



Water Control Section
 701 NW 1st Ct, Suite 600
 Miami, Florida 33136
 Tel: (305) 372-6681
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 dermwatercontrol@miamidade.gov

PERMIT APPLICATION FORM

For Official Use Only

Application Fee: _____ Date Received: _____ Tracking Number: _____
 Assigned Reviewer: _____ Date Completed: _____

1. Type of Water Control Permit Application:

- _____ Class II Permit (Construction of drainage system with overflow outfall to surface water body.)
- _____ Class III Permit (Construction within county-owned or controlled canal right-of-way, reservation, or easements.)
- _____ Class VI Permit (Construction of drainage system for non-residential use, e.g. landfill, industrial, etc.)

2. Checklist: INCOMPLETE APPLICATION PACKAGE WILL NOT BE PROCESSED.

- _____ Application Fee (Required) [**\$215** - Project construction cost less than \$2,500/ **\$490** – costs \$2,500 or more]
- _____ 3 sets of signed and sealed construction plans-drainage, culverts, or canal crossings
- _____ 1-copy of signed and sealed calculations or pertinent information
- _____ 1-copy of topographic survey / boundary survey/ vertical aerial photograph/ Project location map
- _____ 1-copy of proof of ownership, agreements, or authorization to do work on subject property
- _____ Applicant/ Authorized agent’s statement that plans and work are prepared and supervised by a registered engineer.
- _____ Substantiating letter from zoning authority of municipality or county stating that proposed work does not violate applicable zoning law.

NOTE: ALL PLANS SUBMITTED FOR REVIEW SHALL BE FOLDED IN 8 ½ X 11 SIZE.

3. Applicant Information:

Name: _____
 Company: _____
 Address: _____

 Contact person: _____
 Tel: _____ Fax: _____
 E-mail: _____

4. Authorized Agent Information:

Name: _____
 Company: _____
 Address: _____

 Contact person: _____
 Tel: _____ Fax: _____
 E-mail: _____

5. Project Information:

Project Name: _____

Is this part of a multi-phase project: ___ Yes ___ No

Total area of this application: _____ acres

Total applicant-owned area contiguous to this project: _____ acres

Sec: _____ Twn: _____ Rge: _____

Sec: _____ Twn: _____ Rge: _____

Address: _____

Folio No.: _____

6. Proposed Use:

___ Residential ___ Commercial

___ Recreational ___ Industrial

___ Highway ___ Agricultural

___ Institutional ___ Landfill

___ Other, Specify: _____

Does this permit application impact freshwater wetland, coastal wetland and/or surface waters? ___ Yes / ___ No

Date activity is proposed to commence: _____

Date activity is proposed to be completed: _____

9. Application is made for a permit to authorize the activities described herein.

- A. I authorize the agent listed in item #4 to negotiate modifications or revisions, when necessary, and accept or assent to any stipulations on my behalf.
- B. I agree to provide entry to the project site for inspectors with proper identification or documents from the Miami-Dade County Department of Environmental Resources Management (DERM) for the purpose of making preliminary on-site analyses. Further, I agree to provide entry to the project site for such inspectors to monitor permitted work if a permit is granted.
- C. Further, I hereby acknowledge the obligation and responsibility for obtaining all the required state, federal or local permits **before** commencement of construction activities. I also understand that before commencement of this proposed project I must, as necessary, be granted separate permits or authorizations from the U.S. Army Corps of Engineers, the Florida Department of Environmental Protection, and the South Florida Water Management District.

I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities.

Signature of Applicant(s)

Date

NOTE: THIS APPLICATION MUST BE SIGNED by the person(s) who desires to undertake the proposed activity or by an authorized agent. If an agent is applying on behalf of the applicant, attach proof of authority for the agent to sign and bind the applicant.

NOTICE TO PERMIT APPLICANTS

This is a drainage permit or review application. It is not a Class II, III, or VI permit. You must obtain all required local, state, and federal authorizations or permits **BEFORE** commencing work.

For your information: Section 370.034, Florida Statutes, requires that all dredge and fill equipment owned, used, leased, rented, or operated in the state shall be registered with the Department of Natural Resources. Before selecting your contractor or equipment you may wish to determine if this requirement has been met. For further information contact the Chief of the Bureau of Licenses and Motorboat Registration, Tallahassee, Florida 32303. Telephone Number (904) 488-1195.

PERMIT APPLICANT/ AUTHORIZED AGENT STATEMENT

Note: Please insert applicable information

Date: _____, 200__

To:
Miami Dade County DERM
Water Control Section
701 NW 1st Court, Suite 600
Miami, Florida 33136-3902

Re: Standard Form Permit Application Number _____, _____

(insert description of proposed work)

By the attached Standard Form permit application with supporting documents, I, _____ (insert name), am the permit applicant / applicant's authorized agent (circle one) and hereby request permission to perform the following: _____ (describe proposed work). I understand that a Miami-Dade County Class II/III/VI Standard Form Permit is required to perform this work.

If approval is granted for the proposed work by the Board of County Commissioners, complete and detailed plans and calculations of the proposed work shall be prepared by an engineer registered in the State of Florida in accordance with the minimum requirements of Chapter 24 of the Code of Miami-Dade County, Florida, and the Miami-Dade County Public Works Manual. Said plans and calculations shall be subject to the review and approval of the Department of Environmental Resources Management. The permit applicant will secure the services of an engineer registered in the State of Florida to conduct inspections throughout the construction period, and said engineer shall prepare all required drawings of record.

Respectfully submitted,

(Permit Applicant's name), Permit Applicant

or

(Authorized Agent's name), Authorized Agent

ENGINEER LETTER OF CERTIFICATION

Note: Please insert applicable information

LETTERHEAD FOR ENGINEERING FIRM

[Date]

Miami-Dade County DERM
Water Control Section
701 NW 1st Court, Suite 600
Miami, Florida 33130-3902

RE: Standard Form Permit Application Number _____, _____

(insert description of proposed work)

Dear Sir/Madam:

This letter will certify that I am an engineer registered in the State of Florida, qualified by education and experience in the area of construction, and that to the best of my knowledge and belief, the proposed work does not violate any laws of the State of Florida or any provision of the Code of Miami Dade County which may be applicable, that diligence and recognized standard practices of the engineering profession have been exercised in the engineer's design process for the proposed work, and in my opinion based upon my knowledge and belief, the following will not occur:

- a. Harmful obstruction or undesirable alteration of the natural flow of the water within the area of the proposed work.
- b. Material injury to adjacent property.
- c. Harmful effect upon the water quality within the receiving water body of the emergency overflow from a stormwater retention system.

Further, I have been retained by the applicant to provide inspections throughout the construction period and shall prepare a set of reproducible record prints of drawings showing changes made during the construction process based upon the marked-up prints, drawings, and other data furnished by the contractor to me.

Sincerely,

[SIGNATURE]

[Print Name, P.E.]

[P.E. #]