



## Memorandum



**To:** Miles Moss, P.E., Chairperson, Project and Financial Review Committee and Members, Citizens' Independent Transportation Trust (CITT)

**From:** Charles Scurr, Executive Director *Cscurr*

**Date:** June 10, 2016

**Re:** Local Agency Program Supplemental Agreement Between Miami-Dade County and the Florida Department of Transportation to Provide the County with Additional Funding up to \$30,632.00 in Safe Routes to School Program Funds and Authorizing the Use of Charter County Transportation Surtax Funds for such purposes

The attached item was prepared by the Department of Transportation and Public Works (DTPW). **The Surtax impact is \$30,632.00.**

The attached Local Agency Program (LAP) Supplemental agreement provides the County with an additional funding up to \$30,632.00 in Safe Routes to Schools Program (SRTS) funds to be paid through the Florida Department of Transportation (FDOT), for the construction and construction engineering inspection (CEI) of safety related infrastructure improvements at five (5) schools, located in Miami-Dade County, in Commission Districts 3 and 5.

The proposed improvements will include sidewalk/bike lanes, traffic calming, signs, signals, crosswalks, school zone signs, and pedestrian ramps. Since Miami-Dade County Public Schools (MDCPS) is not LAP certified as required by FDOT, MDCPS has partnered with DTPW in order to take advantage of the availability of these federal funds. The County will provide upfront funding for the Project, with eligible costs to be reimbursed by FDOT. Construction is anticipated to begin by fall of 2016.

The total estimated construction and CEI cost for the Project is now \$612,342.00 based on the lowest submitted bid. The amount provided by the current LAP Agreement approved by the Board (R-667-13) and CITT (R-13-038) is \$581,710.00; therefore, an increase of \$30,632.00 is required before the contract can be awarded. This is an approved project and is referenced on page 69 of the FY 2015 Five Year Implementation Plan of the People's Transportation Plan.

This item is scheduled for the June 15, 2016, Transit and Mobility Services Committee agenda, and is scheduled for the July 6, 2016, agenda of the Board of County Commissioners (BCC). If action is taken at the Transportation Trust Committee, this item will appear on the June 16, 2016 CITT Full Trust agenda.

If you have any questions or need additional information, please do not hesitate to contact me.

cc: Alina Hudak, Deputy Mayor  
Bruce Libhaber, Assistant County Attorney

RESOLUTION NO.

RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS (BCC), APPROVE EXECUTION OF A LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE FLORIDA DEPARTMENT OF TRANSPORTATION TO PROVIDE THE COUNTY WITH ADDITIONAL FUNDING UP TO \$30,632.00 IN SAFE ROUTES TO SCHOOL PROGRAM FUNDS; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE THE PROVISIONS CONTAINED THEREIN; AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS FOR SUCH PURPOSES

**WHEREAS**, the CITT desires to accomplish the purposes outlined in the accompanying OCITT Executive Director's memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITT**, that this Trust recommends that the Board of County Commissioners (BCC), approve a Local Agency Program Supplemental Agreement between Miami-Dade County and Florida Department of Transportation, providing up to an additional \$30,632.00 in Safe Routes to School Program funds for the cost to construct these safety related infrastructure improvements, and authorizing the use of Charter County Transportation Surtax Funds, as outlined in the corresponding document in substantially the form attached hereto and made a part hereof.

The foregoing resolution was offered by \_\_\_\_\_, who moved its adoption. The motion was seconded by \_\_\_\_\_ and upon being put to vote, the vote was as follows:

Paul J. Schwiep, Esq., Chairperson  
Hon. Anna E. Ward, Ph.D., 1<sup>st</sup> Vice Chairperson  
Glenn J. Downing, CFP®, 2<sup>nd</sup> Vice Chairperson

Oscar Braynon  
Peter L. Forrest  
Prakash Kumar  
Alicia Menardy, Esq.  
Hon. James A. Reeder  
Hon. Linda Zilber

Joseph Curbelo  
Alfred J. Holzman  
Jonathan Martinez  
Miles E. Moss, P.E.  
Marilyn Smith

The Chairman thereupon declared the resolution duly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

Approved by the County Attorney as  
to form and legal sufficiency \_\_\_\_\_

By: \_\_\_\_\_  
Executive Director

# CITT MEMBER REVIEW FORM

Contract No. SRTS-433444-1SUP

**1. Item Name:** LAP Supplemental Agreement Between MDC and The FDOT to Provide the County with Additional Funding in Safe Routes to School Program Funds

**2. Item/Contract Amt:** \$30,632.00  
**Transit AMT:** \$0.00  
**PTP AMT:** \$30,632.00  
**Other:**

**3. Department:** DTPW/PW

**4. Project Category:** Neighborhood Improvements  
**Project Type:** SRTS  
**Project/Contract Timeline:** (If applicable)

**5. District(s):** (If applicable) 3, 5

**6. Scheduling and Comments:**

COMMITTEE	DATE	COMMENTS
Joint SFP and PFR Committee	6/16/2016	
Community Outreach		
CITT Board	6/16/2016	
BCC Meeting	7/6/2016	

**7. BCC Approved:** No **If Yes Date:**

**8. Review:**

Project included in 5-Year Implementation Plan  
 If no, amendment item Included  
 Operation (unification) Contract  
 Budgeted Item  
 Time Sensitive  
 Competitive process used (If applicable)  
 Timeline/Term of Contract (If applicable)  
 Contract measures for GSBE, CBE, SBE or DBE (If applicable)  
 Project is in a residential or commercial area or both (If applicable, circle one)  
 Public Involvement Plan (PIP) included

**Yes No N/A**

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>



#283736

### AGENDA REVIEW FORM

Please process the attached agenda item for the Committee and/or BCC agenda(s) as indicated below.

Department: Department of Transportation and Public Works

Consent Agenda:  Yes  No  
*(If "Yes" and requires matching funds, the Mayor's memo should include a statement that the matching funds are properly budgeted as determined by OMB.)*

Requires Committee Review:  Yes  No

Preferred BCC Agenda Date: 07/06/2016

Requires Municipal Notification:  Yes  No

Public Hearing Required:  Yes  No If yes, is public hearing at  BCC  Cmte  
*(Please attach a copy of advertisement as proof that item has been or will be advertised as a public hearing.)*

Special Effective Date Language in Resolution:  Yes  No  
*(If "Yes", a brief statement explaining why the item must have special language should be included in the Mayor's memo.)*

List Attachment(s): Mayor's Memo, Resolution, Agreement

Additional Funding \$30,632  
Safe Routes to School

County Attorney's Review:  
 Item is subject to BCC sponsorship and is approved as to form and legal sufficiency.  
 Item is not subject to BCC sponsorship and is approved as to form and legal sufficiency.

If any changes are made to this document, those changes must be approved by the County Attorney's Office.

Bruce Libhaber  
Asst. County Attorney  
*(Print name)*

*Bruce Libhaber*  
Asst. County Attorney  
*(Signature)*

5/16/16  
Date

Commissioner Sponsor:  
*(To be provided by Department/DM)*  
*[Signature]*  
Approved - Department Director

\_\_\_\_\_ Date

Approved - County Executive Office *PA*

\_\_\_\_\_ Date

RECEIVED  
MAY 18 2016  
Alina T. Hudak  
OFFICE OF THE MAYOR  
RECEIVED  
MAY 20 4 05 PM  
OFFICE OF THE MAYOR

RECEIVED  
MAY 23 2016  
CITT



# Memorandum



**Date:**

**To:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez". The signature is written in a cursive style and is positioned over the printed name of the Mayor.

**Subject:** Local Agency Program Supplemental Agreement Between Miami-Dade County and the Florida Department of Transportation to Provide the County with Additional Funding up to \$30,632.00 in Safe Routes to School Program Funds and Authorizing the Use of Charter County Transportation Surtax Funds for such purposes

## Recommendation

It is recommended that the Board of County Commissioners (Board) approve the attached Resolution authorizing the execution of a Local Agency Program (LAP) Supplemental Agreement between Miami-Dade County (County) and the Florida Department of Transportation (FDOT) to provide the County with additional funding up to \$30,632.00 in Safe Routes to School (SRTS) Program funds to be paid through FDOT, for the construction and construction engineering inspection (CEI) of safety related infrastructure improvements at five (5) schools located in the County (see Appendix A). This Agreement requires that a local funding source provide upfront funding for the project to be reimbursed. The Department of Transportation and Public Works (DTPW) is proposing to provide the upfront funds from proceeds collected through the Charter County Transportation Surtax (Surtax). As such, review by the Citizens' Independent Transportation Trust (CITT) is required prior to the execution of this LAP Supplemental Agreement.

This LAP Supplemental Agreement may only be considered by the Board if the CITT has forwarded a recommendation to the Board prior to the date scheduled for Board consideration or 45 days have elapsed since the filing with the Clerk of the Board of this LAP Supplemental Agreement. If the CITT has not forwarded a recommendation and 45 days have not elapsed since the filing of this LAP Supplemental Agreement, I will request a withdrawal of this item.

## Scope

This Project is located in Commissioner Audrey Edmonson's District 3 and Commissioner Bruno A. Barreiro's District 5.

## Fiscal Impact/Funding Source

The total estimated construction and CEI cost for the Project is \$612,342.00 based on the apparent lowest submitted bid. The amount provided by the current LAP Agreement is \$581,710.00; therefore, an increase of \$30,632.00 is required before the contract can be awarded. The County will provide upfront funding for the Project, with eligible costs to be reimbursed by FDOT. The upfront funding will be provided through index code CPEPTP00SAFE. The proposed improvements qualify under the allowable work categories included in the People's Transportation Plan (PTP) Neighborhood Improvements Section. Since PTP funds are to be reimbursed as each project is completed, the proposed projects will have no adverse impact on the ability to deliver any other PTP projects.

**Track Record/Monitor**

Oscar P. Rubio, Construction Coordinator of the Traffic Signals and Signs Division within DTPW will monitor the construction phase of this Project.

**Background**

On September 4, 2013, the Board approved a LAP Agreement under Resolution No. R-667-13. Under the LAP Agreement, the County would receive up to \$581,710.00 for the construction and construction engineering inspection of safety related infrastructure improvements at five (5) schools located in the County (see Appendix A). The total estimated construction and CEI cost for the Project is now \$612,342.00 based on the lowest submitted bid. The increase of up to \$30,632.00 will be reimbursed by FDOT. This total does not include a contingency for unforeseen conditions. Should adjustments to the total cost be needed to address unforeseen conditions, a future LAP Supplement Agreement would be required.

The difference between the engineer's estimate and the lowest bid was a result of the time period between when the estimate was provided to FDOT as part of the LAP Agreement approval and the eventual receipt of bids. A separate legislative item for the construction contract award will be submitted for CITT and Board approval.

This Project includes sidewalks, bike lanes, traffic calming devices, signs, signals, flashers, crosswalks, school zone signs, and ramps. Construction is anticipated to begin by fall of 2016.



---

Alina T. Hudak  
Deputy Mayor

Appendix A

SAFE ROUTES TO SCHOOL (SRTS) INFRASTRUCTURE PROJECTS  
SRTS FM No. 483444-1

SCHOOL NAME AND LOCATION	COMMISSION DISTRICTS IN SAFE ROUTES TO SCHOOL BOUNDARY
<b>Jesse J. McCrary Jr. Elementary</b> 514 NW 77 Street Miami, FL 33150	3
<b>Toussaint L'overture Elementary</b> 120 NE 59 Street Miami, FL 33137	3
<b>Kensington Park Elementary</b> 711 NW 30 Avenue Miami, FL 33125	5
<b>Santa Clara Elementary</b> 1051 NW 29 Terrace Miami, FL 33127	3
<b>Phyllis Ruth Wheatley Elementary</b> 1801 NW 1 Place Miami, FL 33136	3

Approved \_\_\_\_\_ Mayor \_\_\_\_\_ Agenda Item No. \_\_\_\_\_  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING EXECUTION OF A LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE FLORIDA DEPARTMENT OF TRANSPORTATION TO PROVIDE THE COUNTY WITH ADDITIONAL FUNDING UP TO \$30,632.00 IN SAFE ROUTES TO SCHOOL PROGRAM FUNDS; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE THE PROVISIONS CONTAINED THEREIN; AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS FOR SUCH PURPOSES

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference; and

**WHEREAS**, both the State of Florida and Miami-Dade County wish to facilitate the construction of safety related infrastructure improvements for schools located in Miami-Dade County; and

**WHEREAS**, on September 4, 2013, the Board approved the Local Agency Program Agreement under Resolution No. R-667-13; and

**WHEREAS**, the cost of the project has been adjusted to a new estimated total of \$612,342.00 which is higher than the original amount provided under the Local Agency Program Agreement,

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board approves the Local Agency Program Supplemental Agreement between Miami-Dade County and Florida Department of Transportation, providing up to an additional \$30,632.00 in Safe Routes to School Program funds for the cost to construct these improvements, in substantially the form attached

hereto and made a part hereof; authorizing the County Mayor or County Mayor's designee to execute same for and on behalf of Miami-Dade County and to exercise the provisions contained therein; and authorizing the use of Charter County Transportation Surtax Funds for such purposes.

The foregoing resolution was offered by Commissioner \_\_\_\_\_ who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_, and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman  
Esteban L. Bovo, Jr., Vice-Chairman

Bruno A. Barreiro	Jose "Pepe" Diaz
Daniella Levine Cava	Sally A. Heyman
Audrey M. Edmonson	Rebeca Sosa
Barbara J. Jordan	Sen. Javier D. Souto
Dennis C. Moss	Juan C. Zapata
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this day of \_\_\_\_\_, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



SUPPLEMENTAL NO. 1 DUNS NO. 80-939-7102	STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION <b>LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT</b>	FPN 433444-1 CONTRACT NO. G0685
--	---	--

The Miami-Dade County Department of Transportation and Public Works desires to supplement the original Agreement entered into and executed on November 25, 2015 as identified above. All provisions in the original Agreement and supplements, if any, remain in effect except as expressly modified by this supplement.

The changes to the Agreement and supplements, if any, are described as follows:

---

---

**PROJECT DESCRIPTION**

Name SAFE RTS. TO SCHOOL J.MCCRARY; T. L'OUVERTURE; KENSINGTON PK; S. CLARA; PW

Length N/A

Termini N/A

**Description of Work:**

This project consists of safety related infrastructure improvements at five (5) schools in Miami-Dade County: Jesse J. McCrary Jr. Elementary, Toussaint L'overture Elementary, Kensington Park Elementary, Santa Clara Elementary, and Phyllis Ruth Wheatley Elementary, with sidewalk/bike lanes, traffic calming, signs, signals, flashers, crosswalks, school zone signs, and ramps.

**Reason for Supplement and supporting engineering and/or cost analysis:**

The difference between the Engineer's estimate and the lowest bid was as a result of the time period between when the estimate was provided to FDOT as part of the LAP Agreement approval, and the eventual receipt of bids. The Miami-Dade County Department of Transportation and Public Works worked closely with FDOT to identify additional grant funding to account for this difference.

ADJUSTED EXHIBIT B SCHEDULE OF FUNDING

SUPPLEMENTAL NO. 1 DUNS NO. 80-939-7102	STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION <b>LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT</b>	FPN 433444-1 CONTRACT NO. G0685
--	---	--

TYPE OF WORK By Fiscal Year	FUNDING				
	(1) PREVIOUS TOTAL PROJECT FUNDS	(2) ADDITIONAL PROJECT FUNDS	(3) CURRENT TOTAL PROJECT FUNDS	(4) TOTAL AGENCY FUNDS	(5) TOTAL STATE & FEDERAL FUNDS
<b>Planning</b> FY: _____ FY: _____ FY: _____ FY: _____ FY: _____ Total Planning Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Project Development &amp; Environment (PD&amp;E)</b> FY: _____ FY: _____ FY: _____ FY: _____ FY: _____ Total PD&E Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Design</b> FY: _____ FY: _____ FY: _____ FY: _____ FY: _____ Total Design Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Right-of-Way</b> FY: _____ FY: _____ FY: _____ FY: _____ FY: _____ Total Right-of-Way Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Construction</b> FY: 2015-2016 FY: _____ FY: _____ FY: _____ FY: _____ Total Construction Cost	\$505,830.00	\$30,632.00	\$536,462.00	\$0.00	\$536,462.00
<b>Construction Engineering and Inspection (CEI)</b> FY: 2015-2016 FY: _____ FY: _____ FY: _____ FY: _____ Total CEI Cost	\$75,880.00	\$0.00	\$75,880.00	\$0.00	\$75,880.00
<b>Total Construction &amp; CEI Costs</b>	\$581,710.00	\$30,632.00	\$612,342.00	\$0.00	\$612,342.00
<b>TOTAL COST OF THE PROJECT</b>	\$581,710.00	\$30,632.00	\$612,342.00	\$0.00	\$612,342.00

SUPPLEMENTAL NO. 1 DUNS NO. 80-939-7102	STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION <b>LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT</b>	FPN 433444-1 CONTRACT NO. G0685
--	---	--

IN WITNESS WHEREOF, the parties have caused these presents to be executed the day and year first above written.

AGENCY

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_  
Name:  
Title:

By: \_\_\_\_\_  
Name:  
Title:

Attest: \_\_\_\_\_  
Name:  
Title:

Attest: \_\_\_\_\_  
Name:  
Title:

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Legal Review:

\_\_\_\_\_

See attached Encumbrance Form for date of funding approval by Comptroller.