

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New Contract OTR Sole Source Bid Waiver Emergency Previous Contract/Project No. 102109-WWG

Re-Bid Other: Access National Joint Powers Alliance contract. LIVING WAGE APPLIES: YES NO

Requisition No./Project No.: RQID1500037 TERM OF CONTRACT 4 YEAR(S) WITH YEAR(S) OTR

Requisition /Project Title: Facilities Maintenance, Repair, and Operating Supplies

Description: To access this contract for the Internal Services Department. Fleet Management Division to purchase variety of facilities, maintenance, repair and operations-related supplies.

Issuing Department: ISD/PMS Contact Person: Herman Ramsey Phone: 305-375-2851
Estimate Cost: \$300,000 GENERAL FEDERAL OTHER
Funding Source: Internal Services Funds

ANALYSIS

Commodity Codes: 320-10			
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.			
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>
Contractor:			
Small Business Enterprise:			
Contract Value:	\$	\$	\$
Comments:			
Continued on another page (s): <input type="checkbox"/> YES <input checked="" type="checkbox"/> x			
<u>RECOMMENDATIONS</u>			
	Set-aside	Sub-contractor goal	Bid preference
SBE			
Basis of recommendation:			
Signed: <i>Herman Ramsey</i>		Date sent to DBD: 12/23/2014	
		Date returned to DPM: <input type="checkbox"/>	



COMMENT AND REVIEW
To the
REQUEST FOR PROPOSAL (RFP) #091214
Entitled
FACILITIES MAINTENANCE, REPAIR AND OPERATING SUPPLIES

The following advertisement was placed in the Minneapolis, MN *Star Tribune* on July 10, 2014 and July 12, 2014 and Oregon's *Daily Journal of Commerce* on July 9, 2014, *The State* South Carolina on July 10, 2014, *The Salt Lake Tribune* on July 10, 2014 and on the NJPA website www.njpacoop.org, Onvia website www.onvia.com, Notice to Bidders website www.noticetobidders.com, PublicPurchase.com, Merx, and Biddingo:

The National Joint Powers Alliance® (NJPA), on behalf of NJPA and its current and potential Member agencies to include all Government, Higher Education, K12 Education, Non-Profit, Tribal Government, and all other Public Agencies located nationally in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of FACILITIES MAINTENANCE, REPAIR AND OPERATING SUPPLIES. Details of this RFP are available beginning July 10, 2014 and continuing until September 4, 2014. Details may be obtained by letter of request to Maureen Knight, NJPA, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@njpacoop.org. Proposals will be received until September 12, 2014 at 4:30 p.m. Central Time at the above address and opened September 15, 2014 at 8:00 A.M. Central Time.

RFPs were requested from and distributed to:

County of Multnomah	Prince William County School District
Southern Nevada Regional Housing Authority	State of North Carolina
State of Ohio	State of Pennsylvania
Bandit Industries, Inc.	W.W. Grainger, Inc.
Tyco Integrated Security	AFFLINK
All American Poly Corp.	Angus Consulting Management Limited
Bilo Industries	Bonitz Maintenance Group, Inc.
Browns Partsmaster	Carillion Canada
Carmenita Truck Center	Chadwell Supply
Cofely	Construction Journal
Core Engineered Solutions, Inc.	Corporate Mechanical
CorPro Screentech, Inc.	Electronic Risks Consultants, Inc.
Encore Commercial dba Post Guard	GCA Services Group
Gray Manufacturing Company, Inc.	Gregory Ventures, LLC
Guillevin International Co.	HCI Systems, Inc.
Interline Brands, Inc.	Intermountain Lock & Security Supply
L/B Water Service, Inc.	Lamp Sales Unlimited
Masland Carpets LLC/Masland Contract	Miller Industrial
Prime Vendor, Inc.	R.J. Sayers Distributing, LLC

SAFS, Inc.
SureCOat Systems
Tidewater Fleet Supply
Wayne Newmarch
Zep, Inc. (Acuity Specialty Products, Inc.)

Scandinavian Building Services, Ltd.
Tennant Company
Triple-S
Yorkland

Bids were opened on September 15, 2014 at the NJPA offices located at 202 12th Street Northeast in Staples, Minnesota 56479. Bids were received from the following:

Acuity Specialty Products, Inc. d/b/a Zep Sales and Service
Core Engineered Solutions, Inc.
W. W. Grainger, Inc.

Bids were reviewed by the Proposal Evaluation Committee:

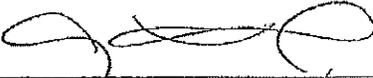
Ginger Line, CPPB, NJPA Senior Contract Procurement Analyst
Gregg Melerhofer, CPPO, NJPA Senior Contract Products and Price Analyst
Tracy Plinske, NJPA Contract Procurement Analyst
Keith Hanson, CPA, NJPA Accounting Manager
Jonathan Yahn, JD, NJPA Contracts and Compliance Manager

The findings of the Proposal Evaluation Committee are summarized as follows:

The Proposal Evaluation Committee used the established NJPA RFP evaluation criteria and determined that all bids did meet Level One Responsiveness. Core Engineered Solutions, Inc. was deemed out of scope and therefore did not meet Level Two Responsiveness. All other bids did meet Level Two Responsiveness and were evaluated.

W.W. Grainger, Inc. offered extensive experience within the industry along with a large sales and service force, great marketing plan, and competitive pricing. They are offering extensive product offering in the Facilities, Maintenance, Repair, and Operating Supply category.

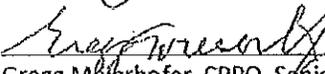
For these reasons the NJPA Proposal Review Committee recommends award of NJPA Contract #091214 to
W.W. Grainger, Inc. 091214-WWG



Ginger Line, CPPB, Senior Contract Procurement Analyst

10/8/14

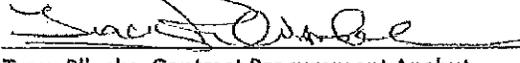
Date



Gregg Melerhofer, CPPO, Senior Contract Product & Price Analyst

10-8-14

Date



Tracy Plinske, Contract Procurement Analyst

10-8-14

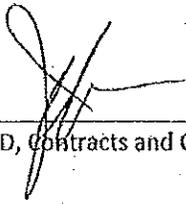
Date



Keith Hanson, CPA, NJPA Accounting Manager

10/8/14

Date



Jonathan Yahn, JD, Contracts and Compliance Manager

10/8/14

Date

Contract Award
RFP 091214

FORM D



Formal Offering of Proposal
(To be completed Only by Proposer)

FACILITIES MAINTENANCE, REPAIR AND OPERATING SUPPLIES

In compliance with the Request for Proposal (RFP) for FACILITIES MAINTENANCE, REPAIR AND OPERATING SUPPLIES the undersigned warrants that I/we have examined this RFP and, being familiar with all of the instructions, terms and conditions, general specifications, expectations, technical specifications, service expectations and any special terms, do hereby propose, fully commit and agree to furnish the defined equipment/products and related services in full compliance with all terms, conditions of this RFP, any applicable amendments of this RFP, and all Proposer's Response documentation. Proposer further understands they accept the full responsibility as the sole source of responsibility of the proposed response herein and that the performance of any sub-contractors employed by the Proposer in fulfillment of this proposal is the sole responsibility of the Proposer.

Company Name: W.W. Grainger, Inc. Date: September 12, 2014

Company Address: 100 Grainger Parkway

City: Lake Forest State: IL Zip: 60045-5201

Contact Person: Jeffrey MacNeil Title: Senior Government Sales Manager

Authorized Signature (ink only): *Jeffrey MacNeil* Jeffrey MacNeil
(Name printed or typed)



Contract Acceptance and Award

(To be completed only by NJPA)

NJPA 091214 # FACILITIES MAINTENANCE, REPAIR AND OPERATING SUPPLIES

W.W. GRAINGER, INC.

Proposer's full legal name

Your proposal is hereby accepted and awarded. As an awarded Proposer, you are now bound to provide the defined product/equipment and services contained in your proposal offering according to all terms, conditions, and pricing set forth in this RFP, any amendments to this RFP, your Response, and any exceptions accepted or rejected by NJPA on Form C.

The effective start date of the Contract will be October 21, 20 14 and continue for four years from the board award date. This contract has the consideration of a fifth year renewal option at the discretion of NJPA.

National Joint Powers Alliance® (NJPA)

NJPA Authorized signature:

NJPA Executive Director

Dr. Chad Coquette

(Name printed or typed)

Awarded (his 21st day of October, 20 14 NJPA Contract Number 091214-WWG)

NJPA Authorized signature:

NJPA Board Member

Scott Veronen

(Name printed or typed)

Executed this 21st day of October, 20 14 NJPA Contract Number 091214-WWG

Proposer hereby accepts contract award including all accepted exceptions and NJPA clarifications identified on FORM C.

Vendor Name W.W. Grainger, Inc.

Vendor Authorized signature:

Jeffrey MacNeil

(Name printed or typed)

Title: Senior Government Sales Manager

Executed this 27th day of October, 20 14 NJPA Contract Number 091214-WWG