

**Inspection & Certification, Parts, Recharge, and Repair Services For Vehicle**

**Suppression Systems**

**RQID1400157 - Verification of Availability**

**Estimated Cost: \$327,000.00**

Find attached the “**Scopes of Work**” and “**Special Requirements**” for an upcoming **project (contract)**. Please review (the attached) to determine if you would be able to **satisfy the requirements** (as applicable), and **interested in responding**; if so, please check the appropriate areas below and respond to this email confirming the same. Please pay “**CLOSE**” attention to the various sections and the “**SPECIAL & MINIMUM Requirements**”, being specified, and confirm your **ability** and **availability** to satisfy “**ALL**” sections/scopes.

See all **Sections** as listed below; paying very close attention to the “**minimum**” requirements of each. (While you are **not** bidding at this time, be mindful your response strongly influences SBD’s determination as it relates to a potential **SBE Measure**). So please be diligent in your review of the information and respond accordingly, based on your ability to meet **ALL** the applicable requirements.

**Are you able to meet the “Purpose” as described in Section 2.1? YES\_ NO\_**

**Are you able to meet the “Warranty” requirements as described in Section 2.5? YES\_ NO\_**

**Are you able to meet the “Class A, B, or C” Fire Suppression Equipment License requirements as described in Section 2.3.2? (if so please include a copy with your response) YES\_ NO\_**

**Do you have the “minimum two (2) years’ experience” as stipulated in Section 2.3.3? (please complete reference page accordingly) YES\_ NO\_**

**Are you able to meet the “Scope of Services” as described in Section 3.1? YES\_ NO\_**

**Are you able to meet the “Repairs” requirements as described in Section 3.3? YES\_ NO\_**

**\*Please note AFEX and NFPA requirements (Section 3.1)**

**\_\_\_ I am “NOT” interested in this solicitation.**

**Name of Firm: \_\_\_\_\_ SBE Exp. Date: \_\_\_\_\_**

**Owner’s Name: \_\_\_\_\_ Signature: \_\_\_\_\_**

**Date: \_\_\_\_\_ Contact #: \_\_\_\_\_**

Please respond by **2:00pm, Monday September 15, 2014** – (Providing References)

Any questions, feel free to contact me at the number below.

(Respond to the “**Verification**” whether you are interested or not (choosing “**Yes**” or “**No**” as applicable); this helps SBD in the determination of measures).

**Vivian O. Walters, Jr.**

Contract Development Specialist II

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Small Business Development Division

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**Estimated Cost: \$327,000.00**

Please complete the following **“Reference Requirements”**:

**Project Title:**  
**Client Name**  
**Contact No.:**  
**Scope Description:**

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**Project Title:**  
**Client Name**  
**Contact No.:**  
**Scope Description:**

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**Project Title:**  
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**Scope Description:**

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## SECTION 2 - SPECIAL TERMS AND CONDITIONS

### **2.1 PURPOSE**

The purpose of this solicitation is to purchase parts, inspection, certification, recharge, and repair services for vehicle fire suppression systems for the Public Works and Waste Management Department (PWWM).

### **2.2 TERM OF CONTRACT**

This contract will commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners or designee and contingent upon the completion and submittal of all required bid documents. This contract shall remain in effect for five (5) years and shall expire on the last day of the last month of the five-year period.

### **2.3 METHOD OF AWARD**

Award of this contract will be made to the lowest priced responsive, responsible Bidder in the aggregate and who meet the requirements of Paragraphs 2.3.1, 2.3.2, and 2.3.3 below. The aggregate price will be calculated by adding the extended prices for all line items. To be considered for award, the Bidder shall submit an offer on all items. If a Bidder fails to submit an offer for all items, its offer may be deemed non-responsive. The extended price for each line item will be calculated as follows:

The extended pricing for yearly inspection & certification service will be calculated as follows:

- $\text{Extended Price} = \text{Unit Price} \times \text{Estimated Number of Inspections \& Certifications}$

The extended pricing for Repair Services will be calculated as follows:

- $\text{Extended Price} = \text{Estimated Labor Hours} \times \text{Hourly Labor Rate}$

The extended pricing for purchase of parts will be calculated as follows:

- $\text{Extended Price} = \text{Estimated Spend} - (\text{Estimated Spend for Parts} \times \text{Percentage Discount offered})$

The requirements are as follows:

- 2.3.1 The Bidder shall maintain an office staffed by competent company representative(s) authorized to discuss matters pertaining to the contracted services, who can provide information, and who are cognizant of the industry and industry standards. Bidder(s) must have a designated contact person available twenty-four (24) hours a day to provide immediate support and response. The Bidder's office address, contact person, phone, and e-mail shall be included in the Bidder's submittal.
- 2.3.2 Bidder(s) shall have a Class A, B or C Fire Suppression Equipment license to install or maintain fire suppression systems. A copy of the license shall be submitted with the bid submittal.
- 2.3.3 The Bidder shall have a minimum of two (2) years experience in providing service to off road/vehicle fire suppression systems. Bidder(s) shall provide two (2) references. The customer's name, address, contact person, phone number, and e-mail address for each reference shall be

included in the Bidder's submittal. Length of relationship in years and types of services rendered shall also be included.

Bidders shall submit all of the qualifying documents with their submittal form. However, the County may, at its sole discretion and in its best interests, allow Bidders to supplement submitted documents in order to satisfy the prequalification criteria.

## 2.4 PRICES

Percentage discount offered for the purchase of parts shall be firm and fixed for the term of the contract.

Prices for services (Yearly Inspections, Yearly Certifications, and Repair Services) shall remain firm and fixed for a one-year period from the effective date of the Contract. Prior to the end of the initial one-year period and for each subsequent year thereafter, the County will review price adjustments for services only based on the Consumer's Price Index:

*U.S. City Average, All Urban Consumers, All Items, for Miami, Ft. Lauderdale.*

It is the awarded Bidders' responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the first day of next one-year period, the request for adjustment should be submitted thirty (30) days prior to expiration of the then current one-year period. This adjustment request shall not be in excess of the relevant pricing index change. If no adjustment request is received, the County will assume that the awarded Bidder has agreed to the current prices.

The adjustment will be applied by calculating the percentage change (increase or decrease) between the index values effective on the first day of the twelve (12) month period and the most recent index including all months designated as preliminary available on the day of adjustment. Day of adjustment will be the last business day of the twelve (12) month period.

The County reserves the right to reject any price adjustments submitted by the awarded Bidder.

## 2.5 WARRANTY

### A. Type of Warranty Coverage Required

In addition to all other warranties that may be supplied by the awarded Bidder, the awarded Bidder shall warrant its product and/or service against faulty labor and/or defective material for a minimum period of one (1) year after the date of acceptance by the County. This warranty requirement shall remain in force for the full period identified above; regardless of whether the awarded Bidder is under contract with the County at the time of defect. Any payment by the County on behalf of the goods or services received from the awarded Bidder does not constitute a waiver of these warranty provisions.

### B. Correcting Defects Covered Under Warranty

The awarded Bidder shall be responsible for promptly correcting any deficiency, at no cost to the County, within two (2) calendar days after the County notifies the awarded Bidder of such deficiency in writing. If the awarded Bidder fails to satisfy the warranty within the period specified

**SECTION 3 – TECHNICAL SPECIFICATIONS**

**3.1 SCOPE OF WORK**

The purpose and intent of this solicitation is to secure firm prices and establish a term contract for inspection, certification, parts, recharge, and repair services for vehicle fire suppression systems manufactured by AFEX. The services shall be furnished all in accordance with The National Fire Protection Association (NFPA) standards and AFEX guidelines "Maintenance Procedure".

After each inspection, the awarded vendor shall provide a complete report which details any deficiencies observed and a proposal to provide the necessary repairs.

**3.2 REPAIRS**

- A. When fire protection equipment must be repaired it will be done in accordance with NFPA standards and shall never be less than original requirements.
- B. When repair is completed, an operating test shall be made in the presence of a representative from the Miami Dade County department requesting the work. All tests shall be conducted according to NFPA standards.
- C. The County department representative shall approve or disapprove all repairs before payment for work is made.

**3.3 LIST OF LOCATIONS AND NUMBER OF VEHICLES WITH AFEX FIRE SUPPRESSION SYSTEMS:**

See Appendix "A" attached.