

The Procurement Process Miami-Dade County

Internal Services Department

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Procurement Management Services



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Active Contracts

- Over 1100 active contracts
 - Uniforms (police, transit, fire, solid waste, etc)
 - Food (elderly, zoo, corrections, etc)
 - Vehicles (cars, trucks, buses, mowers, trains)
 - Services (janitorial, landscaping, accounting)
 - Technology (software, hardware, consulting)

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Procurement Methods

- Invitation To Bid -
- Request for Proposals
- Request for Qualifications
 - Prequalified Pools

3

Procurement Process

- Specification Development
 - Valid requirements
- Advertisement
 - Cone of Silence Starts
- Evaluation
 - ITB process
 - RFP process
- Award Recommendation

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Rights and Access

- The right to protest a recommendation
- The right to view existing contracts including prices
- The right to view previous proposals - scores and rankings
- The right to view all letters, memos, and other documents

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Monthly Workshops

Tuesdays... 10:00 a.m... 18th Floor

- 2nd - "Invitation to Bid (ITB) Process"
- 3rd - "Request for Proposals (RFP) Process"
- 4th - "Architectural/Engineering (A&E) Selection Process"

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Charter Review Task Force

Incorporation in Miami-Dade County

May 17, 2012

History

- In 1957, with adoption of the Miami-Dade County Home Rule Amendment and Charter, incorporation and annexation authority shifted from the State legislature to the Board of County Commissioners (BCC). Article 6 of the Charter provides incorporation and annexation guidelines.

Charter Requirements

- Section 6.04 - Changes In Municipal Boundaries
 - BCC may effect a boundary change after obtaining the approval of the municipal governing bodies concerned and after hearing the Planning Advisory Board (PAB) recommendation; if there are over 250 resident electors in the area being considered an affirmative vote is required.

Charter Requirements

- Section 6.05 - Creation of New Municipalities
 - Only the BCC may authorize the creation of a new municipality in the unincorporated areas of the County after hearing the recommendations of the PAB, after a public hearing, and after a majority vote of the electors residing within the proposed boundaries.

Code Requirements

- Chapter 20 of the Code of Miami-Dade County governs the Annexation and Incorporation process.
- Petitions for incorporation must include consent from 25 percent of the electors in the proposed area.
- Once the petition is deemed complete, the BCC may form a Municipal Advisory Committee (MAC) to study the desirability and feasibility of creating a municipality.

Incorporated Area v. UMSA

- At the time of Charter adoption, twenty-six municipalities were in existence. Approximately 35% of the County's population lived in the unincorporated municipal service area (UMSA).
- Prior to the incorporation of Miami Lakes, thirty municipalities were in existence and 53 % of the population lived in UMSA.
- Today there are 34 municipalities and about 44% of the population lives in UMSA.

Incorporation in the 1990s

- The incorporation of Key Biscayne in 1991 led to new interest in the creation of municipalities throughout the County.
- Three additional municipalities were created in the 1990s:
 - Aventura, 1995
 - Pinecrest, 1996
 - Sunny Isles Beach, 1997

Incorporation in the 1990s

- As a result of these incorporations, concern grew regarding the equitable distribution of resources and possible detrimental effects on the entire community.
- In December 1997, the BCC adopted a one-year moratorium on incorporation, directing the County Manager to study the impact the loss of revenue had on the remainder of UMSA.

BCC-adopted Policies

- After the moratorium, the BCC adopted policies addressing the concerns of equity and self-determination.

02-26	Requires new municipalities to remain in the fire and library districts and contract with MDPD for local patrol services
02-130	Requires MAC boundaries to be within a commission district or seek approval from neighboring commissioner
04-201	Provides for the BCC approval of any municipal charter changes prior to an election
05-73	Requires new municipalities to pay 100% mitigation on Commercial, Business, and Industrial (CBI) Areas
05-97	Codifies requirement for new annexing municipalities to be responsible for bond indebtedness
05-98	Allows UMSA bond funds to be used in new municipalities
05-112	Requires annexation applications to provide information related to terminals
05-140	Requires approval of 25% of resident electors for incorporation or to create a MAC
05-141	Codifies areas of countywide significance
05-142	Codifies mitigation for annexing municipalities
R-130-05	Requires independent budget analysis of proposed municipalities

Incorporation 2000 – Today

- Five new municipalities have incorporated since the moratorium was lifted:
 - Miami Lakes, 2000
 - Palmetto Bay, 2002
 - Doral, 2003
 - Miami Gardens, 2003
 - Cutler Bay, 2005

Recent BCC Actions

- On September 8, 2005, the BCC adopted Resolution 1051-05 requesting a report detailing the impacts of incorporation and annexation since 2000.
- On November 13, 2005, the BCC adopted Ordinance 05-192 directing that incorporations and annexations neither be considered nor processed until this report was presented and accepted by the BCC on May 8, 2007.
- On September 4, 2007, the BCC adopted Ordinance 07-120 suspending consideration of proposed incorporations until receipt of the County Manager's report on annexations.
- On April 3, 2012, the BCC adopted Ordinance 12-24 lifting the incorporation moratorium.

Non-Revenue Neutral Municipalities

- Three out of the five municipalities that have incorporated since 2000 were non-revenue neutral areas at the time the Board set an election among the registered voters seeking incorporation:
 - Miami Lakes
 - Palmetto Bay
 - Doral

Non-Revenue Neutral Municipalities

- As a condition of incorporation, these municipalities agreed to pay a portion of their ad valorem revenues to offset the revenue loss to the unincorporated area as a result of their incorporation.
- The amount charged to the municipalities was based on a portion of difference between the revenues and expenses attributable to that area, the figures were based on an analysis done approximately two years prior to the time of incorporation.

Mitigation

- The County has phased out the mitigation payments from all of the municipalities at this time. The municipalities paid into the MSTF for a total of seven years.

Prior Miami-Dade County Incorporation Attempts

- In November 1997, the BCC considered an intent resolution to incorporate or annex the remaining unincorporated area by December of 2007 – no action was taken.
- In April 2002, another intent resolution was considered by the BCC to incorporate or annex the unincorporated area by January 2018 – this resolution failed by a 5-6 vote.

Miami-Dade County

- Incorporation and annexation efforts must be methodical.
- Each incorporation/annexation proposal is unique, and consideration must be given to the advantages and disadvantages associated with each.

Miami-Dade County

- Miami-Dade County has an obligation to the well being of the community, uncontrolled incorporation and annexation can lead to higher service costs to the taxpayer and general confusion regarding service area boundaries.
- The cost of municipal type services to the unincorporated residents has remained relatively low compared to municipalities in the County.
- Several large incorporation efforts within the unincorporated area have discontinued their efforts for lack of community support. (East Kendall MAC, West Kendall MAC, Northwest MAC)

Regional Type Services

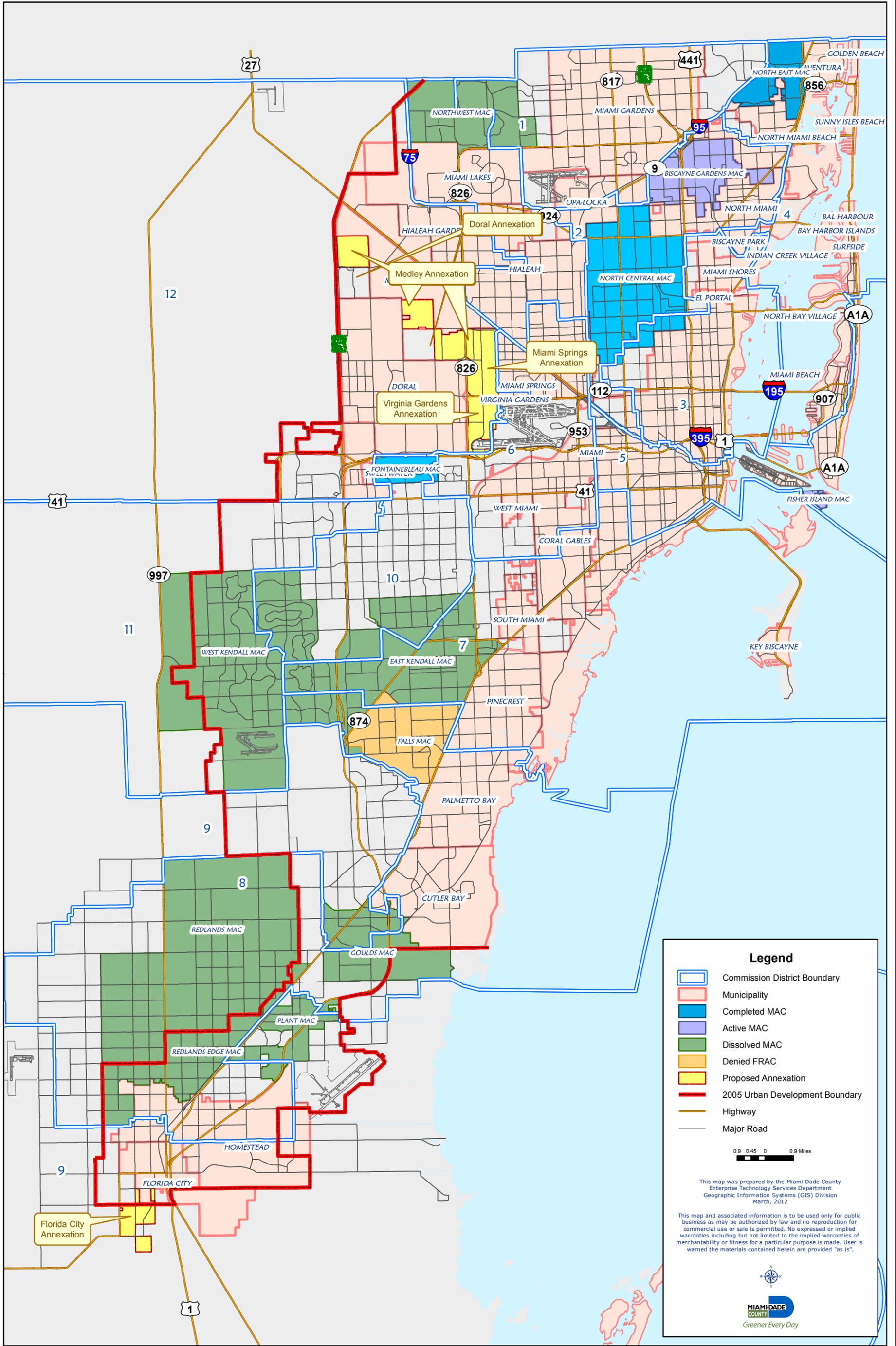
- Fire Rescue Services
- Local Patrol Services
- Specialized Police Services

2007 Charter Review Task Force

The Charter Review Task Force issued its recommendations to the BCC on January 29, 2008. Issue 5 was the Study of Municipalities and Unincorporated Municipal Service Area (UMSA) Services (Creating and Abolishing Municipalities, Separation of Powers or Responsibilities between the County and Municipalities, and Annexation or Incorporation in Effort to Eliminate UMSA). The Task Force recommended that the County Commission appoint an independent task force to prepare and submit a comprehensive plan for countywide incorporation, accomplished through annexation and/or incorporation, subject to amendments or changes by two-thirds vote of the County Commission, and that such plan be placed on the ballot for all citizens to vote on at a general election. This recommendation was not accepted by the Board.

MIAMI-DADE COUNTY

Current Municipalities, Municipal Advisory Committees and Proposed Annexations



Legend

- Commission District Boundary
- Municipality
- Completed MAC
- Active MAC
- Dissolved MAC
- Denied FRAC
- Proposed Annexation
- 2005 Urban Development Boundary
- Highway
- Major Road

0.9 0.45 0 0.9 Miles

This map was prepared by the Miami Dade County Enterprise Technology Services Department Geographic Information Systems (GIS) Division March, 2012

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MIAMI-DADE COUNTY
Greener Every Day

2011 ADOPTED MILLAGE RATES

Millage Code	Municipalities or County Areas	City / Incorporated Millages				School Millages				Regional Millages				County Wide Millages				Other Children's Trust	Total Millage 2011	Total Millage 2010
		City / UN/SA Millage	Debt Service	Misc. Millage	Operating Millage	Debt Service	Ev'r Proj.	So Fla Wtr Mgmt	FIND	County Millage	Debt Service	Fire & Rescue	Fire Debt	Library	Debt					
0100	Miami	7.5710	0.9300		7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850			0.1795	0.5000	22.7463	24.2081			
0101	Miami (DDA)	7.5710	0.9300	0.4780	7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850			0.1795	0.5000	23.2243	24.7081			
0200	Miami Beach	6.1655	0.2884		7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850			0.1795	0.5000	20.6992	22.0665			
0201	Miami Beach	6.1655	0.2884	1.0935	7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850			0.1795	0.5000	21.7927	23.1040			
0300	Coral Gables	5.8690			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850			0.1795	0.5000	20.1143	21.6360			
0400	Hialeah	6.5400			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850				0.5000	20.6058	21.8200			
0500	Miami Springs	6.7400			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	23.4480	25.1001			
0600	North Miami	8.1955	0.2188		7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131		0.5000	24.9428	26.2945			
0700	North Miami Beach	6.6036	1.2580		7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131		0.5000	24.3901	25.6849			
0701	North Miami Beach		1.2580		7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131		0.5000	17.7865	19.0813			
0800	Opal-locka	9.1526			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	25.8606	26.9593			
0801	Opal-locka	4.6662			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	16.7080	18.1593			
0900	South Miami	6.2917			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	21.3742	23.1119			
1000	Homestead	8.0000	0.7855		7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	22.9997	24.4510			
1100	Miami Shores	2.4468			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131		0.5000	25.3140	26.6515			
1200	Bal Harbour	5.2971			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131		0.5000	18.9753	20.4320			
1300	Bay Harbor Islands	5.5000			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131		0.5000	21.8256	23.1724			
1400	Surfside	6.8858			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131		0.5000	22.0285	23.4783			
1500	West Miami	7.7500			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	23.5938	25.0451			
1600	Florida City	8.9000			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	24.4580	25.9093			
1700	Biscayne Park	8.3000			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	25.6080	27.1526			
1800	El Portal	6.9799	1.5201		7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	25.0080	26.0593			
1900	Golden Beach	2.2000			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	25.2080	26.6593			
2000	Pinecrest	2.7200			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	18.9080	20.2633			
2100	Indian Creek	5.6500			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	19.4280	19.9631			
2200	Medley	4.7772	1.2355		7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	22.3580	23.8093			
2300	North Bay Village	3.2000			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	22.7207	23.4373			
2400	Key Biscayne	2.9200			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	17.4453	18.7640			
2500	Sweetwater	5.4233			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	19.6280	22.8211			
2600	Virginia Gardens	5.5880			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	22.1313	23.9078			
2700	Hialeah Gardens	1.7261			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	22.2960	23.6193			
2800	Aventura	0.0000			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	18.4341	19.8854			
2900	Islandia	2.0083			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	16.7080	18.1593			
3000	Uninc. County	2.8860			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	18.7163	20.4453			
3100	Sunny Isles Beach	2.3518			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	19.5940	21.0573			
3200	Miami Lakes	7.7650			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	19.0598	20.5295			
3300	Palmetto Bay	7.7650			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	19.1550	20.6063			
3400	Miami Gardens	6.5616			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	23.2696	23.8734			
3500	Doral	7.7650			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	19.1456	20.6063			
3600	Cutler Bay	2.5702			7.7650	0.2400	0.0624	0.3739	0.0345	4.8050	0.2850	2.4496	0.0131	0.1795	0.5000	19.2782	20.7481			