

COMMUNITY ACTION AGENCY
CITIZEN PARTICIPATION UNIT
701 NW 1ST COURT, 9TH FLOOR
MIAMI, FLORIDA 33136
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GUIDELINES FOR SCHOLARSHIP

Deadline: May 1st, 2009

AWARD PROCEDURES

AUTHORITY: Community Advisory Committee

I. PURPOSE:

To provide financial assistance to low-income youth, which enables them to attain an adequate education by attending college or vocational school.

II. ELIGIBILITY REQUIREMENTS:

Any person 16-25 years old, and has obtained a high school diploma, or a GED equivalent and who is a resident of the following target areas: Accion, Allapattah, Brownsville, Coconut Grove, Culmer, Edison/Little River, Florida City, Goulds, Hialeah, Liberty City, Naranja, Opa-Locka, Perrine, South Beach, South Miami or Wynwood. For target area boundaries, see attached.

Applicant's family income must fall within 125% of HHS Poverty Income Guidelines.

III. CRITERIA FOR SELECTION:

1. **Academic Achievement:** The applicant must have achieved at least a "C" average in school. If the scholarship is for a vocational school, a letter of recommendation from school faculty, or Department of Children and Families (DCF) Counselor should indicate the student's skills and interest in the vocational field.
2. **Community Service:** The amount of community service the applicant has performed will be considered. The applicant will submit at least three (3) references and a short description of the service he/she has rendered to the community.
3. **Employment History:** The initiative and responsibility exhibited by the applicant by working during the junior and senior high school years, and input from the school faculty will be considered.

4. **Financial Circumstances:** The financial situation of the applicant and his/her family will be considered.

IV. CONDITIONS OF AWARD:

This scholarship up to the amount of \$1,500, which includes matching funds, would require the student to provide the target area CAA, CAA/OCED Advisory Committee with a periodic progress report, and a final grade report or transcript.

V. APPLICATION:

The following documents will be attached to the application form:

1. Proof of income (copy)
2. Proof of address in target area (School records, Drivers License, Lease/Mortgage, Utility Bills)
3. Proof of age (Birth Certificate, Drivers License)
4. Copy of Social Security Card
5. High School diploma (copy) or GED equivalence (copy)
6. Letter of recommendation from school faculty, and/or DCF Counselor if scholarship is for a vocational school.
7. Official copy of final grade or transcript.
8. Letter of acceptance from educational institution is required.

Children of committee members will be allowed to apply for a scholarship, but the member will be excluded from the screening committee, and will not vote when the committee makes the final selection of the winning candidate. (See application form attached.) The Basic Intake Form I must be completed on the family at the time of the application for income verification and documentation.

VI. PUBLIC ANNOUNCEMENT & RECRUITMENT PROCESS:

The Scholarship project will be widely publicized through the media, area schools, community centers, local churches, and other community organizations.

VII. FORFEITURE OF SCHOLARSHIP:

If a student does not enter the educational institution within their full reimbursement grace period, the scholarship award amount will be returned to the appropriate Advisory Committee and CAA's Community Service Block Grant (CSBG) Scholarship Fund, and another recipient will be selected.



SCHOLARSHIP APPLICATION

(Applicants must live in the following target areas: Accion, Allapattah, Brownsville, Culmer, Edison/Little River, Florida City, Goulds, Hialeah, Liberty City, Naranja, Opa-Locka, Perrine, South Beach, South Miami or Wynwood. For target area boundaries, see attached.)

Please Attach Wallet Size Photo Only



Application Date: _____

Dead line for submission of Application: **May 1st, 2009**

Target Area: (See above) _____

PERSONAL DATA:

NAME: _____
Last First Middle

ADDRESS: _____
Street City State Zip Code

DATE OF BIRTH: _____ SSN# _____
MM/DD/YYYY

PHONE NUMBER: _____ EMAIL ADDRESS: _____

EDUCATION: (Must submit proof of mid-term grade)

- Incoming Freshman – Name of Institution planning to attend: _____
- Current Student – Name of Institution attending: _____
- H.S. GPA _____ College GPA _____ Vocational GPA _____

FINANCIAL INFORMATION: (Must provide proof of income (Parent) in the form of a W 2, 1040, last 2 current pay stubs).

Please check one:

- W 2 1040 Pay Stubs (current 2)

APPLICATION WILL BE RATED ON A 100-POINT SCALE USING THE FOLLOWING POINT SCALE:
Community Service (50) Employment (15) Essay (35)

COMMUNITY SERVICES: (Please list services rendered and include names, addresses and phone number of at least three references. Must attach proof of community service rendered.)

EMPLOYMENT HISTORY: (Please list names, addresses and phone number. Previous employers will be accepted).

FOR OFFICE USE ONLY

APPROVED DISAPPROVED _____
Reason

Division Director/Designee _____
Print Name Signature Date



**Miami-Dade Community Action Agency (CAA)
Self Help Division/Citizen Participation Unit
FY2009/2010
Target Area Boundaries**

Accion CAA

Target area boundaries: Miami River to the North and SW 37th Ave. to the South; I-95 to the East and 27th Ave. to the West.

Allapattah CAA

Target area boundaries: Airport Expressway to the North and 836 Expressway and Miami River Dr. to the South; I-95 to the East and NW 37th Ave. to the West

Brownsville CAA

Target area boundaries: NW 62nd St. to the North and NW 36th St. to the south; NW 7th Ave. to the East and NW 37th Ave to the West.

Coconut Grove CAA

Target area boundaries: McFairlane Main Highway, Franklin Ave., Charles Terr. And Loquet to the North and S. Dixie Highway to the South; 27th Ave. to the East and Lejeune Rd. to the West

Culmer CAA

Target area boundaries: NW 23rd St. to the North and Miami River to the South; NW 1st Ct. (Railroad) to the East and NW 7th Ave. to the West.

Edison/Little River CAA

Target area boundaries: 119th St. to the North and NW 36th St. to the South; FEC railroad track to the east and NW 27th Ave. to the West.

Florida City CAA

Target area boundaries: SW 8th St. (Lucy St.) to the North and Arthur Vinning Davis Parkway to the South; Krome Ave. to the East and Redland Rd. to the West.

Goulds CAA/OCED/NRSA

Target area boundaries: Black Creek to the North and SW 232nd St. to the South; SW 112th Ave. to the East and SW 127th Ave. to the West.

Hialeah CAA

Target area boundaries: Okeechobee Road to the West and Railroad Track to the East; Hialeah Drive (54 Street NW) to the South and 25 Street East thru Jose Marti Blvd. to the North.

Liberty City CAA

Target area boundaries: NW 79th St. to the North and NW 62nd St. to the South; West of I-95 to the East and NW 37th Ave. to the West.

Naranja PLANT/Leisure City CAA/OCED

Target area boundaries: limited to the North at 240th Street SW and to the South part of 296th Street SW, up to 147th avenue and 288th Street along Biscayne Drive. To the East is limited by SW and 133rd place and SW 163rd Avenue to the West.

Opa Locka CAA

Target area boundaries: NW 151st St. to the North and NW 119th St. to the South; NW 17th Ave. to the East and NW 47th Ave. to the West.

Perrine CAA/OCED/NRSA

Target area boundaries: SW 172nd St. to the North and SW 186th ST. to the South; S. Dixie Highway to the East and SW 113th Ct. to the West.

South Beach CAA

Target area boundaries: 41st St. to the North and South Beach Point to the South; the sea to the East and West Dade Blvd. to the West.

South Miami CAA/OCED/NRSA

Target area boundaries: SW 62nd St. to the North and SW 72nd St. to the South; SW 57th Ave. to the East and SW 62nd Ave. to the West.

Wynwood CAA

Target area boundaries: NW 36th St. to the North and NW 15th St. to the South; Biscayne Bay to the East and NW 7th Ave., and part of FEC Railroad Track to the West.