



**FINAL OFFICIAL
MEETING MINUTES
MIAMI-DADE CHARTER REVIEW
TASK FORCE (CRTF)**

Board of County Commissioners
Miami-Dade Public Library Auditorium
101 West Flagler Street
Miami, Florida 33128

April 19, 2012
As Advertised

Harvey Ruvn, Clerk
Board of County Commissioners

Christopher Agrippa, Division Chief
Clerk of the Board Division

Flora Real, Commission Reporter
(305) 375-1294



**MIAMI-DADE CHARTER REVIEW TASK FORCE
CLERK'S SUMMARY AND OFFICIAL MINUTES OF MEETING
APRIL 19, 2012**

The Miami-Dade Charter Review Task Force (the Task Force) convened its first meeting on April 19, 2012, at the Miami-Dade Public Library Auditorium, 101 West Flagler Street, Miami, Florida, at 10:00 a.m. There being present upon roll call members: Ms. Yolanda Aguilar, Mr. Joe Arriola, Mayor Juan Carlos Bermudez, Mr. Armando Bucelo, Senator Rene Garcia, City of Hialeah Councilwoman Isis Garcia-Martinez and Councilman Luis Gonzalez, Mayor Evelyn Langlieb Greer, Representative John Patrick Julien, Mr. Carlos Manrique, Mr. Terry Murphy, Mr. Hans Ottinot, Mr. Lawrence Percival, Reverend Dr. Walter Richardson, Mr. Donald Slesnick, Professor H. T. Smith, and Representative Carlos Trujillo (Mr. Jeffrey Bercow was late and Ms. Pamela Perry was absent).

In addition to the members of the Task Force, the following elected officials and staff members were present: Mayor Carlos Gimenez, Clerk of Courts Harvey Ruvin, Assistant County Attorneys Oren Rosenthal and Jess McCarty, Ms. Inson Kim, Ms. Lorna Mejia, and Deputy Clerk Flora Real.

Ms. Inson Kim, Director of Policy & Legislation, Office of the Mayor, called the meeting to order at approximately 10:11 a.m. She welcomed Task Force members and all others present.

Members of the Task Force convened in a moment of silence, followed by the Pledge of Allegiance.

Ms. Kim introduced Harvey Ruvin, Clerk, Miami-Dade County Circuit and County Courts, whom she noted would administer the Oath of Office for the newly appointed Task Force members immediately after they completed the Oath of Office Form.

Upon submittal of all Oath of Office forms, Clerk Ruvin congratulated each of the Task Force members on their appointment, noting Commissioner Bruno Barreiro recently appointed Mr. Jeffrey Bercow, who would join the meeting shortly. He said he believed the membership comprised a wealth of knowledge and expertise.

Upon concluding his remarks, Clerk Ruvin administered the Oath of Office to all Task Force members present. He said he fully supported this process and would be available to assist in any way possible.

Ms. Kim introduced Miami-Dade Mayor Carlos Gimenez, noting the Mayor would present the opening remarks.

WELCOME

Mayor Carlos Gimenez expressed appreciation to all Task Force members for their participation. He noted the Home Rule Charter (the Charter) was a very important document written in the 1950s, and was considered the County's constitution. He said he was hopeful that Task Force members would be provided with the historical background on the Charter and its creators. The Mayor noted he participated on the last Charter Review Task Force, which forwarded several

recommendations to the Board of County Commissioners. He stated, although some of those recommendations were placed in the ballot for approval by the voters, most of them were not.

Mayor Gimenez said the Charter Review process was an important, viable exercise for the community; and he was hopeful that the talented individuals in this group would engage in the same type of honest, open discussions as the members of the last Task Force did in 2007. He urged them to open their hearts and minds during the deliberation process, and engage in productive, comprehensive dialogue to move this County forward within the limited timeframe allowed for this process. He reassured Task Force members that he and members of the Administration would be available to assist. He wished Task Force members success in this endeavor.

INTRODUCTION OF TASK FORCE MEMBERS AND STAFF

Following a formal introduction of each of the Task Force members and staff, Assistant County Attorney Oren Rosenthal provided an overview of the Government in the Sunshine (Sunshine) Law.

OVERVIEW OF FLORIDA'S SUNSHINE LAW, PUBLIC RECORDS, AND CONFLICT OF INTEREST

Assistant County Attorney Oren Rosenthal explained the Florida's Sunshine, public records, and Conflict of Interest laws and applicability of these laws to the Task Force. He stated that, under the provisions of the Sunshine Law, this Task Force was deemed an "agency" of the Board of County Commissioners, and, as such, all proceedings would be governed by the Sunshine Law and provisions of the resolution creating the Charter Review Task Force. Mr. Rosenthal explained that the Task Force was also subject to Public Records Law.

The Sunshine Law subjected any conversations on issues discussed by members of this body to the provisions of the Sunshine and Public Records laws, which required those discussions to be publicly advertised and held in a public forum. He clarified the Sunshine Law was applicable to meetings held between two or more Task Force members as well as any emails among Task Force members and members of the County Commission as a whole. Written communications to staff were not subject to the Sunshine Law, the attorney noted. He recommended that any discussion regarding the Charter and related issues be held within the constraint of this body to ensure compliance.

Assistant County Attorney Rosenthal advised that the Public Records Law was applicable to any documents created by the members of the Task Force and such documents must be maintained in accordance to that law. He suggested Ms. Kim maintain these records on behalf of the Task Force members; and that copies of all documents and any other correspondence including emails be forwarded to her. He noted he would be available and that Task Force members could individually contact him with any questions or concerns regarding the requirements of the laws governing communications. Assistant County Attorney Rosenthal clarified that individual communication with staff members from the Mayor's Office or the County Attorney's Office was not subject to the Sunshine Law.

OVERVIEW OF RESOLUTION NO. R-253-12 CREATING THE CHARTER REVIEW TASK FORCE

Assistant County Attorney Oren Rosenthal advised that Resolution Number R-253-12 was enacted by the Board of County Commissioners to create this Task Force and to meet its obligations under the provisions of Section 9.08 of the Miami-Dade County Home Rule Charter (the Charter). Section 9.08 required that the Board of County Commissioners (BCC) convene at least once in every five years to review the Charter and to determine the need for changes. The BCC created this body and delegated its authority to this group to review the Charter and develop recommendations to revise or amend the Charter for the BCC to review and consider.

Assistant County Attorney Rosenthal advised the BCC had specifically made the following requests for this Task Force:

1. that the Miami-Dade County Home Rule Charter be reviewed in its entirety;
2. that a final report be prepared and submitted to the BCC setting forth, in writing, any proposed amendments or revisions to the Charter;
3. that a study of the final report submitted by the last Charter Review Task Force be conducted during this review process;
4. that all proposed Charter amendments submitted to the voters since the last Charter Review Task Force issued its recommendations be studied;
5. that knowledgeable members of the community be invited to appear, make recommendations, and assist in understanding some of the issues during the deliberation process;
6. that public hearings and meetings be conducted at various locations throughout the County to allow the entire community to participate and provide input; and
7. that the information gathered from the community outreach efforts shall be considered in deliberating and in preparing the final report.

Assistant County Attorney Rosenthal advised that Resolution R-253-12 also established a deadline for this Task Force to complete deliberations and present its final report and recommendations for the BCC to consider at its July 17, 2012, meeting. He noted one of the recommendations adopted from the previous Task Force was that all Charter amendments must be placed on the November election ballot, and July 17th would be the last possible meeting for the BCC to consider the final report and still have enough time to place Task Force recommendations on the November ballot.

Assistant County Attorney Rosenthal pointed out that this resolution expressed the Board's intent to place any recommendations or proposed amendments approved by a two-third majority of the Task Force directly on the ballot at the next available Countywide election.

Upon concluding his presentation, Assistant County Attorney Rosenthal opened the floor for questions and concerns from Task Force members.

In response to Mr. Bucelo's question, Assistant County Attorney Rosenthal said the County Commission intended to place any recommendation(s) approved by a two-third majority or 14 votes of the Task Force on the ballot.

Mr. Percival said he believed the word "should" in the resolution diluted the intent of the original legislation requiring that recommendations approved by a two-third majority be directly placed on the ballot. He expressed concern that the language in this resolution was ambiguous, and he believed it would be very offensive if the Commission failed to act on the final recommendations of this Task Force. He wanted some assurance that the County Commission would act on them.

Assistant County Attorney Rosenthal advised the Home Rule Charter provided two mechanisms for amendments, which could be accomplished either by initiatory petition of the electorate or by the County Commission placing proposed amendments on the ballot. He explained the intent of the language contained in the Charter relating to Charter amendments, and noted the County Commission was not obligated to amend the Charter. He stated the resolution only expresses the Commission's intent to place the amendments on the ballot.

Mayor Greer pointed out the 2008 Final Report distributed to Task Force members was missing some pages. She requested a complete copy of this report.

Assistant County Attorney Rosenthal noted a complete copy would be disseminated to all Task Force members because additional items needed to be included.

Professor H.T. Smith expressed his appreciation to Mr. Rosenthal for the explanation regarding the deadline for this Task Force to submit its final report. He asked the County Attorney whether the legislation would prevent Task Force members from forwarding its proposed recommendations directly to the electorate in the event the final report was not completed by the deadline.

Assistant County Attorney Rosenthal advised that the resolution required that the final report of the Task Force be submitted by July 17, 2012; however, Task Force members could request that the County Commission amend this resolution to extend the deadline to complete the Charter Review process, and that the Commission consider placing the proposed recommendations on the ballot for the 2014 election. He explained that the language in the resolution made the tenure of this Task Force go beyond the deadline for the final report, which allowed for an extension.

Assistant County Attorney Rosenthal recommended the Task Force members consider moving a request that the BCC amend resolution R-253-12 to provide that an interim report be submitted by the 2012 election deadline and a second (final) report be submitted for placement on the 2014 election ballot. He also recommended the Charter Review process not exceed 365 days or Task Force members may be subject to existing County ordinances governing financial disclosure requirements and other legislation that prohibit individuals from serving on two boards concurrently.

In response to Mr. Slesnick's question, Assistant County Attorney Rosenthal clarified that the intent of this resolution was to sunset this Task Force in 365 days. He urged Task Force members to ensure that this process did not exceed the 365th day timeframe or it would trigger the legislation previously mentioned.

Senator Rene Garcia suggested the final report of the Task Force be submitted to the County Commission at least two weeks before the prescribed July 17th timeframe to ensure that commissioners had sufficient time to thoroughly review the proposed recommendations.

Mayor Greer suggested that Assistant County Attorney Rosenthal establish a timeline to complete the Charter Review process.

Senator Garcia concurred with Mayor Greer's suggestions.

In response to Mr. Slesnick's question regarding the process, Assistant County Attorney Rosenthal explained the process for presenting the final report. Upon completing the Charter Review process and deliberations, the Task Force would instruct the County Attorney's Office to prepare any necessary resolutions, which would outline any proposed revisions/amendments to the Charter, for the County Commission's consideration, the attorney noted. He further advised, following another question from Mr. Slesnick, that the recommendations of the Task Force would be prepared in the form of resolutions, which would not be subject to the requirements for first and second readings.

Mr. Ottinot questioned the timeframe prescribed for the last Charter Review process.

Assistant County Attorney Rosenthal advised the last process had different legislative constraints. He noted an amendment was proposed by Commissioner Moss, which was subsequently withdrawn at the Committee level; and a request was made that this Task Force review that proposal, which Mr. Rosenthal advised would be disseminated to Task Force members for review during this process.

OVERVIEW OF THE HOME RULE AMENDMENT AND MIAMI-DADE COUNTY CHARTER

Assistant County Attorney Oren Rosenthal provided an overview of the Home Rule Charter in its entirety, noting Miami-Dade County was unique from all other counties throughout the State of Florida because it was home rule chartered. Although, several other counties in the State were chartered counties, Miami-Dade County was the only county with a home rule amendment to the Florida State Constitution. He explained the home rule amendment, and how the Charter distinguished Miami-Dade from other chartered counties and provided examples of some of the provisions contained in the Home Rule Charter Amendment.

Assistant County Attorney Rosenthal also provided an overview of the Citizens' Bill of Rights and each of the articles contained in the Charter.

In response to Mr. Slesnick's question regarding whether the County Attorney's Office would provide recommendations on technical changes, Assistant County Attorney Rosenthal noted he would be happy to prepare such recommendations; however, the County Attorney's Office had not been asked to prepare recommendations on technical changes by any other Task Force.

Mr. Slesnick suggested a study of technical amendments be conducted concurrently with the other studies.

In response to Mr. Percival's question regarding the Mayor's authority to place proposed Charter amendments on the ballot or to sponsor legislation amending the Charter, Assistant County Attorney Rosenthal advised the Mayor could only recommend amendments through the County Commission.

Hearing no other questions or comments, Assistant County Attorney Rosenthal advised that he along with Assistant County Attorneys Cynthia Johnson-Stacks and Jess McCarty would be the main contact persons in the County Attorney's Office for all Charter related questions/concerns; and he noted Task Force members should feel free to contact them, if necessary.

Ms. Inson Kim noted the Clerk of the Board Division received a letter from Task Force member, Ms. Pamela Perry, explaining that she was unable to attend today's meeting and why.

Upon conclusion of the foregoing discussion, the Task Force proceeded to select a chair.

COMMENTS/DISCUSSION BY TASK FORCE MEMBERS

▪ Charter Review Task Force Chair

It was moved by Mayor Evelyn Greer that the Task Force elect Professor H.T. Smith to Chair the 2012 Charter Review Task Force. This motion was seconded by Mr. Bercow, and Task Force members opened the floor for discussion.

Professor Smith recommended the Task Force refrain from electing a Chairperson until all members were present. He emphasized the importance for all members to have an opportunity to participate in the selection of the chairperson, and suggested Task Force members appoint a member to coordinate the process until the chairperson was elected.

Following further discussion regarding this matter, Professor Smith noted he sincerely appreciated being nominated by his colleagues; but he would be unable to Chair the Task Force.

It was moved by Representative Trujillo that the Task Force elect Senator Rene Garcia to Chair the 2012 Charter Review Task Force. This motion was seconded by Mr. Manrique, and Task Force members opened the floor for discussion.

Representative Trujillo noted the importance for Task Force members to select a chair with a recognizable image to better facilitate the coordination of meetings, communications, and outreach efforts.

Mr. Manrique pointed out that Task Force members needed to select a chair and expedite the review process considering the limited timeframe to complete their charge.

Senator Garcia concurred with the statements made by Mr. Manrique, noting the deadline for the final report should be changed to July 1, 2012. He noted the importance of expediting the process and for all Task Force members to be committed to the expedited process to ensure the community outreach effort was completed.

Senator Garcia said he would accept the nomination, and would be glad to serve as Chair of the Task Force and conduct the community outreach efforts.

Hearing no other questions or comments, Task Force members proceeded to vote on the foregoing motion to elect Senator Garcia as Chair of the 2012 Charter Review Task Force, as moved by Representative Trujillo and seconded by Mr. Manrique. This motion, upon being put to a vote, passed by a unanimous vote of those members present (Professor Smith abstained from voting).

Professor Smith noted, for the record, that although he supported the motion to elect Senator Garcia as Chair, he abstained from voting because he believed all Task Force members should have participated in the vote. He asked that the minutes reflect that Task Force members voted unanimously to elect Senator Garcia as Chair.

In response to Mr. Ottinot's question regarding the selection of a Vice Chair, Assistant County Attorney Rosenthal noted the resolution governing this Task Force only required that Task Force members vote to elect a chair; and they had complete discretion to either elect a Vice Chairperson or allow the newly elected Chairman to appoint that individual.

Mayor Greer recommended Task Force members elect Professor H. T. Smith to serve as Vice Chair.

It was then moved by Professor Smith that Task Force members elect Mayor Juan Carlos Bermudez to serve as Vice Chair. This motion was seconded by Representative Trujillo, and the members opened the floor for discussion.

Dr. Richardson noted the importance for this Task Force to be sensitive to issues of diversity, noting he was concerned that if the Chair and Vice Chair of the Task Force were of the same ethnic background, it could send the wrong message to the community. He suggested the Task Force members ensure that its leadership was reflective of this diverse community and sends a positive message to the community by electing either a woman or non-Hispanic member to serve as Vice Chair.

Mayor Bermudez noted he also appreciated being nominated by his colleagues, but he would be unable to accept. He said he agreed with Dr. Richardson that the leadership of the Task Force needed to be reflective of this diverse community.

Mr. Arriola recommended the Task Force elect Mayor Evelyn Greer to serve as Vice Chair.

Mayor Greer noted she would recommend that Dr. Richardson be elected to serve as Vice Chair.

Professor Smith noted he would support Mr. Arriola's recommendation that the Task Force elect Mayor Greer.

It was moved by Mr. Arriola that the Task Force elect Mayor Evelyn Greer to serve as Vice Chair of the 2012 Charter Review Task Force. This motion was seconded by Chairman Garcia, and upon being put to a vote, passed by a unanimous vote of those members present.

Upon conclusion of the foregoing discussion, Chairman Garcia assumed the Chair and called the next item on today's agenda.

▪ **Meeting Schedule**

Chairman Garcia advised the first order of business was to schedule a calendar of meeting dates for future Charter Review Task Force (CRTF) meetings. He suggested that these meetings be scheduled every two weeks.

Assistant County Attorney Rosenthal noted the dates for community outreach meetings should be included in the proposed calendar as well.

Councilwoman Isis Garcia-Martinez suggested that two Task Force meetings be scheduled without a timeframe to allow the time necessary for its deliberations.

Mayor Greer and Mr. Arriola noted they concurred with Councilwoman Garcia-Martinez, and the following recommendations were offered by Mayor Greer:

1. that community outreach meetings be scheduled before the CRTF meetings to obtain the public input and feedback;
2. that the community outreach meetings be scheduled before the end of the school year and after FCAT;
3. that online meetings be set up for those individuals unable to physically attend the public meetings;
4. that Chairman Garcia ask the Task Force members the areas of interest to be studied;
5. that the Task Force be divided into subgroups to study those areas of interest;
6. that all outreach efforts be conducted first within the first two weeks of the review process and that online interactive feedback be established;
7. that the community be divided into regional areas;
8. that two of the Task Force meetings be scheduled without a timeframe to be able to complete the deliberation process;
9. that additional public meetings be scheduled after the deliberation process was completed if that was the will of the Task Force;

10. that the Chair allow 30 days after the review process was completed to obtain feedback and lobby; and
11. that Task Force members not be required to attend all meetings.

Representative Trujillo recommended that the County be divided into regional areas and that community outreach meetings be scheduled in each of those regions.

Ms. Kim noted a CRTF Website had been created with a dedicated email address, and this page was monitored by her staff.

Mr. Manrique suggested that the Website be translated into other languages to satisfy the needs of the various ethnic groups in the community.

Following a brief discussion regarding the need to have the Website translated into other languages, Task Force members agreed that the Website would be translated into the predominant languages spoken by the local residents.

Regarding the proposal to schedule community public hearings by regions, Task Force members agreed to divide the County into the following regions: northwest, northeast, southwest, and southeast, and to schedule community outreach meetings in each of those areas. Task Force members also agreed that an email address would be created for local residents who were unable to attend the community outreach meetings to post input and feedback.

Following a discussion regarding where the community outreach meetings would be held, it was moved by Mayor Greer that these meetings be scheduled at the South Dade Government Center; the Miami-Dade Community College Wolfson Campus as well as the North Campus and the Kendall Campus; and the Goodwill site in Hialeah or the Hialeah Senior High School Auditorium. This motion was seconded by Chairman Garcia, and upon being put to a vote, passed by a vote of 19-0.

Chairman Garcia asked Task Force members to grant him discretion to change the meeting locations based on availability, if necessary.

Members of the Task Force pointed out that areas within the northeast and Miami Beach were not included in the regions for community outreach meetings.

Mayor Greer suggested that all community outreach meetings be scheduled consecutively or staggered between May 7 and May 13, 2012, depending on the availability of the subject facilities.

Following a brief discussion regarding how the meetings would be scheduled, the Task Force Members agreed to the following:

1. that the length of meetings be limited to four hours;

2. that testimony/comments by speakers be limited to three minutes per speaker; and that any speaker needing to exceed the three minute limit be required to submit a request in writing; and
3. that all meetings begin at 5:30 p.m.

Mr. Bercow suggested staff be given authority to identify alternative facilities if those facilities identified by the Task Force were unavailable. He noted he would not support the recommendation that the meetings be staggered since all Task Force members had a duty to be present at those meetings. He expressed concern that smaller meetings would be ineffective.

Discussion ensued regarding the meeting dates and the availability of some Task Force members on certain dates due to conflicting business commitments.

In response to Mr. Arriola's request, Assistant County Attorney Rosenthal advised either he or members of the Administration would schedule the meeting dates, times, and locations; and the calendar would be provided to Task Force members.

Mayor Greer noted inviting experts and other knowledgeable community residents to provide expertise and provide historical information was part of the process, goals, and mission of the Task Force. She suggested these individuals be invited to appear before the Task Force an hour earlier than the general public.

Representative Trujillo noted he did not support Mayor Greer's two-tier approach to allow those individuals perceived as knowledgeable to make presentations before the general public.

Mr. Slesnick suggested those persons could be invited to attend the meeting and to make presentations, without being given preference to speak over the general public.

Following a brief discussion, regarding this matter, Professor Smith suggested these individuals be scheduled to appear before the Task Force at a time certain during discussion on the historical background of the Charter or at the beginning of the process.

In response to Mr. Murphy's question regarding whether the sender's personal information would be available in emails posted on the Website, Ms. Kim explained that the Website could be designed to capture personal information; however, it was currently designed to send and receive email only.

Areas of Study

▪ Other Discussion Items

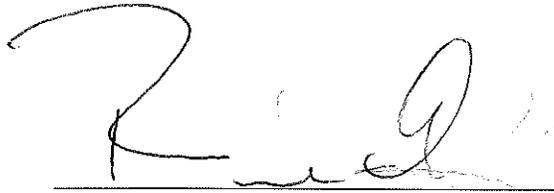
Task Force members did not discuss this item.

OTHER

Professor H. T. Smith reiterated his position regarding the selection of the Chairman and asked that it be captured as part of the official record. On behalf of All Task Force members, he closed by commending Ms. Kim and her staff for coordinating today's meeting; and he noted Task Force members looked forward to working with the members of the Mayor's Office, Mr. Rosenthal, and other members of the County Attorney's Office. He said staff should expect to work really hard during this process.

ADJOURNMENT

There being no further business to come before the Miami-Dade Charter Review Task Force, the meeting was adjourned at 10:55 a.m.

A handwritten signature in black ink, appearing to read "Rene Garcia", written over a horizontal line.

Chairman Rene Garcia
Miami-Dade Charter Review Task Force



Board of County Commissioners
Charter Review Task Force - Public Hearing
April 19, 2012

Prepared by: Jovel Shaw

EXHIBITS LIST

NO.	DATE	ITEM #	DESCRIPTION
1	4/19/2012		Meeting Agenda
2	4/19/2012		Letter from County Mayor Carlos A. Gimenez
3	4/19/2012		List of Appointments to the Charter Review Task Force
4	4/19/2012		Roll Call Sheet
5	4/19/2012		2012 Charter Review Task Force First Meeting Sign-in Sheet
6	4/19/2012		Email from Ms. Pamela Perry regarding notification of absence
7	4/19/2012		Charter Review Task Force Contact Information List
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Miami-Dade County Charter Review Task Force Meeting
Thursday, April 19, 2012
Miami-Dade County Main Library, Auditorium
101 West Flagler Street
10:00 a.m.

Agenda

- Welcome
- Introduction of Task Force Members and Staff
- Overview of Florida's Sunshine Law, Public Records, and Conflict of Interest
- Overview of Resolution No. R-253-12 creating the Charter Review Task Force
- Overview of Home Rule Amendment and Miami-Dade County Charter
- Comments / Discussion by Task Force members
 - Charter Review Task Force Chair
 - Meeting Schedule
 - Areas of Study
 - Other Discussion Items
- Adjournment



CARLOS A. GIMENEZ

MAYOR
MIAMI-DADE COUNTY

Dear Miami-Dade County Charter Review Task Force member:

Congratulations on your appointment to the Miami-Dade County Charter Review Task Force.

On March 8, 2012, the Board of County Commissioners approved Resolution No. R-253-12 creating the Miami-Dade County Charter Review Task Force. The Charter Review Task Force is comprised of twenty members with appointees from each of the 13 County Commission Districts, one from the Mayor of Miami-Dade County, one from each of the four largest cities (Miami, Hialeah, Miami Gardens, and Miami Beach), and two from the Miami-Dade County League of Cities. The Chair of the Charter Review Task Force is to be chosen by the members.

Per the Resolution, the Charter Review Task Force is charged with the following: review the Home Rule Charter of Miami Dade County; study the final report of the last Charter Review Task Force; review amendments submitted to the voters since 2008; invite knowledgeable members of the community to appear; conduct public hearings; host regional public meetings; and provide written recommendations to be presented to the Board of County Commissioners at their July 17, 2012 meeting.

In preparation for the initial meeting, an informational packet is being provided for your review, including Resolution R-253-12 creating the 2012 Charter Review Task Force; the Home Rule Charter; final reports of the 2007 and 1999 Charter Review Task Forces; and Charter amendments voted on by the electors of Miami-Dade County since 2008.

The first meeting of the Charter Review Task Force has been tentatively scheduled for Thursday, April 12, 2011 at 9 a.m. in the Auditorium of the Miami-Dade County Main Library, 101 West Flagler Street.

Given the time frame provided in the Resolution, it is recommended that the Charter Review Task Force at this initial meeting select a Chairperson, establish a meeting calendar, and propose areas of study to be taken in the review of the Charter.

It should be noted that, per the Resolution, members of the Task Force are governed by Florida's Sunshine laws. The County Attorney's Office will provide a briefing at the first meeting.

My office will be contacting you directly to confirm your attendance for April 12th. In the meantime, should you have any questions, please contact Inson Kim, Director of Policy and Legislative Affairs at 305-375-5140 or inson@miamidadegov.

Thank you for your service to your community and I look forward to receiving the recommendations of the Charter Review Task Force.

Sincerely,

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", is written over a faint, circular official stamp.

APPOINTMENTS TO THE CHARTER REVIEW TASK FORCE

<u>Appointment made by:</u>	<u>Name of Appointee</u>	<u>Date of Appointment</u>
City of Miami	Attorney Armando Bucelo	3/20/12
City of Hialeah	Honorable Isis Garcia-Martinez	4/09/12
City of Miami Gardens	Mr. Hans Ottinot	3/22/12
City of Miami Beach		
Miami-Dade County League of Cities	Honorable Luis Gonzalez	3/11/12
Miami-Dade County League of Cities	Honorable Juan Carlos Bermudez	3/11/12
Honorable Mayor Carlos A. Gimenez	Mr. Lawrence Percival	3/28/12
Honorable Barbara J. Jordan	Mr. Terry Murphy	3/26/12
Honorable Jean Monestime	Representative John Patrick Julien	4/03/12
Honorable Audrey M. Edmonson	Professor H. T. Smith	3/27/12
Honorable Sally A. Heyman	Ms. Pamela Perry	3/20/12
Honorable Bruno A. Barreiro		
Honorable Rebeca Sosa	Ms. Yolanda Aguilar	3/23/12
Honorable Xavier L. Suarez	Representative Carlos Trujillo	3/21/12
Honorable Lynda Bell	Evelyn Langlieb Greer, J.D.	4/03/12
Honorable Dennis C. Moss	Reverend Dr. Walter T. Richardson	4/16/12
Honorable Javier D. Souto	Carlos Manrique	4/17/12
Honorable Joe A. Martinez	Donald D. Slesnick II	4/17/12
Honorable Jose "Pepe" Diaz	Joe Arriola	4/18/12
Honorable Esteban Bovo, Jr.	Senator Rene Garcia	3/21/12

MIAMI-DADE CHARTER REVIEW TASK FORCE
MEETING DATE OF APRIL 19, 2012

	TASK FORCE MEMBERS	Present	Late	Absent
1	Ms. Yolanda Aguilar	X		
2	Mr. Joe Arriola	X		
3	Mr. Jeffrey Bercow		X	
4	Mayor Juan Carlos Bermudez	X		
5	Mr. Armando Bucelo	X		
6	Senator Rene Garcia	X		
7	Councilwoman Isis Garcia-Martinez	X		
8	Councilman Luis Gonzalez	X		
9	Ms. Evelyn Greer	X		
10	Representative John Patrick Julien	X		
11	Mr. Carlos Manrique	X		
12	Mr. Terry Murphy	X		
13	Mr. Hans Ottinot	X		
14	Mr. Lawrence Percival	X		
15	Ms. Pamela Perry	X		
16	Reverend Dr. Walter Richardson	X		
17	Mr. Donald Slesnick	X		
18	Professor H. T. Smith	X		
19	Representative Carlos Trujillo	X		
20				
	Staff Members:			
	<i>ACA Oren Rosenthal</i>			
	<i>ACA Jeff McCarty</i>			
	<i>Ms. Inson Kim (Mayor's Office)</i>			
	<i>Ms. Lorna Mejia (Mayor's Office)</i>			
	<i>Mr. Jeve Clayton (Mayor's Office)</i>			
	<i>Deputy Clerk Flora Real</i>			

Eleven (11) members constitutes a quorum

2012 Charter Reform Task Force

First Meeting

Miami-Dade County Main Library, Auditorium

April 19, 2012 at 10am

Name	Organization, if applicable	Email	Telephone	Address
Kathleen Charles		kcharles@...	305-251-4579	15471 SW 150 St 2218
Mark Needle	M-D-C-F	mneedle@dadeschools.net	305-985-0508	1450 NE 2nd Ave, 760
Jason T. Smith	District 2 County Commission	jsmith@MiamiDade.gov	305-375-4833	
Selvatore DeVito	City of Hialeah	SR DeVito COH@gmail.com	786-298-5843	501 Palum Ave 3rd FLR 33010
Vivian Suarez	MPC	VIVIANSEMI@...	855-375-5178	111 NW 1st
S. Donna Palma	CCHA	spalma@...	305-9573	
Esmeralda Yortko	City of Hialeah	(305) 883-5960		
Richard Lupfer	Miami-Dade Co. League of Cities	MDELCO@bellSouth.net	305-416-4955	226 E. Flagler St.
JOE RASCO	Miami-Dade Co. League of Cities	JRASCO@MiamiDade.gov	375-9800	#200 111 NW 1st.
RICHARD MASON	STFB/FNA	RichardM@Concast.net		
			305-283-3633	PO Box 530306

MIAMI SHORES
FL 33153

-----Original Message-----

From: Tamara Manheimer [mailto:tamara@dresnicklaw.com] **On Behalf Of** Pamela I. Perry

Sent: Wednesday, April 18, 2012 10:03 AM

To: Agrippa, Christopher (COC)

Subject: Charter Review Task Force

Dear Mr. Agrippa,

I am a member of the Charter Review Task Force that will be meeting tomorrow, but I am unable to attend. I understand that you may be able to distribute this e-mail to the Task Force members. If you would be kind enough to do so, I would greatly appreciate it.

First, I want to apologize that I will not be in attendance at tomorrow's Charter Review Task Force meeting. As I told Ms. Kim, I was told about the meeting last Friday and was unable to reschedule the mediation I am conducting tomorrow on such short notice.

I understand that the Task Force will be discussing future scheduling, and I would like to make two suggestions for the group's consideration. First, to maximize attendance of both members and the public, I think that evening meetings would be best. Although there are certainly exceptions, most people have work, school or other commitments during the day, and we probably have a better chance of maximizing public participation and member attendance by convening in the evening.

Second, if we do not pick a regular and specific date to meet (i.e., the second Tuesday evening of the month), members should receive proposed dates at least two weeks in advance by group e-mail (we would have to consult the county attorney to determine how to avoid violating the Sunshine Law when scheduling in this manner).

I thank you for considering the above, and look forward to working with you.

Pam

Transcribed by,

Jenny Consuegra

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Charter Review Task Force

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STATE OF FLORIDA)
) SS:
COUNTY OF MIAMI-DADE)

I, HARVEY RUVIN, Clerk of the Circuit and County Courts, in and for Miami-Dade County, Florida, and Ex-Officio Clerk of the Board of County Commissioners of said County, DO HEREBY CERTIFY, that the foregoing is a true and correct copy of the April 19, 2012, Board of County Commissioners' Charter Review Task Force (CRTF) meeting minutes, as appears of record.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal on this 21ST day of May, A.D., 2012.



HARVEY RUVIN, Clerk
Board of County Commissioners
Miami-Dade County, Florida

By: 
Deputy Clerk