

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New OTR Sole Source Bid Waiver Emergency Previous Contract/Project No.
 Contract

LIVING WAGE APPLIES: Yes

Requisition No./Project No.: RQPR1300008 TERM OF CONTRACT: Upon Delivery

Requisition /Project Title: Bus Services for Sony Tennis Tournament

Description: Rental of additional buses is needed to transport tennis patrons to Crandon Park in Virginia Key during the Sony Tennis Tournament 2013 due to the Bear Cut Bridge conditions and restrictions.

Issuing Department: Miami-Dade Parks, Recreation and Open Spaces (PROS)

Funding Source: General

Contact Person: Ana M. Rioseco Phone: 305-375-3704 Estimate Cost: \$125,000

ANALYSIS

Commodity Codes: 962-17 Bus and Taxi Services

Check here if this is a new contract/purchase with no previous history.

	<u>EXISTING</u>	<u>EXISTING</u>	<u>EXISTING</u>
Contractor:			
Small Business Enterprise:			
Contract Value:	\$	\$	\$

Comments:

Continued on another page (s):

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE				

Basis of recommendation:

Signed: Ana M. Rioseco

Date sent to DBD: 02/06/13

Date returned to DPM: _____

RECEIVED
 DEPT. BUSINESS DEV.
 2013 FEB -6 PM 12:52



SECTION #3
EMERGENCY PURCHASES

NOTE TO DEPARTMENTS: COMPLETE ITEMS MARKED WITH (▶)

▶ REQUISITION #: RQPR1300008 P.O. #: _____ BCC DATE: _____

▶ ACQUISITION DATE (Date Order Is Placed): _____

▶ TITLE:	Transportation Services for the Sony Tennis Tournament
▶ DESCRIPTION:	
▶ PURPOSE:	Miami-Dade Parks, Recreation & Open Spaces Department provides transportation services during the annual (March – April) Sony Ericson Tennis Tournament held in Crandon Park at Key Biscayne, Florida.

▶ Department(s):	▶ Funding Source(s):	▶ Allocation(s):
PROS	General	\$ 125,000
*		\$

▶ TERM OF CONTRACT:

One Two Three Four Five Year(s)

_____ Month(s)

Contract Period From March 2013 to April 2013

Upon Completion From _____ to _____

Upon Delivery _____ Days A.R.O. (after Receipt of Order)

Special Conditions:

Insurance Type A01

Performance/Payment Bond

Certificate of Competency

Living Wage Applies

SBE Measures:	<input type="checkbox"/> None	<input type="checkbox"/> Set Aside	<input type="checkbox"/> SBE	<input type="checkbox"/> Micro Enterprise	Review Committee Date: <u>n/a</u>
	<input type="checkbox"/> Bid Preference	<input type="checkbox"/> SBE	<input type="checkbox"/> Micro Enterprise	Item #: <u>n/a</u>	
	<input type="checkbox"/> Goal	<input type="checkbox"/> SBE	<input type="checkbox"/> Micro Enterprise		

▶ Number of Price Quotation(s): Requested: N/A Received: N/A

Awarded To Low Bidder: YES NO, If "NO", provide explanation in the Comments section

Vendor: UNIQUE CHARTERS INC (651047573/01)

Contract Value: \$125,000

Did Local Preference affect the outcome of the Award?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO, if "YES", provide detailed explanation in the "Comments" section
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UAP Included:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	• Will CITT Funds be used? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
		• Will Federal Funds be used? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
		• If UAP is not included, Attach written approval to waive UAP

Revised 11/19/12

**SECTION #3
EMERGENCY PURCHASES**

REQUISITION # RQPR1300008
TITLE Bus Services

and provide an explanation in the "Comments" section

► **Justification and Comments:** Staff has completed their estimate for an increase in the number of buses for each day of the tournament (see Attached). The estimated number of buses needs to be increased from past years as a result of the issues with the Bear Cut bridge and the increase in traffic congestion that will result. We are estimating that we could need an additional \$125,000 which would increase the allocation from \$250,000 to \$375,000. This should cover any unforeseen issues that may arise. Please let me know what needs to be done to make this happen in an expedited process.

Background/Need to Know:

Potential Issues:

► **Signature(s):**
WS William Solomon
Contact Person

1/29/13
Date

305-755-7873
Telephone

KMK [Signature]
Department Director Approval

1/31/13
Date

Procurement Management Services Use Only

Signatures(s):

Procurement Contracting Officer

Date

Procurement Manager

Date

Division Director

Date

Assistant Director

Date

Director

Date

Background:

This Emergency purchase is requested in order to provide the Miami-Dade Parks, Recreation & Open Spaces Department (PROS) the allocation to purchase additional shuttle services for patrons attending the 2013 Sony Open Tennis Tournament that will take place at the Crandon Park Tennis Center in Virginia Key. The tournament is scheduled to commence on March 20, 2013.

PROS has an active contract 6468-2/13-2 (Transportation Services for Parks) which provides transportation services to patrons attended the Tennis Tournament from Virginia Beach to the running track at Crandon Park, utilizing fifteen (15) shuttle buses. Due to the structural issues with the Bear Cut Bridge, several traffic lanes on the Bridge have been closed. PROS has determined that the estimated number of buses needs to be increased from past years as a result of the issues with the Bridge. The department is requesting additional shuttle buses to alleviate the increase in traffic congestion that will result from the patrons traveling to Virginia Key to attend the Tennis Tournament.

Additional allocation will be needed to pay for these additional shuttle buses. A contract modification will require approval by the Board of County Commissioners as the cumulative value of the contract is \$1 million. Therefore PROS has declared an emergency as no other alternative is available. This emergency contract is based on the same terms and conditions, scope of services, and hourly rates as established in the current competitive contract.



Department of Regulatory and Economic Resources
 Small Business Development Division
 Certified Firms as of
 February 11, 2013
 (Certified in Specific Categories Below)

TRADE CATEGORIES

FIRM NAME CERT NO.	BUSN.	EXP. DATE	CONTACT	ADDRESS	PHONE / FAX
96217	Bus And Taxi Services, Limousines And Vans (Including Operations, Management, And Terminal Services) ITRANSPORT SERVICES, INC.		JOANNE URQUJOLA	708 S Dixie Hwy, Suite 100 * Coral Gables, FL 33146-0000	305-662-6797 / 305-376-8847
15165	MICRO/SBE	12/31/2015	ERIC G. HANSON	P O Box 660618 * Miami Springs, FL 33266-0618	305-513-9277 / 530-480-6883
	NOTHING BUT INITIALS INCORPORATED	09/30/2014			
13583	MICRO/SBE		RANDOLPH SMITH	160 NW 176th St, Suite 200-1 * Miami, FL 33169-0000	305-652-4961 / 305-652-4920
13135	MICRO/SBE	03/31/2015			

Total # of Certified and Under Review Firms: 3

* Firms that have timely submitted re-certification applications which are "Under Review" are listed in red. Firms listed in red with "Under Review" designation in the Expiration Date column have not received final approval. You may contact the firm or SBD for approval status.
 *Firms with "Under Review" designations may request an expedited certification review by submitting documentation relative to their participation on an upcoming project. Contact SBD (305-375-2378) for more information.