



Resource Conservation Committee Meeting
Thursday, 9/18/08
Minutes by Carlos Medina (DERM)

Item 1

- Meeting was called to order by Stanley Edouard at 2:15 pm.

Item 2

- Stanley announced that last month minutes had not been recorded and that DERM was going to try to record this meeting with a digital voice recorder borrowed from CAA.

Item 3

- Southeastern Recycling (SER) made a presentation. The manager, John, stated that his company has been in business since 1985 and that his client list includes USPS, INS, NOA, a nuclear company, and Miami-Dade Community College.
- John also indicated that SERC will provide the County with several types of trucks. SER has 60 days to provide bins to all departments, make deliveries to 73 County buildings, provide a custody form to each location, and go once a week to every location and the majority of locations on a time schedule while others will be on a call basis.
- Ana mentioned if there was going to be a designated a day for pick-up. John said that they will create designated routes with approximate time of arrival but they might have more than one or two days for pick-ups-not sure yet.
- SER will provide the County with blue bins that have holes and lids with a locking device to put recyclable items in.
- John agreed to e-mail Stanley a list of acceptable and unacceptable recycling items. Example of unacceptable items mentioned were food wrappers or item with any type of food in them.
- Stanley stated if the company provides recyclable training, which SERC answered yes to, but only with planned scheduled meetings. Susannah also suggested that vendor could provide training after the 60 day window was finished- bins completely delivered to all locations.
- SER will provide designated County locations with both: 1) forms to keep track of pick-ups; 2) electronic monthly reports.
- County is responsible to for all bins that are left by SER at designated locations. Previous vendor will be picking up their old bins
- SER will weigh the trucks prior to and after pick-up to ensure accurate weight.
- Do not call SER to pick-up only one pallet in your location. Hold pallet in dock until location have 5 or more pallets.

Item 4

- Carlos explained that only authorized Committee members have access to use the Annual Report application found on the RCC webpage. He mentioned that the primary RCC member is responsible in verifying the information on the program application. At this time, departments that have multiple users are at risk of having their department's information erased if the other department users click on the box, **"We had no other recycled-content items to report"**
- Christopher said that the program had a time lapse that does not allow users to input data after 5:00 pm. Stanley & Carlos will speak to the programmer to see if he can extend the time close-up time the user has to input his/her information.

Item 5

- Stanley welcomed the new members, Marcia Mur & Stanley Krafick, to the Committee.

Item 6

- Carlos mentioned that the pollution prevention booklet, toner, fluorescent lamp, minutes & agendas, department representatives, and Green Challenge have all been updated on the RCC website. Susannah elaborated on the NACO challenge.
- Carlos explained that the old data collection worksheets were to be used for tracking department recycling materials until the new recycling program was finished.
- August minutes were being worked on because recorder did not function properly.
- Drakus briefly spoke about the Industry meeting his group had yesterday & today on developing a successful RFP for the County. He will elaborate on it later once he gets his notes together.

Item 7

- Stanley said that the annual report numbers will be due by the end October. All recycling information collected should be put in the **Annual Report Application** which is on-line at http://www.miamidade.gov/derm/conservation_about_us.asp.

Item 8

- Meeting was adjourned at 3:55 pm.

Miami-Dade Resource Conservation Committee				Minutes	
Meeting Date: September 18, 2008					2006
Attendance Roster					2007
Meeting Minutes: Carlos Medina					2008
Primary Rep.	Dept.	Alternate	Primary Initial	Alternate Initial	
Abreu, Edsel	HR	?	Excused		
Aldrich, Gale	DHS	Reese, Joann		Present	
Atkins, William	CAA	Singleton, Yolanda			
Balfour, Herb	DERM	Sara Hernandez	Present	Present	
Bazzani, Manuel	MDAD	Leal, Gustavo	Present		
Beltran, Mayra	CSD	Flevaris, Bobby	Present		
Birdwell, Ruth	PA	Wyche, Corinthia	Excused		
Blanc, Newton	Team Metro	?	Present		
Boersma, Carol	Independent Review Panel	?			
Bran, Ricardo	ITC	?			
Brannock, James	MDCR	Marquez, Richard			
Cacicedo, Pedro	ETSD	Bianchi, Carlos		Present	
Callava-Fernandez, Maria	OCHP	?			
Camejo, Oscar	MPO	Palmer, Donna			
Campbell, Kyndal	Vizcaya	Rustin, Jim	Present		
Carelus, Luke	CRD	?			
Casaday, Gail	PWD	Saldivar, Yadiris	Present		
Colbourne, Yvette	SWM	Massa, Jeanmarie			
Cole, Michael	MDPD	Anderson, John	Present		
Cornely, Tina	MAM	?			
Coughlin, Dan	GSA Store	?	Present		
Douglass, Daniel	GSA, Fac. Mgt.	Racine, David	Excused		
Edouard, Stanley	DERM	Medina, Carlos	Present	Present	
Eichenbaum, Anita	MDFR	Mur, Marcia	Present	Present	
Fernandez, Liliana	CEO	?			
Hamilton, Mark	GSA, Fleet	Paredes, Hector			

Hope, Becky	Seaport	Williams, Bann		
Iglesias, Marivi	GIC	Shycko, Jaime	Present	
Jackson, Katherine	AMS	?		
Krafick, Stanley	Building	Smith, R. Terry	Present	
Kong, Christopher	OSBM	Horton-Tavera, Amy	Present	
Ledesma, Yvonne	ME	?		
Maresma, Leonel	LIB	Gorgoy, Lluís		Present
Negahban, Sherry	WASD	Caveda, Ana		Present
Nisely, David	HT	?		
Plummer, Tom	GSA, OTV	?	Present	
Richard, Robert	BCCO	?	Present	
Romero, Reynaldo	JAC	Edmeade, Dossity		
Rowe, Garrett	DP&Z	?	Excused	
Saboya, Maria	Elections	Konstantinidis, Anestis	Excused	Present
Sanchez, Rodzandra	COE	Cedeno, Rachelle		
Solomon, Bill	MDP&R	Seaman, Jon		Present
Stringer, Amelia	HFA	?		
Taveras, Caonado	ADA	Hyam, Ilene		
Taylor, Coralee	DBD	Ferguson, Asa		Present
Thomas-Jones, Donna	FIN	Callwood, Debra	Present	
Thompson, Audie	GSA, Printing	?	Excused	
Toledo, Adien	MDTA	Sharifi, Akbar	Present	
Torres, Militssa	CUA	Pezoldt, Dana	Present	
Troner, Susannah	OSS	Nirmul, Devesh	Present	
Villarreal, Angel	ASD	Diaz, Virginia	Present	
Wiggins, Drakus	DPM	Smith, Doris	Present	
Guest	Dept.	Company		
Moises Salome		Southeastern Recycling		
John Szkolnik		Southeastern Recycling		
Barbara Stridiron	CAA			