

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New
 OTR
 Sole Source
 Bid Waiver
 Emergency
 Previous Contract/Project No. None
 Contract
 Re-Bid
 Other
 LIVING WAGE APPLIES: YES
 NO
 Requisition No./Project No.: RQPD1400004
 TERM OF CONTRACT: 9m Upon issuance of PO/One Time Award

Requisition /Project Title: POLICE RATED VEHICLES/ MOTORCYCLES, SEDANS & LIGHT TRUCKS

Description: The Miami-Dade Police Department has requested to procure replacement Police Rated Vehicles for fiscal year 2013/2014. All vehicles that are being replaced are retired due to an accident, the age of the vehicle (8-11 yrs old), or mechanical issues.

Issuing Department: ISD-PM
 Contact Person: Lorrie Delhomme
 Phone: 305-375-4884
 Estimate Cost: \$4,330,110.00
 Funding Source: GENERAL
FEDERAL
OTHER
General Fund

ANALYSIS

Commodity Codes: 07006

Contract/Project History of previous purchases three (3) years
 Check here if this is a new contract/purchase with no previous history.

	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>
Contractor:			
Small Business Enterprise:			
Contract Value:	\$	\$	\$
Comments:			
Continued on another page (s):	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE				

Basis of recommendation:

Signature: Lorrie Delhomme
 Date sent to DBD: 12/27/13
 Date returned to DPM:

RECEIVED
 BUSINESS DEPT.
 2013 DEC 30 AM 10:15

MEMO



FLORIDA SHERIFFS ASSOCIATION

P. O. Box 12519 • Tallahassee, FL 32317-2519
PHONE (850) 877-2165 • FAX (850) 878-8665
WEB SITE: www.flsheriffs.org

DATE: October 1, 2013

TO: **ALL PROSPECTIVE PARTICIPANTS**

FROM: Steve Casey Lynn Meek Peggy Goff Drew Terpak
Executive Director Coordinator Contract Manager Contract Specialist

RE: **POLICE RATED VEHICLES/MOTORCYCLES,
SEDANS & LIGHT TRUCKS
Bid No. 13-21-0904**

We are pleased to announce that the Florida Sheriffs Association and the Florida Association of Counties has successfully conducted its 21st statewide competitive bid for vehicles which includes police rated, administrative, motorcycles, utility vehicles, trucks & vans. **This contract is effective beginning October 1, 2013 through September 30, 2014, as long as vehicles are available through fleet.**

Bids will be extended and guaranteed to any and all units of local governments and political subdivisions including, but not limited to, county, local county board of public instruction, municipalities and/or police agencies, other local public or public safety agencies or authorities within the State of Florida. In addition, bids will be extended and guaranteed to any other entities approved by manufacturers to participate in this contract.

In order to ensure quality service for our user agencies, we are requesting each of you to notify the Florida Sheriffs Association regarding any problems encountered in working with the awarded dealers. Any issues, including but not limited to, receipt of confirmation of order, delivery problems and communication problems, should be reported to us by e-mail at dterpak@flsheriffs.org. This information will be considered in future bid awards in order to ensure that agencies are receiving the level of service required of dealers who wish to participate in this program.

Also, when purchasing options, as required in Part C, Special Conditions (continued), 3.4, dealers are required to offer some discount below manufacturer's standard retail pricing (MSRP) for any factory add options.

All interested parties who wish to purchase from this contract may do so by following these simple procedures:

ORDERING INSTRUCTIONS

1. Contact the awarded dealership (see pages 36-38) listed in the zone from which you wish to purchase and advise them of your interest to purchase from **Bid No. 13-21-0904**. They will assist you with the placement of your order and answer any questions you may have regarding the



December 17, 2013

Mr. Steven Henry, Fleet Director
 Pembroke Motors Inc. D/B/A AutoNation Chrysler Dodge Jeep Ram Pembroke Pines
 13601 Pines Boulevard
 Pembroke Pines, Florida 33027-1511

Re: Florida Sheriff's Association Contract No. 13-21-0904, Police Rated Vehicles/Motorcycles, Sedans & Light Trucks

Dear Mr. Henry:

Miami-Dade County, hereinafter referred to as the County, would like to access the above mentioned contract with Pembroke Motors Inc. D/B/A AutoNation Chrysler Dodge Jeep Ram Pembroke Pines (hereinafter referred to as the "Contractor") for the purchase of vehicles listed below for the Miami-Dade Police Department. Prior to issuing a purchase order, the County requires acceptance with regards to the following:

1. The Contractor shall provide the following vehicles to the County and will be paid in accordance with the pricing below:

Description	Option	Qty	Unit Price	Total Price (Qty x Unit Price)
<u>2014 DODGE GRAND CARAVAN</u> Dodge Grand Caravan Color: To be selected upon final order	RTKH53	2	\$ 20,619.00	\$ 41,238.00
Grand Total:				\$ 41,238.00

2. DELIVERY AND PAYMENT

- 2.1 Prices are F.O.B. Destination and the Contractor shall hold title to the goods until such time as they are delivered to and accepted by an authorized County representative at:

Miami-Dade County
 Internal Services Department
 Fleet Management Division
 New Car Get Ready Facility
 6100 SW 87th Avenue
 Miami, FL. 33173
 Contact: William Thommes
 Phone: 305 273-4127
 Email: fwt@miamidade.gov

Pursuant to the terms and conditions of the contract, all items delivered shall include all manufacturer's standard equipment and warranties. The vehicle shall be delivered in full compliance with the contract requirements, and must be new (unused) and in excellent condition ready to work. Upon verification of compliance with these requirements, the County will accept the delivered vehicle.

The Contractor shall deliver the vehicle between the hours of 7:00 a.m. and 2:00 p.m. weekdays, contact person: Mr. Thommes at (305) 633-7678 twenty-four (24) hours prior to delivery. Delivery of the vehicle shall be no later than August 1, 2013. All deliveries are to be made in accordance with good commercial practice.

2.2 The County shall issue payment after completion of items (a) and (b) below, and as per the payment provision of Paragraph 2.3:

- a. The delivered unit is successfully inspected for compliance with all specifications and requirements and is accepted.
- b. All documentation described in the Purchase Order has been received as stipulated therein. The language that will appear in the Contractor's Purchase Order is:

Application for Certificate of Title and/or Vehicle Registration (HSMV-8040), Certification of Motor Vehicle Sale Tax Exemption (MVC Form DR-41A), Motor Vehicle Dealer Title Reassignment Supplement (DHSMV 82994), Manufacturer's Statement of Origin To A Motor Vehicle and Service Policy shall be made out in the name of:

Miami Dade County, Florida
2225 N.W. 72nd Avenue,
Miami, Florida 33122.

- c. These documents must be dated to coincide with the delivery of the equipment, send all papers to:

Internal Services Department
Administrative and Business Services Division
Capital Inventory Section
2225 N.W. 72nd Avenue
Miami, Florida 33122

- d. All documents must be properly filled out and completed, signed and notarized by an authorized individual with no strike-overs on any documents. Non-compliance will result in payment delays.
 - e. The invoice is to be made out to the name of the department as indicated on the Purchase Order and mailed to the same address as shown on the Purchase Order. The vehicle key numbers are to be noted on the invoice.
- 2.3 All invoices will be paid in accordance with Florida Statutes, Section 218.74 and Section 2-8.1.4 of the Miami-Dade County Code.

If you have questions please contact Lorrie Delhomme at (305) 375-4884.

By: _____

Name: _____

Title: _____

Date: _____

Attest: _____

Corporate Secretary/Notary

Corporate Seal/Notary

Attachment: Affidavits



Miami-Dade County
Department of Procurement Management
Affirmation of Vendor Affidavits

MIAMI-DADE COUNTY

CONTRACT No. 13-21-0904

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Federal Employer

Contract No. : _____ Identification Number (FEIN): _____

Contract Title: _____

Affidavits and Legislation/ Governing Body

1. Miami-Dade County Ownership Disclosure Sec. 2-8.1 of the County Code	6. Miami-Dade County Vendor Obligation to County Section 2-8.1 of the County Code
2. Miami-Dade County Employment Disclosure County Ordinance No. 90-133, amending Section 2-8-1(d)(2) of the County Code	7. Miami-Dade County Code of Business Ethics Article 1, Section 2-8.1(i) and 2-11(b)(1) of the County Code through (6) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code
3. Miami-Dade County Employment Drug-free Workplace Certification Section 2-8.1.2(b) f the County Code	8. Miami-Dade County Family Leave Article V of Chapter 11 of the County Code
4. Miami-Dade County Disability Non-Discrimination Article 1, Section 2-8.1.5 Resolution R182-00 amending R-385-95	9. Miami-Dade County Living Wage Section 2-8.9 of the County Code
5. Miami-Dade County Debarment Disclosure Section 10.38 of the County Code	10. Miami-Dade County Domestic Leave and Reporting Article 8, Section 11A-60 11A-67 of the County Code

Printed Name of Affiant	Printed Title of Affiant	Signature of Affiant
Name of Firm	Date	
Address of Firm	State	Zip Code

Notary Public Information

Notary Public – State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____ 20 _____.

by _____ He or she is personally known to me or has produced identification

Type of identification produced _____

Signature of Notary Public	Serial Number	
Print or Stamp of Notary Public	Expiration Date Page 4 of 6	Notary Public Seal

SUBCONTRACTOR/SUPPLIER LISTING
 (Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Name of Proposer: _____ FEIN No. _____

In accordance with Sections 2-8.1, 2-8.8 and 10.34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all Proposers on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all Proposers on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. The Proposers who is awarded this contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The Proposers should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract and sign the form below.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the recommended Proposer demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the Proposer shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract.

(Please duplicate this form if additional space is needed.)

Business Name and Address of First Tier Subcontractor/ Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/ Subconsultant	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)							
			Gender		Race/Ethnicity						Gender		Race/Ethnicity					
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other
Business Name and Address of First Tier Direct Supplier	Principal Owner	Supplies/Material s/Services to be Provided by Supplier	Principal Owner (Enter the number of male and female owners by race/ethnicity)								Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)							
			Gender		Race/Ethnicity						Gender		Race/Ethnicity					
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other

Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to contracting department or on-line to the Small Business Development of the Department of Regulatory and Economic Resources at <http://www.miamidade.gov/business/business-development-contracts.asp>. As a condition of final payment, Proposer shall provide subcontractor information on the Subcontractor Payment Report Sub 200 form which can be found at <http://www.miamidade.gov/business/library/forms/subcontractors-payment.pdf>.

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

Signature of Proposer _____ Print Name _____ Print Title _____ Date _____



December 16, 2013

Mr. Richard Tackett
 Duval Motor Company dba Duval Ford
 1616 Cassat Avenue
 Jacksonville, FL 32210

Re: Florida Sheriff's Association Contract No. 13-21-0904, Police Rated Vehicles/Motorcycles, Sedans & Light Trucks

Dear Mr. Tackett:

Miami-Dade County, hereinafter referred to as the County, would like to access the above mentioned contract with Duval Motor Company dba Duval Ford (hereinafter referred to as the "Contractor") for the purchase of vehicles listed below for the Miami-Dade Police Department. Prior to issuing a purchase order, the County requires acceptance with regards to the following:

1. The Contractor shall provide the following vehicles to the County and will be paid in accordance with the pricing below:

Description	Option	Qty	Unit Price	Total Price (Qty x Unit Price)
<u>2014 Ford E-250 Cargo Van</u>				
Ford 250 Cargo Van	E2E	6	\$ 17,026.00	\$ 102,156.00
1 Ton Package	E3E		\$ 3,400.00	\$ 20,400.00
Color: To be selected upon final order				
Total:			\$20,426.00	\$ 122,556.00

2. DELIVERY AND PAYMENT

- 2.1 Prices are F.O.B. Destination and the Contractor shall hold title to the goods until such time as they are delivered to and accepted by an authorized County representative at:

Miami-Dade County
 Internal Services Department
 Fleet Management Division
 New Car Get Ready Facility
 6100 SW 87th Avenue
 Miami, FL. 33173
 Contact: William Thommes
 Phone: 305 273-4127
 Email: fwt@miamidade.gov

Pursuant to the terms and conditions of the contract, all items delivered shall include all manufacturer's standard equipment and warranties. The vehicle shall be delivered in

full compliance with the contract requirements, and must be new (unused) and in excellent condition ready to work. Upon verification of compliance with these requirements, the County will accept the delivered vehicle.

The Contractor shall deliver the vehicle between the hours of 7:00 a.m. and 2:00 p.m. weekdays, contact person: Mr. Thommes at (305) 633-7678 twenty-four (24) hours prior to delivery. Delivery of the vehicle shall be no later than August 1, 2013. All deliveries are to be made in accordance with good commercial practice.

2.2 The County shall issue payment after completion of items (a) and (b) below, and as per the payment provision of Paragraph 2.3:

- a. The delivered unit is successfully inspected for compliance with all specifications and requirements and is accepted.
- b. All documentation described in the Purchase Order has been received as stipulated therein. The language that will appear in the Contractor's Purchase Order is:

Application for Certificate of Title and/or Vehicle Registration (HSMV-8040), Certification of Motor Vehicle Sale Tax Exemption (MVC Form DR-41A), Motor Vehicle Dealer Title Reassignment Supplement (DHSMV 82994), Manufacturer's Statement of Origin To A Motor Vehicle and Service Policy shall be made out in the name of:

Miami Dade County, Florida
2225 N.W. 72nd Avenue,
Miami, Florida 33122.

- c. These documents must be dated to coincide with the delivery of the equipment, send all papers to:

Internal Services Department
Administrative and Business Services Division
Capital Inventory Section
2225 N.W. 72nd Avenue
Miami, Florida 33122

- d. All documents must be properly filled out and completed, signed and notarized by an authorized individual with no strike-overs on any documents. Non-compliance will result in payment delays.
- e. The invoice is to be made out in triplicate to the name of the department as indicated on the Purchase Order and mailed to the same address as shown on the Purchase Order. The vehicle key numbers are to be noted on the invoice.

2.3 All invoices will be paid in accordance with Florida Statutes, Section 218.74 and Section 2-8.1.4 of the Miami-Dade County Code.

If you have questions please contact Lorrie Delhomme at (305) 375-4884.

By: _____

Name: _____

Title: _____

Date: _____

Attest: _____
Corporate Secretary/Notary

Corporate Seal/Notary

Attachment: Affidavits

SUBCONTRACTOR/SUPPLIER LISTING
(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Name of Proposer: _____ FEIN No. _____

In accordance with Sections 2-8.1, 2-8.8 and 10.34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all Proposers on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all Proposers on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. The Proposers who is awarded this contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The Proposers should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract and sign the form below.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the recommended Proposer demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the Proposer shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract.

(Please duplicate this form if additional space is needed.)

Business Name and Address of First Tier Subcontractor/ Subconsultant	Principal Owner	Scope of Work to be Performed by Subcontractor/ Subconsultant	Principal Owner (Enter the number of male and female owners by race/ethnicity)									Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)								
			Gender		Race/Ethnicity							Gender		Race/Ethnicity						
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other		
Business Name and Address of First Tier Direct Supplier	Principal Owner	Supplies/Material s/Services to be Provided by Supplier	Principal Owner (Enter the number of male and female owners by race/ethnicity)									Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)								
			Gender		Race/Ethnicity							Gender		Race/Ethnicity						
			M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other	M	F	White	Black	Hispanic	Asian/Pacific Islander	Native American/ Native Alaskan	Other		

Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to contracting department or on-line to the Small Business Development of the Department of Regulatory and Economic Resources at <http://www.miamidade.gov/business/business-development-contracts.asp>. As a condition of final payment, Proposer shall provide subcontractor information on the Subcontractor Payment Report Sub 200 form which can be found at <http://www.miamidade.gov/business/library/forms/subcontractors-payment.pdf>.

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

Signature of Proposer _____ Print Name _____ Print Title _____ Date _____



December 16, 2013

Mr. Eric Jore, Fleet Manager
 Don Reid Ford Inc.
 1875 S Orlando Avenue
 Maitland, FL 32751

Re: Florida Sheriff's Association Contract No. 13-21-0904, Police Rated Vehicles/Motorcycles, Sedans & Light Trucks

Dear Mr. Jore:

Miami-Dade County, hereinafter referred to as the County, would like to access the above mentioned contract with Don Reid Ford Inc. (hereinafter referred to as the "Contractor") for the purchase of vehicles listed below for the Miami-Dade Police Department. Prior to issuing a purchase order, the County requires acceptance with regards to the following:

- The Contractor shall provide the following vehicles to the County and will be paid in accordance with the pricing below:

Description	Option	Qty	Unit Price	Total Price (Qty x Unit Price)
2014 Ford F-150 V6				
Ford F-150 4WD Supercab 145" XL	X1E	6	\$ 20,997.00	\$ 125,982.00
Trailer Tow Package up to 5k lbs	535		\$ 374.00	\$ 2,244.00
Spray-On Bedliner & Tailgate	96W		\$ 474.00	\$ 2,844.00
Power Windows and Locks	85A		\$ 1,149.00	\$ 6,894.00
Automatic Overdrive Transmission				
Air Conditioning				
AM/FM Stereo				
Cloth Bucket Seat				
P235 BSW A-T Tires				
3.55 REG Axle				
7350 GVWR				
Power Black Mirrors				
Color: To be selected upon final order				
Sub-Total:			\$ 22,994.00	\$ 137,964.00
2014 Ford Interceptor Utility AWD (Marked)				
Ford Interceptor Police Rated Utility Vehicle	K8A	1	\$ 24,597.00	\$ 24,597.00
Delete Drivers Left Hand Spotlight	51Y		\$ (100.00)	\$ (100.00)
LED Driver Spot Lamp	51T		\$ 419.00	\$ 419.00
Sync System	53M		\$ 294.00	\$ 294.00
Front Lamp Housing	86P		\$ 124.00	\$ 124.00
3.71 TI-VCT V-6 FFV Engine				
Automatic Overdrive Transmission				
Air Conditioning				
Power Windows & Locks				
Power Front Drivers Seat				
Cloth Front Bucket Seats/Rear Vinyl Seat				
AM/FM CD				
Cruise Control				
Front License Bracket				
Color: White				
Sub-Total:			\$	25,334.00

2014 Ford Interceptor Utility AWD (Unmarked)				
Ford Interceptor Police Rated Utility				
LED Left Hand Pillar Spot Light (Delete)	K8A	4	\$ 24,597.00	\$ 98,388.00
Front Head Lamp/Police Inceptor Housing	51Y		\$ (100.00)	\$ (400.00)
Badge Delete	86P		\$ 124.00	\$ 496.00
Sync System	16D			
Only Pre-Drilled holes for side marker police Use	53M		\$ 294.00	\$ 1,176.00
3.71 TI-VCT V-6 FFV Engine				
Automatic Overdrive Transmission				
Air Conditioning				
Power Windows & Locks				
Power Front Driver Seat				
Cloth Front Bucket Seats/Rear Vinyl Seat				
AM/FM CD				
Cruise Control				
Front License Bracket				
Color: To be selected upon final order				
Sub-Total:			\$24,915.00	\$ 99,660.00
2014 Ford Explorer 4X2				
Ford Explorer	K7B	2	\$ 23,450.00	\$ 46,900.00
Trailer Tow Package	52T		\$ 569.00	\$ 1,138.00
3.5L V-6 Engine				
Automatic Overdrive Transmission				
Air Conditioning				
AM/FM CD				
Power Driver's Seat				
Power Windows & Locks				
Speed Control				
P245/65R17 A/S				
Color: To be selected upon final order				
Total:			\$ 24,019.00	\$ 48,038.00
Grand Total:				\$ 310,996.00

2. DELIVERY AND PAYMENT

- 2.1 Prices are F.O.B. Destination and the Contractor shall hold title to the goods until such time as they are delivered to and accepted by an authorized County representative at:

Miami-Dade County
Internal Services Department
Fleet Management Division
New Car Get Ready Facility
6100 SW 87th Avenue
Miami, FL. 33173
Contact: William Thommes
Phone: 305 273-4127
Email: fwt@miamidade.gov

Pursuant to the terms and conditions of the contract, all items delivered shall include all manufacturer's standard equipment and warranties. The vehicle shall be delivered in full compliance with the contract requirements, and must be new (unused) and in excellent condition ready to work. Upon verification of compliance with these requirements, the County will accept the delivered vehicle.

The Contractor shall deliver the vehicle between the hours of 7:00 a.m. and 2:00 p.m. weekdays, contact person: Mr. Thommes at (305) 633-7678 twenty-four (24) hours prior to

delivery. Delivery of the vehicle shall be no later than August 1, 2013. All deliveries are to be made in accordance with good commercial practice.

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Miami Dade County, Florida
2225 N.W. 72nd Avenue,
Miami, Florida 33122.

c. These documents must be dated to coincide with the delivery of the equipment, send all papers to:

Internal Services Department
Administrative and Business Services Division
Capital Inventory Section
2225 N.W. 72nd Avenue
Miami, Florida 33122

d. All documents must be properly filled out and completed, signed and notarized by an authorized individual with no strike-overs on any documents. Non-compliance will result in payment delays.

e. The invoice is to be made out in triplicate to the name of the department as indicated on the Purchase Order and mailed to the same address as shown on the Purchase Order. The vehicle key numbers are to be noted on the invoice.

2.3 All invoices will be paid in accordance with Florida Statutes, Section 218.74 and Section 2-8.1.4 of the Miami-Dade County Code.

If you have questions please contact Lorrie Delhomme at (305) 375-4884.

By: _____

Name: _____

Title: _____

Date: _____

Attest: _____

Corporate Secretary/Notary

Corporate Seal/Notary

Attachment: Affidavits



County

Miami-Dade County
Department of Procurement Management
Affirmation of Vendor Affidavits

Contract # 13-21-0904

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No. : Federal Employer Identification Number (FEIN):

Contract Title:

Affidavits and Legislation/ Governing Body

Table with 2 columns and 10 rows listing various Miami-Dade County regulations and codes, such as Ownership Disclosure, Employment Disclosure, Drug-free Workplace Certification, Disability Non-Discrimination, Debarment Disclosure, Vendor Obligation to County, Business Ethics, Family Leave, Living Wage, and Domestic Leave and Reporting.

Form fields for Affiant information: Printed Name of Affiant, Printed Title of Affiant, Signature of Affiant, Name of Firm, Date, Address of Firm, State, Zip Code.

Notary Public Information

Notary Public - State of County of

Subscribed and sworn to (or affirmed) before me this day of, 20

by He or she is personally known to me or has produced identification

Type of identification produced

Form fields for Notary Public: Signature of Notary Public, Serial Number, Print or Stamp of Notary Public, Expiration Date, Notary Public Seal.



December 18, 2013

Mr. Joseph Woodrow
 Hub City Ford-Mercury Inc. dba Hub City Ford Inc.
 4060 S Ferdon Blvd
 Crestview, FL 32536

Re: Florida Sheriff's Association Contract No. 13-21-0904, Police Rated Vehicles/Motorcycles, Sedans & Light Trucks

Dear Mr. Woodrow:

Miami-Dade County, hereinafter referred to as the County, would like to access the above mentioned contract with Hub City Ford-Mercury Inc. dba Hub City Ford Inc. (hereinafter referred to as the "Contractor") for the purchase of vehicles listed below for the Miami-Dade Police Department. Prior to issuing a purchase order, the County requires acceptance with regards to the following:

- The Contractor shall provide the following vehicles to the County and will be paid in accordance with the pricing below:

Description	Option	Qty	Unit Price	Total Price (Qty x Unit Price)
<u>2014 FORD FUSION</u>				
Ford Fusion Color: To be selected upon final order	P0G	80	\$ 16,696.00	\$ 1,335,680.00
<u>2014 FORD INTERCEPTOR (Marked)</u>				
Ford Interceptor Police Rated Sedan	P2L	103	\$ 21,790.00	\$ 2,244,370.00
Front Headlamp/Police Interceptor Housing	13P		\$ 119.00	\$ 12,257.00
Only Pre-drilled holes for side marker police use	18G		\$ 19.00	\$ 1,957.00
Rear door locks & handle inoperative				
Courtesy Lamp Disabled	13C		\$ 34.00	\$ 3,502.00
Sync (Bluetooth)	53M		\$ 294.00	\$ 30,282.00
Reverse Sensing	76R		\$ 294.00	\$ 30,282.00
Whelen Driver Side LED Spot Light	21F		\$ 359.00	\$ 36,977.00
Rear Window Power Delete	67D			
Color: White				
Sub-Total:			\$ 22,909.00	\$ 2,359,627.00
<u>2014 FORD INTERCEPTOR (Unmarked)</u>				
Ford Interceptor Police Rated Sedan	P2L	7	\$ 21,790.00	\$ 152,530.00
Delete Spot Light	D21		\$ (70.00)	\$ (490.00)
Police Interior Upgrade Pkg	12P		\$ 379.00	\$ 2,653.00
Front Headlamp/Police Interceptor Housing	13P		\$ 119.00	\$ 833.00
Only Pre-drilled holes for side marker police Use				
Rear Door Handles & Lock Inop	18G		\$ 19.00	\$ 133.00
Courtesy Lamp Disabled	13C		\$ 34.00	\$ 238.00
Sync (Bluetooth)	53M		\$ 294.00	\$ 2,058.00
1 st & 2 nd Row Carpet Floor Covering	17I			
Reverse Sensing	76R		\$ 294.00	\$ 2,058.00
Rear Window Power Delete	67D			
Color: To be selected upon final order				
Sub-Total:			\$22,859.00	\$ 160,013.00
Total:				\$ 3,855,320.00

2. DELIVERY AND PAYMENT

- 2.1 Prices are F.O.B. Destination and the Contractor shall hold title to the goods until such time as they are delivered to and accepted by an authorized County representative at:

Miami-Dade County
Internal Services Department
Fleet Management Division
New Car Get Ready Facility
6100 SW 87th Avenue
Miami, FL. 33173
Contact: William Thommes
Phone: 305 273-4127
Email: fwt@miamidade.gov

Pursuant to the terms and conditions of the contract, all items delivered shall include all manufacturer's standard equipment and warranties. The vehicle shall be delivered in full compliance with the contract requirements, and must be new (unused) and in excellent condition ready to work. Upon verification of compliance with these requirements, the County will accept the delivered vehicle.

The Contractor shall deliver the vehicle between the hours of 7:00 a.m. and 2:00 p.m. weekdays, contact person: Mr. Thommes at (305) 633-7678 twenty-four (24) hours prior to delivery. Delivery of the vehicle shall be no later than August 1, 2013. All deliveries are to be made in accordance with good commercial practice.

- 2.2 The County shall issue payment after completion of items (a) and (b) below, and as per the payment provision of Paragraph 2.3:
- a. The delivered unit is successfully inspected for compliance with all specifications and requirements and is accepted.
 - b. All documentation described in the Purchase Order has been received as stipulated therein. The language that will appear in the Contractor's Purchase Order is:

Application for Certificate of Title and/or Vehicle Registration (HSMV-8040), Certification of Motor Vehicle Sale Tax Exemption (MVC Form DR-41A), Motor Vehicle Dealer Title Reassignment Supplement (DHSMV 82994), Manufacturer's Statement of Origin To A Motor Vehicle and Service Policy shall be made out in the name of:

Miami Dade County, Florida
2225 N.W. 72nd Avenue,
Miami, Florida 33122.

- c. These documents must be dated to coincide with the delivery of the equipment, send all papers to:

Internal Services Department
Administrative and Business Services Division
Capital Inventory Section
2225 N.W. 72nd Avenue
Miami, Florida 33122

- d. All documents must be properly filled out and completed, signed and notarized by an authorized individual with no strike-overs on any documents. Non-compliance will result in payment delays.

- e. The invoice is to be made out in triplicate to the name of the department as indicated on the Purchase Order and mailed to the same address as shown on the Purchase Order. The vehicle key numbers are to be noted on the invoice.
- 2.3 All invoices will be paid in accordance with Florida Statutes, Section 218.74 and Section 2-8.1.4 of the Miami-Dade County Code.

If you have questions please contact Lorrie Delhomme at (305) 375-4884.

By: _____

Name: _____

Title: _____

Date: _____

Attest: _____
Corporate Secretary/Notary

Corporate Seal/Notary

Attachment: Affidavits



County _____

Miami-Dade County

Department of Procurement Management

Contract # 13-21-0904

Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No. : _____ **Federal Employer Identification Number (FEIN):** _____

Contract Title: _____

Affidavits and Legislation/ Governing Body

1. Miami-Dade County Ownership Disclosure Sec. 2-8.1 of the County Code	6. Miami-Dade County Vendor Obligation to County Section 2-8.1 of the County Code
2. Miami-Dade County Employment Disclosure County Ordinance No. 90-133, amending Section 2-8-1(d)(2) of the County Code	7. Miami-Dade County Code of Business Ethics Article 1, Section 2-8.1(i) and 2-11(b)(1) of the County Code through (6) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code
3. Miami-Dade County Employment Drug-free Workplace Certification Section 2-8.1.2(b) f the County Code	8. Miami-Dade County Family Leave Article V of Chapter 11 of the County Code
4. Miami-Dade County Disability Non-Discrimination Article 1, Section 2-8.1.5 Resolution R182-00 amending R-385-95	9. Miami-Dade County Living Wage Section 2-8.9 of the County Code
5. Miami-Dade County Debarment Disclosure Section 10.38 of the County Code	10. Miami-Dade County Domestic Leave and Reporting Article 8, Section 11A-60 11A-67 of the County Code

_____ Printed Name of Affiant _____ Printed Title of Affiant _____ Signature of Affiant

_____ Name of Firm _____ Date

_____ Address of Firm _____ State _____ Zip Code

Notary Public Information

Notary Public – State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____ 20 _____

by _____ He or she is personally known to me or has produced identification

Type of identification produced _____

_____ Signature of Notary Public _____ Serial Number

_____ Print or Stamp of Notary Public _____ Expiration Date _____ Notary Public Seal

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New
 OTR
 Sole Source
 Bid Waiver
 Emergency
 Previous Contract/Project No. None
Contract
 Re-Bid
 Other
 LIVING WAGE APPLIES: YES
 NO
 Requisition No./Project No.: RQPD1400004
 TERM OF CONTRACT: 9m Upon issuance of PO/One Time Award

Requisition /Project Title: POLICE RATED VEHICLES/ MOTORCYCLES, SEDANS & LIGHT TRUCKS

Description: The Miami-Dade Police Department has requested to procure replacement Police Rated Vehicles for fiscal year 2013/2014. All vehicles that are being replaced are retired due to an accident, the age of the vehicle (8-11 yrs old), or mechanical issues.

Issuing Department: ISD-PM
 Contact Person: Lorrie Delhomme
 Phone: 305-375-4884
 Estimate Cost: \$4,330,110.00
 Funding Source: GENERAL
FEDERAL
OTHER
General Fund

ANALYSIS

Commodity Codes:	<u>07006</u>		
Contract/Project History of previous purchases three (3) years Check here <input checked="" type="checkbox"/> if this is a new contract/purchase with no previous history.			
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>
Contractor:			
Small Business Enterprise:			
Contract Value:	\$	\$	\$
Comments:			
Continued on another page (s): <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE				

Basis of recommendation:

Signed: Lorrie Delhomme
 Date sent to DBD: 12/27/13
 Date returned to DPM:

Walters, Vivian (ISD)

From: Delhomme, Lorrie (ISD)
Sent: Monday, December 30, 2013 11:09 AM
To: Walters, Vivian (ISD)
Subject: RE: RQPD1400004 MDPD VEHICLES 2013/2014
Attachments: Project Measures RQPD1400004.pdf

Good Morning Mr. Walters,

Here you go... My apologies for not attaching initially. Take care and Happy New Year!

From: Walters, Vivian (ISD)
Sent: Monday, December 30, 2013 11:05 AM
To: Delhomme, Lorrie (ISD)
Subject: RE: RQPD1400004 MDPD VEHICLES 2013/2014

Lorrie,

Morning! Please forward the **Department Input** document for the subject project...

Thanks,

Vivian O. Walters, Jr.

Contract Development Specialist II
Internal Services Department
Small Business Development Division
111 NW 1st Street #19 Floor
Miami, FL 33128
walterv@miamidade.gov
☎ Office (305) 375-3138 | 📠 Fax (305) 375-3160
"Delivering Excellence Every Day"

Project Review & Analysis  *click on our new website*
<http://www.miamidade.gov/sba/about-project-review-and-analysis.asp>

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.



From: Delhomme, Lorrie (ISD)
Sent: Friday, December 27, 2013 4:53 PM
To: Walters, Vivian (ISD)
Cc: Delhomme, Lorrie (ISD)
Subject: RQPD1400004 MDPD VEHICLES 2013/2014

Hello Mr. Walters,

We will be accessing Florida Sheriff's Association Contract 13-21-0904 POLICE RATED VEHICLES/ MOTORCYCLES, SEDANS & LIGHT TRUCKS to purchase vehicles for MDPD for FY 2013/2014. The funding source is General Funds and the worksheet is attached for your review. All Letters of Agreements have been attached for the purchases.

Commodity Code 07006 - AUTOMOBILES AND STATION WAGONS

Florida Sheriff's Association Contract 13-21-0904 runs from 10/1/13 – 9/30/14. These contract files are huge so I've provided links to pertinent documents below:

Original Bid Advertisement & Tally Sheet

http://www.flsheriffs.org/our_program/purchasing_programs/cooperative-fleet-bid-awards/contract-archives

Bid Award

[https://www.flsheriffs.org/uploads/13-21-0904%20Bid%20Award\(2\).pdf](https://www.flsheriffs.org/uploads/13-21-0904%20Bid%20Award(2).pdf)

FSA Fleet Website

https://www.flsheriffs.org/our_program/purchasing_programs/cooperative-fleet-bid-awards/

Terms and Conditions for all vehicle contracts

<https://www.flsheriffs.org/uploads/TermsAndConditionsRev2013.pdf>

Memo/Announcement on Page 11 of the Bid Award

MEMO



FLORIDA SHERIFFS ASSOCIATION

P. O. Box 12519 • Tallahassee, FL 32317-2519
PHONE (850) 877-2165 • FAX (850) 878-8665
WEB SITE: www.flsheriffs.org

DATE: October 1, 2013

TO: **ALL PROSPECTIVE PARTICIPANTS**

FROM: Steve Casey Lynn Meek Peggy Goff Drew Terpak
Executive Director Coordinator Contract Manager Contract Specialist

RE: **POLICE RATED VEHICLES/MOTORCYCLES,
SEDANS & LIGHT TRUCKS
Bid No. 13-21-0904**

We are pleased to announce that the Florida Sheriffs Association and the Florida Association of Counties has successfully conducted its 21st statewide competitive bid for vehicles which includes police rated, administrative, motorcycles, utility vehicles, trucks & vans. **This contract is effective beginning October 1, 2013 through September 30, 2014, as long as vehicles are available through fleet.**

Bids will be extended and guaranteed to any and all units of local governments and political subdivisions including, but not limited to, county, local county board of public instruction, municipalities and/or police agencies, other local public or public safety agencies or authorities within the State of Florida. In addition, bids will be extended and guaranteed to any other entities approved by manufacturers to participate in this contract.

In order to ensure quality service for our user agencies, we are requesting each of you to notify the Florida Sheriffs Association regarding any problems encountered in working with the awarded dealers. Any issues, including but not limited to, receipt of confirmation of order, delivery problems and communication problems, should be reported to us by e-mail at dterpak@flsheriffs.org. This information will be considered in future bid awards in order to ensure that agencies are receiving the level of service required of dealers who wish to participate in this program.

Also, when purchasing options, as required in Part C, Special Conditions (continued), 3.4, dealers are required to offer some discount below manufacturer's standard retail pricing (MSRP) for any factory add options.

All interested parties who wish to purchase from this contract may do so by following these simple procedures:

ORDERING INSTRUCTIONS

1. Contact the awarded dealership (see pages 36-38) listed in the zone from which you wish to purchase and advise them of your interest to purchase from **Bid No. 13-21-0904**. They will assist you with the placement of your order and answer any questions you may have regarding the

Bid Award Announcement (13-21-0904)

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Please provide measures accordingly. Thank you in advance for your time.

Lorrie Delhomme, Procurement Contracting Officer 1

Internal Services Department - Procurement Management

111 NW 1st Street - Suite 1300, Miami, FL 33128

☎ 305-375-4884

☎ 305-375-1083

✉ dlorie@miamidade.gov

"Delivering Excellence Every Day"