

Contract Title: _____

Affidavits and Legislation/ Governing Body

1. Miami-Dade County Ownership Disclosure Sec. 2-8.1 of the County Code	6. Miami-Dade County Vendor Obligation to County Section 2-8.1 of the County Code
2. Miami-Dade County Employment Disclosure County Ordinance No. 90-133, amending Section 2-8.1(d)(2) of the County Code	7. Miami-Dade County Code of Business Ethics Article 1, Section 2-8.1(i) and 2-11(b)(1) of the County Code through (b) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code
3. Miami-Dade County Employment Drug-free Workplace Certification Section 2-8.1.2(b) of the County Code	8. Miami-Dade County Family Leave Article V of Chapter 11 of the County Code
4. Miami-Dade County Disability Non-Discrimination Article 1, Section 2-8.1.5 Resolution R182-00 amending R-385-95	9. Miami-Dade County Living Wage Section 2-8.9 of the County Code
5. Miami-Dade County Debarment Disclosure Section 10.38 of the County Code	10. Miami-Dade County Domestic Leave and Reporting Article 8, Section 11A-60 11A-67 of the County Code

Printed Name of Affiant _____ Printed Title of Affiant _____ Signature of Affiant _____

Name of Firm _____ Date _____

Address of Firm _____ State _____ Zip Code _____

Notary Public Information

Notary Public – State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____ 20 _____

by _____ He or she is personally known to me or has produced Identification

Type of identification produced _____

Signature of Notary Public _____ Serial Number _____

Print or Stamp of Notary Public _____ Expiration Date _____ Notary Public Seal _____

DRAFT

Walters, Vivian (RER)

From: Jones, Tracey L. (ISD)
Sent: Monday, June 03, 2013 2:20 PM
To: Walters, Vivian (RER)
Subject: Departmental Input form for Flat Tire Services ITB
Attachments: DBD DEPARTMENT INPUTa.doc; ITB-FLAT TIRE REPAIR SERVICES.pdf

Importance: High

Hi Vivian,

I am a new Contract Officer with Procurement Management on Team 1 (Transit). I have attached the DBD Departmental Input form along with a draft of the ITB, # 4935-0/18. This is a replacement contract for the existing contract 4935-4/13-4 that is set to expire in October.

Please let me know if you need any other information. Upon review, please let me know SBE's recommendations.

Best,

Tracey Jones

Procurement Contracting Officer 1
Internal Services Department
Procurement Management Services (ISD/PM)

☎ 305.375.4803

☎ 305.375.1083

✉ tjones@miamidade.gov

🌐 www.miamidade.gov/procurement/

 **"Delivering Excellence Every Day"**

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.