

CITT

CITIZENS' INDEPENDENT TRANSPORTATION TRUST

Project and Financial Review Committee

Thursday, June 11, 2009

Stephen P. Clark Center

111 NW 1st Street

10th Floor Conference Room

2 p.m.

Summary of Minutes

MEMBERS PRESENT:

Hon. Linda Zilber, Chairperson

Hon. Anna E. Ward, Ph.D.

Peter Forrest

Hon. James Reeder

David Concepcion

Miles Moss, P.E.

ASSISTANT COUNTY ATTORNEY:

Bruce Libhaber

OTHERS PRESENT:

Joanna Santiago, OCITT

Patrice Rosemond, OCITT

Harry A. Rackard, MDT

Nya Lake, OCITT

Chimene Graham, MDT

Marjan Mazza, MDT

Nestor Toledo, OCITT

Isabel Jettinghoff, PEG

Frank Aira, PWD

Marlene Amaro, OCITT

David Clodfelter, MDT

ROLL CALL

With a quorum present, Mr. Moss called the meeting to order at 2:00 p.m.

APPROVAL OF AGENDA

Ms. Zilber moved to approve the revised agenda. Mr. Reeder seconded the motion and it carried without dissent.

APPROVAL OF MINUTES

Ms. Zilber moved to approve the minutes of May 14, 2009. The motion was seconded by Mr. Reeder and carried without dissent.

CITIZENS' COMMENTS

None

ACTION ITEMS

- A. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING A CONTRACT AWARD RECOMMENDATION BETWEEN ACOSTA TRACTORS, INC. AND MIAMI-DADE COUNTY FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT ENTITLED ROADWAY IMPROVEMENTS ALONG SW 62 AVENUE, FROM SW 24 STREET TO NW 7 STREET, LOCATED WITHIN COMMISSION DISTRICT 6 (PROJECT NO. 20060469 PTP ESP), IN THE AMOUNT OF \$8,517,326.67, FUNDED IN WHOLE BY CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX FUNDS (PWD)**

Pass

Mover: Dr. Anna Ward

Vote: 5 – 0

Secunder: Hon. James Reeder

Mr. Reeder voiced his concern regarding the cost of the improvements being made with the project. Mr. Frank Aira, PWD, informed the Members that the proposed improvements are beneficial to the community.

- B. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING THE PUBLIC WORKS DEPARTMENT DIRECTOR TO EXECUTE RAILROAD PRELIMINARY ENGINEERING AGREEMENTS FOR THE NECESSARY ENGINEERING DESIGN PHASE FOR PROPOSED IMPROVEMENTS TO NEW OR EXISTING RAILROAD CROSSINGS NOT TO EXCEED AN AMOUNT OF \$25,000.00 PER CROSSING; TO BE FUNDED THROUGH SECONDARY GAS TAX OR THE RELEVANT ROADWAY IMPROVEMENT PROJECT FUNDING SOURCE INCLUDING ROAD IMPACT FEE (RIF), PEOPLE'S TRANSPORTATION PLAN (PTP) OR BUILDING BETTER COMMUNITIES (BBC) GENERAL OBLIGATION BOND (GOB) FUNDS (PWD)**

Pass

Mover: Hon. James Reeder

Vote: 6 – 0

Secunder: Hon. Linda Zilber

Dr. Ward asked why it is necessary to approve this project now. Mr. Aira explained that the CSX has changed its process. CSX now uses a consultant that does the railroad crossing designs for them. In addition, he explained that before the work can be done, the CSX requires the County enter into an agreement and that is the reason this item is before them.

- C. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING AWARD OF COMPETITIVE CONTRACTS WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER, PROCESSED BY THE DEPARTMENT OF PROCUREMENT MANAGEMENT (DPM) ON BEHALF OF MIAMI-DADE TRANSIT (MDT), FOR THE PURCHASE OF GOODS AND SERVICES, IN THE AMOUNT OF \$240,000.00, FUNDED IN PART BY CHARTER COUNTY TRANSIT SYSTEM SALES SURTAX FUNDS (MDT- BCC Legislative File No. 091437)**

Pass

Mover: Hon. Linda Zilber

Vote: 6 – 0

Secunder: Hon. James Reeder

Dr. Ward inquired why PTP funds are being used to purchase food. Mr. David Clodfelter, MDT informed the Members that this item is for the purchase of various food items, such as hot meals or meals ready to eat (MRE), in the event of an emergency or disaster situation. It would be provided to the MDT employees working the command center. Dr. Ward asked if PTP funds were used for this purchase last year and Mr. Clodfelter replied yes.

D. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING THE FILING AND EXECUTION OF A TRANSPORTATION DISADVANTAGED TRUST FUND TRIP AND EQUIPMENT GRANT APPLICATION AND AGREEMENT WITH THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED IN THE AMOUNT OF \$6,712,961.00; AUTHORIZING THE RECEIPT AND EXPENDITURE OF FUNDS; AUTHORIZING THE FILING AND EXECUTION OF ANY ADDITIONAL AGREEMENTS, REVISIONS OR AMENDMENTS AS REQUIRED TO CARRY OUT THE PROJECTS FOR AND ON BEHALF OF MIAMI-DADE COUNTY; AUTHORIZING THE RECEIPT AND EXPENDITURE OF ANY ADDITIONAL FUNDS SHOULD THEY BECOME AVAILABLE; AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSIT SYSTEM SURTAX FUNDS (MDT)

Pass
Mover: Hon. Linda Zilber

Vote: 6 – 0
Seconder: Dr. Anna Ward

Dr. Ward asked if the PTP is funding a percentage or the whole item. Ms. Marlene Amaro, OCITT, stated that due to the new unified system any item that is an operating cost of MDT could be paid 100 percent with PTP funds. Furthermore, Ms. Amaro informed the Members that out of MDT's current total budget, approximately 32 percent is funded through the PTP. The Members requested that OCITT and MDT staff create the appropriate financial reports for the Project and Financial Review Committee.

PRESENTATIONS

None

REPORTS

The Members requested that MDT breakout the interest paid on bonds on future Capital Billings submitted to the Project and Financial Review Committee. In addition, the Members asked that MDT provide breakout of bond issuance costs and bond administration fees for Series 2008 Bond.

OLD BUSINESS

None

CITIZENS' COMMENTS

None

NEW BUSINESS/MEMBER COMMENTS

None

ANNOUNCEMENTS

Next Meeting: Thursday, July 16, 2009, at 2 p.m.
111 NW 1st Street
10th Floor conference Room

ADJOURNMENT

There being no further business, the meeting adjourned at 3:16 p.m.

MINUTES ARE IN SUMMARY FORM

FOR VERBATIM TRANSCRIPTIONS OF THIS MEETING, PLEASE REQUEST COPIES OF THE DIGITAL RECORDING FROM THE OFFICE OF THE CITT AT 305-375-1357