



**CITIZENS' INDEPENDENT TRANSPORTATION TRUST**

**Wednesday, April 6, 2016  
Stephen P. Clark Center  
111 NW 1<sup>st</sup> Street  
Commission Chambers – 2<sup>nd</sup> Floor  
6 p.m.**

**Draft Summary of Minutes**

**MEMBERS PRESENT:**

Paul Schwiep, Esq., Chairperson  
Hon. Anna E. Ward, Ph. D., First Vice-Chairperson  
Glenn Downing, CFP®, Second Vice-Chairperson  
Peter Forrest  
Marilyn Smith  
Joe Curbelo

Prakash Kumar  
Jonathan Martinez  
Alfred Holzman  
Miles Moss, P.E.  
Oscar Braynon

**ASSISTANT COUNTY ATTORNEY:**

Bruce Libhaber

**OTHERS PRESENT:**

Charles Scurr, OCITT  
Alejandro Martinez-Esteve, DTPW  
Nestor Toledo, OCITT  
Marlene Amaro, OCITT  
Patrice Rosemond, OCITT  
Derrick Gordon, DTPW  
Jerry Blackman, DTPW  
Isabel Padron, DTPW  
Robert McClellan, DTPW  
Ovie Dent, Citizen

Ann Carmouze, OCITT  
Nya Lake, OCITT  
Vontressia Young, OCITT  
Isabel Jettinghoff, PEG  
Eric Muntan, DTPW  
Joanna Santiago, OCITT  
John Kulpa, AECOM  
Jesus Valderrama, DTPW  
Denise Childs, Citizen  
Dwight S. Garmon, Citizen

**APPROVAL OF AGENDA**

Mr. Paul Schwiep, Esq., Chairperson, called the meeting to order at 6:04 p.m. Mr. Martinez moved to approve the agenda; the motion was seconded by Mr. Downing and passed without dissent.

**APPROVAL OF MINUTES**

Mr. Martinez moved to approve the minutes of March 17, 2016. The motion was seconded by Mr. Downing and carried without dissent.

**CITIZENS' COMMENTS**

Ms. Ovie Dent, Citizen, informed the Members of the issues she faced while riding Metrobus. Ms. Dent commented on waiting for buses that arrive later than scheduled and that she feels unsafe as a woman riding the bus alone at night.

**APPROVAL OF CONSENT AGENDA**

- A. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS (BCC) AUTHORIZE ADDITIONAL EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO **\$1,600,000.00** FOR PREQUALIFICATION POOL NO. RTQ-00140 FOR PURCHASE OF SPECIALTY PRINTED PRODUCTS AND MECHANICAL BINDING SERVICES FOR THE DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS (**DTPW – BCC Legislative File No. 160500**)

**Passed**

**Mover: Jonathan Martinez**

**Vote: 11 – 0**

**Seconder: Glenn Downing, CFP®**

- B. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS (BCC) APPROVE THE TERMS AND AUTHORIZE THE EXECUTION OF A TRANSPORTATION DISADVANTAGED TRUST FUND TRIP AND EQUIPMENT GRANT AGREEMENT WITH THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED IN AN AMOUNT UP TO **\$6,600,000.00**; AUTHORIZING THE COUNTY MAYOR, COUNTY MAYOR'S DESIGNEE OR THE MIAMI-DADE COUNTY DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS DIRECTOR TO FURNISH THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED WITH ADDITIONAL INFORMATION WHICH MAY BE REQUIRED; AND AUTHORIZING EXPENDITURE OF LOCAL MATCHING FUNDS OF TEN PERCENT OF TOTAL PROJECT COST (**DTPW – BCC Legislative File No. 160579**)

**Passed**

**Mover: Jonathan Martinez**

**Vote: 11 – 0**

**Seconder: Glenn Downing, CFP®**

- C. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS (BCC) APPROVE TERMS OF AND AUTHORIZE THE COUNTY MAYOR, COUNTY MAYOR'S DESIGNEE OR MIAMI-DADE DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS DIRECTOR TO EXECUTE A SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT #2 WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION TO AMEND THE DESCRIPTION OF THE NORTHEAST TRANSIT HUB ENHANCEMENTS PROJECT AT THE AVENTURA MALL (PHASE II), AND AUTHORIZING RECEIPT AND EXPENDITURE OF ANY ADDITIONAL FUNDS SHOULD THEY BECOME AVAILABLE (**DTPW – BCC Legislative File No. 160720**)

**Passed**

**Mover: Jonathan Martinez**

**Vote: 11 – 0**

**Seconder: Glenn Downing, CFP®**

**D. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS (BCC) AWARD A PROFESSIONAL SERVICES AGREEMENT WITH URS CORPORATION SOUTHERN TO PROVIDE DESIGN SERVICES FOR STATE ROAD 836 EXPRESS BUS SERVICE – PARK & RIDE/BUS TERMINAL, CONTRACT NO.: CIP097-CT1-TR14, IN AN AMOUNT NOT TO EXCEED \$1,273,596.27 AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE SAME; AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS FOR SUCH PURPOSES (DTPW – BCC Legislative File No. 160713)**

**Passed**

**Mover: Jonathan Martinez**

**Vote: 11 – 0**

**Secunder: Glenn Downing, CFP®**

**E. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS (BCC) APPROVE AND AUTHORIZE THE USE OF UP TO \$3,748,977.11 IN CHARTER COUNTY TRANSPORTATION SURTAX FUNDS FOR PUSH-BUTTON CONTRACTS AWARDED UNDER THE MISCELLANEOUS CONSTRUCTION CONTRACT 7360 PLAN (DTPW – BCC Legislative File No. 160714)**

**Passed**

**Mover: Jonathan Martinez**

**Vote: 11 – 0**

**Secunder: Glenn Downing, CFP®**

**F. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS (BCC) APPROVE EXECUTION OF A LOCAL AGENCY PROGRAM AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE FLORIDA DEPARTMENT OF TRANSPORTATION TO PROVIDE THE COUNTY WITH UP TO \$19,159.00 IN SAFE ROUTES TO SCHOOL PROGRAM FUNDS; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE THE PROVISIONS CONTAINED THEREIN; AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS FOR SUCH PURPOSES (DTPW – BCC Legislative File No. 160711)**

**Passed**

**Mover: Jonathan Martinez**

**Vote: 11 – 0**

**Secunder: Glenn Downing, CFP®**

**G. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS (BCC) APPROVE EXECUTION OF A LOCAL AGENCY PROGRAM AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE FLORIDA DEPARTMENT OF TRANSPORTATION TO PROVIDE THE COUNTY WITH UP TO \$146,885.00 IN SAFE ROUTES TO SCHOOL PROGRAM FUNDS; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE THE PROVISIONS CONTAINED THEREIN; AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS FOR SUCH PURPOSES (DTPW – BCC Legislative File No. 160712)**

**Passed**

**Mover: Jonathan Martinez**

**Vote: 11 – 0**

**Secunder: Glenn Downing, CFP®**

H. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS (BCC) APPROVE EXECUTION OF A LOCAL AGENCY PROGRAM AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE FLORIDA DEPARTMENT OF TRANSPORTATION TO PROVIDE THE COUNTY WITH UP TO **\$20,190.00** IN SAFE ROUTES TO SCHOOL PROGRAM FUNDS; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE THE PROVISIONS CONTAINED THEREIN; AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS FOR SUCH PURPOSES (**DTPW – BCC Legislative File No. 160717**)

**Passed**

**Mover: Jonathan Martinez**

**Vote: 11 – 0**

**Second: Glenn Downing, CFP®**

I. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS (BCC) APPROVE EXECUTION OF A LOCAL AGENCY PROGRAM AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE FLORIDA DEPARTMENT OF TRANSPORTATION TO PROVIDE THE COUNTY WITH UP TO **\$154,785.00** IN SAFE ROUTES TO SCHOOL PROGRAM FUNDS; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE THE PROVISIONS CONTAINED THEREIN; AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS FOR SUCH PURPOSES (**DTPW – BCC Legislative File No. 160715**)

**Passed**

**Mover: Jonathan Martinez**

**Vote: 11 – 0**

**Second: Glenn Downing, CFP®**

J. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS (BCC) AUTHORIZE ADDITIONAL TIME OF FIVE YEARS AND EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$112,644,000 FOR PREQUALIFICATION POOL NO. 9418-0/16 FOR PURCHASE OF EQUIPMENT, COMPONENTS, PARTS AND SERVICES FOR METRORAIL AND METROMOVER AND OTHER RAIL VEHICLES AND RAIL SYSTEMS FOR THE DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS; AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS IN AN AMOUNT UP TO \$44,022,000.00 (**DTPW – BCC Legislative File No. 160423**)

**Passed**

**Mover: Jonathan Martinez**

**Vote: 11 – 0**

**Second: Glenn Downing, CFP®**

K. A RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE CHAIR'S EVALUATION OF THE EXECUTIVE DIRECTOR AND RECOMMENDATIONS CONTAINED THEREIN AS PROVIDED BY THE BY-LAWS OF THE TRUST (CITT)

**Passed**

**Mover: Jonathan Martinez**

**Vote: 11 – 0**

**Second: Glenn Downing, CFP®**

## **PRESENTATIONS**

Ms. Rosie Perez, ITD, provided an overview of the Computer Aided Dispatch/Automated Vehicle Locator (CAD/AVL) technology update including background of the CAD/AVL replacement and the Kendall Drive Traffic Signal Priority (TSP) project. In addition, Ms. Perez discussed the status of bus traffic control and deployment of the mobile app and the MDT mobile web tracker.

Mr. Sandy Amores, Department of Transportation and Public Works (DTPW), presented the DTPW FY 2016 Second Quarter Performance Report which covered on-time performance for Metrobus, Metrorail and Metromover. The report included information on customer complaints, elevator and escalator availability, and preventive maintenance. It also included the mean distance between disruptions and failures and STS complaints.

## **ACTION ITEM**

None

## **REPORTS**

The Members reviewed and accepted the written reports from the Department of Transportation and Public Works.

## **OLD BUSINESS**

Mr. Scurr informed the Members that the meeting with Monroe County has been postponed until June 2016.

## **COMMITTEE REPORTS**

### **CHAIRPERSON'S REPORT**

Mr. Schwiep reported:

- Greeting to new CITT Member Oscar Braynon, representative for District 1.
- CITT Members took a tour of Transit Central Control and the All Aboard Florida Project.

### **JOINT STRATEGIC & FINANCIAL PLANNING AND PROJECT & FINANCIAL REVIEW COMMITTEE (SFPC AND PFRC)**

Mr. Downing reported:

- The Joint Committee met today prior to the Full Trust meeting and reviewed the items on today's agenda in detail.
- The next Committee meeting is scheduled for May 12, 2016.

### **EXECUTIVE DIRECTOR'S REPORT**

Mr. Scurr reported:

- Surtax collections are up 3.7% for the month and 4.3% for the year.
- The proposed reinstatement of the Metromover fare will be heard at the April 13, 2016, Transit and Mobility Services Committee.
- Overview of ribbon cutting of Hibachi Assembly facility held on March 16, 2016.
- The next committee and full Trust meetings are scheduled on May 12, 2016

## **CITIZENS' COMMENTS**

Ms. Dent commented on the issue of having a bus kneel for riders with limited mobility. Mr. Schwiep informed Ms. Dent that Derrick Gordon, DTPW, is in attendance and will address her concerns. Mr. Dwight S. Garmon, Citizen, commented on the issue of late night buses not picking up passengers in a timely manner and the safety of the issue.

## **NEW BUSINESS/CITT MEMBER ISSUES**

Mr. Kumar requested that route schedule brochures be placed on the route 150 Metrobus.

## **ANNOUNCEMENTS**

Mr. Schwiep announced that the next CITT meeting will be held on Thursday, May 12, 2016, at 6 p.m., in the Stephen P. Clark Center, located at 111 NW 1 Street, 2<sup>nd</sup> Floor, Board of County Commission Chambers.

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:22 p.m.

**\*\*\*MINUTES ARE IN SUMMARY FORM\*\*\*  
FOR VERBATIM TRANSCRIPTIONS OF THIS MEETING, PLEASE REQUEST COPIES OF THE DIGITAL RECORDING FROM THE OFFICE OF THE  
CITT AT 305-375-1357**