

**DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Rev 1

New contract
 OTR
 CO
 SS
 BW
 Emergency
 Previous Contract/Project No: **IQ9712-SP**

Re-Bid
 Other
 LIVING WAGE APPLIES: ___ YES NO
 Requisition/Project No: **ROPD1400010**
 TERM OF CONTRACT: ___ years with ___ one year options-to-renew

Requisition/Project Title: **Personal Watercraft**

Description: The purpose of this solicitation is to purchase four (4) high quality Personal Watercrafts (PWC). These PWC's will be utilized for various law enforcement duties within Miami-Dade Police Department.

User Department(s): **Miami-Dade Police Department**
 Issuing Department: **Internal Services Department**
 Contact Person: **Ingrid Bernal**
 Phone: **305-375-4211**
 Estimated Cost: **\$45,072.00**
 Funding Source: **General Funds**

ANALYSIS

Commodity/Service No: 120		SIC:	
Trade/Commodity/Service Opportunities			
Contract/Project History of Previous Purchases For Previous Three (3) Years Check Here <input type="checkbox"/> if this is a New Contract/Purchase with no Previous History			
EXISTING		2ND YEAR	3RD YEAR
Contractor:			
Small Business Enterprise:			
Contract Value:			
Comments:			
Continued on another page (s): ___ Yes ___ No			

RECOMMENDATIONS

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		
		%		
		%		

Basis of Recommendation:

RECEIVED
 DEPT. BUSINESS DEV.
 2014 JUL 30 AM 11:24
 Signed: Ingrid Bernal

Date to DBD: 07/29/2014
 Date Returned to DPM: _____



Miami-Dade County
Procurement Management Services
Invitation To Quote

111 NW 1st Street, Suite 1300, Miami, FL 33128

INVITATION TO QUOTE (ITQ) NO.

ITQ CLOSE DATE/TIME:

ITQ TITLE:

CONTACT PERSON:

CONTACT PHONE/ EMAIL:

ISSUING DEPARTMENT:

SECTION 1 – GENERAL TERMS AND CONDITIONS

GENERAL TERMS AND CONDITIONS:

All general terms and conditions of Miami-Dade County Procurement Contracts are posted online. Bidders/Proposers that receive an award through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r14-2.pdf>

NOTICE TO ALL BIDDERS:

Electronic bids are to be submitted through a secure mailbox at BidSync (www.bidsync.com) until the date and time as indicated in this Solicitation document. It is the sole responsibility of the Bidder/Proposer to ensure their proposal reaches BidSync before the Solicitation closing date and time. There is no cost to the Bidder/Proposer to submit a proposal in response to a Miami-Dade County solicitation via BidSync. Electronic proposal submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning technical specifications please utilize the question/answer feature provided by BidSync at www.bidsync.com within the solicitation. Questions of a material nature must be received prior to the cut-off date specified in the solicitation. Material changes, if any, to the solicitation terms, scope of services, or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync site).

PLEASE NOTE THE FOLLOWING: No part of your proposal can be submitted via **HARDCOPY, EMAIL, OR FAX**. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the Bidder/Proposer has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire proposal response must be submitted in accordance with all specifications contained in the solicitation electronically.



SECTION 2 – SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

The purpose of this solicitation is to purchase four (4) high quality Personal Watercrafts (PWC). These PWC's will be utilized for various law enforcement duties within Miami-Dade Police Department.

ITEM NO.	ESTIMATED QUANTITIES	DESCRIPTION	UNIT PRICE
1	4	Personal Watercrafts (PWC)	\$ _____

2.2 TERM OF CONTRACT

This contract shall commence upon the date of the purchase order and shall remain in effect until such time as all items purchased in conjunction with this Invitation to Bid, have been delivered and accepted by the County authorized representative and upon completion of the expressed and/or implied warranty periods.

2.3 METHOD OF AWARD TO A SINGLE VENDOR

Award of this contract will be made to the responsive and responsible vendor who submits the lowest price for the item listed in this solicitation

2.7 WARRANTY SHALL BE FOR TWO (2) YEARS

In accordance with Section 1; Para 1.7 the warranty coverage shall remain in effect for a two (2) year period from the date of acceptance of the product by the County.

2.8 ACCEPTANCE OF PRODUCT BY THE COUNTY

The product(s) to be provided hereunder shall be delivered to the County, and maintained if applicable to the contract, in full compliance with the specifications and requirements set forth in this contract. If a vendor-provided product is determined to not meet the specifications and requirements of this contract, either prior to acceptance or upon initial inspection, the item will be returned, at vendor expense, to the vendor. At the County's own option, the vendor shall either provide a direct replacement for the item, or provide a full credit for the returned item. The vendor shall not assess any additional charge(s) for any conforming action taken by the County under this clause.

2.9 EQUIPMENT SHALL BE MOST RECENT MODEL AVAILABLE

The Personal watercraft being offered by the vendor shall be the most recent model available. Any optional components which are required in accordance with the contract specifications shall be considered standard equipment for purposes of this solicitation. Demonstrator models will not be accepted. Omission of any essential detail from these specifications does not



relieve the vendor from furnishing a complete unit. The personal watercraft shall conform to all applicable OSHA, State, and Federal safety requirements. All components (whether primary or ancillary) of the delivered equipment are to be in accordance with current SAE standard and recommended practices. The engineering, materials, and workmanship associated with efforts performed hereunder shall exhibit a high level of quality and appearance consistent with or exceeding industry standards.

2.10 MATERIALS SHALL BE NEW AND WARRANTED AGAINST DEFECTS

The vendor hereby acknowledges and agrees that all personal watercraft shall be new, warranted for their merchantability, and fit for a particular purpose. In the event any of the personal watercrafts supplied to the County by the vendor are to be found defective or do not conform to specifications: (1) the personal watercraft will be returned to the vendor at the vendor's expense and the contract cancelled or (2) the County may require the vendor to replace the personal watercraft at the vendor's expense.

SECTION 3 – TECHNICAL SPECIFICATIONS

3.1 GENERAL SPECIFICATION

This invitation to quote is being issued for the purchase of four (4) three passenger personal watercraft that will be utilized by the Miami – Dade Police Department.

3.2 MINIMUM SPECIFICATIONS

- A. **ENGINE:** Manufacture's 1800cc four stroke gasoline engine for model.
- B. **ELECTRICAL:** Manufactures standard 12 volt system with heaviest duty available battery, alternator, and electric start.
- C. **PROPULSION:** Manufacture's standard direct drive with 3 blade stainless steel impeller.
- D. **HULL:** Extended rear platform, rear boarding.
- E. **PAYLOADS:** Minimum 400 lbs. payload.
- F. **CARGO BOXES:** Dry Storage.
- G. **EXTERIOR COLOR:** Black or Green.

3.3 DOCUMENTS REQUIRED UPON DELIVERY

1. The following documents must be supplied upon delivery of the personal water crafts.
 - a. Application for certificate of Title and/or vehicle registration (HSMV – 82040).
 - b. Certificate of Motor vehicle sales tax exemption (MVC form DR – 41A).
 - c. Motor vehicle dealer title reassignments supplement (DHSMV 82994).
 - d. Manufacture's statement of origin to a motor vehicle
 - e. Service policy.
2. All requested documents shall be made out in the name of: Miami Dade County, Florida, 2225 N.W. 72nd Avenue, Miami Florida, 33122. These documents must be dated to coincide with the delivery of equipment. All documents must be properly filled out and completed, signed and notarized by an authorized individual with no strikeovers on any documents. Send all above papers to:

Internal Services Department
Administrative and Business Services Division
Capital Inventory Section
2225 N.W. 75th Avenue
Miami, Florida 33122

Walters, Vivian (ISD)

From: Bernal, Ingrid (ISD)
Sent: Wednesday, July 30, 2014 9:04 AM
To: Walters, Vivian (ISD)
Cc: Johnson, Laurie (ISD)
Subject: RQPD1400010 - JET SKIS - CONTRACT PROJECT MEASURE ANALYSIS
Attachments: Contract Project Measure Analysis.pdf; MDC - Invitation To Quote Form - Open Quoting_041814- ritas edits.docx

Importance: High

Good Afternoon Mr. Walters:

I hope all is well with you. Please review the attached ITQ for a determination of the SBE measures to be applied.

A copy of the input doc/project measures worksheet is also attached. The funding source is General Operating Funds. The user department is: **Miami-Dade Police Department**.

Please call me if you have any questions or need further information.

Regards,

Make it a great day!!!!

Ingrid Bernal
Procurement Contracting
Miami-Dade County Internal Services Department
111 NW 1st Street, Suite 1300, Miami, Florida 33128
(305) 375-4211
www.miamidade.gov/internal

"Delivering Excellence Every Day"

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.