

**DEPARTMENTAL INPUT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

New Contract     OTR     Sole Source     Bid Waiver     Emergency    Previous Contract/Project No.  
 504-10412- Multi-space Parking Meters

Re-Bid     Other    Access Lee County South West Florida contract #IW080363

LIVING WAGE APPLIES:  YES     NO

Requisition No./Project No.: RQPR1200010    TERM OF CONTRACT 1 YEAR(S) WITH 0 YEAR(S) OTR

Requisition /Project Title: Multi-Space Parking Meters

Description: Accessing Lee County Southwest Florida Contract No. IW080363 to purchase, installation and maintenance for 6 Multi-Space Parking meters: 4 Haulover Beach Park, 1 East Greynolds Parks, and 1 Pelican Harbor Marina

Issuing Department: Mary Hammett    Contact Person: 305-375-5471    Phone: [REDACTED]

Estimate Cost: \$100,000.00    GENERAL    FEDERAL    OTHER

Funding Source: CORF    [REDACTED]    [REDACTED]

**ANALYSIS**

<b>Commodity Codes:</b> 550-38    [REDACTED]    [REDACTED]    [REDACTED]    [REDACTED]			
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.			
	<b>EXISTING</b>	<b>2<sup>ND</sup> YEAR</b>	<b>3<sup>RD</sup> YEAR</b>
<b>Contractor:</b>	Parker Systems	[REDACTED]	[REDACTED]
<b>Small Business Enterprise:</b>	[REDACTED]	[REDACTED]	[REDACTED]
<b>Contract Value:</b>	\$100,000.00	\$ [REDACTED]	\$ [REDACTED]
Comments: Parks is requesting to access Lee County Southwest, <b>instead</b> of The City of Fort Lauderdale, the prices are the same; however Lee County vendor Parker Systems has the Parking units in stock, and there is an urgent need to install these parking meters before the close of this fiscal year.			
Continued on another page (s): <input type="checkbox"/> YES <input type="checkbox"/> NO			

**RECOMMENDATIONS**

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
<b>SBE</b>	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Basis of recommendation: [REDACTED]				
Signed: <i>Mary Hammett</i>			Date sent to DBD7/31/12 Revised	
[REDACTED]			Date returned to DPM: [REDACTED]	

RECEIVED  
 DEPT. BUSINESS DEV  
 2012 JUL 31 AM 9:53  
 Revised April 2005

## CONTRACT SUMMARY INFORMATION

SUMMARY: Provide Lee County Parks & Rec with a quote to purchase Digital Payment Technologies Pay Stations and parts on an annual basis.

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Quote No.: IW080363  
Project Title: Digital Payment Technologies Parking Systems & Parts  
Purchasing Agent: Kathy Ciccarelli  
Start Date: August 1, 2008  
Expiration Date: July 31, 2013  
Board Date: NA  
Blue Sheet No.: NA  
Term: One-Year  
Renewal Options: Two Additional One-Year Periods  
Address Book No.: 263382  
Awarded Vendor: Parker Systems  
Contact Person: Lynda Harrington  
Phone No.: 407-482-8006  
Fax No.: 407-823-9880  
Cell Phone/Pager No.: 407-432-0869  
Local Business Tax No.: NA

Notes:

2013



PROJECT NO.: IW080363

OPEN DATE: JULY 10, 2008

AND TIME: 2:30 P.M.

PRE-BID DATE: NA

AND TIME: NA

LOCATION: NA

# REQUEST FOR QUOTATIONS

## **TITLE: DIGITAL PAYMENT TECHNOLOGIES PARKING SYSTEMS & PARTS**

REQUESTER: LEE COUNTY BOARD OF COUNTY COMMISSIONERS  
DIVISION OF PURCHASING

**MAILING ADDRESS**

P.O. BOX 398  
FORT MYERS, FL 33902-0398

**PHYSICAL ADDRESS**

1825 Hendry St 3<sup>rd</sup> Floor  
FORT MYERS, FL 33901

BUYER: KATHY CICCARELLI  
PURCHASING AGENT  
PHONE NO.: (239) 533-5456  
EMAIL:kciccarelli@leegov.com

**GENERAL CONDITIONS**

Sealed Quotations will be received by the DIVISION OF PURCHASING, until 2:30pm on the date specified on the cover sheet of this "Request for Quotations", and opened immediately thereafter by the Purchasing Director or designee.

Any question regarding this solicitation should be directed to the Buyer listed on the cover page of this solicitation, or by calling the Division of Purchasing at (239) 533-5450.

1. **SUBMISSION OF QUOTE:**

- a. Quotations shall be sealed in an envelope, and the outside of the envelope should be marked with the following information:
  1. Marked with the words "Sealed Quote"
  2. Name of the firm submitting the quotation
  3. Title of the quotation
  4. Quotation number
- b. The Quotation shall be submitted in triplicate as follows:
  1. The original consisting of the Lee County quote forms completed and signed.
  2. A copy of the original quote forms for the Purchasing Director.
  3. A second copy of the original quote forms for use by the requesting department.
- c. The following should be submitted along with the quotation in a separate envelope. This envelope should be marked as described above, but instead of marking the envelope as "Sealed Quote", please indicate the contents; i.e., literature, drawings, submittals, etc. This information should be submitted in duplicate.
  1. Any information (either required or in addition to that asked for by the specifications) necessary to analyze your quotation; i.e., required submittals, literature, technical data, financial statements.
  2. Warranties and guarantees against defective materials and workmanship.
- d. **ALTERNATE QUOTE:** If the vendor elects to submit more than one quote, then the quotes should be submitted in separate envelopes and marked as indicated above. The second, or alternate quote should be marked as "Alternate".

- e. **QUOTES RECEIVED LATE:** It is the quoter's responsibility to ensure that his quote is received by the Division of Purchasing prior to the opening date and time specified. Any quote received after the opening date and time will be promptly returned to the quoter unopened. Lee County will not be responsible for quotes received late because of delays by a third party delivery service; i.e., U.S. Mail, UPS, Federal Express, etc.
- f. **QUOTE CALCULATION ERRORS:** In the event there is a discrepancy between the total quoted amount or the extended amounts and the unit prices quoted, the unit prices will prevail and the corrected sum will be considered the quoted price.
- g. **PAST PERFORMANCE:** All vendors will be evaluated on their past performance and prior dealings with Lee County (i.e., failure to meet specifications, poor workmanship, late delivery, etc.).
- h. **WITHDRAWAL OF QUOTE:** No quote may be withdrawn for a period of 90 days after the scheduled time for receiving quotes. A quote may be withdrawn prior to the quote-opening date and time. Such a request to withdraw should be made in writing to the Purchasing Director, who will approve or disapprove of the request.
- i. **COUNTY RESERVES THE RIGHT:** The County reserves the right to waive minor informalities in any quote; to reject any or all quotes with or without cause; and/or to accept the quote that in its judgment will be in the best interest of the County of Lee.
- j. **EXECUTION OF QUOTE:** All quotes shall contain the signature of an authorized representative of the quoter in the space provided on the quote proposal form. All quotes shall be typed or printed in ink. The bidder may not use erasable ink. All corrections made to the quote shall be initialed.

2. **ACCEPTANCE**

The materials and/or services delivered under the quote **shall** remain the property of the seller until a physical inspection and actual usage of these materials and/or services is accepted by the County and is to be in compliance with the terms herein, fully in accord with the specifications and of the highest quality. In the event the materials and/or services supplied to the County are found to be defective or do not conform to specifications, the County reserves the right to cancel the order upon written notice to the seller and return such product to the seller at the seller's expense.

3. **SUBSTITUTIONS**

Whenever in these specifications a brand name or make is mentioned, it is the intention of the County only to establish a grade or quality of materials and not to rule out other brands or makes of equality. However, if a product other than that specified is quoted, it is the vendor's responsibility to name such product with his quote and to prove to the County that said product is equal to the product specified. Lee County shall be the sole judge as to whether a product being offered by the quoter is actually equivalent to the one being specified by the detailed specifications. (Note: This paragraph does not apply when it is determined that the technical requirements of this solicitation require only a specific product as stated in the detailed specifications.)

4. **RULES, REGULATIONS, LAWS, ORDINANCES & LICENSES**

The awarded vendor shall observe and obey all laws, ordinances, rules, and regulations, of the federal, state, and local government, which may be applicable to the supply of this product or service. The awarded vendor has attested to compliance with the applicable immigration laws of the United States in the attached affidavit. Violations of the immigration laws of the United States shall be grounds for unilateral termination of the awarded agreement.

- a. Local Business Tax – Vendor shall submit within 10 calendar days after request.
- b. Specialty License(s) – Vendor shall possess at the time of the opening of the quote all necessary permits and/or licenses required for the sale of this product and/or service and upon the request of the County provide copies of licenses and/or permits within 10 calendar days after request.

5. **WARRANTY/GUARANTEE** (unless otherwise specified)

All materials and/or services furnished under this quote shall be warranted by the vendor to be free from defects and fit for the intended use.

6. **PRE-BID CONFERENCE**

A pre-bid conference will be held at the location, date, and time specified on the cover of this solicitation. Pre-bid conferences are generally non-mandatory, but it is highly recommended that everyone planning to submit a quote attend.

In the event a pre-bid conference is classified as mandatory, it will be so specified on the cover of this solicitation and it will be the responsibility of the quoter to ensure that they are represented at the pre-bid. Only those quoters who attend the pre-bid conference will be allowed to quote on this project.

7. **BIDDERS LIST MAINTENANCE**

A bidder should respond to "Request for Quotations" in order to be kept on the Bidder's List. Failure to respond to three different "request for quotations" may result in the vendor being removed from the Bidder's List. A bidder may do one of the following, in order to respond properly to the request:

- a. Submission of a quotation prior to the quote receipt deadline.
- b. Submission of a "no bid" notice prior to the quote receipt deadline.

8. **LEE COUNTY PAYMENT PROCEDURES**

All vendors are requested to mail an original invoice to:

Lee County Finance Department  
Post Office Box 2238  
Fort Myers, FL 33902-2238

All invoices will be paid as directed by the Lee County payment procedure unless otherwise differently stated in the detailed specification portion of this quote.

Lee county will not be liable for request of payment deriving from aid, assistance, or help by any individual, vendor, quoter, or bidder for the preparation of these specifications.

Lee County is generally a tax-exempt entity subject to the provisions of the 1987 legislation regarding sales tax on services. Lee County will pay those taxes for which it is obligated, or it will provide a Certificate of Exemption furnished by the Department of Revenue. All contractors or quoters should include in their quote all sales or use taxes, which they will pay when making purchases of material or subcontractor's services.

9. **PUBLIC ENTITY CRIME**

Any person or affiliate as defined by statute who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid or a contract to provide any goods or services to the County; may not submit a bid on a contract with the County for the construction or repair of a public building or a public work; may not submit bids or leases of real property to the County; may not be awarded or perform works as a contractor, supplier, subcontractor, or consultant under a contract with the County, and may not transact business with the County in excess of \$25,000.00 for a period of 36 months from the date of being placed on the convicted vendor list.

10. **QUALIFICATION OF QUOTERS** (unless otherwise noted)

Quotes will be considered only from firms normally engaged in the sale and distribution or provision of the services as specified herein. Quoters shall have adequate organization, facilities, equipment, and personnel to ensure prompt and efficient service to Lee County. The County reserves the right before recommending any award to inspect the facilities and organization; or to take any other action necessary to determine ability to perform is satisfactory, and reserves the right to reject quotes where evidence submitted or investigation and evaluation indicates an inability of the quoter to perform.

11. **MATERIAL SAFETY DATA SHEETS**

In accordance with Chapter 443 of the Florida Statutes, it is the vendor's responsibility to provide Lee County with Materials Safety Data Sheets on quoted materials, as may apply to this procurement.

12. **MISCELLANEOUS**

If a conflict exists between the General Conditions and the detailed specifications, then the detailed specifications shall prevail.

13. **WAIVER OF CLAIMS**

Once this contract expires, or final payment has been requested and made, the awarded contractor shall have no more than 30 days to present or file any claims against the County concerning this contract. After that period, the County will consider the Contractor to have waived any right to claims against the County concerning this agreement.

14. **AUTHORITY TO PIGGYBACK**

It is hereby made a precondition of any quote and a part of these specifications that the submission of any quote in response to this request constitutes a quote made under the same conditions, for the same price, and for the same effective period as this quote, to any other governmental entity.

15. **COUNTY RESERVES THE RIGHT**

a) **State Contract**

If applicable, the County reserves the right to purchase any of the items in this quote from State Contract Vendors if the prices are deemed lower on State Contract than the prices we receive in this quotation.

b) **Any Single Large Project**

The County, in its sole discretion, reserves the right to separately quote any project that is outside the scope of this quote, whether through size, complexity, or dollar value.

c) **Disadvantaged Business Enterprises**

The County, in its sole discretion, reserves the right to purchase any of the items in this quote from Disadvantage Business Enterprise vendor if the prices are determined to be in the best interest of the County, to assist the County in the fulfillment of any of the County's grant commitments to federal or state agencies.

The County further reserves the right to purchase any of the items in this quote from DBE's to fulfill the County's state policy toward DBE's as outlined in County Ordinance 88-45 and 90-04, as amended.

d) **Anti-Discrimination**

The vendor for itself, its successors in interest, and assignees, as part of the consideration there of covenant and agree that:

In the furnishing of services to the County hereunder, no person on the grounds of race, religion, color, age, sex, national origin, handicap or marital status shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination.

The vendor will not discriminate against any employee or applicant for employment because of race, religion, color, age, sex, national origin, handicap or marital status. The vendor will make affirmative efforts to ensure that applicants are employed and that employees are treated during employment without regard to their race, religion, color, age, sex, national origin, handicap or marital status. Such action shall include, but not be limited to, acts of employment, upgrading, demotion or transfer; recruitment advertising; layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship.

Vendor agrees to post in a conspicuous place, available to employees and applicants for employment, notices setting forth the provisions of this anti-discrimination clause.

Vendor will provide all information and reports required by relevant regulations and/or applicable directives. In addition, the vendor shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the County to be pertinent to

ascertain compliance. The vendor shall maintain and make available relevant data showing the extent to which members of minority groups are beneficiaries under these contracts.

Where any information required of the vendor is in the exclusive possession of another who fails or refuses to furnish this information, the vendor shall so certify to the County its effort made toward obtaining said information. The vendor shall remain obligated under this paragraph until the expiration of three (3) years after the termination of this contract.

In the event of breach of any of the above anti-discrimination covenants, the County shall have the right to impose sanctions as it may determine to be appropriate, including withholding payment to the vendor or canceling, terminating, or suspending this contract, in whole or in part.

Additionally, the vendor may be declared ineligible for further County contracts by rule, regulation or order of the Board of County Commissioners of Lee County, or as otherwise provided by law.

The vendor will send to each union, or representative of workers with which the vendor has a collective bargaining agreement or other contract of understanding, a notice informing the labor union of worker's representative of the vendor's commitments under this assurance, and shall post copies of the notice in conspicuous places available to the employees and the applicants for employment.

The vendor will include the provisions of this section in every subcontract under this contract to ensure its provisions will be binding upon each subcontractor. The vendor will take such actions with respect to any subcontractor, as the contracting agency may direct, as a means of enforcing such provisions, including sanctions for non-compliance.

16. **AUDITABLE RECORDS**

The awarded vendor shall maintain auditable records concerning the procurement adequate to account for all receipts and expenditures, and to document compliance with the specifications. These records shall be kept in accordance with generally accepted accounting methods, and Lee County reserves the right to determine the record-keeping method required in the event of non-conformity. These records shall be maintained for two years after completion of the project and shall be readily available to County personnel with reasonable notice, and to other persons in accordance with the Florida Public Disclosure Statutes.

17. **DRUG FREE WORKPLACE**

Whenever two or more quotes/proposals, which are equal with respect to price, quality and service, are received for the procurement of commodities or contractual services, a quote/proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall comply with the requirements of Florida Statutes 287.087.

18. **REQUIRED SUBMITTALS**

Any submittals requested should be returned with the quote response. This information may be accepted after opening, but no later than 10 calendar days after request.

19. **TERMINATION**

Any agreement as a result of this quote may be terminated by either party giving thirty (30) calendar days advance written notice. The County reserves the right to accept or not accept a termination notice submitted by the vendor, and no such termination notice submitted by the vendor shall become effective unless and until the vendor is notified in writing by the County of its acceptance.

The Purchasing Director may immediately terminate any agreement as a result of this quote for emergency purposes, as defined by the Lee County Purchasing and Payment Procedure Manual.

Any vendor who has voluntarily withdrawn from a formal quote/proposal without the County's mutual consent during the contract period shall be barred from further County procurement for a period of 180 days. The vendor may apply to the Board of Lee County Commissioners for waiver of this debarment. Such application for waiver of debarment must be coordinated with and processed by Purchasing.

20. **CONFIDENTIALITY**

Vendors should be aware that all submittals (including financial statements) provided with a quote/proposal are subject to public disclosure and will **not** be afforded confidentiality.

21. **ANTI-LOBBYING CLAUSE**

All firms are hereby placed on formal notice that neither the County Commissioners nor candidates for County Commission, nor any employees from the Lee County Government, Lee County staff members, nor any members of the Qualification/Evaluation Review Committee are to be lobbied, either individually or collectively, concerning this project. Firms and their agents who intend to submit qualifications, or have submitted qualifications, for this project are hereby placed on *formal notice* that they are *not* to contact County personnel for such purposes as holding meetings of introduction, meals, or meetings relating to the selection process outside of those specifically scheduled by the County for negotiations. Any such lobbying activities may cause immediate disqualification for this project.

22. **INSURANCE (AS APPLICABLE)**

Insurance shall be provided, per the attached insurance guide. Upon request, an insurance certificate complying with the attached guide may be required prior to award.

**LEE COUNTY, FLORIDA  
PROPOSAL QUOTE FORM  
FOR  
DIGITAL PAYMENT TECHNOLOGIES PARKING SYSTEMS & PARTS**

DATE SUBMITTED: \_\_\_\_\_

VENDOR NAME: \_\_\_\_\_

TO: The Board of County Commissioners  
Lee County  
Fort Myers, Florida

Having carefully examined the "General Conditions", and the "Detailed Specifications", all of which are contained herein, the Undersigned proposes to furnish the following which meet these specifications:

The undersigned acknowledges receipt of Addenda numbers:

\_\_\_\_\_

**SECTION 1:**

**DIGITAL PAYMENT TECHNOLOGIES LUKE PAY STATION CONFIGURED AS FOLLOWS:**

Cold Rolled Steel Cabinet(standard color)  
Solar Power(Must have the capability of running on direct 120 VAC as well)  
2" Printer  
Tactile Key Pads  
CC/Coin/Bill Payment Panel  
Dual Credit Card Reader  
1000 Note Bill Validator  
Coin Acceptor and Coin Bag  
Keys(two sets)  
Software Licenses  
1000 Note Bill Stacker  
Freight

**TOTAL COST EACH** \$ \_\_\_\_\_

SECTION 2:

**PARTS**

List Price Less Per cent of Discount = Price of the Part

\$32,000(Approximate amount of Parts) – Discount \_\_\_\_\_ % = \$ \_\_\_\_\_

**GRAND TOTAL** \$ \_\_\_\_\_

**WILL YOU DELIVER WITH YOUR OWN VEHICLE AS OPPOSED TO COMMON CARRIER?**

YES \_\_\_\_\_ NO \_\_\_\_\_

**TO BE DELIVERED WITHIN \_\_\_\_\_ CALENDAR DAYS AFTER RECEIPT OF AWARD AND PURCHASE ORDER.**

Quoters should carefully read all the terms and conditions of the specifications. Any representation of deviation or modification to the quote may be grounds to reject the quote.

Are there any modifications to the quote or specifications:

Yes \_\_\_\_\_ No \_\_\_\_\_

Failure to clearly identify any modifications in the space below or on a separate page may be grounds for the quoter being declared nonresponsive or to have the award of the quote rescinded by the County.

MODIFICATIONS:

Quoter shall submit his/her quote on the County's Proposal Quote Form, including the firm name and authorized signature. Any blank spaces on the Proposal Quote Form, qualifying notes or exceptions, counter offers, lack of required submittals, or signatures, on County's Form may result in the Quoter/Quote being declared non-responsive by the County.

ANTI-COLLUSION STATEMENT

**THE BELOW SIGNED QUOTER HAS NOT DIVULGED TO, DISCUSSED OR COMPARED HIS QUOTE WITH OTHER QUOTERS AND HAS NOT COLLUDED WITH ANY OTHER QUOTER OR PARTIES TO A QUOTE WHATSOEVER. NOTE: NO PREMIUMS, REBATES OR GRATUITIES TO ANY EMPLOYEE OR AGENT ARE PERMITTED EITHER WITH, PRIOR TO, OR AFTER ANY DELIVERY OF MATERIALS. ANY SUCH VIOLATION WILL RESULT IN THE CANCELLATION AND/OR RETURN OF MATERIAL (AS APPLICABLE) AND THE REMOVAL FROM THE MASTER BIDDERS LIST.**

FIRM NAME \_\_\_\_\_

BY (Printed): \_\_\_\_\_

BY (Signature): \_\_\_\_\_

TITLE: \_\_\_\_\_

FEDERAL ID # OR S.S.# \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_

FAX NO.: \_\_\_\_\_

CELLULAR PHONE/PAGER NO.: \_\_\_\_\_

LEE COUNTY LOCAL BUSINESS TAX ACCOUNT NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

REVISED: 3/1/07

**LEE COUNTY, FLORIDA  
DETAILED SPECIFICATIONS FOR  
DIGITAL PAYMENT TECHNOLOGIES PARKING SYSTEMS & PARTS**

**SCOPE**

The intent of this quote is to provide Lee County Parks and Recreation with a quote to purchase Digital Payment Technologies Pay Stations and parts on an annual basis.

**TERM OF QUOTE**

This quote shall be in effect for one year, or until new quotes are taken and awarded. This quote, or any portion thereof, has the option of being renewed for four additional one year periods, upon mutual agreement of both parties, under the same terms and conditions.

**BAISIS OF AWARD**

The basis of award for this quote will be low quoter (grand total cost each machine and parts) meeting all specification requirements.

Lee County reserves the right, at the County's discretion, to award to either one single vendor or to multiple vendors.

Lee County reserves the right to reject unbalanced quotes(a quote where a normally low cost item is priced well out of the normal range).

Lee County reserves the right, at the County's discretion, to award certain items listed on the Price Proposal Form.

Lee County reserves the right to negotiate pricing in the event that the "Luke" Pay Station is no longer available and another model takes its place.

**SUBMITTALS**

The following submittals requested should be returned with the quote response. This information may be accepted after opening, but no later than 10 calendar days after request.

1. Current list price sheets via internet or catalog
2. Proof of Dealer Authorization to sell Digital Payment Technologies Pay Stations and their parts and accessories.

3. Affidavit Certification Immigration Laws.
4. Insurance Certificate.

PRICE ESCALATION

Offers are submitted with the understanding that no price increases will be authorized for 365 calendar days after the effective date of the contract. If, following this initial 365 calendar period, the awarded vendor (s) experiences a major price increase from suppliers for items in this quotation, the vendor may submit a written request to increase pricing. All information necessary to review and analyze the request must be submitted to Lee County Purchasing. As a requirement of the quote the awarded vendor must supply, at no cost to Lee County, the manufacturer's price lists for machines, parts and accessories. Prices will be allowed to change but only as the price list changes and only after the new price lists are provided to Lee County. Prices will be allowed to change, but only as the catalog prices and/or multiplier(s) change, and only after new catalogs and/or manufacturer confirmation of a multiplier change have been provided to Lee County. Lee County shall have the right to grant the price increase, or re-quote, at the County's sole discretion. Should prices decrease, the same procedure shall apply.

AUTHORIZED DEALER

Quotes will only be accepted from authorized Digital Payment Technologies dealers. In order to be considered for award, you must provide proof of your dealer authorization. This should be included with your quotation.

TECHNICAL SPECIFICATIONS

- A. Hardware
  1. Coin Acceptance
    - a. Must accept up to 12 different coins/tokens
    - b. Must return rejected coins, tokens or slugs immediately
    - c. Must have a coin acceptor release button for clearing coin path
    - d. Must be specifically designed to accept or distinguish between all types of denominations and currencies.
    - e. Must be vandal resistant, weather proof and corrosion resistant
  2. Bill Acceptance
    - a. Must accept bills in 4 directions
    - b. Must accept any combination of \$1, \$2, \$5, \$10, and \$20 bills
    - c. Must return all rejected bills
    - d. Must be capable of upgrading via simple SIM chip, when new bill are released

3. Credit Card/Smart Card Reader
  - a. Must read track 1, 2 and 3 of all mag-stripe cards conforming to ISO 7810 and 7811.
  - b. Must not ingest card - user must maintain control of the card at all times.
  - c. Must be modular, unplug easily and be replaced in less than 2 minutes.
  - d. The payment station memory must be able to store a minimum 10,000 bad card numbers.
  - e. The credit card reader must capable of operating in either real time, or off line
  - f. The credit card reader must not have a motor or moving parts.
  - g. Must read and write to chip-based smart cards conforming to ISO 7810 and 7816.
  - h. Must be flush mounted with no part of the reader protruding outside the cabinet.
  
4. Receipt Printer / Paper
  - a. Paper must be stocked locally for immediate delivery in case of emergency.
  - b. Paper must be coated and be resistant to heat, fading, and curling.
  - c. Paper must have capability to be pre-printed with customized messages on back.
  - d. Receipts must be standard 2" single piece permit or optional 3" piece.
  - e. Thermal printer must not require ink or ribbons.
  
5. Alarm
  - a. Must sense shock, vibration, door open and tilt.
  - b. Must send alarm notifications in real time.
  
6. Display
  - a. The unit must have as a minimum, a color LCD display that is easy to read in various lighting conditions, and programmable to change background shading at specific times of day.
  - b. All instructions and rates are to be provided through the LCD display, eliminating need for external signage.
  - c. The display must have at least 320 x 240 resolution.
  - d. The display must have at least 16 bit color (65,536 colors).
  - e. The display should be capable of exhibiting a color graphic for informational or advertising use. Graphics should be easily loaded through management software or via Internet connection.
  
7. Environmental Specifications
  - a. Must be capable of withstanding -25°C to +40°C (-13°F to +104°F) temperatures.

- b. Must be capable of withstanding 95% Relative Humidity.
8. Power
- a. Must operate on battery power with a solar or A/C recharging system.
  - b. The battery must be a minimum of 12 volts.
  - c. The system must provide reliable power in all weather conditions.
  - d. In the event of a recharging system failure, the pay station shall be able to process at least 100 transactions on battery power.
9. Keypad
- a. Must have a numeric keypad with which to enter stall numbers, desired hours of use, etc.
  - b. Must have high security tactile buttons with audible indicator.
  - c. Must be weatherproof and corrosion resistant.
10. Locks
- a. Must be programmable and capable of being re-keyed twice without removing lock cylinder.
  - b. Must have at least 6 locking points.
  - c. Coin bags and bill stackers must have multi level security with different locks and keys for removing the coin bag and bill stacker, and accessing the content of the coin bag and bill stacker.
12. Cabinet
- a. Must be a minimum of 12 gauge cold rolled steel or stainless steel.
  - b. Must have no pry points or exposed hinges.
13. Controller
- a. Must use Microsoft Windows CE operating system.
  - b. Must have minimum 32MB non-volatile memory.
  - c. Must have a minimum 400MHz Intel XScale processor.
  - d. Must be modular, unplug easily and easily replaced in less than 2 minutes.
14. Communications
- a. Must be capable of 2-way wireless communications.
  - b. Must be capable of GSM/GPRS, CDMA, WiFi, or Ethernet.
  - c. Must be capable of communicating through conventional cellular service provided through local cellular providers.
  - d. Must have built-in hardware for future capability of two-way communications with end user— via pin hole camera, microphone and speaker—for use as information kiosk or emergency reporting station.

15. Appearance
  - a. Pay station must have an attractive appearance that is unique from other equipment, can be easily recognized as parking-related
16. Record of Performance
  - a. Successful manufacturer shall have proven track record and at least 2,000 units currently in use in the U.S.

B. Software

**Management software shall be compatible with existing customer software, web accessible by the customer and shall have the following capabilities.**

1. Pay Mode
  - a. Units must be capable of operating in pay-by-space mode.
  - b. Units must be capable of operating in pay-and-display mode without removing or adding any hardware and changeable as a software configuration only.
  - c. Units must be capable of operating in both pay-by-space mode and pay-and-display mode simultaneously.
2. Networking of Pay Stations
  - a. Parkers must have the ability to pay for any space from any machine.
  - b. When in pay-by-space mode, each pay station must be capable of controlling a minimum of 9,999 parking spaces.
3. Rate Capabilities
  - a. Must be capable of assigning specific rates to each stall or any combination of stalls.
  - b. Must have the ability to charge rates by the minute, hour, day, week, and month.
  - c. Must be capable of varying rates by time of day (ie: 9am to noon=\$0.25 per hour, noon to 4pm=\$0.50 per hour, 4pm to 8pm=\$1 per hour) .
  - d. Must be capable of varying rate based on duration of stay (ie: 1st hour=\$1.00, 2nd hour=\$2.00, 3rd hour=\$3.00).
  - e. Must be capable of special event pricing.
  - f. Must allow programming of minimum and maximum time periods.
  - g. Eligible pay station model and software package must be capable of on-street, parking lot, or garage applications.
  - h. Must accept pre-programmed coupons.

4. **Payment Options**
  - a. Must accept all major credit cards (Visa/MasterCard/American Express).
  - b. Parkers must be able to pay with any valid US coins or designated bills.
  - c. Pay station must have an integrated cell phone payment system which allows parkers to pay for any space by cell phone and add time by cell phone. Spaces paid by cell phone will automatically appear on enforcement reports.
  - d. Must be capable of payment by mag stripe "smart cards".
  
5. **Customer Convenience Features**
  - a. Must be capable of programming in a grace period before enforcement personnel are notified of a violation.
  - b. Must have multi-lingual capability in Roman letter languages (English, Spanish, French, etc.) with upgrade capability to non-Roman letter languages (Cantonese, Arabic, Russian, etc.).
  - c. When parkers pay using their cell phones, the system must be capable of sending reminder calls to cell phones of cell phone payment customers alerting them to pending expiration of parking time.
  - d. Future application must be capable of accepting payment for parking citations from pay stations.
  - e. Average total transaction time must be less than 15 seconds.
  
6. **Remote Management**
  - a. The System Manager must have the ability to remotely adjust rates via the internet at any time and from anywhere.
  - b. Must be capable of posting adjustments to the pay station in real-time (with a maximum upload delay of 15 minutes).
  
7. **Reports**
  - a. The management software must track and report the total number of receipts issued geographically (by block or lot) and through time (by hour)
  - b. The management software must track and report the number of paid and unpaid parking spaces geographically (by block or lot) and through time (by hour)
  - c. The management software must track and report the revenue collected per pay station, per payment type, geographically (by block or lot) and through time (by hour)
  - d. The System Manager must have the ability to access real time reports (receipts and revenue) via the internet at any time and from anywhere.
  - e. The System Manager must be able to easily access daily, weekly, and monthly summary reports (receipts and revenue) in CSV

(Comma Separated Value) format for easy analysis. Reports must be in a standardized format which allows for easy adding and averaging of data.

8. Alarms
  - a. The pay station must provide as an option the ability to monitor at a minimum the following parts and systems and communicate any malfunctions or supply requirements through email or cell phone:
    - alarm on.
    - shutdown due to low battery power.
    - battery voltage low.
    - shock from being bumped or shaken.
    - coin jam.
    - Number of coins in coin compartment.
    - printer paper low.
    - printer lever disengaged.
    - printer paper out.
9. Enforcement Capabilities
  - a. Enforcement personnel must have the ability to remotely access (by means of hand-held devices to be purchased separately if necessary) information on paid and unpaid stalls without physically engaging a pay station.
10. PCI Certification
  - a. Successful bidder shall provide proof of PCI Certification and meet or exceed minimum requirements as a Level I Service Provider.

C. Warranty / Customer Service

- a. Pay Stations must be guaranteed for a period of minimum one (1) year from the date of installation to repair and/or replace any part or modular component determined to be defective in material or workmanship under normal use and service at no additional cost.
- b. Payment and warranty provisions for replacement components shall apply from the date of installation of the module. Any module installed shall begin its warranty period from the date of installation and implementation.
- b. Successful supplier shall provide 24/7 telephone customer service.

OPTIONS:

Current list price sheets of parts must accompany your bid. Anytime the list prices change you must notify Lee County Purchasing of the change and for permission for the price increase.

AFFIDAVIT CERTIFICATION IMMIGRATION LAWS

The attached document, Affidavit Certification Immigration Laws, is required and should be submitted with your quotation package. It must be signed and notarized. Failure to include this affidavit with your quote will delay the consideration and review of your submission; and could result in your quote response being disqualified.

SUMMARY REPORTS

Upon completion of each six month period of the quote, the awarded vendor shall be responsible for furnishing a summary report to Purchasing. This report shall include the previous six months history, showing at a minimum, the following information:

- 1) Total dollars expended per item,
- 2) Total quantity of each item purchased.

INSURANCE REQUIREMENTS

NOTE: Your certificate of insurance must meet the following requirements:

Requirement #1:

The Lee County Board of County Commissioners shall be added as an additional insured on the comprehensive general liability policy.

Requirement #2:

Certificate holder shall be listed as follows:

Lee County Board of County Commissioners  
C/O Lee County Purchasing  
P.O. Box 398  
Fort Myers, FL 33902-0398

Requirement #3:

Each policy shall provide a 30-day notification clause in the event of cancellation, non-renewal or adverse change.

1. Minimum Insurance Requirements: *Risk Management in no way represents that the insurance required is sufficient or adequate to protect the vendor's interest or liabilities, but are merely minimums.*
  - a. Workers' Compensation - Statutory benefits as defined by FS 440 encompassing all operations contemplated by this contract or agreement to apply to all owners, officers, and employees regardless of the number of employees. Individual employees may be exempted per State Law. Employers' liability will have minimum limits of:
    - \$500,000 per accident
    - \$500,000 disease limit
    - \$500,000 disease limit per employee
  - b. Commercial General Liability - Coverage shall apply to premises and/or operations, products and/or completed operations, independent contractors, contractual liability, and exposures with minimum limits of:

\$500,000 bodily injury per person (BI)  
\$1,000,000 bodily injury per occurrence (BI)  
\$500,000 property damage (PD) or  
\$1,000,000 combined single limit (CSL) of BI and PD

- c. Business Auto Liability - The following Automobile Liability will be required and coverage shall apply to all owned, hired and non-owned vehicles use with minimum limits of:

\$500,000 bodily injury per person (BI)  
\$1,000,000 bodily injury per occurrence (BI)  
\$100,000 property damage (PD) or  
\$1,000,000 combined single limit (CSL) of BI and PD

*\*The required limit of liability shown in Standard Contract: 1.a; 1.b; 1.c; may be provided in the form of "Excess Insurance" or "Commercial Umbrella Policies." In which case, a "Following Form Endorsement" will be required on the "Excess Insurance Policy" or "Commercial Umbrella Policy."*

2. Verification of Coverage:

- a. Ten (10) days prior to the commencement of any work under this contract a certificate of insurance will be provided to the Risk Manager for review and approval. The certificate shall provide for the following:

1. *"Lee County, a political subdivision and Charter County of the State of Florida, its agents, employees, and public officials@ will be named as an "Additional Insured" on the General Liability policy.*
2. Lee County will be given thirty (30) days notice prior to cancellation or modification of any stipulated insurance. Such notification will be in writing by registered mail, return receipt requested and addressed to the Risk Manager (P.O. BOX 398 Ft. Myers, FL 33902).

3. Special Requirements:

- a. It is the responsibility of the general contractor to insure that all subcontractors comply with all insurance requirements.

To the fullest extent permitted by applicable law, Contractor shall protect, defend, indemnify, save and hold the County, the Board of County Commissioners, its agents, officials, and employees harmless from and against any and all claims, demands, fines,

INFORMAL QUOTE NO.: IW080363

loss or destruction of property, liabilities, damages, for claims based on the negligence, misconduct, or omissions of the Contractor resulting from the Contractor's work as further described in this contract, which may arise in favor of any person or persons resulting from the Contractor's performance or non-performance of its obligations under this contract except any damages arising out of personal injury or property claims from third parties caused solely by the negligence, omission(s) or willful misconduct of the County, its officials, commissions, employees or agents, subject to the limitations as set out in Florida general law, Section 768.28, Florida Statutes, as amended. Further, Contractor hereby agrees to indemnify the County for all reasonable expenses and attorney's fees incurred by or imposed upon the County in connection therewith for any loss, damage, injury or other casualty. Contractor additionally agrees that the County may employ an attorney of the County's own selection to appear and defend any such action, on behalf of the County, at the expense of the Contractor. The Contractor further agrees to pay all reasonable expenses and attorney's fees incurred by the County in establishing the right to indemnity.

AFFIDAVIT CERTIFICATION  
IMMIGRATION LAWS

SOLICITATION NO.: \_\_\_\_\_ PROJECT NAME: \_\_\_\_\_

LEE COUNTY WILL NOT INTENTIONALLY AWARD COUNTY CONTRACTS TO ANY CONTRACTOR WHO KNOWINGLY EMPLOYS UNAUTHORIZED ALIEN WORKERS, CONSTITUTING A VIOLATION OF THE EMPLOYMENT PROVISIONS CONTAINED IN 8 U.S.C. SECTION 1324 a(e) (SECTION 274A(e) OF THE IMMIGRATION AND NATIONALITY ACT ("INA").

LEE COUNTY MAY CONSIDER THE EMPLOYMENT BY ANY CONTRACTOR OF UNAUTHORIZED ALIENS A VIOLATION OF SECTION 274A(e) OF THE INA. SUCH VIOLATION BY THE RECIPIENT OF THE EMPLOYMENT PROVISIONS CONTAINED IN SECTION 274A(e) OF THE INA SHALL BE GROUNDS FOR UNILATERAL CANCELLATION OF THE CONTRACT BY LEE COUNTY.

BIDDER ATTESTS THAT THEY ARE FULLY COMPLIANT WITH ALL APPLICABLE IMMIGRATION LAWS (SPECIFICALLY TO THE 1986 IMMIGRATION ACT AND SUBSEQUENT AMENDMENTS).

Company Name: \_\_\_\_\_

\_\_\_\_\_  
Signature Title Date

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

The foregoing instrument was signed and acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ who has produced \_\_\_\_\_ as identification.  
(Print or Type Name)  
(Type of Identification and Number)

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Printed Name of Notary Public

\_\_\_\_\_  
Notary Commission Number/Expiration

The signee of this Affidavit guarantees, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made. **LEE COUNTY RESERVES THE RIGHT TO REQUEST SUPPORTING DOCUMENTATION, AS EVIDENCE OF SERVICES PROVIDED, AT ANY TIME.**

LEE COUNTY PURCHASING - BIDDERS CHECK LIST

**IMPORTANT:** Please read carefully and return with your bid proposal.  
Please check off each of the following items as the necessary action is completed:

- 1. The Quote has been signed.
- 2. The Quote prices offered have been reviewed.
- 3. The price extensions and totals have been checked.
- 4. The original (must be manually signed) and 2 copies of the quote have been submitted.
- 5. Three (3) identical sets of descriptive literature, brochures and/or data (if required) have been submitted under separate cover.
- 6. All modifications have been acknowledged in the space provided.
- 7. All addendums issued, if any, have been acknowledged in the space provided.
- 8. Erasures or other changes made to the quote document have been initialed by the person signing the quote.
- 9. Bid Bond and/or certified Check, (if required) have been submitted with the quote in amounts indicated.
- 10. Any Delivery information required is included.
- 11. Affidavit Certification Immigration Signed and Notarized
- 12. The mailing envelope has been addressed to:
 

<b>MAILING ADDRESS</b>		<b>PHYSICAL ADDRESS</b>
Lee County Purchasing		Lee County Purchasing
P.O. Box 398	or	1825 Hendry St 3 <sup>rd</sup> Floor
Ft. Myers, FL 33902-0398		Ft. Myers, FL 33901
- 13. The mailing envelope **MUST** be sealed and marked with:  
Quote Number \_\_\_\_\_  
Opening Date and/or Receiving Date \_\_\_\_\_
- 14. The quote will be mailed or delivered in time to be received no later than the specified opening date and time. (Otherwise quote cannot be considered or accepted.)
- 15. If submitting a "NO BID" please write quote number here \_\_\_\_\_  
and check one of the following:  
 Do not offer this product       Insufficient time to respond.  
 Unable to meet specifications (why)  
 Unable to meet bond or insurance requirement.  
 Other: \_\_\_\_\_

Company Name and Address:  
\_\_\_\_\_  
\_\_\_\_\_

**Walters, Vivian (RER)**

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**From:** Hammett, Mary (ISD)  
**Sent:** Tuesday, July 31, 2012 8:39 AM  
**To:** Walters, Vivian (RER)  
**Cc:** Clark, Veronica (RER)  
**Subject:** Requisition No. RQPR1200010.  
**Attachments:** DBD DEPARTMENT INPUT Revised.doc; Negotiations Prices -.xlsx; ITB.pdf

Good Morning Vivian:

Please find attached a revised input document for requisition no. RQPR1200010.

Thank You,



*Delivering Excellence Every Day*

*Mary Hammett*

*Procurement Contracting Associate*

**INTERNAL SERVICES DEPARTMENT**

Miami-Dade County

Phone: 305-375-5471

Fax: 305-375-4407

E-mail: [mhammet@miamidade.gov](mailto:mhammet@miamidade.gov)

Visit our website: [www.miamidade.gov/dpm](http://www.miamidade.gov/dpm)

*Delivering Excellence Every Day"*

*Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records.*

*E-mail messages are covered under such laws and thus subject to disclosure.*



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Items	Description	MARKET RESEARCH		MARKET RESEARCH	
		VENDOR#1 Payment Technologies	Digital	VENDOR#2 Systems	Parker
		City of Fort Lauderdale Solicitation 504-1412		Lee County Southwest Florida Solicitation IW080363	
1	Purchase and Install of Pay-and Display Multi-Space Receipt Dispensing Parking Meters ( Solar)	\$11,531.10		\$15,214.00	\$11,531.10
2	Extended Standard Warranty Per Year	\$1,000.00		\$1,100.00	\$1,000.00
3	Extended Software & Telephone Per Year	\$250.00		\$500.00	\$250.00
	EMS Service - Each Month	\$50.00		\$25.00	\$50.00
	<b>TOTAL:</b>	<b>\$12,831.10</b>		<b>\$16,814.00</b>	<b>\$12,831.10</b>



# Small Business Development Division Project Worksheet

Project/Contract Title: MULTI-SPACE PARKING METERS  
Project/Contract No: RQPR1200010  
Department: PARKS & RECREATION  
Estimated Cost of Project/Bid: \$100,000.00

Funding Source:  
CORF

Received Date: 06/08/2012

Resubmittal Date(s):

Description of Project/Bid: Accessing the City of Ft Lauderdale contract #504-10412 for the purchase, installation, and maintenance of six (6) multi-space parking meters; Haulover Beach Park four (4), East Greynolds Park one (1), and Pelican Harbor Marina one (1).

### Contract Measures Recommendation

Measure	Program	Goal Percent
No Measure	SBE	

### Reasons for Recommendation

NO MEASURE - ACCESSING AN EXISTING CONTRACT  
Accessing the City of Ft. Lauderdale Contract #504-10412  
Commodity Code: 55038-Parking Meters And Area Control Equipment

### Analysis for Recommendation of a Goal

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
				<b>Total</b>

Living Wages: YES  NO   
Responsible Wages: YES  NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

### REMEDY RECOMMENDATION

Tier 1 Set Aside \_\_\_\_\_ Tier 2 Set Aside \_\_\_\_\_

Set Aside \_\_\_\_\_ Level 1 \_\_\_\_\_ Level 2 \_\_\_\_\_ Level 3 \_\_\_\_\_

Trade Set Aside (MCC) \_\_\_\_\_ Goal \_\_\_\_\_ Bid Preference \_\_\_\_\_

No Measure  Deferred \_\_\_\_\_ Selection Factor \_\_\_\_\_

CWP \_\_\_\_\_

  
SBD Director \_\_\_\_\_ Date \_\_\_\_\_