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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: December 4, 2012

To: Honorable Vice Chairwoman Audrey M. Edmonson and Members, Board of County Commissioners

Agenda Item No. 10(A)(2)

From: Carlos A. Gimenez
Mayor

Subject: Resolution Ratifying the Agreement between the United Way of Brevard County and Miami-Dade County, for Homeless Coalition Grant Funds to be Administered by the Miami-Dade County Homeless Trust

Resolution No. R-1041-12

Recommendation

It is recommended that the Board of County Commissioners (Board) ratify the attached Agreement between Miami-Dade County and the United Way of Brevard County, acting as the managing entity on behalf of the Department of Children and Families (DCF) to manage homeless coalition grants for Fiscal Year 2012-13, for the purpose of allocating funds to the Miami-Dade County Homeless Trust (Trust) to carry out statutorily-required activities pursuant to 420.623 and 420.624, Florida Statutes, as the designated homeless coalition for Miami-Dade County.

In order to meet the deliverable and expenditure requirements for the grant consistent with the State's fiscal year funding cycle, it was necessary to execute the Agreement between the United Way of Brevard County and Miami-Dade County during the Board of County Commissioners' summer recess.

Scope

The impact of this Agreement is countywide.

Fiscal Impact/Funding Source

There is no fiscal impact to the County as the Trust currently performs the duties required under this Agreement. The level of funding to be provided pursuant to this Agreement varies year-to-year, based on the appropriations approved for this purpose by the State Legislature. There is no match requirement.

Track Record/Monitor

The Trust has been serving as the designated homeless coalition for purposes of the coordination of services and housing since 1992. The persons responsible for ensuring that the Trust and County meet all required deliverables are Miguel Pimentel, Administrative Officer I, and Terrell T. Ellis, Contracts Monitor and Management Supervisor, Miami-Dade County Homeless Trust.

Background

DCF allocates funds on an annual basis, either directly or through managing entities designated by DCF, to recognized homeless coalitions throughout the state. These homeless coalitions are entities (e.g. governmental, private, non-profit, etc.) that exist to serve as the coordinating bodies for the continuum of care of housing and services for homeless persons within a defined geographic area. Among other things, these homeless coalitions ensure the coordination of services within their areas, apply for funding (local, state, federal) to expand the homeless system of care, oversee Homeless Management Information Systems for the provider network,

assess system needs and gaps, and develop plans to address those needs and gaps. The Trust serves as the DCF designated homeless coalition for Miami-Dade County. The funds expand the Trust's ability to further plan to meet emerging needs, such as addressing increased demands for homeless prevention, and better addressing the needs of the chronic homeless and homeless youth.

Funding is provided by DCF to assist the designated entities in carrying out the statutory duties and responsibilities specifically set forth in Section 420.623, F.S., and Section 420.624., F.S. The responsibilities and duties include, among other things, the coordination of point-in-time street and sheltered homeless counts (conducted bi-annually by the Trust), monitoring and evaluating local homeless initiatives, and developing public education/outreach initiatives. The funding level available for this purpose varies from year-to-year based on the approved appropriation for this program. The United Way of Brevard County was selected by DCF to serve as the managing entity for the program this fiscal year.

Attachment

Russell Benford, Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Vice Chairwoman Audrey M. Edmonson and Members, Board of County Commissioners

DATE: December 4, 2012

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 10(A)(2)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 10(A)(2)
12-4-12

RESOLUTION NO. R-1041-12

RESOLUTION RATIFYING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE'S ACTION TO APPROVE AND EXECUTE AN AGREEMENT BETWEEN THE STATE OF FLORIDA DEPARTMENT OF CHILDREN AND FAMILIES OR A MANAGING ENTITY ACTING ON THEIR BEHALF, AND MIAMI-DADE COUNTY, FOR AN AWARD OF $66,667.00 PER YEAR UPON ANNUAL APPROPRIATION OF THE STATE, TO FUND THE MIAMI-DADE COUNTY HOMELESS TRUST AS THE STATE-DESIGNATED HOMELESS COALITION, IN ORDER FOR THE HOMELESS TRUST TO CARRY OUT STATUTORY DUTIES AND RESPONSIBILITIES SET FORTH IN SECTION 420.623 AND SECTION 420.624., FLORIDA STATUTES, AND FURTHER AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO APPROVE AND EXECUTE ANY OTHER AGREEMENTS, AMENDMENTS AND EXTENSIONS THERETO, THAT MAY ARISE FOR THIS PURPOSE, AND TO APPLY FOR, RECEIVE AND EXPEND FUTURE FUNDS THAT MAY BECOME AVAILABLE UNDER THIS PROGRAM FOR THIS PURPOSE

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board ratifies the County Mayor or the County Mayor's designee action to approve and execute an agreement with the United Way of Brevard County, as the managing entity designated by the DCF to manage the state homeless coalition grants on their behalf for Fiscal Year 2012-13, attached hereto, to allow the Miami-Dade County Homeless Trust (Trust), to carry out the statutorily-required duties and responsibilities as the designated lead agency for the local homeless assistance continuum of care

in Miami-Dade County, and further authorizing the County Mayor or County Mayor's designee to approve and execute any other agreements, amendments and extensions to this agreement as are required by the State, following their review by the County Attorney's Office; authorizes the County Mayor or County Mayor's designee to execute such other contracts or agreements as will serve to further the purposes described in the agreement; and to exercise amendment, modification, renewal, cancellation and termination clauses of any contracts and agreements on behalf of Miami-Dade County, Florida, and to apply for, receive and expend future funds that may become available under this program for this purpose.

The foregoing resolution was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **José "Pepe" Diaz** and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Vice Chairwoman			**aye**
Bruno A. Barreiro	**aye**	Lynda Bell	**absent**
Esteban L. Bovo, Jr.	**aye**	Jose "Pepe" Diaz	**aye**
Sally A. Heyman	**aye**	Barbara J. Jordan	**absent**
Jean Monestime	**aye**	Dennis C. Moss	**aye**
Rebeca Sosa	**aye**	Sen. Javier D. Souto	**absent**
Xavier L. Suarez	**absent**	Juan C. Zapata	**aye**

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of December, 2012. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: Christopher Agrippa
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Estephanie S. Resnik

Fiscal Year 2012-13 Grants to Local Homeless Coalitions

Purpose: The state funding to the local homeless coalitions, designated by the Department of Children and Families, shall enable the coalitions to carry out the statutory duties and responsibilities set forth in section 420.623, F.S., and the responsibility as a lead agency for the local homeless assistance continuum of care planning, pursuant to section 420.624, F.S.

The intent is to continue the local data collection, planning and grant writing to successfully apply for competitive federal grants to serve and house individuals and households who are homeless or at risk of becoming homeless.

The major goal of the funding is to improve the overall quality of life for homeless individuals and/or homeless families by coordinating with community agencies to provide an array of quality services and programs, including both facility (homeless shelters) as well as preventive initiatives (utility and rent payments, outreach services). These services will provide the assistance needed to make available suitable living conditions and assist in self-sufficiency initiatives.

Effective and Ending Dates: This contract shall begin on July 15, 2012, or the date on which the contract has been signed by the last party required to sign it, whichever is later. It shall end at midnight, EST on June 30, 2013.

Payment for Services: United Way of Brevard shall pay for contracted services according to the terms and conditions of this contract of an amount not to exceed $66,667, subject to the availability of funds and satisfactory performance of all terms by the Provider. Any costs or services paid for under any other contract or from any other source are not eligible for payment under this contract.

Eligible Activities: The coalition entity may use the state funding to undertake any of the activities enumerated in section 420.623(2), functions of local coalitions:

- Develop or assist with the development of a local Continuum of Care Plan
- Inventory all local resources for the homeless
- Review and assess services and programs which support homeless and identify unmet needs of the homeless
- Develop new programs and services to fill critical service gaps
- Develop a community resource directory
- Develop public education/outreach initiatives
- Identify and explore new approaches to shelter care for the homeless
- Monitor and evaluate current local homeless initiatives
- Develop an annual report to be submitted to the Department of Children and Families
- Develop a strategy for increasing support and participation of local businesses

In addition, the coalitions may use the funding to undertake the following activities necessary to prepare for and update the federally required continuum of care plan:

- Plan for and conduct the 2013 Point in Time count of the homeless.
- Maintain the local homeless management information system for the Continuum of Care.
- Prepare and submit housing inventory charts, and homeless population charts to the U.S. Department of Housing and Urban Development (HUD) by the deadlines established.
- Register the lead agency designation for the continuum of care planning area with HUD by the deadline for the 2013 Notice of Funding Availability for Continuum of Care grants.
- The additional funds provided through this grant create an opportunity to build capacity for the local coalitions either directly or through contracting for services
    - Develop or expand service coordination plan
    - Create new pilot programs for permanent ID Program
    - Write grants to obtain equipment to improve access to HMIS
    - Develop expanded outreach plan

Deliverables:

- Number of public education events or presentations made during each quarter of the budget year.
- Operational plan for conducting 2013 Point in Time Count in January 2013.
- Develop and submit housing inventory chart, and point in time count data to HUD, and to the Department.
- Satisfactory registration of the designated lead agency for the continuum of care for 2013 with HUD, and copy submitted to the Department.
- Number of homeless client files entered in the homeless management information system of the continuum on a monthly basis.
- Maintain and update on an annual basis the continuum of care plan for the continuum of care, and submit the annual plan to HUD and the Department.

- Meeting announcements, sign-in sheets, agendas and minutes of coalition meetings held, based on the schedule of meetings to be held over grant period. Documents must be submitted to United Way of Brevard as part of the quarterly reporting requirements.

- Summary of the continuum of care planning committee meetings held each quarter.

- Summary of the number of grant applications prepared and submitted on a quarterly basis to government agencies, as well as to private funding organizations.

- Number of performance reports prepared and submitted to other funder organizations during the quarter.

- Maintain all records available on premises for six (6) years after the termination of the contract.

Reporting: Submit quarterly or monthly [depending upon the frequency of invoicing by the coalition] report on deliverables achieved during the invoice period.

Disbursement: This is a fixed price contract. United Way of Brevard will pay the provider for delivery of service units provided in accordance with the terms of the contract for a total dollar amount of $66,667.00 Funding for the coalition grants is from state general revenue. As such, no more than 25% of the funding will be released at the start of each quarter of the budget year.

25% Release	July 30, 2012
25% Release	October 30, 2012
25% Release	January 30, 2013
25% Release	April 30, 2013

Inspections and Corrective Action: The Provider shall permit all persons who are duly authorized by United Way of Brevard to inspect and copy any records, papers, documents, facilities, goods and services of the Provider which are relevant to this contract, and to interview any clients, employees and subcontractor employees of the Provider to assure United Way of Brevard of the satisfactory performance of the terms and conditions of this contract. Following such review, United Way of Brevard will deliver to the Provider a written report of its findings and may direct the development, by the Provider, of a corrective action plan where appropriate. The Provider hereby agrees to timely correct all deficiencies identified in the corrective action plan. This provision will not limit United Way of Brevard's termination rights as stated below in the Termination Provisions section.

Termination Provisions: This contract may be terminated by either party without cause upon no less than thirty (30) calendar days notice in writing to the other party unless an earlier time is mutually agreed upon in writing. Said notice shall be delivered by U.S. Postal Service or any expedited delivery service that provides verification of delivery or by hand delivery to the Contract Manager or the person responsible for the administration of the program.

In the event funds for payment pursuant to this contract become unavailable, United Way of Brevard may terminate this contract upon no less than twenty-four (24) hours notice in writing to the Provider. Said notice shall be sent by U.S. Postal Service or any expedited delivery service that provides verification of delivery. United Way of Brevard shall be the final authority as to the availability and adequacy of funds.

In the event the Provider fails to fully comply with the terms and conditions of this contract, United Way of Brevard may terminate the contract upon no less than twenty-four (24) hours (including Saturday, Sunday and Holidays) notice in writing to the Provider after Provider's failure to fully cure such noncompliance within the time specified in a written notice of noncompliance issued by United Way of Brevard specifying the nature of the noncompliance and the actions required to cure such noncompliance. United Way of Brevard's failure to demand performance of any provision of this contract shall not be deemed a waiver of such performance. The United Way of Brevard's waiver of any one breach of any provision of this contract shall not be deemed to be a waiver of any other breach and neither event shall be construed to be a modification of the terms and conditions of this contract. The provisions herein do not limit United Way of Brevard's right to remedies at law or in equity.

Independent Contractor, Subcontracting and Assignments: In performing its obligations under this contract, the Provider shall at all times be acting in the capacity of an independent contractor and not as an officer, employee, or agent of the State of Florida, except where the Provider is a state agency. Neither the Provider nor any of its agents, employees, subcontractors or assignees shall represent to others that it is an agent of, or has the authority to bind the Department or United Way of Brevard, by virtue of this Contract, unless specifically authorized in writing to do so. This contract does not create any right in any individual to state retirement, leave benefits or any other benefits of state employees as a result of performing the duties or obligations of this contract.

The Provider shall take such actions as may be necessary to ensure that it and each subcontractor of the Provider will be deemed to be an independent contractor and will not be considered or permitted to be an officer, employee, or agent of the State of Florida. The Department and United Way of Brevard, will not furnish services of support (e.g., office space, office supplies, telephone service, secretarial or clerical support) to the Provider, or its subcontractor or assignee, unless specifically agreed to by the United Way of Brevard in this contract. All deductions for social security, withholding

taxes, income taxes, contributions to unemployment compensation funds and all necessary insurance for the Provider, the Provider's officers, employees, agents, subcontractors, or assignees shall be the sole responsibility of the Provider.

To the extent permitted by Florida Law, the Provider is responsible for all work performed and for all commodities produced pursuant to this contract whether actually furnished by the Provider or by its subcontractors. Any subcontracts shall be evidenced by a written document. The Provider further agrees that United Way of Brevard shall not be liable to the subcontractor in any way or for any reason relating to this Contract.

The Provider shall include, in all subcontracts (at any tier) the substance of all clauses contained in this Standard Contract that mention or describe subcontract compliance.

Intellectual Property: It is agreed that all intellectual property, inventions, written or electronically created materials, including manuals, presentations, films, or other copyrightable materials, arising in relation to Provider's performance under this contract, and the performance of all of its officers, agents and subcontractors in relation to this contract, are works for hire for the benefit of the Department and United Way of Brevard, fully compensated for by the contract amount, and that neither the Provider nor any of its officers, agents nor subcontractors may claim any interest in any intellectual property rights accruing under or in connection with the performance of this contract. It is specifically agreed that the Department and United Way of Brevard shall have exclusive rights to all data processing software falling within the terms of section 119.084, F.S., which arises or is developed in the course of or as a result of work or services performed under this contract, or in any way connected herewith. Notwithstanding the foregoing provision, if the Provider is a university and a member of the State University System of Florida, then section 1004.23, F.S., shall apply.

If the Provider uses or delivers to United Way of Brevard or the Department for its use or the use of its employees, agents or contractors, any design, device, or materials covered by letters, patent, or copyright, it is mutually agreed and understood that the compensation paid pursuant to this contract includes all royalties or costs arising from the use of such design, device, or materials in any way involved in the work contemplated by this contract. For purposes of this provision, the term "use" shall include use by the Provider during the term of this Contract and use by United Way of Brevard or the Department, its employees, agents or contractors during the term of this Contract and perpetually thereafter.

Employee Gifts: The Provider agrees that it will not offer to give or give any gift to any United Way of Brevard employee. As part of the consideration for this contract, the parties intend that this provision will survive the contract for a period of two

years. In addition to any other remedies available to United Way of Brevard, any violation of this provision will result in referral of the Provider's name and description of the violation of this term to the Department of Management Services for the potential inclusion of the Provider's name on the suspended vendors list for an appropriate period. The Provider will ensure that its subcontractors, if any, comply with these provisions.

Civil Rights Requirements: In accordance with Title VII of the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, or the Florida Civil Rights Act of 1992, as applicable, the Provider shall not discriminate against any employee in the performance of this contract because of race, color, religion, sex, national origin, disability, age, or marital status. Further, the Provider agrees not to discriminate against any applicant, client, or employee in service delivery or benefits in connection with any of its programs and activities in accordance with 45 CFR 80, 83, 84, 90 and 91, Title VI of the Civil Rights Act of 1964, or the Florida Civil Rights Act of 1992, as applicable and CFOP 60-16. These requirements shall apply to all contractors, subcontractors, subgrantees or others with whom it arranges to provide services or benefits to clients or employees in connection with its programs and activities.

Contract Limits: The Provider will not spend more than the allowed contract amount ($66,667), subject to the availability of funds.

Invoices: The Provider shall submit bills for fees or other compensation for services or expenses in sufficient detail for proper pre-audit and post-audit. Where itemized payment for travel expenses is permitted in this contract, the Provider shall submit bills for any travel expenses in accordance with section 112.061, F.S., or at such lower rates as may be provided in this Contract.

Overpayments: The Provider shall return to the Department any overpayments due to unearned funds or funds disallowed that were disbursed to the Provider by United Way of Brevard and any interest attributable to such funds. In the event that the Provider or its independent auditor discovers that an overpayment has been made, the Provider shall repay said overpayment immediately without prior notification from United Way of Brevard. Payments made for services subsequently determined by United Way to not be in full compliance with contract requirements shall be deemed overpayments.

Records, Retention and Audits: The Provider shall establish and maintain books, records and documents (including electronic storage media) sufficient to reflect all income and expenditures of funds provided by United Way of Brevard under this contract.

Retention of all client records, financial records, supporting documents, statistical records, and any other documents, (including electronic storage media) pertinent to this contract shall be maintained by the Provider during the term of this contract and retained for a period of six (6) years after

completion of the contract or longer when required by law.
In the event an audit is required under this contract, records shall be retained for a minimum period of six (6) years after the audit report is issued or until resolution of any audit findings or litigation based on the terms of this contract, at no additional cost to United Way of Brevard or the Department of Children and Families.

Upon demand, at no additional cost to United Way of Brevard, the Provider will facilitate the duplication and transfer of any records or documents during the required retention period.

These records shall be made available at all reasonable times for inspection, review, copying, or audit by Federal, State, or other personnel duly authorized by the Department.

Data Security: The Provider shall make every *effort* to protect and avoid unauthorized release of any personal or confidential information by ensuring both data and storage devices are encrypted as prescribed in CFOP 50-2. If encryption of these devices is not possible, then the Provider shall assure that unencrypted personal and confidential departmental data will not be stored on unencrypted storage devices. The Provider shall require the same of all subcontractors.

The Provider agrees to notify the contract manager as soon as possible, but no later than five (5) business days following the determination of any breach or potential breach of personal and confidential departmental data. The Provider shall require the same notification requirements of all subcontractors.

The Provider shall, at its own cost, provide notice to affected parties no later than 45 days following the determination of any potential breach of personal or confidential departmental data as provided in section 817.5681, F.S. The Provider shall require the same notification requirements of all subcontractors. The Provider shall also at its own cost implement measures deemed appropriate by the Department to avoid or mitigate potential injury to any person due to a breach or potential breach of personal and confidential departmental data.

Public Records: The Provider shall allow public access to all documents, papers, letters, or other public records as defined in subsection 119.011 (12), F.S. as prescribed by subsection 119.07(1) F.S., made or received by the Provider in conjunction with this contract except that public records which are made confidential by law must be protected from disclosure. It is expressly understood that the Provider's failure to comply with this provision shall constitute an immediate breach of contract for which United Way of Brevard may unilaterally terminate the contract.

Staffing Changes: The Provider shall notify United Way of Brevard in writing within five (5) business days of the vacancy or anticipated vacancy of the Executive

Director and shall also notify United Way when a qualified replacement has been hired.

Use of Funds for Lobbying Prohibited: The Provider shall comply with the provisions of sections 11.062 and 216.346 Florida Statute, which prohibit the expenditure of contract funds for the purpose of lobbying the Legislature, judicial branch or any state agency.

Insurance: The Provider shall maintain continuous adequate liability insurance coverage during the existence of this contract. Such coverage may be provided by a self-insurance program established and operating under the laws of the State of Florida.

Client Risk Prevention: If services to clients are to be provided under this contract, the Provider and any subcontractors shall immediately report any knowledge or reasonable suspicion of abuse, neglect, or exploitation of a child, aged person, or disabled adult to the Florida Abuse Hotline on the statewide toll-free telephone number (1-800-96ABUSE).

Health Insurance Portability and Accountability Act .The Provider shall, where applicable, comply with the Health Insurance Portability and Accountability Act (42 U. S. C. 1320d.) as well as all regulations promulgated thereunder (45 CFR Parts 160, 162, and 164).

Notice of Legal Actions: The Provider shall notify United Way of Brevard of legal actions taken against them or potential actions such as lawsuits, related to services provided through this contract or that may impact the Provider's ability to deliver the contractual services, or adversely impact United Way of Brevard. United Way must be notified within ten (10) days of Provider becoming aware of such actions or from the day of the legal filing, whichever comes first.

Financial Penalties for Failure to Take Corrective Action: In accordance with the provisions of section 402.73(1), F.S., and Rule 65-29.001, FAC., corrective action plans may be required for noncompliance, nonperformance, or unacceptable performance under this contract. Penalties may be imposed for failures to implement or to make acceptable progress on such corrective action plans.

The increments of penalty imposition that shall apply, unless United Way of Brevard determines that extenuating circumstances exist, shall be based upon the severity of the noncompliance, nonperformance, or unacceptable performance that generated the need for corrective action plan. The penalty, if imposed, shall not exceed ten percent (10%) of the total contract payments during the period in which the corrective action plan has not been implemented or in which acceptable progress toward implementation has not been made. Noncompliance that is determined to have a direct effect on client health and safety shall result in the imposition of a ten percent (10%) penalty of the total contract payments during the period in which the corrective action plan has not been implemented or in which

acceptable progress toward implementation has not been made.

Noncompliance involving the provision of service not having a direct effect on client health and safety shall result in the imposition of a five percent (5%) penalty. Noncompliance as a result of unacceptable performance of administrative tasks shall result in the imposition of a two percent (2%) penalty.

The deadline for payment shall be as stated in the Order imposing the financial penalties. In the event of nonpayment the Department may deduct the amount of the penalty from invoices submitted by the Provider.

Whistleblower's Act: In accordance with subsection 112.3187 (2) Florida Statute the Provider and its subcontractors shall not retaliate against an employee for reporting violations of law, rule, or regulation that creates substantial and specific danger to the public's health, safety, or welfare to an appropriate agency. Furthermore, agencies or independent contractors shall not retaliate against any person who discloses information to an appropriate agency alleging improper use of governmental office, gross waste of funds, or any other abuse or gross neglect of duty on the part of an agency, public officer or employee. The Provider and any subcontractor shall inform its employees that they and other persons may file a complaint with the Chief Inspector General, Agency Inspector General, the Florida Commission on Human Relations, or the Whistleblower's Hotline number at 1-800-543-5353.

Official Payee and Party Representatives:

Provider Name: Miami-Dade County
Provider Address: 111 NW 1st Street, Suite 27-310
City, State and Zip Code: Miami, Florida 33128
Email: HildaFernandez@miamidade.gov

Contact Information for individual responsible for financial records:
Name: Hilda M. Fernandez, Homeless Trust Exec.Director
Address: 111 NW 1st Street, Suite 27-310
City, State and Zip Code: Miami, Florida 33128
Email: HildaFernandez@miamidade.gov

United Way of Brevard Contract Manager Information
Gerri Ludwig, Manager, Community Impact
United Way of Brevard
937 Dixon Blvd.
Cocoa, FL 32922
321.631.2740
gludwig@uwbrevard.org

By signing this contract, the parties agree that they have read and agree to the entire contract.

IN WITNESS THEREOF, the parties hereto have caused this ten (10) page contract to be executed by their undersigned officials as duly authorized.

PROVIDER
Signature: _____
Print/Type Name: Russell Bergford
Title: Deputy Mayor
Date: 9/11/12
Federal Tax ID#: _____

UNITED WAY OF BREVARD
Signature: Robert R. Rains
Print/Type Name: Robert R. Rains
Title: President
Date: 7/25/12