



## Small Business Development Division Project Worksheet

**Project/Contract Title:** COMPREHENSIVE WORKERS COMPENSATION CLAIMS MANAGEMENT SYSTEM (CMS) AND CLAIMS SERVICES  
**Project/Contract No:** RQID1400155 (RFP 00160) **Funding Source:** INSURANCE FUND  
**Department:** INTERNAL SERVICES **Received Date:** 10/27/2014  
**Estimated Cost of Project/Bid:** \$355,000,000.00 **Resubmittal Date(s):**  
**Description of Project/Bid:** To establish a contract to fulfill the County's need to have a Comprehensive Claims Management System and Claims Services. This solicitation will request that a third party administrator provide usage of its risk information management system under a leasing arrangement for County access. Additionally, associated claims services are requested such as medical billing and pharmacy billing services, accessing administrator's discount billing program and similar services.

Contract Measures Recommendation		
<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Selection Factor	SBE	

Reasons for Recommendation
SELECTION FACTOR - This project is highly specialized with a "Claims Management System" requirement; there are no sub-consulting opportunities.  This project meets all the criteria set forth in I.O. #3-4. **There are five (5) SBE firms certified in the required Commodity Codes.  Commodity Code: 91878-Medical Consulting; 94807-Administration Services, Health; 94848-Health Care Services (Not Otherwise Classified); 94872-Pharmaceutical Services

Small Business Contract Measure Recommendation				
<u>Subtrade</u>	<u>Cat.</u>	<u>Estimated Value</u>	<u>% of Items to Base Bid</u>	<u>Availability</u>
<b>Total</b>				

Living Wages: YES  NO 
  
 Responsible Wages: YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	SBD Director		Date <u>10/28/14</u>