



Resource Conservation Committee Meeting
Thursday, 6/19/08
Minutes by Carlos Medina (DERM)

Item 1

- Herb Balfour, the RCC's new Chairman, called the meeting to order at 2:10 pm.

Item 2

- Stanley announced that the Committee minutes will be recorded and if anyone had an objection-none opposed.

Item 3

- Stanley mentioned that the minutes will be recorded without video.
- Committee members announced their names and departments for the record.

Item 4

- Committee approved the minutes for May.

Item 5

- Stanley reminded Committee to start gathering the recycling data (October 2007 thru September 2008) for the 08 Annual Report which is submitted to the BCC every year.
- BCC requires updates from the Committee on all recycling, environmentally preferable purchasing, and pollution practice activities undertaken by County Departments.
- DERM is working on a database program that will make it easier to gather recycling information from County departments.
- Committee members will have access to view the other department's recycling data collection reports.
- Herb said that DERM's computer service personnel was working on the program but was previously pulled away on a higher priority project.
- Carlos indicated that a pilot program should be completed by August 21st and Computer Services would provide a presentation for the Committee.
- The Committee will be given a week to test out the program from August 25th thru August 29th.
- Only Committee members will have access to the program which will be available on the RCC web page (http://www.miamidade.gov/derm/conservation_about_us.asp).

Item 6

- Stanley stated that the Committee needs to have an alternate representative in case the primary is unable to attend or designate someone from their department to represent them.

Item 7

- Stanley spoke to the County Attorney's Office about the term "preferable" being used for Environmentally Preferable Products (EPP) but that they referred him back to DPM. Drakus informed Stanley that it was ok to use the term "preferable" as long as Committee defines or identifies what is meant by using the word preferable.
- Drakus who represented Herman Ramsey said that the mix paper recycling contract was still in the approval process at the County Manager's Office. There is a recommendation for the contract but it has not been awarded nor is there a timeframe.

- Stanley pointed out that the mix paper contract consisted of two parts shredding paper and regular paper recycling. The regular paper recycling part was fine. The hold up was with the shredding of paper, which requires the vendor to give the RCC money from the recycling. Drakus thinks that the contract is going to be awarded to two different vendors. Stanley said that would defeat the purpose of developing a comprehensive contract with the vendor.
- Stanley mentioned that Atlanta Green's representative said that copier cartridges were not recyclable (ink drums) and that the vendor will not be picking them - toner cartridges need to be outside of the box. Stanley will follow up on this and inform Committee.
- Anita requested that an addendum be issue by DPM to Atlanta Green to clear the issue on the types of toners they will be picking up—Committee agreed.
- Edsel reviewed the RCC budget and said that the amount available was about \$81,000, average revenue prior to not receiving any revenue this year was about \$9,000 per year, and average expenditures were about \$3,000 to \$4,000 per year.
- Edsel stated that the Budget Department recommends that the Committee start using this money before it's allotted to other County departments for inactive use of funds.
- Edsel recommends that the Committee use this money to market themselves throughout the County departments by performing workshops, campaigns, and giving out awards.
- Herb and Anita recommended setting up a booth in the Steven Clark Blvd or e-mailing P2 tips with RCC logo to all County departments.
- Gail and Gale suggested creating marketing activities (cartoon) or gifts (stickers) to the public and employees to advertise the RCC.
- Christopher said that to have a successful marketing campaign the Committee needs to approach it in three ways: 1) attack it through the internet, 2) create a kiosk or get by kiosk that would have all the RCC's information and link it to a server, and 3) bombard the target areas with marketing information.
- Christopher also suggested getting sponsors that will generate revenue to the Committee and use them to sponsor our names on their products.
- Committee accepted Gail's motion to create a logo and motto for next month meeting.
- Carlos and Herb spoke about the ASE measures and how the RCC will need to provide the information to DERM.
- Jon suggested having subcommittees develop specific goals and measures for the ASE.
- A group of four departments were selected to develop these measures: DERM, GSA printing, Water & Sewer, and Parks & Recreation.

Item 8

- Daniel talked about the Pollution Prevention Training Package being included on the web page.
- Manuel agreed to modify the document and forward it to DERM for posting –Committee agreed.

Item 9

- Daniel found a clause in the commercial recycling contract; he wanted the County Attorneys to review the contract to see if County Buildings were considered commercial, residential, or other and if the County will be charged a fine for not recycling.

Item 10

- Manuel spoke about the airport department purchasing 1 to 4 light bulb crushing machines and if there were other departments interested in purchasing the \$3,200 equipment.
- Christopher suggested to the Committee to purchase one of these machines and rented out to the other County departments for a fee-no final decision was made.

Item 11

- Meeting was adjourned at 3:58 PM.
- Next meeting will be held on July 17, 2008, OTV DERM 2nd floor Training Room.

Miami-Dade Resource Conservation Committee				Minutes	
Meeting Date: June 19, 2008					2006
Attendance Roster					2007
Meeting Minutes: Carlos Medina					2008
Primary Rep.	Dept.	Alternate	Primary Initial	Alternate Initial	
Abreu, Edsel	HR	?	Present		
Aldrich, Gale	DHS	Reese, Joann	Present		
Atkins, William	CAA	Singleton, Yolanda		Present	
Balfour, Herb	DERM	Sara Hernandez	Present	Present	
Bazzani, Manuel	MDAD	Leal, Gustavo	Present		
Birdwell, Ruth	PA	Wyche, Corinthia	Present		
Bran, Ricardo	ITC	?			
Brannock, James	MDCR	Marquez, Richard			
Broaster-Doyle, Pamela	AMS	?	Excused		
Cacicedo, Pedro	ETSD	Bianchi, Carlos			
Callava-Fernandez, Maria	OCHP	?	Excused		
Camejo, Oscar	MPO	Palmer, Donna			
Campbell, Kyndal	Vizcaya	Rustin, Jim			
Carelus, Luke	CRD	?			
Casaday, Gail	PWD	Saldivar, Yadiris	Present		
Colbourne, Yvette	SWM	Massa, Jeanmarie		Excused	
Cole, Michael	MDPD	Anderson, John	Excused		
Coughlin, Dan	GSA Store	?			
Diaz, Danny	BLDG	Sotolongo, Vivian	Excused		
Douglass, Daniel	GSA, Fac. Mgt.	Racine, David	Present		
Edouard, Stanley	DERM	Medina, Carlos	Present	Present	
Eichenbaum, Anita	MDFR	?	Present		
Flevaris, Bobby	CSD	Beltran, Mayra		Present	
Hamilton, Mark	GSA, Fleet	Paredes, Hector			
Hope, Becky	Seaport	Williams, Bann	Excused		
Kong, Christopher	OSBM	Horton-Tavera, Amy	Present		
Ledesma, Yvonne	ME	?			
Maresma, Leonel	LIB	Gorgoy, Lluís	Excused		
Negahban, Sherry	WASD	Caveda, Ana		Excused	
Nisely, David	HT	?			
Plummer, Tom	GSA, UTV	?			
	ADA	Hyam, Ilene			
Rowe, Garrett	DP&Z	?			
Saboya, Maria	Elections	Konstantinidis, Anestis	Excused		
Sanchez, Rodzandra	COE	Cedeno, Rachelle			
Shycko, Jaime	GIC	?			
Solomon, Bill	MDP&R	Seaman, Jon		Present	
Taylor, Coralee	DBD	Ferguson, Asa	Present		
Thomas-Jones, Donna	FIN	Callwood, Debra	Present		
Thompson, Audie	GSA, Printing	?		Excused	
Toledo, Adien	MDTA	Sharifi, Akbar	Present		
Torres, Militssa	CUA	Pezoldt, Dana	Present		
Troner, Susannah	OSS	Nirmul, Devesh	Present		

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Troner, Susannah	OSS	Nirmul, Devesh	Present	
Villarreal, Angel	ASD	Diaz, Virginia		Excused
Wiggins, Drakus	DPM	Smith, Doris	Present	
Guest	Dept.			
Kevin Kincaid	ETSD		Present	
Jose Tovar	WASD		Present	