

DEPARTMENTAL INPUT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New Contract
 OTR
 Sole Source
 Bid Waiver
 Emergency
 Previous Contract/Project No. 0607-5/12-5

Re-Bid
 Other
 LIVING WAGE APPLIES: YES NO

Requisition No./Project No.: ROID1300209
 TERM OF CONTRACT: 5 YEAR(S) WITH 0 YEAR(S) OTR

Requisition /Project Title: SPECIALIZED AUTOMOTIVE PARTS AND SERVICE LIGHT/HEAVY TRUCKS

The purpose of this contract is to establish a contract for the purchase of specialized automotive parts and services for light and heavy duty vehicles.

Description:

Issuing Department: AV, FR, ID, PROS, WS

Contact Person: Rey Llerena

Phone: 305-375-2299

Estimate Cost: \$1,000,000

Funding Source:
 GENERAL Proprietary
 FEDERAL IS Funds
 OTHER Gen and Prop

ANALYSIS

Commodity Codes:	<u>060, 06046</u>	<u>060-83-84</u>	<u>060-86</u>	<u>928-10-76</u>
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.				
	EXISTING	2ND YEAR	3RD YEAR	
Contractor:	<u>PALM TRUCK CENTERS INC, DADE TRUCK INC., ROSE SPRING CORP., AND ADVANCED BODY & FRAME INC</u>	<u>PALM TRUCK CENTERS INC, DADE TRUCK INC., ROSE SPRING CORP., AND ADVANCED BODY & FRAME INC</u>	<u>PALM TRUCK CENTERS INC, DADE TRUCK INC., ROSE SPRING CORP., AND ADVANCED BODY & FRAME</u>	
Small Business Enterprise:				
Contract Value:	<u>\$356,000</u>	<u>\$356,000</u>	<u>394,805</u>	

Comments:

Continued on another page (s): YES NO

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE				

Basis of recommendation:

[Redacted area for Basis of recommendation]

DEPT. BUSINESS DE
 RECEIVED
 2013 SEP 27 AM 11:15
 Signature: Lourdes Betancourt

Date sent to SBD: 09/27/2013

Date returned to DPM: [Redacted]



BID NO.: 0607-0/18

**OPENING: 2:00 P.M.
Wednesday
October 23 , 2013**

MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:

**Specialized Automotive Parts And Repair Services For Light
And Heavy Duty Vehicles**

FOR INFORMATION CONTACT:

LOURDES BETANCOURT, 305-375-4121, L1121@miamidade.gov

IMPORTANT NOTICE TO BIDDERS:

- **READ THIS ENTIRE DOCUMENT, THE GENERAL TERMS AND CONDITIONS, AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH THE TERMS OUTLINED IN PARAGRAPH 1.2(D) OF THE GENERAL TERMS AND CONDITIONS.**
- **FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number: 0607-0/18

Bid Title: SPECIALIZED AUTOMOTIVE PARTS AND REPAIR SERVICES FOR LIGHT AND HEAVY DUTY VEHICLES

Procurement Officer: LOURDES BETANCOURT, CPPB

Bids will be accepted until 2:00 p.m. on Wednesday, October 23, 2013

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL BIDDERS:

- **FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.**
- **THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.**

**MIAMI-DADE COUNTY
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT DIVISION**

SECTION 1
GENERAL TERMS AND CONDITIONS

Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

All general terms and conditions of Miami-Dade County Procurement Contracts for Invitations to Bid are posted online. Persons and Companies that receive an award from Miami-Dade County through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r13-7.pdf>

SECTION 2
SPECIAL CONDITIONS

Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

2.1 PURPOSE

The purpose of this solicitation is to establish a contract for the purchase of specialized automotive parts and services for light and heavy duty vehicles. The solicitation is organized into the following three (3) groups:

Group 1 (Cars and Trucks up to 1½ Ton): A vehicle up to 1½ Ton is one that has manufacturer's assigned Gross Vehicle Weight Rating (GVWR) up to 16,000 lbs. as designated in the identification plate on the vehicle.

Group 2 (Trucks Over 1½ Ton): A vehicle over 1½ Ton is one that has manufacturer's assigned Gross Vehicle Weight Rating (GVWR) greater than 16,000 lbs. as designated in the identification plate on the vehicle.

Group 3 (Buses)

2.2 TERM OF CONTRACT

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the purchase order distributed by the County's Internal Services Department, Procurement Management Services Division and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the last month of the five (5) year contract term.

2.3 METHOD OF AWARD: To Multiple Bidders By Group

Award of this contract will be made to the three (3) lowest priced responsive, responsible Bidders in the aggregate by each group. The aggregate price for a group will be calculated by adding the extended prices for each line item within that group. To be considered for award for a group, the Bidder shall submit an offer on all items listed within a given group. If a Bidder fails to submit an offer for all items within a group, its offer for that specific group may be deemed non-responsive.

The extended pricing for Front Suspension and Steering Cap Repair Services will be calculated as follows: $\text{Extended Price} = \text{Estimated Labor Hours} \times \text{Hourly Labor Rate}$

The extended pricing for purchase of parts will be calculated as follows:

$\text{Extended Price} = \text{Estimated Spend} - (\text{Estimated Spend for Parts} \times \text{Percentage Discount offered}) =$

The extended pricing for alignment service will be calculated as follows:

$\text{Extended Price} = \text{Unit Price} \times \text{Estimated Number of Alignment Services for Five Years}$

The extended pricing for tire balancing service will be calculated as follows:

$\text{Extended Price} = \text{Unit Price} \times \text{Estimated Number of Tires to be Balanced for Five Years}$

While the method of award prescribes the method for determining the lowest responsive, responsible Bidder, the County will award each group to the designated lowest Bidder as the primary Bidder and to the designated second lowest Bidder as the secondary Bidder and the third lowest Bidder as the tertiary awarded Bidder respectively. If the County exercises this

SECTION 2
SPECIAL CONDITIONS

Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

right, the primary awarded Bidder shall have the primary responsibility to initially perform the service identified in this group. If the primary Bidder cannot perform, the County shall have the option to seek the identified services from the secondary and tertiary awarded Bidders respectively.

Award to multiple Bidders is made for the convenience of the County and does not exempt the primary awarded Bidder from fulfilling its contractual obligations. Failure of any awarded Bidder(s) to perform in accordance with the terms and conditions of the contract may result in the awarded Bidder(s) being deemed in breach of contract. The County may terminate the contract for default and charge the awarded Bidder(s) re-procurement costs, if applicable.

All bidders are required to provide Original Equipment Manufacturer (OEM) Manufacturer's Suggested Retail Price (MSRP) pricing catalogs or their pricing catalogs with the bid submittal. Bidder may submit three (3) hard copies of these catalogs or provide three (3) compact discs containing these catalogs. The bidders will need to provide these same catalogs or compact disc, or internet access to the pricing catalog to the requesting repair facility for invoice pricing verification.

2.4 PRICES

Percentage discount offered for the purchase of parts shall be firm and fixed for the term of the contract.

Prices for services (Front Suspension and Steering Cap Repair Services, Alignment Service and Tire Balancing) shall remain firm and fixed for a one-year period from the effective date of the Contract. Prior to the end of the initial one-year period and for each subsequent year thereafter, the County will review price adjustments for services only based on the Consumer's Price Index:

U.S. City Average, All Urban Consumers, Motor Vehicle Maintenance & Repair, Series ID: CUSR0000SETD.

It is the awarded Bidders' responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the first day of next one-year period, the request for adjustment should be submitted thirty (30) days prior to expiration of the then current one-year period. This adjustment request shall not be in excess of the relevant pricing index change. If no adjustment request is received, the County will assume that the awarded Bidder has agreed to the current prices.

The adjustment will be applied by calculating the percentage change (increase or decrease) between the index values effective on the first day of the twelve (12) month period and the most recent index including all months designated as preliminary available on the day of adjustment. Day of adjustment will be the last business day of the twelve (12) month period.

The County reserves the right to reject any price adjustments submitted by the awarded Bidder.

SECTION 2
SPECIAL CONDITIONS

Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

2.5 CONTACT PERSON:

For any additional information regarding the terms and conditions of this solicitation and resultant contract, Contact: Lourdes Betancourt, at (305) 375-4121 email: L1121@miamidade.gov.

2.6 DELIVERY SHALL BE (24) HOURS AFTER COMPLETION OF THE WORK:

The awarded Bidder(s) shall return the vehicles within twenty-four (24) hours after the completion of the work.

Certain County employees may be authorized to pick-up the vehicles under this contract. Awarded Bidder(s) shall require presentation of this written authorization. The awarded Bidder(s) shall maintain a copy of the authorization. If the awarded Bidder(s) is in doubt about any aspect of the vehicle pick-up, the awarded Bidder(s) shall contact the appropriate department to confirm the authorization.

SECTION 3
TECHNICAL SPECIFICATIONS

Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

3.1 SCOPE OF WORK

The contract is for purchase of specialized automotive parts and services for light and heavy duty vehicles. The specialized services include: frame (chassis) straightening, precision frame work, welding work, front-end suspension repairs, bus coach air suspension work, steering cap repairs, tire balancing, complete front-end alignment and four (4) wheel alignment, replacement and/or reconstruction of drive-line components, returning the vehicle to its original manufacturing operating specifications.

3.2 PARTS AND MATERIALS

All parts and materials used shall be new Original Equipment Manufacturer (OEM) and of the best quality and finest workmanship consistent with or exceeding standards in the industry. Rebuilt parts or components may only be used when requested by the Shop Supervisor.

3.3 PICK-UP AND DELIVERY

Prices quoted shall include pick up of vehicles which can be driven and delivery back to the facility assigning the work. Delivery of vehicles which are not road-worthy will be done by the County to the awarded Bidder's facility. Delivery back to the County shall be accomplished within 24 hours of completion of work. Awarded Bidders shall familiarize themselves with Miami-Dade County Facilities and a sample listing of Miami-Dade County locations is below but these are not to be considered complete, final or total.

NOTE: Bus Coach Work required by Miami-Dade Transit may require turnaround on a one day per unit schedule, except as may be agreed by the Shop Supervisor assigning the work.

SECTION 3
TECHNICAL SPECIFICATIONS

Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

3.5 LOCATION LISTING:
3.5.1 SHOP LISTING: ISD's FLEET MANAGEMENT DIVISION

<i>Light Equipment Operations</i>				
Shop	Address	Phone #	Fax #	Shop #
Shop 1 Main	703 NW 25 th St, Miami, Fl 33127	305 638-6071	305 638-5790	010
Downtown Motor Pool	201 NW 1 st St, Miami, Fl. 33128	305 375-4053	305 375-3650	015
Police Headquarters Shop (PDHQ)	9109 NW 25 th St., Doral, Fl 33172	305 471-2930	305 593-8867	018
South Dade Gov't Center (SDGC)	10740 SW 211 th St., Miami, Fl. 33189	305 251-3125	305 232-2434	011
Station 1	5975 Miami Lakes Dr., Miami Lakes, Fl. 33014	305 557-9844	305 828-1405	016
Station 2	2950 NW 83 rd St., Miami, Fl. 33147	305 691-3134	305 694-8672	014
Station 5	7707 SW 117 th Ave., Miami, Fl 33173	305 271-5342	305 275-8901	013
Station 6	15665 Biscayne Blvd., Miami, Fl 33160	305 947-4429	305 948-9923	012
Station 8	10000 SW 142 nd Ave., Miami, Fl 33186	305 383-6820	305 382-1445	017
Station 9	18802 NW 27 th Ave., Miami, Fl 33056	305 627-7180	305 627-7293	019
Shop 2-Auto	6100 SW 87 th Ave., Miami, Fl. 33173	305 273-4127	305 270-4932	024
Shop 3 Body Shop & Auction	8801 NW 58 th St., Miami, Fl. 33178	305 468-2518	305 468-2552	043
Shop 3-Auto	8801 NW 58 th St., Miami, Fl. 33178	305 470-1787	305 406-2978	033
New Car Get Ready Facility	6100 SW 87 th Ave., Miami, Fl. 33173	305 273-4127	305 270-4932	40
<i>Heavy Equipment Operations</i>				
Shop	Address	Phone #	Fax #	Shop #
Shop 2-Truck,	6100 SW 87 th Ave., Miami, Fl . 33173	305 273-4125 305 273-4126	305 270-4912	020
Shop 3-Main	8801 NW 58 th St. Doral, Fl. 33178	305 591-9515 305 591-8132 305 591-8134	305 470-1613	030
Shop 3A-	18701 NE 6 th Ave, Miami, Fl. 33179	305 652-0764	305 770-3142	031
Shop 3B-	7900 SW 107 th Ave., Miami, Fl 33173	305 279-5050 305 279-5051 305 270-2967	305 273-7418	032
Shop 3C-Const. /Weld.	8801 NW 58 th St., Doral, Fl. 33178	305 477-1008 305 477-1101	305 499-5466	038
Shop 3D	10820 SW 211 th St., Miami, Fl. 33189	305 233-5297 305 251-0097 305 251-0150	305 255-5345	035
Tire Shop	8801 NW 58 th St., 33178	305 470-1769	305 468-2569	039

SECTION 4
BID SUBMITTAL FORM

Submit Bid To:
CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

OPENING: 2:00 P.M.
Wednesday
October 23 , 2013



PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES, DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: **ISD/PM** Date Issued: **9/26/2013** This Bid Submittal Consists of **Pages 6 through 12**
Lourdes Betancourt

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

A Bid Deposit in the amount of **N/A** the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of **N/A** the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

DO NOT WRITE IN THIS SPACE	
ACCEPTED _____	HIGHER THAN LOW _____
NON-RESPONSIVE _____	NON-RESPONSIBLE _____
DATE B.C.C. _____	NO BID _____
ITEM NOS. ACCEPTED _____	
COMMODITY CODE: 060-00, 060-46, 060-83, 060-84, 060-86, 928-10, 928-76	
Procurement Contracting Officer: Lourdes Betancourt	

FIRM NAME _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

SECTION 4

BID SUBMITTAL FOR: Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

<u>GROUP 1 - CARS AND TRUCKS UP TO 1½ TON</u>			
<u>A. Front Suspension and Steering Cap Repair Services, including frame straightening and rebuilding components.</u>			
Estimated Labor Hours for Five Years		Hourly Labor Rate	
14,375		\$ _____	
<u>B. Percentage Discount off the O.E.M. / Manufacturer Suggested Retail Price (MSRP) List for Parts:</u>			
Estimated Spend for Parts for Five Years		Percentage Discount Off MSRP List Price	
\$250,000		_____ %	
<u>C. Alignment Service</u>			
	Estimated Number of Alignment Services for Five Years	Description of Alignment Service	Unit Price
1	1,250 each	Alignment Of Front Axle Only	\$ _____
2	250 each	Alignment Of Front and Single Rear Axle	\$ _____
<u>D. Tire Balancing</u>			
	Estimated Number of Tires to be Balanced for Five Years	Description	Unit Price
	1,500 each	Balancing Per Tire	\$ _____

SECTION 4

BID SUBMITTAL FOR: Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

<u>GROUP 2 - TRUCKS OVER 1½ TON</u>			
<u>A. Front Suspension and Steering Cap Repair Services, including frame straightening and rebuilding components.</u>			
Estimated Labor Hours for Five Years		Hourly Labor Rate	
6,000		\$ _____	
<u>B. Percentage Discount off the O.E.M. / Manufacturer Suggested Retail Price (MSRP) List for Parts:</u>			
Estimated Spend for Parts for Five Years		Percentage Discount Off MSRP List Price	
\$160,000		_____ %	
<u>C. Alignment Service</u>			
	Estimated Number of Alignment Services for Five Years	Description of Alignment Service	Unit Price
1	500 each	Alignment Of Front Axle Only	\$ _____
2	250 each	Alignment Of Front and Single Rear Axle	\$ _____
3	250 each	Alignment Of Front and Tandem Rear Axle	\$ _____
<u>D. Tire Balancing</u>			
	Estimated Number of Tires to be Balanced for Five Years	Description	Unit Price
	750 each	Balancing Per Tire	\$ _____

SECTION 4

BID SUBMITTAL FOR: Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

<u>GROUP 3 - BUSES</u>			
<u>A. Front Suspension and Steering Cap Repair Services, including frame straightening and rebuilding components.</u>			
Estimated Labor Hours for Five Years		Hourly Labor Rate	
670		\$ _____	
<u>B. Percentage Discount off the O.E.M. / Manufacturer Suggested Retail Price (MSRP) List for Parts:</u>			
Estimated Spend for Parts for Five Years		Percentage Discount Off MSRP List Price	
\$30,000		_____ %	
<u>C. Alignment Service</u>			
	Estimated Number of Alignment Services for Five Years	Description of Alignment Service	Unit Price
1	100 each	Alignment Of Front Axle Only	\$ _____
2	50 each	Alignment Of Front and Single Rear Axle	\$ _____
<u>D. Tire Balancing</u>			
	Estimated Number of Tires to be Balanced for Five Years	Description	Unit Price
	250 each	Balancing Per Tire	\$ _____

SECTION 4

BID SUBMITTAL FOR: Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

TITLE OF OFFICER: _____



Bid Title: Specialized Automotive Parts And Repair Services For Light And Heavy Duty Vehicles

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder. Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for Local Preference.

LOCALLY-HEADQUARTERED BUSINESS CERTIFICATION: For the purpose of this certification, a "locally-headquartered business" is a Local Business whose "principal place of business" is in Miami-Dade County, as defined in Section 1.10 of the General Terms and Conditions of this solicitation.

Place a check mark here only if affirming bidder meets requirements for the Locally-Headquartered Preference (LHP). Failure to complete this certification at this time (by checking the box above) may render the vendor ineligible for the LHP. The address of the locally-headquartered office is _____.



LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.

Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 1.35 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _____ No _____

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _____ No _____

Firm Name: _____

Street Address: _____

Mailing Address (if different): _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. ____-____/____/____/____/____

Prompt Payment Terms: ____% ____ days net ____ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)

By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS FORMAL BIDS

