



Resource Conservation Committee Meeting
Thursday, 7/17/08
Minutes by Carlos Medina (DERM)

Item 1

- Meeting was called to order by Herb Balfour at 2:15 pm.

Item 2

- Minutes could not be recorded this month because the audio machine was being replaced with a more sophisticated system.

Item 3

- Herb announced that there were problems reformatting June recorded minutes.
- Christopher Kong was going to try to solve the issue on June recorded minutes.
- Susannah Troner suggested writing minutes in bullet format for future meetings and having the meetings recorded for the person writing the minutes.

Item 4

- Herb & Susannah discussed the NACO's Green Challenge-directing Miami-Dade County employees and residents to participate in two National Association of Counties' National Green Competitions which began on July 1, 2008: **"Drive Smarter Challenge" & the "Change the World, Start with Energy Star"**.
- The Drive Smarter Challenge encourages residents and employees to educate themselves on how to reduce gasoline use by keeping their cars in good working order, driving less, and driving more fuel efficiently.
- Change the World, Start with Energy Star collect pledges from residents and employees to change at least one light in their home to an energy-efficient one, and to choose other actions they can take to help save energy, such as power managing computers, choosing 'Energy Star' appliances and properly programming their thermostats.
- RCC members will be utilized as liaisons to help educate departments about these campaigns.
- Herb and Susannah will forward details about these two campaigns to RCC members in the future, once they have a better idea of how the campaigns will be implemented.

Item 5

- Committee needs to start gather recycling data for the 2008 Annual Report.
- Carlos Medina is going to submit the 2008 data worksheets to the Committee members.
- DERM's programmer should have the data collection program done by August 25th.

Item 6

- Herb reminded Committee to sign attendance sheet and add an alternate representative from their department (if applicable).

Item 7

- Since DPM was not present at this meeting an update on the mixed paper recycling contract was provided by Stanley. Based on his last conversation with Herman Ramsey the contract is still in the approval process at DPM. With regards to the used toner recycling program, Atlantic Green request that departments only collect used toner cartridges and not ink canister.

- Committee members requested to have a rep from Atlantic Green present at the August meeting.
- Herb is going to contact DPM's Director to find out the status on the mixed paper recycling contract.
- Herbs stated that government buildings were excluded from commercial establishments and therefore are not subject to fines for not recycling, as per the e-mail from the County Attorney's Office. The CAO also determined that the Residential Recycling Contract could possibly be accessed to recycle additional materials generated by County facilities.
- Several changes were updated or added to the RCC webpage:
 - 1) Department representatives (primary only);
 - 2) Meeting and agendas;
 - 3) Meeting time and location with map;
 - 4) 2006 Annual Report;
 - 5) Meetings appearing in both calendars- Miami-Dade portal page and RCC webpage
- A suggestion was made to include links to all of the procurement contracts that exist and have to do with recycling (such as the metal recycling contract) and EPP Procurement contracts and similar. Further discussion took place about how to highlight products and services that County vendors are already providing.
- Susannah Troner said that she would follow up and send a State of Florida link to the Committee members that demonstrate how the State is addressing green procurement.
- Susannah suggested for DERM staff to contact to Ray Scher from the Management Planning and Performance Division to help DERM develop effective ASE performance measures.
- Manuel Bazzani's "Pollution Prevention Booklet" will appear in the About Us RCC webpage.
- The Committee gave Herb some examples of logos & mottos which Jaime De Torres is going to use to develop the RCC logo & motto.

Item 8

- Stanley spoke about having the Committee attend a workshop with Solid Waste Management which was done last year.
- Jeanmarie said that Solid Waste Management might not attend it this year.

Item 9

- Meeting was adjourned at 3:55 PM.
- Next meeting will be held on August 21, 2008, OTV DERM 2nd floor Training Room.

Miami-Dade Resource Conservation Committee				Minutes	
Meeting Date: July 17, 2008					2006
Attendance Roster					2007
Meeting Minutes: Carlos Medina					2008
Primary Rep.	Dept.	Alternate	Primary Initial	Alternate Initial	
Abreu, Edsel	HR	?	Present		
Aldrich, Gale	DHS	Reese, Joann		Present	
Atkins, William	CAA	Singleton, Yolanda	Present		
Bazzani, Manuel	MDAD	Leal, Gustavo	Present		
Birdwell, Ruth	PA	Wyche, Corinthia	Excused		
Bran, Ricardo	ITC	?			
Brannock, James	MDCR	Marquez, Richard			
Broaster-Doyle, Pamela	AMS	?	Excused		
Cacicedo, Pedro	ETSD	Bianchi, Carlos	Present		
Callava-Fernandez, Maria	OCHP	?			
Balfour, Herb	DERM	Sara Hernandez	Present	Present	

Camejo, Oscar	MPO	Palmer, Donna		Present
Campbell, Kyndal	Vizcaya	Rustin, Jim	Present	
Carelus, Luke	CRD	?		
Casaday, Gail	PWD	Saldivar, Yadiris	Present	
Colbourne, Yvette	SWM	Massa, Jeanmarie		Present
Cole, Michael	MDPD	Anderson, John	Excused	
Coughlin, Dan	GSA Store	?		
Diaz, Danny	BLDG	Sotolongo, Vivian		
Douglass, Daniel	GSA, Fac. Mgt.	Racine, David	Present	
Edouard, Stanley	DERM	Medina, Carlos	Present	Present
Eichenbaum, Anita	MDFR	?	Excused	
Flevaris, Bobby	CSD	Beltran, Mayra		Present
Hamilton, Mark	GSA, Fleet	Paredes, Hector		
Hope, Becky	Seaport	Williams, Bann	Excused	
Kong, Christopher	OSBM	Horton-Tavera, Amy	Present	
Ledesma, Yvonne	ME	?	Present	
Maresma, Leonel	LIB	Gorgoy, Lluís		Present
Negahban, Sherry	WASD	Caveda, Ana		Present
Nisely, David	HT	?		
Plummer, Tom	GSA, UTV	?		
Taveras, Caonado	ADA	Hyam, Ilene		Excused
Rowe, Garrett	DP&Z	?	Excused	
Saboya, Maria	Elections	Konstantinidis, Anestis		Present
Sanchez, Rodzandra	COE	Cedeno, Rachelle		
Shycko, Jaime	GIC	?		
Solomon, Bill	MDP&R	Seaman, Jon		Present
Taylor, Coralee	DBD	Ferguson, Asa	Present	
Thomas-Jones, Donna	FIN	Callwood, Debra		
Thompson, Audie	GSA, Printing	?	Excused	
Toledo, Adien	MDTA	Sharifi, Akbar	Present	
Torres, Militssa	CUA	Pezoldt, Dana		Present
Troner, Susannah	OSS	Nirmul, Devesh	Present	
Villarreal, Angel	ASD	Diaz, Virginia	Present	
Wiggins, Drakus	DPM	Smith, Doris		
Guest	Dept.			
Roger Allard	ME		Present	
Stan Krafick	Building		Present	