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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

MEMORANDUM

Amended
Agenda Item No. 11(A)(4)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: April 21, 2009

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution approving Metro Miami Action Plan Trust (MMAP) Nominating Council's recommendations for the MMAP Board of Trustees

R#448-09

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Audrey M. Edmonson.

R. A. Cuevas, Jr.
County Attorney

RAC/cp

RESO\2078

MEMORANDUM

(Revised)

TO: Honorable Chairman Dennis C. Moss and Members, Board of County Commissioners

DATE: April 21, 2009

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Amended Agenda Item No. 11(A)(4)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Mayor's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

✓ **No committee review**

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Approved _____ Mayor
Veto _____
Override _____

Amended
Agenda Item No. 11(A)(4)
4-21-09

RESOLUTION NO. R-448-09

RESOLUTION APPROVING METRO MIAMI ACTION PLAN TRUST (MMAP) NOMINATING COUNCIL'S RECOMMENDATIONS FOR THE MMAP BOARD OF TRUSTEES; AND APPOINTING MMAP BOARD OF TRUSTEES

WHEREAS, pursuant to Section 2-503 of the Code of Miami-Dade County, the Metro Miami Action Plan Trust (MMAP) Nominating Council convened to solicit, screen, and interview perspective applicants for the MMAP Board of Trustees; and

WHEREAS, the pursuant to Section 2-503 and the procedures adopted by this Board on December 16, 2008, the Nominating Council solicited, screened and interviewed perspective applicants; and

WHEREAS, on March 6, 2009, the Nominating Council concluded its final interviews and voted unanimously to recommend to the Board a slate of fifteen (15) nominees whose resumes or biographical information is attached hereto for the Board's consideration; and

WHEREAS, the Nominating Council also finds that each of the nominees meet and/or exceed the minimum qualifications set forth in Section 2-503(b) and (c), and Section 2-11.38 of the Code of Miami-Dade County; and

WHEREAS, the Nominating Council recommends the following nominees for approval by the Board: (a) Ron Butler, whose professional expertise is in economic and business development; (b) Richard E. Miller, whose professional expertise is in community-based organizations, (c) Carlos E. Morales, whose professional expertise is in banking and finance; (d) Tamika R. Robinson, whose professional expertise is in educational organizations; (e) David S.

Chiverton, whose professional expertise is in criminal justice (f) Barbara B. Montero, whose professional expertise is in economic and business development; (g) H. Leigh Toney, whose professional expertise is in educational organizations; (h) Reverend Richard P. Dunn II, whose professional expertise is in community-based organizations; (i) Reverend Dr. Walter T. Richardson, whose professional expertise is in criminal justice; (j) Marc Douthit, Esq., whose professional expertise is in economic and business development; (k) Stephanye Johnson, whose professional expertise is in community-based organizations; (l) Robert W. Holland, Esq., whose professional expertise is in economic and business development; (m) Natasha K. Nalls, whose professional expertise is in health organizations; and (n) Richard Kuper, who is a representative from a state or local government,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. The Board adopts the Nominating Councils recommendations.

Section 2. The Board appoints the following slate of nominees to serve as the MMAP Board of Trustees:

(a) Ron Butler to serve as an economic and business development representative;

(b) Richard E. Miller to serve as a community-based organizations representative;

(c) Carlos E. Morales, to serve as a banking and finance representative;

(d) Tamika R. Robinson to serve as an educational organizations representative;

(e) David S. Chiverton to serve as a criminal justice representative;

(f) Barbara B. Montero to serve as an economic and business development representative;

(g) H. Leigh Toney to serve as an educational organizations representative;

(h) Reverend Richard P. Dunn II to serve as a community-based organizations representative;

(i) Reverend Dr. Walter T. Richardson to serve as a criminal justice representative;

(j) Marc Douthit, Esq. to serve as an economic and business development representative;

(k) Stephanye Johnson to serve as a community-based organizations representative;

(l) Robert W. Holland, Esq. to serve as an economic and business development representative;

(m) Natasha K. Nalls to serve as a health organizations representative; and

(n) Richard Kuper to serve as a state or local government representative.

The Prime Sponsor of the foregoing resolution is Commissioner Audrey Edmonson. It was offered by Commissioner Audrey M. Edmonson, who moved its adoption. The motion was seconded by Commissioner Dennis C. Moss and upon being put to a vote, the vote was as follows:

Dennis C. Moss, Chairman aye
Jose "Pepe" Diaz, Vice-Chairman nay

Bruno A. Barreiro	aye	Audrey M. Edmonson	aye
Carlos A. Gimenez	nay	Sally A. Heyman	aye
Barbara J. Jordan	aye	Joe A. Martinez	aye
Dorrin D. Rolle	aye	Natacha Seijas	aye
Katy Sorenson	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	nay		

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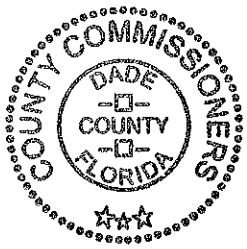
The Chairperson thereupon declared the resolution duly passed and adopted this 21st day of April, 2009. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.



MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: DIANE COLLINS
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Terrence A. Smith

RON BUTLER

Miami, Florida

Brooklyn, NY 11205

PROFESSIONAL EXPERIENCE

NYMIA Group
Brooklyn, NY/Miami, Florida

May 2000 to Present

Operates a multi-faceted community development consulting firm that provides training, strategic planning, organizational development and technical assistance services to public and private organizations. Services also include planning and implementing real estate development projects, conducting community assessments and providing technical assistance to business enterprises in urban neighborhoods. In addition, the firm provides strategic assistance to colleges and universities that are forming partnerships with their communities.

Currently implementing a master revitalization plan for a neighborhood in Miami Florida and supporting an NGO in Brazil doing community change projects in a Rio favella.

Senior Program Officer, Seedco
New York, NY **May 1996 to April 2000**

Directed a Ford Foundation-funded national initiative in conjunction with the U.S. Department of Housing and Urban Development (HUD) that supported partnerships between institutions of higher education and public and private organizations to revitalize economically distressed communities. Guided the partnerships in planning and implementing community development projects leveraging HOME, CDBG and other federal funding sources. Planned conferences, seminars and workshops on various community and economic development topics for the university/community partnerships. Developed and implemented fund raising strategies for the initiative. Supervised staff and consultants working on the initiative. Prepared analytical materials and underwriting documentation on business and real estate development loan applications. Presented grant and loan recommendations to the Seedco Board of Directors. Forty HBCUs participated in the initiative.

Program Officer, LISC
Director, Washington Community Development Collaborative
Washington, D.C. **January 1993 to May 1996**

Under the D.C. LISC office, managed the start-up of a multi-million dollar, 30-member consortium of private sector funders comprised of local and national banks, foundations, and corporations, which provided multi-year operating grants, technical assistance and training to nonprofit community development organizations. Major responsibilities included fundraising, strategic planning, financial management, grants management, professional staff supervision, public relations and direct technical assistance.

Coordinator, Community Investment Corporation (CIC)
Decatur, Illinois **May 1989 to December 1992**

Initiated and managed a multi-faceted economic development organization for the city and county governments. Responsibilities included managing business revolving loan funds; preparing the county's Overall Economic Development Plan (OEDP); co-managing an incubator for over 40 small businesses and entrepreneurs; financing minority business start-ups;

developing a statewide minority business network; providing technical assistance to non-profit community groups, administering federal and state economic development grants; planning and financing commercial development projects in distressed neighborhoods; providing self-employment training to new business owners in cooperation with a local community college, serving as interim president of a credit union to guide it through a merger that increased its assets from $3 million to over $10 million; and establishing a county-wide economic development advocacy organization. The CIC is part of the Decatur Chamber of Commerce and attracted millions of dollars in grants from public and private sources and created several hundred jobs for local residents. Also founded and directed the Neighborhood Housing Development Corporation (NHDC), NHDC has become a leading non-profit affordable housing developer in the state of Illinois.

Manager, Community Relations Division
Decatur, Illinois **October 1986 to May 1989**
Hired as a community relations specialist in 1986, promoted to manager in 1987. Responsible for enforcing local human rights ordinances through the Human Relations Commission; provided technical grant-writing assistance to community-based organizations seeking city funding; provided technical management assistance to non-profit organizations; managed the city's Employee Assistance Program (EAP); coordinated training programs for city staff under the Human Resources Department; monitored contract compliance on major city construction projects; served as president of the Illinois Municipal Human Relations Association.

Consultant, Human Resources Development Institute
Chicago, Illinois **October 1985 to September 1986**
Conducted a community needs assessment and developed a neighborhood plan for a distressed community in central Illinois. In cooperation with a local planning committee, recruited community leaders and identified funding sources to launch a new community-based organization to implement the plan's goals and objectives. Served as interim president of the new organization during its start-up phase.

Project Administrator, VISTA
Decatur, Illinois **August 1980 to October 1985**
Managed local VISTA project, which offered community-based literacy activities, drug education and prevention programs, consumer credit counseling services, domestic violence prevention and advocacy services, and youth recreational programs. Supervised a staff of 15 VISTAs and community residents based at several sites throughout the city. Assisted in establishing a community-based healthcare center in one of the target neighborhoods and became its first treasurer.

Volunteer, Volunteers In Service To America (VISTA)
Decatur, Illinois **November 1979 to August 1980**
Redesigned and implemented community-based programs in disadvantaged neighborhoods. Shifted youth program emphasis from recreational to neighborhood-based literacy activities. Increased program income from $2,000 to $200,000 within two years. Promoted to VISTA project administrator.

EDUCATION

MA, Public Administration and Policy Analysis
University of Illinois

BA, Political Science
University of Delaware

Examples of Recent Work under the NYMIA Group

Annie E. Casey Making Connections Initiative
Over the last four years the NYMIA Group, has delivered a wide range of technical and training services in New Orleans, Louisiana and Providence, Rhode Island under the *Making Connections Initiative*. *Making Connections* is a ten-year investment by the Annie E. Casey Foundation to improve the outcomes for families and children in tough or isolated neighborhoods. In addition to providing direct technical assistance to the initiative, Mr. Butler has served as technical assistance liaison to broker technical assistance, identify consultants and groups to provided needed services, and coordinate learning opportunities. Mr. Butler is also part of a team of Technical Assistance Liaisons working together on issues around community building. For example, he and his colleagues have focused on connecting residents to a range of serves provided by public, private and faith based community partners. Mr. Butler was also part of a team in Providence that recently won a Compassionate Community Fund Grant.

79th Street Corridor Initiative Committee-Miami, Florida
The NYMIA group was recently engaged by the Corridor Committee to develop a strategic community redevelopment plan for the Liberty City community that uses sustainable development and transit oriented development (TOD) approaches. The goal is to transform a predominately low-income, fragmented commercial, residential and industrial area into a cohesive and vibrant community. The redevelopment effort will use a relatively new Amtrak and regional commuter train transit hub as the catalyst for the redevelopment effort.

Specifically, the NYMIA Group is working with Miami-Dade county in creating a community reinvestment district (CRA) for the area; establishing stronger partnership with Miami Dade county government to generate commercial and housing development in the area; organizing a small business association that would lead the redevelopment of the commercial district; working with developers on transit oriented development projects; and organizing and engaging community residents around the overall revitalization process.

Reynoldstown Revitalization CDC (RRC)
The NYMIA Group recently completed an expansion plan for a major CDC in Atlanta that included an analysis of the regional housing and economic development market, an assessment of the organization's internal systems and operations, and an assessment of potential public and private partnerships that would strengthen the expansion effort. Our recommendations for their expansion was based on research and analysis of organizational financial and programmatic information, and regional community development activity and macro economic trends.

Greater Newark Business Development Consortium (GNBDC)
The NYMIA Group Completed a comprehensive organizational assessment and business plan for GNBDC which works with small and minority owned businesses in the Newark, New Jersey region. The study included an assessment of the political and economic environment in Newark, an historical overview of the consortium, summaries of interview with staff, board members and stakeholders, a scan of micro enterprise funding agencies locally and nationally, and recommendations as guidance for GNBDC's new strategic direction.

Rutgers University/NJPPRI
The NYMIA Group was engaged by Rutgers University's New Jersey Public Policy Research Institute to provide guidance to the Ford Foundation on possible investments in New Orleans. The NYMIA Group submitted a report on the challenges and opportunities in post-Katrina New Orleans.

HUD's Multifamily Neighborhood Networks Initiative
Since 2001, the NYMIA Group has partnered with Aspen Systems Corporation and DB Consulting Group to provide technical assistance and training to selected community technology centers on HUD assisted- and insured-properties across the country. Through this contract, the NYMIA Group has assisted the community technology centers with fundraising, preparing for and securing nonprofit status, micro-enterprise development, resident services and program development and evaluation.

HUD's HBCU Community Development Initiative
Since 2003, the NYMIA has led a wide range of workshops on community/neighborhood development for HBCUs that have CDC partners. The training and technical assistance workshop topics in strategic planning, partnership development, resource development, deal making, comprehensive community development approaches, and fund raising sang and grants management.

The National Urban League
The NYMIA Group consultants were engaged to provide housing/community development technical assistance to a number of local affiliates of the National Urban League. The services involved creating CHDOs, identifying and negotiating contracts for acquisition of sites, assembling and managing the development teams, developing and managing the project budget, identifying and facilitating the receipt of project financing from public and private equity sources, monitoring the project's risk mitigation process and managing the project closeout process.

Mr. Richard E. Miller
18735 Northeast 18th Avenue. Miami, FL. 33179

Career Progression Miami-Dade County Government

May 1996 to June 2000 - Miami-Dade Housing Agency, Deputy Director

March 1988 to May 1996 - Office of Community and Economic Development, Housing Division Director

June 1986 to March 1988 - Housing & Urban Development Department, Budget & Finance Administrator

March 1982 to June 1986 - Office of Management & Budget, Administrative Assistant

September 1976 to March 1982 – Criminal Justice Planning Unit, Special Projects Administrator

Education

Florida International University, 1975
Master of Science in Management, Public Administration

Florida Atlantic University, 1973
Bachelor of Business Administration, Human Resources Management

CIVIC ORGANIZATIONS

South Florida Council Boy Scouts of America 1985 - Present, Executive Board Member
Community Crusade Against Drugs Inc., 2002 - Present, Board President
Greater Miami Neighborhoods Inc., 2003 - 2008, Board Member
Beta Beta Lambda Chapter, Alpha Phi Alpha Fraternity, Inc. - Life Member
Stop Hunger Inc., 2001 - 2004, Board Member

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Mr. Richard E. Miller
18735 Northeast 18th Avenue, Miami, FL. 33179

Mr. Richard E. Miller is the retired Chief Executive Officer for The Sphinx Group, Inc., (TSG), management and housing consultants.

Administration

TSG performed management analysis and development in all areas of the organization, including hiring, promotions, terminations, staff training, performance evaluation, and productivity and efficiency analyses. Organizational development assistance included organizational structure and staffing standards assessment, agency mission statement establishment; strategic plan, organizational goals and objectives, and position descriptions development, establishing employee performance standards and ensuring staff accountability.

Public/private partnership development services were performed by TSG in housing developer liaisons through alliances with government agencies, cooperative ventures and fund leveraging assistance.

Affordable housing planning development performed by TSG included land acquisition assistance, multifamily rental housing development, single-family home ownership development and asset management information.

Management/Supervision/Communication

Mr Miller has had to develop, implement, and review administrative, operational and internal control procedures for a 600 staff member agency with a $200 million operating budget. He also managed the planning, funding and implementation of a multifaceted program for multicultural jurisdiction of 1.8 million population. He developed policies for requests for proposals, housing financial strategies, feasibility determination, supervision and implementation of various real estate development programs funded jointly and separately by federal, state and local sources.

Mr. Miller has excellent communications and computer skills with proficiency in a number of business, management and accountability software programs.

Coordination

Mr. Miller is experienced in developing programs that require close collaboration with private sector organizations, lending institutions, financial intermediaries, and liaisons with federal and state managers. Housing development guided by Mr. Miller included new construction and rehabilitation of homeownership units as well as the new construction and rehabilitation of multifamily rental units for low-income families. Housing development of such a magnitude required Mr. Miller's management and supervision of environmental review criteria setting and monitoring, asset management analysis and coordination, procurement and contracting management.

CARLOS E. MORALES

5261 SW 4TH Street
Miami, Florida 33134

EXPERIENCE

FLORIDA ASSOCIATION OF MORTGAGE BROKERS MIAMI CHAPTER — August 2005 - Present
GOVERNMENT AFFAIRS CHAIR

MORTGAGE BANKERS ASSOCIATION OF GREATER MIAMI — August 2004 - Present
GOVERNMENT AFFAIRS LIAISON

SOURCE ONE MORTGAGE — August 2006 - Present
BRANCH MANAGER, CORAL GABLES

COUNTRYWIDE HOME LOANS — November 2005 - August 2006
HOME LOAN CONSULTANT

ESQUIRE LENDING COMPANY — February 2001 - November 2005
SENIOR LOAN OFFICER

MORTGAGE MIAMI — December 1999 - February 2001
LOAN CONSULTANT

GREATER FINANCIAL MORTGAGE CORP. — August 1997- December 1999
LOAN CONSULTANT

EDUCATION

MIAMI DADE COMMUNITY COLLEGE — *2004-2005*
RESIDENTIAL TITLE INSURANCE COURSE
LICENSED TITLE AGENT, 2005

GOLD COAST REAL ESTATE SCHOOL — *1997*
MORTGAGE BROKER COURSE
LICENSED MORTGAGE BROKER, 1997

HIALEAH-MIAMI SPRINGS REAL ESTATE SCHOOL — *1995*
REAL ESTATE COURSEWORK

MIAMI-DADE COMMUNITY COLLEGE — *1988-1990*
COURSEWORK, ASSOCIATE DEGREE

CIVIC AFFILIATIONS

CITY OF MIAMI COMMUNITY RELATIONS BOARD *2008-Present*
BOARD MEMBER
LAW ENFORCEMENT COMMITTEE

KIWANIS CLUB OF LITTLE HAVANA *2000-Present*
BOARD OF DIRECTORS 2005-2008

CHAIRMAN, ANNUAL HOLIDAY FUNDRAISER 2008

CHAIRMAN, BACK TO SCHOOL PROJECT 2007-2008

CHAIRMAN, FAMILY CHRISTMAS PROJECT 2004

CHAIRMAN BASKETBALL LEAGUE 2002-2008

CHAIRMAN, GOLF TOURNAMENT 2001, 2003-2006

FLORIDA ASSOCIATION OF MORTGAGE BROKERS, MIAMI CHAPTER *2002-Present*

PRESIDENT 2008-2009

PRESIDENT ELECT 2007-2008

TREASURER 2006-2007

GOVERNMENT AFFAIRS CHAIR 2005-PRESENT

STATE DIRECTOR 2005- PRESENT

POLITICAL ACTION COMMITTEE MEMBER 2005-PRESENT

GOVERNMENT AFFAIRS COMMITTEE MEMBER 2004-PRESENT

MEMBERSHIP COMMITTEE MEMBER 2005

MORTGAGE BANKERS ASSOCIATION OF GREATER MIAMI *2003-Present*

IMMEDIATE PAST PRESIDENT 2007-2008

PRESIDENT 2006-2007

VICE PRESIDENT 2005

GOVERNMENT AFFAIRS LIASON 2004-PRESENT

NATIONAL ASSOCIATON OF MORTGAGE BROKERS *2004-Present*
MEMBER

THE FLORIDA BAR *2006- Present*
GRIEVANCE COMMITTEE 11F

CUBAN AMERICAN NATIONAL FOUNDATION *2004-2006*
MEMBER
MISSION MARTI COMMITTEE MEMBER

FIRST HIALEAH COMMUNITY CREDIT UNION *2001-2002*
CREDIT COMMITTEE MEMBER

CITY OF HIALEAH *1999-2001*
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEMBER

LANGUAGES FLUENT IN ORAL AND WRITTEN SPANISH

REFERENCES FURNISHED UPON REQUEST

Tamika Rochelle Robinson

4901 North West 26th Avenue
Miami, FL 33142-3667

"Offering 10 Years of Achievement in Developing Quality & Sustainable Youth- Centered Environments that Maximize Learning Experiences"

"...exceptionally energetic and enthusiastic educator.."

Cynthia M. Clarke Ed.D,
Retired M-DCPS Administrator

"..projects a charisma that captures the imagination of students...demonstrates excellent interpersonal skills with others..."

Theron A. Clark, Principal
Golden Glades Elementary

Professional Profile

Dedicated, resourceful professional educator with proven ability to lead the schools of Miami-Dade County into the twenty-first century using a unique combination of educational knowledge, coupled with years of instructional leadership experience within the State of Florida.

- Experienced and successful Instructional Leader in Reading and Mathematics
- Founder of Magic City Kids, Inc. / A community based youth services organization
- Miami-Dade County Public Schools Professional Development Specialist
- Dedicated to enthusiastic and dynamic teaching as a means of creating and nurturing a lifelong love of knowledge in children and adults.

Education, Honors, and Certifications

Masters Degree in Varying Exceptionalities
Nova Southeastern University, Fort Lauderdale, FL 2000

Bachelor Degree in Elementary Education
Florida Agricultural and Mechanical University, Tallahassee, FL 1998

Cum Laude

State of Florida Professional Educator Certificate

Educational Leadership- All Levels

Elementary Education- 1-6

Beginning Teacher of the Year Award 1999-2000 Poinciana Park Elementary

Francisco R. Walker Teacher of the Year 2006-2007 Poinciana Park Elementary

SCHOOL SITE LEADERSHIP EXPERIENCES

Poinciana Park Elementary School October 1998-June 2006
Over Five years experiences as grade level chairperson

Mathematics Lab Facilitator

Developed school wide learning centers for reading and mathematics

Principals designee to mentor beginning teachers

Conducted ongoing Professional Development for grade levels

Served as member of the interviewing/selection committee

EESAC Committee Chairperson

Professional Growth Team Member

Planned and facilitated FCAT Nights for Parents and Community

DISTRICT LEVEL LEADERSHIP EXPERIENCES

"... is detailed oriented ... has organizational skills...is a team player..."

Robert Strickland Ed.D,
Administrative Director, M-DCPS

Miami-Dade County Public Schools/ The Office of Professional Development

Curriculum Specialist assigned to the Student Teacher Support Team (ST2) Model. Provided ST2 schools with ongoing, high- quality professional development and instructional support, addressing researched based teaching strategies and educational best practices. Facilitated weekly ST2 meetings with school site administrators and provided feedback on student progress. Participated in data chats with classroom teachers and school leadership team. Designed and conducted various faculty and teacher workshops for training in Houghton Mifflin, Early and Soar to Success, Voyager, Saxon Phonics, Reading First, Skills based lessons, lesson planning and Reading Plus. Created and designed tests using EDUSOFT. Trained instructional personnel using the PMRN and M-CLASS. Provided trainings on how to administer DIBELS, FCAT, Interim Assessments and Peabody Vocabulary Tests. Scheduled, created curriculum, tracked progress for all tutorial and remediation for Tier 2, Tier3, lowest 35%, Intensive and Strategic DIBELS students, and FCAT levels 1 and 2. Monitored schedules for extended day, and all interventionists at ST2 schools. Collected data from EDUSOFT, PMRN, MClass, VPort, Weekly and Monthly Benchmark exams and track individual students. Ordered curriculum for Attend weekly District Professional Development Leadership meetings and report on all aspects of the reading program and our lowest performing students at ST2 schools. District Trainer of Differentiated Instruction and Classroom Management. Facilitator for the Ready Schools Miami project in conjunction with the University of Florida.

Professional Development in Education

...'Is very helpful....can multi task....she motivates me to strive for success...in every situation.....

Amy Carril, Reading Coach
Morning Side Elementary

- **Differentiated Instruction**
- **Professional Learning Communities**
- **Various District / State Reading Coach PD 2006-2008**
- **CRISS Trained 2003 CRISS Review 2006**
- **Pelletier PD 2006-2007**
- **Words Their Way Vocabulary Development**
- **M-Class**
- **Voyager Reading Intervention**
- **DATA WISE**

COMMUNITY INVOLVEMENT

- **Magic City Kids, Incorporated, Founder/Executive Director**
- **Delta Sigma Theta Sorority, Incorporated, Life Member**
- **Miami Branch NAACP, Member**
- **Brownsville Community Action Association, Member**

David S. Chiverton
Professional Resume

946 Northwest 46th Street Miami, FL 33127
*Mailing Address: PO Box 370036 * Miami, FL 33137*

October 2005 – Present
Miami/Miami-Dade Weed & Seed A Department of Justice Initiative – *Chief Executive Officer* MIAMI, FL

Responsible for the overall execution of the agency including the interacting US Attorneys Office, Department of Justice, Local Law Enforcement, and other outreach organizations to secure and improve the quality of life in high crime and economically deprived communities.
Manage all staff including insuring the mission of the agency is properly implemented.
Supervision of staff
Coordinate and facilitate community meetings.
Prepare and report progress to the Board of Directors as scheduled.
Represent and address the matters of the community on the behalf of agency in a public and private forum.

February 2005 - October 2005
Martin Luther King Economic Development Corporation (MLKEDC) – *Interim President/CEO* MIAMI, FL

Responsible for the implementation of the mission of the agency the main focus is the redevelopment of the community to improve the quality of life through bringing new business, new development home ownership.
Responsible for writing and implementing grants to facilitate the mission of the agency.
Supervision of staff
Manage and provide technical information to New Business Incubators (approximately 9 new businesses).
Coordinate and facilitate community meeting of various subject matter.
Prepare and report progress to the Board of Directors of the various projects.
Represent and address the matters of the community on the behalf of MLKEDC in a public and private setting.
My responsibility is also to manage a commercial building with approximately 50,000 square feet.
Project Director to facilitate the redevelopment of various commercial sites along MLK Blvd. and surrounding communities.

May 1989 - February 2005
HOPE CENTER, *Director of Operations, MIS and Purchasing*

Supervise a working staff of 85, direct supervision of Executive Office, Clerical Staff, Environmental Services, Maintenance and Housekeeping.
Assist in acquiring funding for the organization thru exploring all available funding sources, i.e., government grants, community funding programs, and private contributions.
Provide financial and statical reports to CEO and Board of Directors. Assist in contract negotiations, budget planning, budget allocations by department with the Chief Executive Officer, Board of Directors, and other administrative components of the business community.
Assist Director of Personnel with job related problems, insurance and other miscellaneous incidents which effects our personnel organization.

April 1987 - May 1989

ALMARK WORLD WIDE CORPORATION
Office Manager and Computer Analyst - MIAMI, FLORIDA
Employment responsibilities consisted of the of a staff of 26 personnel members.
Directly responsible for purchase of basic stock for merchandising and consulting in the upgrade of company, computer maintenance, overseeing that proper implementation of our accounting department procedures.

1984 - 1987
ALLIED CORPORATION, *Manager of Computer Information Systems and Operations* - MIAMI, FL.
Responsible for production of monthly financial reports. On going communication with other administrative management members regarding the sales and profit company margins. Coordinate financial reports with corporate office, while interacting with buyer and vendor representatives.

EDUCATION:
Lindsey Technical Institute - Business Administration & Computer Programming 1983
IBM School of Computer Science - Computer Science Design & Programming 1985
Florida International University - Business Management - 1990
University of the Americas - BS in Business Administration - 1997
Miami Dade Community College - General Studies - 1982

David S. Chiverton
Community and Personal Skills

948 Northwest 46th Street Miami, FL 33127
PO Box 370036 * Miami, FL 33137

Foundation Of Community Assistance & Leadership (FOCAL) - Founder/President
First Learning and Technology Center at a City Park Serving approximately 90 children daily in a structured curriculum. Emphasis on Science and Technology taught by licensed and certified teachers.
Recognition by Mayor Manny Diaz and the City of Miami for Outstanding Program.
Recognition by Governor Jeb Bush Model Program for First Serve.
Model Learning and Technology Center for the National Council of Negro Women (NCNW) & National Aeronautic and Space Administration (NASA).
Program uses licensed teachers and trained tutors to administer a structured curriculum.
Program currently has approximately 175 children enrolled.
Program implements this program at the City of Miami's Moore Park since 2000

Dr. Martin Luther King Jr. Economic Development Corporation - Board of Directors - Chairman
"Reclaim the Dream Campaign" - Revitalization of MLK Blvd.
AD-HOC Resident Council- Completed the new design concept for Model City
Soul on 7th Avenue - Event held to bring awareness to businesses in Model City and Liberty City
Representing member of the MLK Board of Directors for the 7th Avenue, Inter-modal Transit Hub

Liberty City Community Revitalization Trust - Board of Directors – Chairman 12/2006 to Present
Agency is authorized by the City of Miami Board of Commission
The mission is the revitalization of the Liberty City Community with affordable housing, economic development. All board actions are subject to ratifying by City of Miami Commission

Community Action Agency (CAA) Advisory Committee – Vice Chairman – 2006 to Present

Curry/Taylor Community Homeowners Association – President – 2007 to Present

Miami-Dade Optimist - President 2001 and 2002
Optimist International - Member Since 2003
Helping Hands Miami - Sponsor of Youth Activities
Gwen Cherry Optimist Program Boys & Girls Club - Sponsor of Youth Learning Program and Activities
St. Matthew Freewill Baptist Church - Member
Hope Center - Chairman Strategic & Fund Raising Committee
Miami-Edison Alumni Association

AWARDS and RECOGNITION:
Citizen Award of Recognition for Community Service – Presented by Alpha Kappa Alpha Sorority
Resolution by the City of Miami for Community Service - Presented by the Mayor of the City of Miami
Recognition by Miami-Dade County for Community Service - Presented by Mayor and County Commission
Recognition by National Council of Negro Women - Model Learning Center for all Center in America

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PERSONAL SKILLS:

Experienced in Microsoft application programs i.e., Word, Excel, Outlook, PowerPoint, also skilled in Corel WordPerfect. Experience in using computer mainframes and operating platforms on AS/400, Windows XP, Windows 98, Windows ME, Windows NT, etc.
Grant writing skills, private foundations, Office of Community Development (City and County).
Skilled Typist.
Good Comprehension and communication skills.
Knowledge of basic accounting procedures.
Work well with various personalities.
Good Leadership Skills.

PROFESSIONAL AFFILIATIONS:

Martin Luther King Economic Development Corporation - Elected to the Board of Directors 2000
Serving as Chairman 2006 to Present, have also served as Treasurer, Vice-Chairman

Miami-Dade Community Action Agency Liberty City Council - Elected to the Board of Directors 2006
Currently serving as Vice-Chairman

Liberty City Community Revitalization Trust - Appointed to the Board of Directors 2007
Serving as Chairman

Miami Sports & Exhibition Authority – Appointed to the Board of Directors 2007

Martin Northwestern Senior High School – Parent Teachers Association (PTA) -
Serving as member since 2002

National Association for the Advancement of Colored People (NAACP) -
Serving as active member since 2004

City of Miami Retired Police Officers Association - Elected to the Advisory Board 2007

PERSONAL REFERENCES AVAILABLE UPON REQUEST

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BARBARA BIBAS MONTERO
1900 Sunset Harbour Drive, #2208
Miami Beach, FL 33139

EXPERIENCE

SAFTPAY, INC. 2002-Present
Miami Beach, FL
Founder & EVP Marketing

Founded this global Internet payment systems company with operations in the U.S., Latin America and Europe. Responsible for all marketing and public relations activities worldwide.

MIRACLE JOURNEYS PRODUCTIONS 2000- 2002
Miami, FL
Contributing Editor

Served on the board of directors of this production company which published *Miracle Journeys Magazine* and produced/promoted TV and radio programs as well as health expos throughout South Florida. I wrote feature articles and a regular column for the magazine (readership 100,000) as well as conducted interviews with celebrities and known experts in various fields. Also, helped produce a TV series entitled, *Enlighten Up*, for WLRN (PBS) in Miami.

BIBAS INCORPORATED 1987 - 2000
Madrid, Spain/Naples, FL
President and General Manager

Activities for this direct marketing company ($1.5 million per year in revenues) included: development and production of direct mail campaigns and catalogs for a wide range of products; marketing consulting services - marketing plans and studies, market research, brochure and video production, telemarketing and sales. Clients included American Express, PBS (WGCU), Banco Hispano Americano, Wagon Lits Travel, and National Art Publishing.

COOPERS & LYBRAND 1985 - 1987
Miami, FL
Director of Marketing and Public Relations

Responsible for all activities related to marketing and public relations for four South Florida offices.

AMERICAN EXPRESS COMPANY 1979 -1984
Miami, FL/ New York, NY
Manager of Marketing and Business Development: Card, Travel and Travelers Cheques
Latin American and Caribbean Division/ New York Headquarters

INTER-CONTINENTAL HOTELS CORPORATION 1978 - 1979
New York, NY
Purchasing and Personnel Departments

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EDUCATION

AMERICAN GRADUATE SCHOOL OF INTERNATIONAL MANAGEMENT
Thunderbird Campus, Glendale, Arizona
Masters in Business Administration, May 1981

BOSTON COLLEGE
Chestnut Hill, Massachusetts
Bachelor of Arts in English (cum laude), May 1977

COMMUNITY INVOLVEMENT

- Vice President and Board Member of Partnership in Housing, Inc. – Migrant worker housing project in Bonita Springs, FL (1996-2000)
- Member of the School Advisory Council for Collier County Public Schools (1998-99)
- President of the Cushman School PTA (2003-2005)
- Fundraising Chair for Advocates of Advanced Education (2005-2006)
- Member of the Ad Hoc Condominium Reform Task Force for City of Miami Beach (2006)
- Treasurer of the Miami Beach High School PTA (2006 – 2007)
- Treasurer of the Sunset Harbour North Condominium Association (2002-present)
- Chairperson for the Leadership Program Committee for the City of Miami Beach Commission for Women (2005- 2008)
- Pillar Trustee member of the Miami Beach Chamber of Commerce (2006 – 2007)
- Member, City of Miami Beach Community Relations Committee (2008- present)

PERSONAL

Born in Los Angeles, California
Languages: English and Spanish
Married with two children

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H. Leigh Toney

121 NW 104th Street ▪ Miami Shores, Florida 33150 ▪

CLERK OF THE BOARD
2009 JAN 30 PM 3:22
CLERK, CIRCUIT & COUNTY COURTS
DADE COUNTY, FLA.

Professional Profile

An accomplished professional with experience in executive management, public policy, public administration and K-16 education. Relates to management and associates on all levels and demonstrates the means and motivation to ensure continued success. Recognized by peers as a confident and capable individual with a refined work ethic, strong leadership abilities, and a results-oriented approach to business.

Areas of Expertise

Public Administration/Public Policy	Public Relations	Program Design
Policy & Procedure Development	Strategic Planning	K-16 Education

Professional Summary

Miami-Dade College, North Campus **June 2002-Present**
Executive Director, Entrepreneurial Education Center (EEC) May 2003 - Present
(Interim Executive Director from Nov. 2002 – May 2003)

Responsible for the oversight and management of an outreach center of the North Campus of Miami-Dade Community College serving more than 3,700 students. The EEC offers both academic and entrepreneurial programming and caters to the educational and economic interests of the Miami-Dade County minority business community community. Duties include management of 7 full-time personnel and numerous part-time staff ranging from clerical to lab instructors. Duties require extensive interaction with local and state economic development leaders from both the public and private sectors. Extensive program design and development to equip the center to meet the needs of the entrepreneurial and economic development needs of the minority business community. Participates in management level meetings to ensure that College-wide priorities are reflected in the EEC course and programmatic offerings.

- **Legislation:** (***Florida House Bill 1041 – Children's Zones***) Promoted and conceptualized the creation of the Magic City Children's Zone, modeled after the Harlem Children's Zone in New York City. The MCCZ is an outcomes-based systemic reform effort aimed at improving coordination and delivery of after school programs for children and youth in the communities of Allapattah/Wynwood, Brownsville, Liberty City and Little Haiti. Miami Dade County passed a resolution in 2006 establishing the MCCZ and the State of Florida House of Representatives passed HB 1401, but died in "Messages." Will work with state leadership to resubmit bill during 2008 legislative session.
- **New Program:** ***Education Revival Culture College*** is a new program of the Carrie p. Meek Entrepreneurial Education Center create an appreciation for ***learning as a lifestyle*** The program creates new courses and re-packages others into a broad and rich array of culturally based programs offered through Community Education, and marketed to specific market segments.
- **Grant:** Developed Community Technology Center, a community-based program, funded by the U.S. Department of Education, to provide computer and Internet access to residents in underserved areas.
- **Grant:** Launching Institute for Youth Entrepreneurship designed to provide students ages 14-24 with the knowledge, skills and abilities to undertake entrepreneurial projects.

Director, Florida Basic Abilities Test *June 2002-October 2002*
Managed day-to-day office functions and marketed start-up criminal justice testing program to criminal justice training centers throughout the State of Florida.

- Produced F-BAT User Manual to aid in training and operation of the F-BAT system software
- Restructured and streamlined FBAT contracting documents and enhanced supporting documentation.

District of Columbia Government **March 1998-May 2002**
Chief of Staff, Deputy Mayor for Children, Youth, Families and Elders *January 2002-May 2002*
Reported directly to the Deputy Mayor for Children, Youth, Families and Elders. Responsibilities included oversight of senior policy and programmatic advisors; management of the Safe Passages Initiative, inclusive of the design of a $6 million Children's Information System; attended Mayoral and senior-level meetings on major District initiatives; and was responsible for strategic and performance management initiatives for the Human Services Cluster (Parks and Recreation, Human Services, Health, Child and Family Services, Aging, Human Rights, and Mental Health).

Director of Planning, Research and Evaluation *March 1999-January 2002*
Responsible for strategic and performance management for District of Columbia Child and Family Serving Agencies. Served on District-wide performance management teams charged with identifying and measuring progress toward the City's goals for improving services to children and families.

Policy Analyst *March 1999-March 1998*
Prepared policy briefings and reports for the Executive Office of the Mayor. Served as one of the original architects of the Neighborhood Action Initiative, an award-winning citizen priority setting effort. Spearheaded efforts to raise more than $1 million in foundation support

Education Trust **March 1998-March 1999**
Policy Associate
Primary focus involved supporting state-level K-16 systems through the National Association of System Heads (NASH), an affiliate of the Education Trust.

Miami-Dade Community College, Wolfson Campus **1990-1993**
Director of Student Activities 1992-1993
Responsible for the development and implementation of student activities for a campus of 13,000 students.

Director of Publications
Served as part of the Public Affairs team responsible for production of all campus communiqués (print and broadcast).

Education

M.P.A., Clark Atlanta University, 1997 ▪ **B.A.**, University of Miami, 1987

Computer Skills

Microsoft Word ▪ Excel ▪ Windows ▪ PowerPoint

References Available upon Request

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Cathedral of Hope Church
Reverend Richard P. Dunn II, Sr. Pastor
Pastor's Biography and Resume

Richard P. Dunn II, Founder of two Churches, Word of Life Missionary Baptist Church, Miami Florida and Pastor / Teacher / Overseer of the Cathedral of Hope Church of Miami Gardens, Florida. Married to First Lady Daphne Dunn with two sons Richard P. Dunn III and Brandon Dunn. Rev. Dunn who was called to Preach was Licensed July 22, 1979, Ordained July 10, 1983 and Pastoring since July 3, 1991. God continued to enlarge his borders giving him leadership over the Cathedral Of Hope Church.

- **EDUCATION**
  - Matriculated at Interdenominational Theological Center(I.T.C.) Morehouse School of Religion, Atlanta, Georgia, **Master of Divinity Degree in Counseling and Pastoral Care, Currently Working Towards the Doctorate Degree in Ministry**
  - Central State University, Wilberforce, Ohio, **Bachelor of Science Degree Business Management**
  - Miami Northwestern Senior High School, Miami, Florida, **High School Diploma Senior of Distinction Graduated Top Ten of the Class**

EXPERIENCE

- **October 2008 to Present Senior Pastor of Faith Community Baptist Church, Miami, FL**
- **April 2003** Organized / Senior Pastor Cathedral of Hope Church, Miami Gardens, FL
- **May 2006 to Present** Elected President of P.U.L.S.E, People United to Lead the Struggle for Equality
- **January to October 2007** Chairman, Neighbors United Housing Task Force, City of Miami, District 5
- **February 1994 to 2004** Organized Word Of Life MBC, Miami Florida, Senior Pastor for 10 Years
- **January 2002 to 2004** Organized the Word of Life CDC, Founded in 1994, to Build the First Detached Single-Family Homes in Miami-Dade County (History by a Black Church / CDC)
- **October 2002 to 2005** Elected President of the African-American Council of Christian Clergy.
- **September 1996** Appointed to the City of Miami Commission (Became the Youngest African-American to Serve as a City of Miami Commissioner at 35 Years Old)
- **January 1995** Adjunct Professor of Religion Florida Memorial College Dade County Public Schools One Church leading the Community Program
- **January 1994** New Mount Moriah Missionary Baptist Church Miami, Florida, Senior Pastor for 4 Years
- **November 1990** Led and Organized the Largest Boycott in Miami-Dade County History over the Board's (Miami-Dade School Board's) Decision to Overlook Dr. T.S. Greer for Superintendent who was African-American
- **May 1988** W.M.B.M Radio Station, Miami Beach, Florida, Radio Host for 4 Years
- **May 1985** Drake Memorial Missionary Baptist Church Miami, Florida, Assistant Pastor for 6 Years
- **May 1983** Chapel of Christian Love Baptist Church Atlanta, Georgia, Youth Pastor for 2 Years

AFFILIATIONS

Member of the:

- Baptist Ministers' Council Miami and Vicinity
- African-American Council of Christian Clergy
- NAACP
- P.U.L.S.E.
- Omega Psi Phi Fraternity

- **Former Member of the:**
  - City of Miami Zoning Board
  - Dade County Code Enforcement Board
  - Civilian Investigative Panel

- **HONORS**
  - **November 1991** Ebony Magazine's 30 Young Black Leaders of America of the Future
  - Has Spoken in Over 100 Churches, School Community Group Functions and Organizations
  - Received More Than 50 Awards and Citations for Religious and Community Service

RESUME
DR. WALTER THOMAS RICHARDSON

Address:
7793 SW 187 Street
Miami, FL 33157

Wife: M. Dolores
Children: Walter L.
LaKisha

Born:
July 2, 1948
Miami, FL

Parents:
Bishop Walter H. Richardson
Mrs. Poseline M. Richardson (Deceased)
Miami, FL

Education:

Trinity Theological Seminary	Ph.D., Biblical Counseling	(Summa Cum Laude)	1995
St. Thomas University	M.A., Pastoral Ministries		1989
St. Thomas University	B.A., Religious Studies	(Cum Laude)	1988
North Dade High School	Diploma	(Salutatorian)	1966

Additional Studies:

Harvard Divinity School (Summer Leadership Institute) 2004
University Of Miami (Music, Philosophy)
Gammon Seminary (Theology)

Employment: (Partial List)

Sweet Home Baptist Church	Senior Pastor	Jan 84-Present
Metro-Dade Police Department	Chaplain	Jun 90-Present
St. Thomas University	Professor (Rel)	Aug 90-Present
South Florida Center for Theological Studies	Professor (Rel)	May 92-Present
St. Leo College	Instructor	Jan 88-June 88
Miami-Dade College	Instructor	Jan 87-June 87
Sears, Roebuck & Co.	Manager	Aug 66-Dec 86
Second Baptist Church	MCE	Aug 77-Dec 83

Memberships and Affiliations: (Partial List)

Alliance for Human Services (Board of Directors)
YMCA - Metro Miami
Total Bank - Advisory Board (South Dade)
West Perrine Christian Association
National Urban League
Prince Hall Free and Accepted Masons
Omega Psi Phi Fraternity, Inc. (Life member)
Rigos Publishing Company (President)
Broadcast Music Inc. (Writer)
NAACP, Life Member
Florida East Coast Baptist Association
Community Relations Board, Miami-Dade County
New World School of the Arts (Board of Directors)
Florida Memorial College (Board of Trustees)
Miami Coalition for a Drug Free Community (Board of Directors)
International Conference of Police Chaplains

Past Memberships and Affiliations: (Partial List)

American Society of Personnel Administration
Society of Christian Philosophers
Habitat for Humanity (Board of Directors)
DEEDCO (Board of Directors)
Community Health Foundation (Board of Directors)
We Will Rebuild Foundation (Co-Chair, Board of Directors)
Tools for Change (Board of Directors)
Human Rights Institute - St. Thomas University (Board of Directors)
South Dade Alliance (Board of Directors)
American Association of Christian Counselors (Charter Member)
Jobs for Miami (Board of Director)
Miami-Dade Community College (Board of Trustees)

Awards: (Partial List)

National Urban League, Outstanding Services, 1976
Outstanding Young Men of America, 1980, 1984
Dade County School Board, Recognition of Service, 1984
WMBM Radio Station, Outstanding Citizen, 1985
The Miami Herald, Outstanding Black Achievers, 1985
Record Producer of Year, GMWA, 1988
Outstanding Contributors to Black Music, Dade County, 1988
American Biographical Institute, Distinguished Leadership, 1988
Thomas Dorsey Music Award of Excellence, 1991
Frontiers International (Miami), Community Service Award, 1992
Outstanding Contribution to Gospel Music Award, Dade County Federation of Black Employees, 1992
Hurricane Hero, Orange Bowl Committee, 1992
Outstanding Service in Religion, Zeta Phi Beta Sorority, 1993
Outstanding Service, NAACP, 1993
Florida Memorial College, Special Recognition, 1994
Bethune-Cookman Alumni Association Award, Religion, 1996
Who's Who Among America's Teachers, 2002
NAACP (Miami) Special Achievement Award, 2004

Proclamations

Dr. Walter T. Richardson Days, Denver, Colorado	May 2000
Rev. Walter T. Richardson Day; Dade County, Florida	October 1995
Rev. Walter T. Richardson Day; Jefferson County, Kentucky	October 1992
Rev. Walter T. Richardson Day; Dade County, Florida	March 1992

Commendations

Rev. Walter T. Richardson; Dade County Commission	October 1991

Honorary Doctorate

St. Thomas University - Doctor of Humane Letters	May, 1997

Publications

"Going through Samaria" book 108-pages	ISBN - 1885066-51-1

Dr. Walter T. Richardson is a leading voice in South Florida for social justice. His ability to equate the black religious experience with the social concerns of the black community has been recognized as a needed methodology for change. Because of his vital ministry the Sweet Home Baptist Church, where he pastors, has grown from a part-time two-Sunday a month congregation of less than 200 member to a full-time staffed ministry with two morning services each Sunday and a membership of over two thousand persons. The Sweet Home church is involved in holistic healing for the family in that it offers ministries involving singles, married couples, youth, the elderly and peer counseling at all levels. Ministries are also in operation dealing with chemical dependency and literacy. Sweet Home is also a racially integrated congregation with native-American blacks, Spanish, Haitians, Whites and representation from several Caribbean Islands. Dr. Richardson is also acclaimed as a leading adjunct professor at the St. Thomas University where he teaches religion. Walter T. Richardson is also nationally known for his musical talent, having recorded with several choirs and artists, including the Florida Mass Choir as vocalist and musician. Having worked for more than twenty years in executive management with Sears, Roebuck and Company, Dr. Richardson resigned that job to devote his full time to the holistic ministry of the South Dade community.

Marc Anthony Douthit, Esq.
520 Northeast 110th Street, Miami, FL 33161
madouthit @douthitlaw.com

EDUCATION:

University of Miami School of Law~Juris Doctor May, 1991
Admitted to Florida Bar ~ November, 1991
Admitted to Massachusetts Bar ~ January, 1993
Also admitted: District Court, Southern District of Florida; U.S. Court of Appeals, 11th Circuit

Emerson College~Bachelor of Science in Speech, May, 1986
Division ~ Communication Studies
Major ~ Communication, Politics and Law

EXPERIENCE:

2001 - 2008 Douthit Law, LLC./Douthit, Murray & Pierre, P.A. Senior Partner
Appeals, Commercial Litigation, Commercial Transactions, Governmental Relations, Administrative Law, Business Development and Juvenile Dependency Law; General Counsel to Miami Ventures, Ltd.,Venture Capital Fund, Electric Power and Service, Inc., MOVERS, Inc. and TransEd, Inc., negotiate transactions; prepare all documentation related to corporate, financing and investment transactions.

1992-2000 Law Offices of Marc Anthony Douthit/Milligan Douthit & Lang, P.A. ~Partner
Managed and operated practice concentrating in Bankruptcy, Commercial Litigation and Transactions; Appellate practice before the Third District Court of Appeals; represented children and parents in Juvenile Dependency hearings.

1991-1992 Rice & Reiser, P.A. ~ Associate Attorney
Primary Litigation and Bankruptcy Associate; maintained independent caseload from client intake to trial; prepared briefs and memoranda of law for argument in state and federal appeals courts; and oversaw day to day activities of law clerks.

1986-1988 Emerson College ~ Assistant Director of Admission/Coordinator of Minority Recruitment
Responsible for identification and recruitment of students for Admission to the college; Coordinator of Minority Recruitment Program; developed retention tracking system to determine attrition and graduation rates; advised Director on all issues related to minority recruitment and retention.

PROFESSIONAL ASSOCIATIONS AND CONTINUING EDUCATION

Dade County Bar Association - Chair, Juvenile Justice Committee - 2003 - 2004
Black Lawyers Association of Dade County ~ President - 2001-2002
Miami-Dade County ~ Affirmative Action Advisory Council, Vice Chair, 1999 - 2002
Florida International University - Mediator Certification Course - 1999
Emerson College ~ Vice President, National Alumni Association - 1993 - 1996
Deaf Services Bureau ~ President, Board of Trustees - 1995 - 1998
100 Black Men of America ~ Member, South Florida Chapter - 1994 - Present
WILD RADIO AM 1090, Boston ~ Political Analyst and Commentator - 1996
FEMA Emergency Food & Shelter Program ~ Member, Board of Directors
Charlee Program for Kids ~ Board of Directors, Chair, Development Committee- 1999 - 2002
Florida Bar Committee on Unlicensed Practice of Law ~ Member - 1997 - 2001
Florida Bar Juvenile Rules Committee ~ Member - 1998 - 2000
Barry University-Andreas School of Business ~ Professor of Business Law - 1999 - 2004
Legal Services of Greater Miami ~ Board Member, Chair, Personnel Committee - 2003 - 2008

Nova Southeastern University -Vice Chair, Board of Advisors - 2002 - Present

PUBLICATIONS, PRESENTATIONS AND AWARDS

- American Bar Association - - Journal of Litigation, Fall 2000
  Article -Humbling Experiences: Trials of Small Claims@
- South Florida Magazine -Top Lawyers in South Florida 2001
- Presentation - Juvenile Criminal Defense in Florida@, June 2004
- La Kay Magazine - - Article -Preparing to Start Your Own Business Issue 6, 2004

REPRESENTATIVE CLIENTS

Representative Clients include-
City of North Miami
Miami-Dade County Housing Authority
ADF International, Inc.
Advanced Control Corporation, Inc.
North Miami Housing
BET Event Productions
Source Magazine
One United Bank
Society Cab Company
MedAssets, Inc.

APPELLATE OPINIONS

R.H. v. Department of Children & Families, 860 So.2d 986 (Fla. 3 Dist. 2004)
Represented the Appellant, father of the child. Defined legal standard for due process requirements in entering defaults in termination of parental rights cases.

J.M.P.U. v. Department of Children and Families, 858 So.2d 389 (Fla.App. 3 Dist. 2004)
Represented Appellant, father of the Children. Determined that criminal rules of procedure applied to indirect contempt proceedings in Juvenile Dependency cases.

J.M.P.U. v. Department of Children and Families, 862 So.2d 752 (Fla.App. 3 Dist. 2004)

Walker v. Florida Department of Law Enforcement, 845 So.2d 339 (Fla.App. 3 Dist. 2003)
Represented the Appellant, David Walker

G.S. v. Department of Children & Families, 838 So.2d 1221 (Fla.App. 3 Dist.2003)
Represented the Appellant, mother of the child.

Children & Family Services v. Interest of J.C., 847 So.2d 487 (Fla.App. 3 Dist. 2002)
Represented custodian of child. Co-counsel with Guardian Ad Litem Attorney and Attorney Ad Litem for the Child. Clarified separation of powers doctrine in Florida with regards to the placement of a child living in Foster Care after parental rights have been terminated.

R.G. v. Department of Children & Families, 792 So.2d 1269 (Fla. 3 Dist. 2001)
Represented the Appellant

L.S. v. Department of Children & Families, 786 So.2d 588 (Fla. 3 Dist. 2001)
Represented the Appellant

M.R., v. Department of Children & Families, 783 So.2d 277 (Fla. 3 Dist. 2001)
Represented the Appellant

F.B. v. Department of Children & Families, 774 So.2d 824 (Fla. 3 Dist. 2000)
Represented the Appellant

M.A., v. Department of Children & Families, 761 So.2d 1267 (Fla. 3 Dist. 2000)
Represented the Appellant

R.M. v. Department of Children & Families, 741 So.2d 1263 (Fla. 3 Dist. 1999)
Represented the Appellant

Bembry v. Department of Children & Families, 716 So.2d 806 (Fla. 3 Dist. 1998)
Represented the Appellant, Grandparents. Applied Rule of Juvenile Procedure requiring appointment of counsel to custodial grandparents.

Hind-Marsh v. Puglia, 665 So. 2d 1091 (Fla. 3 Dist. 1995)
Represented, the Appellee

Starke v. Rodriguez, 653 So.2d 1144 (Fla. 3 Dist. 1995)
Represented the Appellant

Eisner v. Hochstadt, 621 So.2d 1095 (Fla. 3 Dist. 1993)
Represented the Appellant, Cross-Appellee

J.B. v. State, 619 So.2d 524 (Fla. 3 Dist. 1993)
Represented the Appellant

Stephanye Johnson, MBA, GRI, CHC, EA
13065 SW 187 St
Miami FL 33177-1105

Statement of Qualifications

Over 20 years experience working with not-for-profit organizations as an Accountant, Consultant and Board Member. Train not-for-profit administrators in organizational, program development and financial management. Serve as a peer grant reviewer for federal and state programs.

Education

University of North Carolina at Chapel Hill	MBA-Marketing & Finance
University of Pennsylvania	BA-Sociology
Neighbor Works Corporation	Certificate - Home Ownership & Community Lending Certification in Default Counseling & Foreclosure Intervention

Additional related seminars including:

- Grant writing for Non-Profits
- Miami-Dade College
- University of Miami
- C-One Center for Non-Profit Effectiveness
- Alliance for Human Services Symposiums
- Neighborworks Training Symposium
- Obtaining Tax Exempt Status - IRS
- HUD - Grant Writing for Faith Based Organizations
- HUD - Foreclosure Training Basic to Advance

Experience

Employment

Managing Broker	Trinity Realty Services Group - responsible for managing agents & property Premier Realty Group of S FL - responsible for managing agents & property
Consultant	Miami-Dade Business Development Center - assisting start up businesses in Business Plan and SBA Loan Preparation Small Business Consultant - Responsible for assisting start up businesses
Enrolled Agent	Provide Tax Services for small businesses and non profits
Financial Analyst	Burger King Corporation - New Product Development Pillsbury Corporation - Market Feasibility Studies
Systems Engineer	IBM Corporation - Provided Technical Support for Customers
Auditor	Port Authority of New York & New Jersey - Conducted Operations Audits at Port Authority Airports
Community Planner	Community Action Agency - Project T.I.P.P. - Provided data analysis for grant funded program
Grant Reviewer	US Dept of Education, Child Care Bureau, FL Department of Education
Parent Educator	Achiever's Network, Miami FL grant funded project of the Children's Trust

Volunteer

Executive Director	Trinity Empowerment Consortium-responsible for the development of programs to achieve the mission of the organization
Housing Director	South Florida Board of Realtists Foundation Housing Counseling Agency
Counselor	Housing, Credit Empowerment, Senior Citizen Advisor
Accountant	Non Profit Accountant including Compliance Audits
Asst. Secretary	Elected Office for Valencia Acres Community Development District
Board Member	Community Association - New York, NY
	Big Brother/Big Sister of Greater Minneapolis
	Miami-Dade Chamber of Commerce - Miami, FL
	National Black MBA Association - South Florida , FL Founding President
	National Black MBA Association - Minneapolis, Miami
	South Florida Board of Realtists - Miami, FL
	South Florida Board of Realtists Foundation - Miami, FL
	Rainbow of Hope Dream Center - Miami, FL
Instructor	Mind Your Business Seminar - Bethel Full Gospel Baptist Church, Miami, FL
Instructor	Budget Preparation for Successful Grants
Instructor	How to obtain Tax Exempt Status for your organization
Instructor	Financial Analysis For Small Businesses (Women Business Dev Ctr.)
Instructor	Predatory Lending Avoidance, Foreclosure Avoidance

Personal

Mother of two public school educated students
Licensed with State of Florida as Realtor, Mortgage Broker, Notary Public, Enrolled Agent
Certified Signing Agent, Member HECM/AARP Network of Housing Counselors for Reverse Mortgages

ROBERT W. HOLLAND
The Law Office of Robert W. Holland
5955 N.E. 4th Court
Miami, Florida 33137

Legal Experience:

1996 to Present

Attorney
The Law Office of Robert W. Holland
Miami, Florida
Practice includes Government Relations, Land Use, Real Estate, Contracts and Family Law.

1996 to 1998

Managing Director
Public Private Partnership, Inc.
Miami, Florida
Firm specialized in Corporate and Social Government Relations (Lobbying). Advocated on behalf of clients before state and local government. Formulated strategies and policies that represented the furthered interest of Miami-Dade County citizens. Monitored and analyzed proposed and pending legislations of interest through timely contacts with county staff and special interest groups. Emphasized the weaknesses or merit of specific legislation to influence passage, defeat, or amendment.

1993 to 1996

Chief of Staff
Office of Commissioner Betty Ferguson
Miami, Florida
Responsible for the day-to-day operations of the offices (including Speech Writing). Chief analyst on all Transportation, Infrastructure, and Land Use Issues.

1990 to 1993

Associate Attorney
The Law Firm of Pitts and Handfield, P.A.
Miami, Florida
Interviewed clients, research, and draft pleadings. Prepared cases for criminal defense trials.

1989 to 1990

Policy Advisor
Office of Senator Carrie Meek
Miami, Florida
Advised on Transportation, Infrastructure, and Social Issues. Resolved constituent complaints.

Education:

University of Miami Law School
Coral Gables, Florida
· College of Law, J.D., 1989

Morehouse College
Atlanta, Georgia
· College of Arts, B.S. in Political Science, 1986

Professional and Community Affiliations:

· Florida Bar Association, Member, 1989
· Metro Miami Action Plan, Trust Member
· NAACP, Member
· Dade County Bar Association, Member
· Omega Psi Phi Fraternity, Member
· Unrepresented People's Positive Action Committee, Member
· Wilkie Ferguson Bar Association, Member

Natasha Kay Nalls, M.S.W.

1411 N.W. 40th Street · Miami, Florida 33142 ·

EDUCATION

Columbia University School of Social Work, New York, NY — **May 2007**
Master of Science in Social Work, 3.9 GPA
Concentration: Clinical Practice and Administrative Programming in the Health, Mental Health, & Social Service Sectors
-Focus on Clinical Assessments, Ongoing Therapy, and Program Planning, Development & Evaluation

Claremont McKenna College, Claremont, CA — **May 2005**
Bachelor of Arts, 3.6 GPA
Double Major: Organizational Management and Spanish
-Sigma Delta Pi, Academic Spanish Language Honor Society

Middlebury College, Middlebury, VT — **Summer 2005**
Advanced Level Spanish Language School

Universidad de La Habana, Havana, Cuba — **Fall 2003**
Semester Abroad

Facultad Latino Americana de Ciencias Sociales, Santo Domingo, Dominican Republic — **Spring 2003**
Semester Abroad

LANGUAGES

Spanish Conversant and Literate

STRENGTHS

Leadership & Organizational

- Successful experience working across sites, multi-tasking, planning, and adhering to administrative benchmarks and deadlines.
- Varied experience working with individuals of diverse socio-economic, ethnic, and geographical backgrounds.
- Strong written and verbal communication skills.

Interpersonal

- Demonstrated interest and commitment to working with youth in preventive and pro-social programming.
- Personal and professional commitment to volunteerism and mentorship.
- Commitment to professionalism and strong customer service.
- Personal commitment to ongoing professional development.

EXPERIENCE

Alliance for Aging, Inc. — **December 2008-Present**
Miami, FL
Director, Healthy Aging Programs

- Develop and manage all contract/service agreements related to evidence-based health and wellness and elder abuse prevention programs, including monitoring, training, and reporting.
- Develop and manage contracts/service agreements related to nursing home diversion modernization initiatives including monitoring and reporting.
- Maintain a strong presence in the community by speaking to various groups about evidenced-based programs.
- Responsible for program data collection and reporting; provide reports to funding agencies.
- Seek additional funding/write grants proposals to expand the agency's evidence-base programs.
- Assist with the development of area planning documents.
- Foster positive working relationships with funding agencies and contract service providers.

Juvenile Sentencing and Advocacy Program, Law Offices of the Public Defender — **November 2007-December 2008**
Miami, FL
Disposition Specialist/ Forensic Social Worker

- Interviewed and accurately assessed client's psycho-social needs for legal defense while maintaining strict client confidentiality.
- Gathered relevant collateral information about client's family education, social, employment, military, and treatment history.
- Formulated effective alternative sentencing proposals/treatment plans.
- Identified emotional and mental disorders, substance abuse problems, developmental disabilities, aberrant sexual behavior, and other special needs per DSM diagnostic criteria. Prepared accurate psycho-social summaries.
- Prepared and presented information to Court regarding client's treatment needs and residential treatment options.
- Prepared and presented accurate mitigation reports.
- Identified and advocated for appropriate forensic experts. Maintain working knowledge of community programs and resources.
- Worked cooperatively with attorneys, Courts, forensic experts, Corrections, and community agency representatives.
- Supervised and assigned tasks to support staff and university interns.

- Acted as office Notary.

PsychSolutions Inc. **May 2007-Feburary 2008**
Coral Gables, FL
Per Diem Therapist

Community-based mental health agency specializing in mental health service provision to children and adolescents with serious emotional disturbances.
- Conducted intensive on-site behavioral, individual, and group therapy with emotionally disturbed children throughout Miami-Dade County.
- Conducted psychosocial assessments utilizing the DSM. Developed treatment plans. Discharged clients.
- Obtained treatment authorizations and verified client insurance coverage.
- Screened clients for developmental delays. Referred clients for targeted case management services as needed.
- Worked cooperatively with case managers and school-based personnel. Received supervision towards LCSW.

Mount Sinai School of Medicine, Department of Psychiatry **September 2006- May 2007**
New York, NY
Social Work Intern/ Clinical Research Associate

Social work and community-based intervention lab led by Principal Investigator Dr. Mary Mckay. Social work staff develops HIV/AIDS prevention interventions, curriculums for Multiple Family Group therapy for children with ODD and CD, and other relevant family interventions for preadolescents infected with HIV/AIDS.
- Coordinated and facilitated groups for pre-adolescents and families infected and affected with HIV/AIDS.
- Developed program evaluation plans and criteria and collected data for evaluations.
- Assisted with the completion of a manualized curriculum for Multiple Family Groups, and developed a training manual for social work clinicians.
- Coordinated the implementation of the CHAMP+ program across school sites.
- Recruited middle school parents and students for school-based research projects; completed tasks such as consenting, assenting, and baselining participants, administering posttests, and tracking participants.
- Assisted Principal Investigator and Project Coordinators with grant writing and grant application submissions by conducting literature reviews and formulating budgets.
- Managed large sums of petty cash and processed payroll documentation across projects.
- Outreached to schools in the South Bronx for participation in the CHAMPIONS prevention program.
- Tracked clients and managed data using Microsoft Excel and SPSS.
- Worked cooperatively with interdisciplinary team of research coordinators and Principal Investigators.

Independent Researcher, Tutor, Editor, & Writing Consultant **September 2005- Present**
- Assist undergraduate and graduate students edit and format papers, theses, dissertations, journal submissions, and proposals.
- Privately tutor children and adolescents in beginning Spanish.

Columbia University School of Social Work **September 2006- December 2006**
New York, NY
Program Evaluation Research and Teaching Assistant

- Acted as liaison between Professor Ronald Mincy and students enrolled in the Program Evaluation Course.
- Assisted students with program evaluation projects throughout the semester.
- Conducted preliminary research for program evaluation projects and drafted policy briefings for potential donors.

Graham Windham Early Head Start **September 2005 – May 2006**
Bronx, NY
Social Work Intern

Agency provides intervention services and early childhood education to children and families living in the mid-Bronx. Clients are low-income African-American, African, and Latino families. A number of children are special needs.
- Screened and assessed children aged 0-3 years old for developmental delays and disabilities.
- Performed psycho-social needs assessment upon intake and provided long-term family treatment, coordinating with social service staff, health and nutrition staff, and social workers.
- Managed caseload of families, conducting needs assessments and home visits per Early Head Start standards.
- Addressed casework issues such as toddler developmental delays via referrals and client advocacy.
- Conducted program evaluation around parental involvement in agency workshops and meetings.
- Visited childcare providers to ensure compliance with New York State and Early Head Start safety compliance standards.
- Assisted staff with workshop development and planning; recruited participants for Early Head Start Prenatal Program.

Claremont McKenna College, Department of Modern Languages **September 2004 - May 2005**
Claremont, CA
Modern Language Research Assistant

- Assisted Department Chair Salvador Velazco with all aspects of class preparation.
- Coordinated receipt of special research materials with local libraries; assisted with Spanish to English translations.
- Formatted grade grids using Microsoft Excel.

PROFESSIONAL AFFILIATIONS, FELLOWSHIPS, & COMMUNITY SERVICE

- Miami-Dade Unit Chair & Florida Executive Board Member, National Association of Social Workers, 2007-2009 • Active Member, NAACP • Advisory Board Member, Florida Memorial University School of Social Work • Community Service Scholarship Recipient, 2002 • John R. Dunbar Research Fellowship, 2004-2005 • Ronald E. McNair Post-Baccalaureate Achievement Scholar, 2004-2005 • Ujima Peer Mentor, 2001-2002

PUBLICATIONS & PRESENTATIONS

- Nalls, Natasha. (2008). Coming Home as a Social Worker: A Recent Graduate's Experience in Professionally Helping within her Community. *The New Social Worker Online.* In Press.
- Speaker. Understanding Florida's Stand Your Ground Law: Community Implications. Miami, FL. August 2008.
- Panelist. Social Work Practice with Perinatally Infected HIV/AIDS Children. Columbia University School of Social Work, NY. April 2007.
- Nalls, Natasha. (2007). Social Work Practice with Perinatally Infected HIV/AIDS Children: Considerations Concerning Diagnostic Disclosure. *Columbia University Journal of Student Social Work, 5,* 63-72.
- Panelist. Claremont McKenna College Community Forum, Free Speech Vs. Hate Speech: What are the Historical, Psychological, and Legal Differences? Claremont McKenna College, CA. March 2004.

CONFERENCES, CERTIFICATIONS, TRAININGS, & WORKSHOP ATTENDANCE

- A Holistic Approach to Substance Abuse Treatment, 2008 • Medical Errors: Mental Health Risk Management in the Age of the Internet, 2008 • Thinking Critically About Psychotropic Medications and Children, 2008 • The Neurobiology of Children and Domestic Violence, 2008 • The Effects of Sexual Abuse, 2008 • A Cognitive Behavioral Approach to Anxiety and Depression, 2008 • Motivational Interviewing, 2008 • Certified Rater, Children's Functional Assessment Rating Scale, 2007 • Identification of Child Abuse and Maltreatment • Sexual Abuse and the Family System, 2007 • Trauma Focused Cognitive Behavioral Therapy, 2007 • Engaging Clients in Mental Health Services, 2007 • McNair Scholars Symposium, 2007 • Understanding, Connecting and Working with Men in Therapy, 2007 • Domestic Violence 101, 2007 • Landmark Education Advanced Course, 2006 • Landmark Forum, 2006 • Addressing Child Behavioral Difficulties in Mental Health Settings, 2006 • CITI Certified in The Protection of Human Research Subjects, 2007; Completed Training Courses in HIPAA & Human Participants Protection Education for Research Teams • Self-Awareness in a Multi-Cultural Environment, 2005 • 14th Annual Kravis-de Roulet Conference Ethics in Leadership, 2006

COMPUTER SKILLS Microsoft Office (Word, Excel, PowerPoint, & Outlook), Novell GroupWise, Basic QuickBooks Pro, Basic SPSS

RICHARD KUPER, ESQ.
226 East Flagler Street
Suite 200
Miami, FL 33131

PROFESSIONAL EXPERIENCE:

November 2004-
Present — Executive Director, Miami-Dade County League of Cities.

March 1996-
Present — Attorney, Law Offices of Richard Kuper, P.A.. Areas of practice include governmental relations and administrative law, representation of individuals accused of State felonies and misdemeanors, personal injury and bond counsel.

February 2003-
February 2005 — Assistant State Attorney; Law Offices of the Honorable Katherine Fernandez-Rundle State Attorney 11th Judicial Circuit, Miami, Florida: Worked directly with Ms. Fernandez-Rundle, regarding legal and community issues. Provided media relations, as well as attended weekly local radio programs.

July 1997-
January 2003 — Attorney Special Master, Value Adjustment Board, Miami Dade County: Preside over taxpayers' complaints relating to homestead and agricultural exemptions and substantial completion cases; hear appeals from applications in accordance with Florida Statues, and rules promulgated by the Florida Department of Revenue.

May 2001-
Present — Arbitrator, Financial Industry Regulatory Authority (FINRA), formerly National Association of Securities Dealers, Inc. (NASD).

December 1993-
November 2001 — Chief of Staff, The Honorable Wifredo (Willy) Gort, Commissioner, City of Miami: Administer the Commissioner's office and supervise staff members; facilitate the Commissioner's preparation on legal and political issues affecting the health, safety and welfare of City constituents; assist the Commissioner in his capacity as Chairman of the Board of Directors of the Downtown Development Authority in policy making and executive function oversight.

January 1987-
November 1993 — Assistant Public Defender: Trial Attorney, Law Offices of The Honorable Bennett Brummer, Public Defender, 11th Judicial Circuit, Miami, Florida; Provide legal counsel to the indigent criminally accused in felony actions; specializing in litigation, negotiation and settlement, and pre-trial motion practice.

Training Attorney: Train and supervise attorneys in all matters relating to the representation of indigent criminally accused in misdemeanor and criminal traffic violations, including jury trial preparation and motion practice.

May 1983-
November 1983 Law Clerk, The Honorable Mario Goderich, Circuit Judge, Civil Division, 11th Judicial Circuit: Legal research and writing, provided advisory opinions to the Court.

BUSINESS EXPERIENCE:

September 1979-
Present Vice President, Rick's Men's and Children's Wear, Inc.: Assist in operating family-owned retail clothing business, including sales, purchasing, marketing and management.

CIVIC & PROFESSIONAL ASSOCIATIONS:

Florida Association of Prosecutors
Florida Board of Realtors, Active License
Miami-Dade County Charter Review Task Force Member (2008)
City of Miami Beach Planning Board Member (former)
Downtown Miami Partnership, Board Member (former)
Downtown Miami Community Development Coalition, Board Member (former)
Miami-Dade County League of Cities, Associate Counsel (former)
Cuban American Bar Association, Treasurer & Executive Board Member (former)
Bnai B'rith Bench and Bar Unit (former)
Anti-Defamation League of Bnai B'rith, Regional Board (former)
Florida Association of Criminal Defense Lawyers, Miami Chapter
Association for Retarded Citizens, South Florida, President (former)
Spanish American League Against Discrimination, Board Member (former)

EDUCATION:

University of Miami School of Law
Juris Doctor Degree, August 1987

University of Miami School of Business
Baccalaureate in Business Administration, May 1983

ADMITTED TO PRACTICE LAW:

The Florida Bar
United States District Court, Southern District
United States Court of Appeals, Eleventh Circuit

Languages:
Fluent in Spanish

Ellen O. Wright • 17307 SW 22nd Court, Miramar, FL 33029 •

EDUCATION

1996	**Nova Southeastern University** - Certificate of Educational Leadership
1993	**Comp USA** - Novell Netware Administrator, Technical Support, and Data Communications
1993	**Barry University** - Master of Science Degree in Computer Science Education
1987	**Morris Brown College** - Bachelor of Science Degree in Computer Science / Business

ADMINISTRATIVE EXPERIENCE

2008 – Present	***Assistant Superintendent***, Differentiated Accountability
2006 – 2008	***Administrative Director***, Charter School Operations
2003 – 2006	***Principal***, Thomas Jefferson Middle School
2001 – 2003	***Assistant Principal*** - Miami Beach Senior High
1996 – 2001	***Assistant Principal, Principal Designee*** - John F. Kennedy Middle
1995 – 1996	***Educational Specialist*** - Division of Instructional Technology
1993 – 1995	***Department Chairman*** - Computer Education Department, G. Holmes Braddock Senior High

TEACHING EXPERIENCE

1991 – 1995	***Computer Education Teacher/Network Administrator*** - G. Holmes Braddock Senior High
1994	***Adjunct Professor*** - Barry University School of Education

PROFESSIONAL ACTIVITIES

QZAB Grant "Project Math" - Awarded $140,000.00
Biomedical Environmental Technology Magnet "BEAT"
Recapturing the Vision - Awarded Funding for 40 Girls
Schools On-Line - Awarded $5000.00
Project MERIT Grant "Reciprocal Teaching".
Title VI Grant Awarded - $90,000.00
Annenberg Challenge Grant - Awarded $2,500.00
Computer Literacy Training Division of Community Education and Participation
Technology Grant G. Holmes Braddock Sr. High - Awarded $215,000.00
African American Heritage Club Sponsor
Coordinator of Multicultural Programs
School-Wide Trainer for Technology

DISTRICT/STATE/NATIONAL HONORS

Executive Training Program
District Assistant Principal Liaison Committee
Exemplary Principal for Three Consecutive Years
Summer Employment Review Committee
ACCESS Center 2 Assistant Principal of the Year - North Miami Beach Feeder Pattern
ACCESS Center 2 Assistant Principal Steering Committee
ACCESS Center 2 Technology Committee
ACCESS Center 2 Reading Committee
Region II Media Center Review Committee
State Adopted Textbook Review Committee
District Retrofit Grant Reader

Conference Presenter:
1992 M-DCPS State-Wide Video Telecast: Laser Disc Technology
12th & 13th Annual Florida Educational Technology Conference: Hypermedia in the Classroom

PUBLICATIONS

1992 Hypermedia in the Classroom Florida Technology in Educational Journal

COMMUNITY SERVICE

Peaceful Zion Missionary Baptist Church
Dade Association of School Administrators
Delta Sigma Theta Sorority Inc.
Girl Scout Troop 1098 Troop Assistant
North Miami Beach Senior High Basketball Booster
PTSA North Miami Beach Senior High