



90-Day Report

The People's Transportation Plan

2ND Quarter: FY 04-05

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Summary

This report provides a recap of activities related to the People's Transportation Plan (PTP) for the 90-day period beginning January 1, 2005, through March 31, 2005. Listings of previous and life-to-date accomplishments are available at trafficrelief.com. The implementation of the PTP continues with accelerated planning for projects and improvements included in the PTP.

In addition to the PTP projects that were realized during this quarter, it is noteworthy to mention four significant actions:

- 1) **FINANCIAL CONSULTANT:** The County Manager accepted the nominating committee's recommendation and forwarded a resolution to the Board of County Commissioner's (BCC) Regional Transportation Committee (RTC), recommending Infrastructure Management Group as the CITT's Financial Consultant. The item was heard on March 10, 2005, and was deferred pending review of the selection process and the contract ceiling of \$500,000. The item was resubmitted and subsequently approved by the RTC with a new ceiling of \$240,000. Once the Financial Consultant is on board, they will be responsible for reviewing the revised Pro-forma data to ensure that all proposed PTP projects can be carried out as promised.
- 2) **CITT RECRUITMENT:** A countywide recruitment effort to fill the vacancy in Commission District 5 closed on February 7, 2005, and yielded six new applications, bringing the total pool of applicants to 27. The CITT Nominating Committee met on February 14, 2005, to select a slate of four names for the selection of a CITT Member for the District; however, due to a lack of quorum there was no vote. Moreover, in anticipation for the initial CITT Member term limits set to expire on May 7, 2005, for Commission Districts 1-5, and the Miami-Dade League of Cities, OCITT staff initiated a countywide recruitment from March 7 through April 8, 2005.

- 3) **JOINT BCC/CITT WORKSHOP:** Members from the Board of County Commissioners (BCC) and the Citizens' Independent Transportation Trust (CITT) held their monthly Joint BCC/CITT workshop on March 16, 2005, to discuss the on-going implementation of the People's Transportation Plan, as well as concerns over MDT's existing services. A conceptual analysis to fund MDT's existing services was presented by County staff, providing Commissioners and CITT Members the opportunity to ask questions and develop a better understanding of available solutions.
- 4) **COMPREHENSIVE BUS OPERATIONS ANALYSIS (CBOA):** The CITT has closely followed the process of information gathering by the Center of Urban Transportation Research (CUTR). On February 16, 2005, representatives from CUTR along with MDT staff provided a full presentation to the CITT Project Review Committee. MDT Director Roosevelt Bradley attended the meeting and discussed the merits of the CBOA and the outlook for implementing its recommendations.

Contract Reviews

The following contracts were presented to the CITT for its consideration during the quarter:

Awards Contract, Sub Item 3.1 for bldg materials of the DPM's Commodities & Service Contracts for Competitive Bids & Competitive Bid Waivers. \$100,000

JPA w/ FDOT to provide State funding for the operation of the 79th Street MAX. Surtax proceeds may be used for a portion or all of the JPA's required local match -- up to the \$280,000 local match.

JPA w/ FDOT to provide state funding for the extension of six existing bus routes to the Kendall Town Center. Surtax proceeds may be used for a portion or all of the JPA's required local match -- up to the \$444,114 local match.

Metro Express, Inc., for the project entitled sidewalk; Public Works Department. \$1,000,000

Waiver of competitive bids and approval of change order no. 1, to the contract with Signal Services Industries, Inc., for annual traffic signal safety improvements contract no. 18 (PWD Project no. 671811) Funding Source: Road Impact Fees (\$500,000.00) and County PTP (\$500,000.00)

Professional Services Agreement between Miami-Dade and Parsons Transportation Group, to provide preliminary engineering services for the North Corridor, in an amount not to exceed \$12,900,929.53. Funding Sources: 50% FTA; 25% State; 25% PTP.

Contract Reviews (continued)

Fourth supplemental agreement to the PSA between Miami-Dade and HNTB Corporation in the amount of \$815,547 for preparing a Supplemental Draft Environmental Impact Statement (DEIS) and finalizing the Final Environmental Impact Statement (FEIS) as requested by the Federal Transit Administration (FTA) (PTP cost \$203,886.75).

Awards contract to exercise options to renew under Sub Item 4.1 (T-Shirts and Polo Shirts, \$20,000) and Sub Item 7.2 (Synthetic Transmission Fluid) of the DPM Commodities & Services for Emergency P.O's and Competitive Bids; Two 1-yr options to renew - \$450k per year (total contract cost; \$1.35M, cost to PTP will be determined by the established allocation formula)

Joint Participation Agreement (JPA) between Miami-Dade County and the City of Miami to provide funding in the amount not to exceed \$500,000 for the Miami River Tunnel Feasibility Study.

Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) to provide \$1 million in state funds for the installation of canopies at inner loop Metromover stations and authorizing the County Manager to receive and expend funds and commit up to \$1 million in Surtax funds as a local match, as specified in the JPA.

Professional Services Agreement (PSA) between Miami-Dade County and URS Corporation Southern, to provide final design services for the Miami Intermodal Center (MIC)/Earlington Heights Connector, in an amount not to exceed \$17,929,994.

Four contracts for small purchase orders for MDT, PTP related purchases in the Month of September, October, and November, and December 2004. Charges to PTP funds are through the allocation formula. The PTP cost is \$9,500.00, \$20,000.00, \$17,000.00, \$5,000, respectively.

Note: A listing of all Resolutions to date are posted on trafficrelief.com

PTP Amendments

There were no PTP amendments during this quarter.

CITT Resolutions

Supporting the School Safety Task Force's, endorsement of a proposal entitled "Enhanced Traffic Safety at Miami-Dade County schools by controlling speeding in school zones" for submittal to the Metropolitan Planning Organization's (MPO) Unified Planning Work Program for Transportation

Supporting the School Safety Task Force request that the Miami-Dade Public Works Department (PWD) conduct a before and after study of twenty schools that are slated for the installation of school traffic flashing signals (to include those located on two-lane roads, four-lane roads, and roads with speed limits of 35 mph or greater) to determine what effect school flashing signals have on drivers within school speed zones

Declaring the acquisition of land as a public necessity for the construction of SW 157 Avenue, south of SW 120 street for approximately ½ mile; and for the construction of SW 136 street, west of SW 157 avenue for approximately 2000 feet, and authorizing the County Manager and the County Attorney to employ appraisers to obtain required environmental audits, and to acquire in fee simple the right-of-way at the appraised value and terms or by eminent domain proceedings, including a declaration of taking as necessary

Designating a portion of Miami-Dade County owned property at the West Kendall Regional Park as public road right-of-way for SW 157 Avenue in section 8, township 55 south, range 39 east

Designating a portion of Miami-Dade County owned property at Kendall – Tamiami Executive Airport as public road right-of-way for SW 136 Street and SW 157 Avenue in sections 17 and 20, township 55 south, range 39 east; directing the County Manager or designee to appraise and compensate the Aviation department for the property

Approving the Board of County Commissioners (BCC) action, authorizing the County Manager to negotiate and acquire a property located at 3795 NW South River Drive as part of the MIC/Earlington Heights Metrorail connector

Supporting the proposed ordinance amending section 29-124 of the Code of Miami-Dade County, Florida relating to the awarding of contracts under \$100,000 which utilize surtax proceeds

Recommending that the Board of County Commissioners (BCC) amend County Ordinance 02-117, concerning trust members' absences

Recommending that the Board of County Commissioners (BCC) amend county ordinance 02-117, to include attendance language for the citt nominating committee

North Corridor

MDT has completed the process of hiring a consultant to perform preliminary engineering (approximately 30% design level) for this project. The contract for this consultant in the amount of \$12.9 million was awarded by the BCC on January 27, 2005, and was subsequently approved by the CITT on February 23, 2005.

A Notice to Proceed (NTP) is scheduled for March 2005. Concurrent with this effort, MDT is also finalizing the planning phase for the project by the Federal Transit Administration (FTA) to obtain the required Federal funds necessary to complete this project. MDT anticipates the completion of the planning effort early next year, and that the North Corridor will receive a Record of Decision (ROD) from the Federal Transit Administration, thus enabling MDT to request permission to start Final Design and commence the acquisition of right-of-way. The current draft schedule update for this project reflects a completion date of December 2012.

MIC-Earlington Heights

In October 2004, the County decided to implement this 2.6-mile, heavy rail extension project, which has an estimated cost of \$340 million, with 100% local funds. In February, a letter was sent to the Federal Transit Administration (FTA), officially notifying them of this decision. With the state's \$100 million contribution for the MIC-EH, the \$240 million balance is expected to be paid with proceeds from the half-percent sales tax.

MDT has completed negotiations with the consultant that will perform the final design and preparation of bid documents for this project. The contract for this consultant, in the amount of \$18 million, was awarded by the BCC in March. Notice to Proceed is scheduled for April 2005 (MDT's Monthly Progress Report, March 2005).

- Project completion is projected for August 2010

East-West Planning Consultant

Notice-to-Proceed was issued to HNTB, on January 18, 2005. The first work order was issued for a proposal in preparation for a procedural meeting with FTA on March 14, 2005, to obtain guidance on how to proceed with the plan of action on this corridor.

East-West Corridor (MIC TO FIU)

The East-West Corridor is a 16.8-mile rail extension that is divided into several segments. This segment, from the Miami Intermodal Center (MIC) to the Florida International University (FIU) will extend 10.1 miles, and includes a total of seven stations. The estimated project cost is \$1.38 billion in year-of-expenditure (YOE) dollars.

MDT has hired a consultant to perform the planning work and preliminary engineering (approximately 30% design level) required by the FTA for this project. Notice-to-Proceed was issued on January 18, 2005. MDT is performing the necessary due diligence in hopes that the project will receive a recommended rating from the FTA and to qualify for the required federal funds necessary to complete the project. The projected completion date is September 2014.

New Hires:

In keeping with the PTP's promise of creating more transit-related jobs, MDT has hired 48 new employees during the quarter, bringing the total of new hires to 1210, since November 2002.

Metrorail Rehabilitation:

- In October 2004, MDT staff entered into negotiations to review and discuss "draft" submittals for the Project Management Plan (PMP) and the Quality Assurance Program Plan (QAPP). The first rehabilitated rail vehicles are expected to be available for revenue service by February 2007, with full project completion by February 2010. MDT staff is currently planning a third Industry Day for contractors and subcontractors to visually inspect railcars. The deadline for receipt of proposals is March 18, 2005. It is expected that the evaluation of proposals and the Best and Final Offer (BAFO) selection of a contractor will be completed by December 2005.

Metromover Replacement Update:

- MDT is presently conducting price negotiations with Bombardier Transportation for the purchase of twelve (12) new Mover vehicles.

Golden Passport:

- To date, there are 120,058 active golden passport patron accounts. In November 2002, there were 51,082 active accounts. From November 2002 to March 2005, there are 68,976 additional passports including 19,016 under 65. This represents a program growth of approximately 135%. In June 2004, MDT implemented the Patriot Passport for honorably discharged veterans with an income of \$22,000 or less. Currently, 1,846 Patriot Passports have been issued.

Public Works Department

All of the 44 site-specific PTP projects included in Exhibit 1 are being addressed by the PWD at this time.

- Seven (7) of the projects are under construction or set to commence construction very soon (PWD, March 2005, Monthly Progress Report).
- Nine (9) of the projects are under design.
- Three (3) will begin design this year.
- Six (6) of the projects will begin design through a JPA with the City of Miami this year.
- Nineteen (19) of the projects are completing scope development and will be advertised for design services this year.

To Date Asphalt Production Using PTP Funds:

Project No.	Contractor	Asphalt placed as of 03/20/05(Tons)	Miles (2 lanes)	Lane/Miles
20030001	H & R Paving	3,130.90	3.2	6.5
20030002	H & R Paving	11,582.77	12.0	23.9
20030003	H & R Paving	10,268.64	10.6	21.2
20030004	General Asphalt Co.	4,111.34	4.2	8.5
20030005	H & J Asphalt	4,959.93	5.1	10.2
	Sub-Total	34,053.58	35.2	70.4
629901*	H & J Asphalt	5,051.96	5.2	10.4
629902*	H & R Paving	5,521.04	5.7	11.4
	Total	44,626.58	46.1	92.2

* Two work orders completed under QNIP II Contracts (Two change orders for \$300,000.00 each)

- The \$5.5 million NW 62nd Avenue project in Hialeah, which began construction on May 3, 2004. The contractor is working on flatwork, asphalt, signalization, and electrical. Completion is expected by July 2005 (currently 75% complete).
- Construction for the \$3.7 million, Grand Avenue Project began in October 2004 with an estimated project duration of 210 "working days." The project combines funding from PTP and other County funding sources. The contractor is working in phased construction on drainage, roadway and flatwork. The City of Miami is administering the construction contract. Completion of the project is expected in July 2005 (currently 50% complete)

Public Works Department (continued)

Nine (9) PTP projects are under design utilizing the recently approved consultant agreements. These nine contracts will address the following projects in the PWD 2-year PTP plan:

- Dist. 3 - NE 2nd Avenue from West Little River to NE 91 Street (Street and Traffic Operational Improvements) – 5% complete
 - Dist. 6 – SW 62 Avenue from SW 24 Street to NW 7 Street (Street and Traffic Operational Improvements) – 5% complete
 - Dist. 7 – SW 62 Avenue from SW 70 Street to SW 64 Street (Reduce from 5 to 2 lanes) – 5% complete
 - Dist. 7 – SW 97 Avenue from SW 72 Street to SW 56 Street (widen from 2 to 3 lanes) 90% complete
 - Dist. 9 – SW 160 Street from SW 147 Avenue to SW 137 Avenue (New 4 lane road) 5% complete
 - Dist. 10 – SW 97 Avenue from SW 56 Street to SW 40 Street (widen from 2 to 3 lanes – 90% complete
 - Dist. 10 – SW 127 Avenue from SW 120 Street to SW 88 Street (widen from 2 to 4 lanes. – 25% complete
 - Dist. 11 – New access to Country Walk from SW 136 Street. 50% complete
 - Dist. 12 – New 5 lane bridge over the Miami River Canal at NW 138 Street – 5% complete
- Miami River Tunnel Feasibility Study was redrafted with active input from the City of Miami and FDOT. The CITT approved the redrafted resolution at its March 30, 2005, full CITT meeting. The County and the City will explore ways to expedite the commencement of this study.
 - PWD has made significant advances in their effort to replace the County's 29-year-old Traffic Control System with a state-of-the-art Advanced Traffic Management System (ATMS). In mid 2004, the qualifications of fifteen firms were studied by staff. In late 2004, field visits to ten metropolitan areas in the US that have recently installed systems were conducted to study those systems and to interview their operators. Kimley-Horn and Associates (KHA) came out on top. TransCore, Siemens, and Naztec were also considered to be lesser-ranked contenders (PWD, March 2005, Monthly Progress Report).
 - The BCC has authorized the PWD to negotiate an ATMS installation contract with one of the top four firms. PWD is currently in negotiations.

Public Works Department (continued)

- The PWD is working closely with each of the County Commissioner's Offices to discuss the Neighborhood Improvement Projects, such as resurfacing, sidewalks, drainage, striping, ADA sidewalks, and school flashing signals.
- Eleven (11) PTP open construction contracts (totaling \$10 million) have been approved by the CITT and BCC. Each contract has been issued a Notice to Proceed.
- PTP funds are being used to replace street name signs at a rapid pace. PWD crews are working overtime to replace faded signs with the new sign design. Since December 2003, 15,000 new street name signs have been replaced. The first phase of the Illuminated Street Name Sign Pilot Program is complete. The PWD is evaluating the implementation of second phase of the pilot program to install LED signs at 12-24 new locations.

PWD is hiring staff and acquiring equipment to accelerate the street name sign effort. Four (4) additional PTP-related employees were hired during this quarter, bringing the total to thirty-two (32).

PTP employees hired during the second quarter of FY04-05:

- One (1) Road Construction Engineer for the Construction Division to supervise PTP projects as Project Manager.
- One (1) Cadastral Technician for the Traffic Engineering Division to develop construction plans for flashing school signals, traffic signals and intersection improvements.
- One (1) Accountant 2 for the Finance Division to maintain 75% processing of all PTP payments within 14 days as mandated by County Administrative Order.
- One (1) Engineer 4 for the Road, Bridge and Canal Maintenance Division to manage the ADA Program related to PTP projects.

HIGHLIGHTS OF MUNICIPAL ACCOMPLISHMENTS

- **BAL HARBOUR VILLAGE, BAL HARBOR ISLANDS and the TOWN OF SURFSIDE:** Held meetings to discuss possibly entering into an Interlocal Agreement to provide circulator service to the area. Routes discussed included service to the Aventura Mall and Lincoln Road area.
- **CORAL GABLES:** In discussion with the City of South Miami for extension of Coral Gables Trolley. Interlocal Agreement would provide service along Ponce de Leon Boulevard and connect the Douglas, University and South Miami Metrorail Stations. The vintage-style, hybrid-electric Coral Gables trolley has been the subject of imitation by other municipalities looking for similar transportation solutions. Average daily boardings currently exceed 3,000. Thirty-three percent (33%) of the boardings are generated from the Douglas Road Metrorail Station and 10% from the Metrobus stop at the intersection of SW 8 Street and Ponce de Leon. The trolley service has been such a success that the City is contemplating extending the system north to include a Flagler Street connection. In a recent study conducted by the city, 83% of trolley passengers were leaving their automobiles at home, resulting in 1,800 fewer vehicle trips per day.
- **FLORIDA CITY/HOMESTEAD:** The Cities are studying the feasibility of commencing a circulator service and of partnering with each other for shuttle service to future extension of the South Dade Busway.
- **HIALEAH:** Boardings on their Flamingo and Dolphin routes reached 1 million. Hialeah uses part of the tax revenue to help pay for its transit system. The allocation for this year is \$1.2 million. On Jan. 31, less than three years after the transit system went into operation, the buses carried their one-millionth passengers. The system charges the same prices as Miami-Dade transit buses. Each ride is \$1.25 full fare; 60 cents reduced fare for students and disabled riders. Commuters over 65 ride free with a special Golden Passport pass provided by the county. The system is planning changes this year, including replacing bus benches and adding shelters. The new shelters will include better sun protection. The city is also considering expanding the service to nights.
- **MIAMI:** Miami city commissioners approved spending \$550,000 for a study of a proposed streetcar in the Midtown Miami project. The money is to come from the city's share of Miami-Dade County's half-cent transit surtax. A revised agreement between the city and the Midtown Miami Community includes \$613,000 for conceptual and final design services and permit modifications. The study is to evaluate the feasibility of a streetcar operation between downtown Miami and Northeast 79th Street along a north-south corridor and the redeveloping Buena Vista Rail Yard Area.

PTP Municipal Component (continued)

- **MEDLEY:** The City met with Miami-Dade Transit planning officials to discuss possible routes for a circulator to service the business district. Circulator service would connect the business community with the Palmetto Metrorail Station.
- **MIAMI BEACH:** Miami Beach's Electrowave shuttle service, the small, brightly colored electric-powered buses that have shuttled residents and tourists around South Beach for over a decade, will no longer be operated and maintained by the City. The City Commission voted to replace the shuttles with smaller buses from Miami-Dade Transit. MDT will assume the operation and maintenance of the service. The Electrowave service runs along Washington Avenue between the South Pointe neighborhood below Fifth Street and up to 17th Street. MDT will be providing new buses and extending the route along Alton Road, and add stops at the Publix markets at Dade Boulevard and in the Sunset Harbor neighborhood. MDT will also keep off-peak-hour wait times to no longer than 15 minutes. The fare will remain 25 cents. The service will be phased in over the next few months.
- **MIAMI BEACH, BAY HARBOR ISLANDS, SUNNY ISLES BEACH, BAL HARBOUR VILLAGE, NORTH BAY VILLAGE, AVENTURA, AND SURFSIDE:** Mayors and city managers from the "Coastal Communities" gathered during this quarter to strategize ways to obtain state and federal funds for transportation improvements. Miami Beach Mayor David Dermer opened the discussion on the main topic: A "Transportation Master Plan" for the region. The goal of the transportation master plan as described in Miami Beach's proposed Scope of Work is to address traffic problems on the barrier islands and to "produce short-, mid-, and long-term multi-modal solutions to transportation issues." The term "multi-modal" has been defined as any combination of bus, train, automobile, bicycle or pedestrian mode of transport. The coastal communities could act in conjunction when approaching the South Florida Regional Planning Council or the state.
- **MIAMI LAKES:** As part of an over-all plan prepared by Kimley-Horn, the Town was in the process of constructing twelve (12) new bus shelters. Additionally, the Town was contemplating the possibility of commencing a trolley service for the Main Street area.
- **MIAMI SHORES AND NORTH BAY VILLAGE:** Utilized P.T.P. surtax Funds to purchase street sweepers for their municipality. The MadVac is a sweeper/vacuum machine with a small wheelbase and adjustable brushes. It can simultaneously clean sidewalks and gutters in one pass. Municipalities save funds by piggybacking on the purchase.

PTP Municipal Component (continued)

- **NORTH BAY VILLAGE:** Commenced circulator service for their city. The city of North Bay Village's latest minibus system, equipped with friendly drivers, air conditioning and comfortable seats. The City is working with the county on an interlocal agreement to expand the service outside of North Bay Village. Future plans include Saturday shopping at Aventura Mall, and twice a week, the minibus will take folks to Publix Supermarket in Miami Shores. The minibus runs weekdays from 7 to 10:45 a.m. and from 2 to 6:45 p.m. Stops are every 15 to 20 minutes and include major points along East and West Drives on Harbor Island, the Kennedy Causeway and East and South Treasure Drives on Treasure Island.
- **PALMETTO BAY:** Village's 5-Year Transportation Plan earned the prestigious "2004 Outstanding Transportation Study Award" sponsored by the Gold Coast Chapter of the American Planning Society.
- **PINECREST:** The City held a municipal workshop on March 17, 2005, to hear input from the public regarding the use of PTP. Surtax funds in the Village. Considering utilizing surtax funds for the purchase of land to develop a park and ride for a circulator system.
- **SOUTH MIAMI:** Commenced pilot program to provide trolley service on weekends. Due to success, City is contemplating providing service 7 days a week. In discussion with the City of Coral Gables on possible Interlocal Agreement.
- **SUNNY ISLES BEACH:** Last quarter, Sunny Isles Beach added a third route, the mall line, to its free shuttle-bus service. Seven days per week from 8 a.m. to 8 p.m., it makes a loop around Sunny Isles Beach, which includes stops at both the Intracoastal Mall, 3789 NE 163rd St. in North Miami Beach, and the Aventura Mall, 19501 Biscayne Blvd. The city now has five buses of its own. The fleet includes two, 1999 Fords with seating capacity for 18 passengers; a 2004 Ford with seating for 26 passengers with no wheelchairs or 22 passengers with two wheelchairs; and two 2004 Chevrolets with seating for 26 passengers with no wheelchairs or 22 passengers with two wheelchairs. The three 2004 buses cost about \$87,000 each and were purchased with money from the half-penny sales tax. The city budgeted \$183,000 toward the shuttle service for fiscal year 2004-05. Of that figure, \$99,000 comes from the half-percent sales tax.

PTP Municipal Component (continued)

- **SUNNY ISLES BEACH (continued):** The fleet is operated by three full-time and three part-time drivers, as well as two public works employees who fill in when needed. Since service was extended in November, average daily ridership on all three lines is 300 passengers. That number is up from about 150 passengers per day in 2001 when the city ran two buses per day.
- **WEST MIAMI:** Commenced circulator service within the City. Service is scheduled to run from 8 am to 4 pm Monday through Friday. They will have two buses (one of them in reserve) with a capacity of 22 passengers and ADA compliant.

CITT Board

The CITT continues to meet regularly to ensure that they are fulfilling their responsibility to “monitor, oversee, review, audit and investigate” the implementation of the PTP. The full CITT Board met three (3) times during the quarter. A quorum was present at all full CITT Board meetings.

- In an effort to bring Trust meetings closer to the citizens that ultimately created the People's Transportation Plan as well as the CITT, the CITT has continued to reach-out to municipalities to host monthly meetings. During this quarter two meetings were held in municipal jurisdictions, in the City of Miami and the City of Coral Gables.
- A vacancy was created in Commission District 1 when Franklin Kelly submitted his letter of resignation on March 12, 2005. Presently there are two vacancies on the CITT (Commission District 1 & 5).
- CITT Committees met on a regular basis during the quarter and, as per their respective subject areas, reviewed items to be forwarded to the full CITT for its consideration. Eleven (11) Committee meetings were held during the quarter, and one (1) workshop (CITT County Construction & Community Workshop)
- During the quarter, the CITT passed 24 resolutions that included the consideration of 16 contracts.

Office of the Citizens' Independent Transportation Trust (OCITT)

- The Executive Director attended 14 community meetings to discuss People's Transportation Plan updates, and made presentations during the Federal Transit Administration Tour, at a Florida Engineering Society meeting, and participated in "Dade-Days," in Tallahassee, Florida, to further promote the PTP with the Florida Legislature.
- In a continuing-effort to streamline the CITT's internal budget for support staff and operations, budget projections have been reduced from \$4.1 to \$2.8 million for fiscal year 04/05.
- Provided staff support to all CITT and CITT Committee meetings, including public notice requirements, meeting minutes, agenda development, item research and recommendation.

EXTERNAL AFFAIRS:

- Prepared CITT input to the draft public involvement and business mitigation being developed by the County Manager. The plan seeks to identify all stakeholders early in the process, elicit input and address their concerns in the final project plan.
- Coordinated campaign to recruit CITT members. During the first recruitment, applications were accepted between January 6 and February 6, 2005. The second recruitment ran from March 7 through April 7, 2005. Print and radio ads were utilized. The outreach campaign included participation in community meetings and emails targeting various civic, business and community groups.

MEDIA RELATIONS:

- To promote the CITT member recruitment effort, as well as PTP milestones, coordinated various radio and television interviews. CITT member Harold Braynon attended radio interviews at stations WLQY and WRHB, member Yolanda Aguilar attended radio interviews at stations WSUA and WAQI and member Enrique Bello was interviewed on Channel 22's "De Todo un Poco" television show and Lt Col Colmenares appeared on Channel 23 and Channel 22's "Maria Elena Confronta."
- The OCITT issued five (5) press releases regarding CITT membership and accomplishments and received eight (8) media inquiries.

Office of the Citizens' Independent Transportation Trust (OCITT)

PUBLIC RELATIONS:

- Coordinated OCITT participation in three CTAC meetings, provided input on CITT and PTP issues as needed
- Delivered presentation to the Team Metro Citizens' Academy, reported on CITT activities and role in implementing the PTP
- Attended two Chamber South Transportation Committee meetings, reported on CITT and PTP activities
- Attended Palmetto Bay Transportation Workshop and provided an update on the CITT/PTP
- Participated in District 13 Town Hall meetings, reported on CITT activities and recruitment efforts
- Participated in the MPO Public Involvements Management Team and reported on CITT and PTP activities
- Participated in Service Excellence training with ERD, updated the plan to implement the training with OCITT staff
- Coordinated meetings at the Miami Lakes Miami-Dade Police Department CAC, AYUDA Miami and the Homestead/Florida City Chamber
- Responded to 25 email inquiries received via trafficrelief.com, as well as 14 phone inquiries. Subjects varied from road projects and bus service improvements to project timelines.

WEBSITE UPDATES:

- Approximately 80 updates were made to the CITT and Trafficrelief websites, such as meeting notices; project updates, staff and member postings, etc.
- Initiated development of on-line access to municipalities to facilitate the update of their respective municipal transportation plan. The new program will allow easy access to information and reporting of data on all municipal transportation projects. Additionally, it provides a tracking system to ensure that the municipalities are encumbering or expending their allocation of surtax proceeds, as well as monitors any adjustment or deletions to the transportation plans.

FINANCE:

- During the quarter, the OCITT received \$44,702,780 in surtax proceeds, and transferred \$5,011,250 to eligible municipalities as part of the established municipal share.

CUMULATIVE TO DATE

Surtax received	\$322,764,921
Interest earned	\$1,816,413
Transferred to MDT	\$97,114,489
Transferred to PWD	\$509,694
Transferred to OCITT	\$2,044,719
Transferred to Municipalities	\$58,327,545
Cash Balance	\$166,584,887

Upcoming Initiatives, activities, and Improvements in next quarter

- Revise the OCITT Business Plan and post on the website.
- Continue working through the joint Marketing Task Force to promote the advances of the PTP.
- Finalize outstanding personnel issues through a streamlining initiative.
- Revise the Speaker's Resource Guide, including a CITT Brochure.
- Convene the CITT Nominating Committee on April 20, 2005, to select slates for Commission District 1-5.

Upcoming Initiatives, activities, and Improvements (continued)

- Host a Municipal Workshop to discuss updates and matters of mutual concern.
- Notice to Proceed for the MIC/Earlington Heights consultant is scheduled for April 2005 (MDT's Monthly Progress Report, March 2005).
- By May 2005, PWD will present an item to the BCC requesting approval for the award of a contract for the Advanced Traffic Management System (ATMS). The PWD expects the System Manager to begin transferring 100 signals per month to the new system in early 2006.
- The next Joint BCC/CITT workshop is scheduled for April 26, 2005, to discuss the on-going implementation of the People's Transportation Trust, as well as concerns over MDT's existing services.

Appendix A (attached) Public Works Spread Sheet of On-going PTP Projects