

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New OTR Sole Source Bid Waiver Emergency Previous Contract/Project No. 9221-0/15
Contract

Re-Bid Other LIVING WAGE APPLIES: YES NO
 Requisition No./Project No.: RQID1400157 TERM OF CONTRACT 5 YEAR(S) WITH 0 YEAR(S) OTR

Requisition /Project Title: **INSPECTION & CERTIFICATION, PARTS, RECHARGE, AND REPAIR SERVICES FOR VEHICLE FIRE SUPPRESSION SYSTEMS**

Description:

The purpose of this solicitation is to purchase parts, inspection, certification, recharge, and repair services for vehicle fire suppression systems for the Public Works and Waste Management Department (PWWM).

Issuing Department: PWWM Contact Person: Olga Espinosa-Anders Phone: (305) 514-6730
 Estimate Cost: \$327,000 Funding Source: GENERAL FEDERAL OTHER Proprietary

ANALYSIS

Commodity Codes:	<u>990-42</u>			
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.				
	EXISTING	2ND YEAR	3RD YEAR	
Contractor:	<u>Specialty Fire Suppression Inc</u>			
Small Business Enterprise:	<u>Bid Preference SBE 10%</u>			
Contract Value:	<u>\$310,035.00</u>	<u>\$</u>	<u>\$</u>	
Comments:				

Continued on another page (s): YES NO

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE				

Basis of recommendation:

Signed: Lourdes Betancourt, CPPB Date sent to SBD: 9/9/2014
 Date returned to DPM: _____

SECTION 2 - SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

The purpose of this solicitation is to purchase parts, inspection, certification, recharge, and repair services for vehicle fire suppression systems for the Public Works and Waste Management Department (PWWM).

2.2 TERM OF CONTRACT

This contract will commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners or designee and contingent upon the completion and submittal of all required bid documents. This contract shall remain in effect for five (5) years and shall expire on the last day of the last month of the five-year period.

2.3 METHOD OF AWARD

Award of this contract will be made to the lowest priced responsive, responsible Bidder in the aggregate and who meet the requirements of Paragraphs 2.3.1, 2.3.2, and 2.3.3 below. The aggregate price will be calculated by adding the extended prices for all line items. To be considered for award, the Bidder shall submit an offer on all items. If a Bidder fails to submit an offer for all items, its offer may be deemed non-responsive. The extended price for each line item will be calculated as follows:

The extended pricing for yearly inspection & certification service will be calculated as follows:

- Extended Price = Unit Price x Estimated Number of Inspections & Certifications

The extended pricing for Repair Services will be calculated as follows:

- Extended Price = Estimated Labor Hours x Hourly Labor Rate

The extended pricing for purchase of parts will be calculated as follows:

- Extended Price = Estimated Spend - (Estimated Spend for Parts x Percentage Discount offered)

The requirements are as follows:

- 2.3.1 The Bidder shall maintain an office staffed by competent company representative(s) authorized to discuss matters pertaining to the contracted services, who can provide information, and who are cognizant of the industry and industry standards. Bidder(s) must have a designated contact person available twenty-four (24) hours a day to provide immediate support and response. The Bidder's office address, contact person, phone, and e-mail shall be included in the Bidder's submittal.
- 2.3.2 Bidder(s) shall have a Class A, B or C Fire Suppression Equipment license to install or maintain fire suppression systems. A copy of the license shall be submitted with the bid submittal.
- 2.3.3 The Bidder shall have a minimum of two (2) years experience in providing service to off road/vehicle fire suppression systems. Bidder(s) shall provide two (2) references. The customer's name, address, contact person, phone number, and e-mail address for each reference shall be

included in the Bidder's submittal. Length of relationship in years and types of services rendered shall also be included.

Bidders shall submit all of the qualifying documents with their submittal form. However, the County may, at its sole discretion and in its best interests, allow Bidders to supplement submitted documents in order to satisfy the prequalification criteria.

2.4 PRICES

Percentage discount offered for the purchase of parts shall be firm and fixed for the term of the contract.

Prices for services (Yearly Inspections, Yearly Certifications, and Repair Services) shall remain firm and fixed for a one-year period from the effective date of the Contract. Prior to the end of the initial one-year period and for each subsequent year thereafter, the County will review price adjustments for services only based on the Consumer's Price Index:

U.S. City Average, All Urban Consumers, All Items, for Miami, Ft. Lauderdale.

It is the awarded Bidders' responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the first day of next one-year period, the request for adjustment should be submitted thirty (30) days prior to expiration of the then current one-year period. This adjustment request shall not be in excess of the relevant pricing index change. If no adjustment request is received, the County will assume that the awarded Bidder has agreed to the current prices.

The adjustment will be applied by calculating the percentage change (increase or decrease) between the index values effective on the first day of the twelve (12) month period and the most recent index including all months designated as preliminary available on the day of adjustment. Day of adjustment will be the last business day of the twelve (12) month period.

The County reserves the right to reject any price adjustments submitted by the awarded Bidder.

2.5 WARRANTY

A. Type of Warranty Coverage Required

In addition to all other warranties that may be supplied by the awarded Bidder, the awarded Bidder shall warrant its product and/or service against faulty labor and/or defective material for a minimum period of one (1) year after the date of acceptance by the County. This warranty requirement shall remain in force for the full period identified above; regardless of whether the awarded Bidder is under contract with the County at the time of defect. Any payment by the County on behalf of the goods or services received from the awarded Bidder does not constitute a waiver of these warranty provisions.

B. Correcting Defects Covered Under Warranty

The awarded Bidder shall be responsible for promptly correcting any deficiency, at no cost to the County, within two (2) calendar days after the County notifies the awarded Bidder of such deficiency in writing. If the awarded Bidder fails to satisfy the warranty within the period specified

in the notice, the County may (a) place the awarded Bidder in default of its contract, and/or (b) procure the products or services from another vendor and charge the awarded Bidder for any additional costs that are incurred by the County for this work or items; either through a credit memorandum or through invoicing.

2.6 HOURLY RATE

The hourly rate quoted shall be deemed to provide full compensation to the vendor for labor, equipment use, travel time, and any other element of cost or price. This rate is assumed to be at straight-time for all labor, except as otherwise noted. The awarded Bidder shall comply with minimum wage standards, and/or any other wage standards specifically set forth in this solicitation and resultant contract, and any other applicable laws of the State of Florida.

2.7 EXAMINATION OF SITE (RECOMMENDED)

Prior to submitting its offer it is advisable that the Bidder visit the site(s) of the proposed work and become familiar with any conditions which may in any manner affect the work to be done or affect the equipment, materials and labor required. The vendor is also advised to examine carefully the drawings and specifications and to become thoroughly aware regarding any and all conditions and requirements that may in any manner affect the work to be performed under the contract. No additional allowances will be made because of lack of knowledge of these conditions. For a site visitation appointment and for any additional information required regarding the specifications and requirements of this bid contact Lourdes Betancourt at L1121@miamidade.gov.

2.8 ADDITIONAL FACILITIES AND SYSTEMS MAY BE ADDED

Although this solicitation and resultant contract identifies specific facilities and specific systems to be serviced, it is hereby agreed and understood that facilities or systems may be added to this contract at the option of the County. When required by the pricing structure of the contract, vendor(s) under this contract shall be invited to submit price quotes for these additional facilities or systems. If these quotes are determined to be fair and reasonable, then the additional work will be awarded to the current contract vendor.

The County may determine to obtain price quotes for the additional work from other vendors in the event that fair and reasonable pricing is not obtained from the current awarded Bidder, or for other reasons at the County's discretion.

2.9 AVAILABILITY OF CONTRACT TO OTHER COUNTY DEPARTMENTS

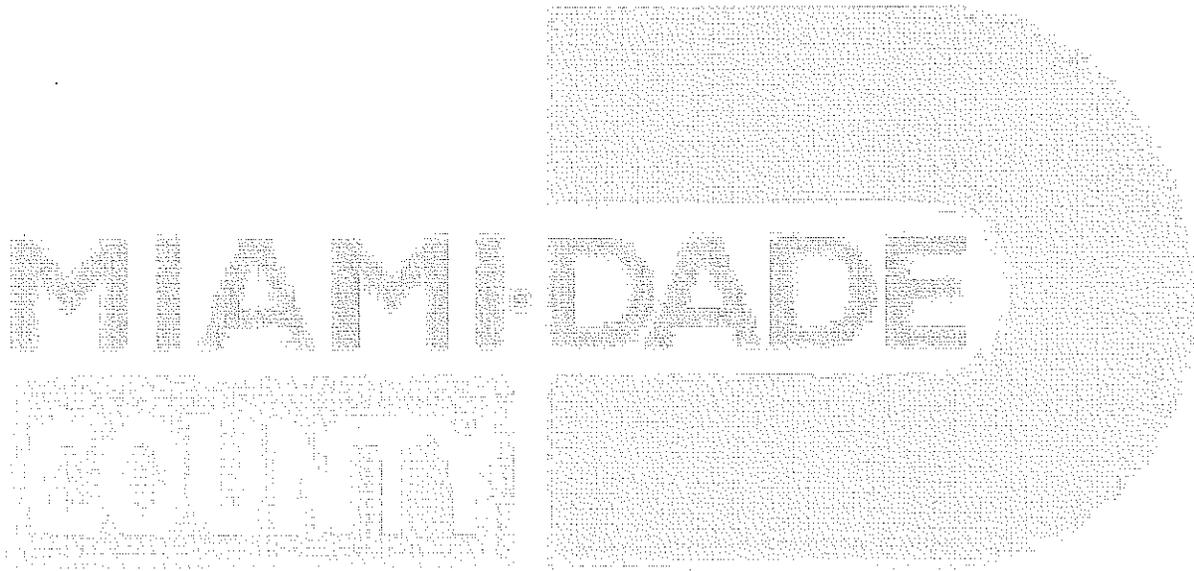
It is hereby agreed and understood that any County department or agency may avail itself of this contract and purchase any and all items specified herein from the awarded Bidder at the contract prices established herein.

2.10 DELETION OF FACILITIES AND SYSTEMS

Although this solicitation identifies specific facilities and systems to be serviced, it is hereby agreed and understood that any County department or agency may delete service for any facility and system when such service is no longer required during the contract period; upon fourteen (14) calendar days written notice to the awarded Bidder.

2.11 COST ESTIMATES FOR EACH REPAIR PROJECT

The awarded Bidder shall be required to submit a written estimate on each prospective repair project under this contract before a work order for that specific project is issued. The estimate shall be itemized by the number of work hours, and by the cost of parts. Lump sum estimates shall not be accepted.



SECTION 3 – TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

The purpose and intent of this solicitation is to secure firm prices and establish a term contract for inspection, certification, parts, recharge, and repair services for vehicle fire suppression systems manufactured by AFEX. The services shall be furnished all in accordance with The National Fire Protection Association (NFPA) standards and AFEX guidelines "Maintenance Procedure".

After each inspection, the awarded vendor shall provide a complete report which details any deficiencies observed and a proposal to provide the necessary repairs.

3.2 REPAIRS

- A. When fire protection equipment must be repaired it will be done in accordance with NFPA standards and shall never be less than original requirements.
- B. When repair is completed, an operating test shall be made in the presence of a representative from the Miami Dade County department requesting the work. All tests shall be conducted according to NFPA standards.
- C. The County department representative shall approve or disapprove all repairs before payment for work is made.

3.3 LIST OF LOCATIONS AND NUMBER OF VEHICLES WITH AFEX FIRE SUPPRESSION SYSTEMS:

See Appendix "A" attached.