



**District 8 Impact Grants Program:
Service, Civic Engagement and Advocacy**



**Office of Commissioner Daniella Levine Cava
Miami-Dade County, District 8**

**District 8 Impact Grants Program:
Service, Civic Engagement and Advocacy**

Applications available

April 16, 2015

PICK UP APPLICATIONS AT:

Commissioner Daniella Levine Cava's District Office

South Dade Government Center

10710 SW 211th St, Suite 103, Miami, FL 33189

Phone: 305-378-6677

Attn: Rahel Weldeyesus

Also available online at www.miamidade.gov/district08

There will be an information workshop explaining the application and requirements on **April 23, 2015, 4:30-5:30 pm** at the South Dade Government Center conference room

Application deadline: **May 11, 2015 by 4:00 pm**

Grants notification: **June 1, 2015**

All applications must be hand-delivered to District Office 10710 SW 211th St, Suite 103, Miami, FL 33189

No late applications will be accepted

For additional information contact: Rahel Weldeyesus 305-378-6677

Submit 1 original completed application with required documents

We suggest you also keep a copy your records

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District 8 Impact Grants Program: Service, Civic Engagement and Advocacy

Program Description

The office of Commissioner Daniella Levine Cava will be awarding grants to qualifying 501(c)(3) nonprofits that provide all or a significant portion of their services in District 8. The District 8 Impact Grants Program is designed to provide financial and technical assistance to selected nonprofits that engage in a combination of service, civic engagement and advocacy. There is a total of \$47,846 available for grant awards.

Civic engagement and advocacy can empower nonprofits to address the root causes of many of the social and economic challenges we face in our communities, as well as create lasting, systemic change. In turn, nonprofits gain expertise that allows for increase in organizational capacity and viability. Through civic engagement and advocacy, nonprofits can advance a working partnership with government; hold elected officials accountable; collaborate more effectively with other service providers; and spur their constituents and community to action. Whether the needs are in human services, education, economic security or the environment, nonprofit civic engagement and advocacy has always served as an engine for greater social impact. When nonprofits and residents step up civically, they can help shape and implement public policy.

Failing to participate in the government decision-making process puts nonprofits, and the public that needs these services, at risk. Therefore, our office is using this Impact Grant program as an opportunity to promote and support a combination of service, civic engagement and advocacy, to build the capacity and sustainability of nonprofits in District 8.

Funding can be used to initiate a civic engagement project or further an advocacy agenda. Successful applicants will provide a vital service to residents of District 8 and also seek to increase impact through civic engagement and advocacy, directly involving residents in the process.

In addition to funding, technical assistance and capacity building training will be provided to interested nonprofits in both a workshop setting and one-on-one. The technical assistance and training component will offer the tools and resources necessary to help nonprofits become efficient, effective and competitive.

**District 8 Impact Grants Program:
Service, Civic Engagement and Advocacy**

**FY 2014-2015
Guidelines**

An information meeting will be held on **April 23, 2015 at 4:30-5:30 pm**,
at the South Dade Government Center, 10710 SW 211 Street, Conference
Room adjoining Room 103.

Eligibility

- Organization must have IRS 501(c)(3) status or be fiscally sponsored by a 501(c)(3) organization.
- Organization must be located in District 8 and/or provide services to District 8 residents.
- Organization must be in operation for at least 3 years.
- Nonprofits located in or serving the NRSA (Neighborhood Revitalization Strategy Area--Perrine, Goulds, and Leisure City/Naranja) will be given special consideration.
- Nonprofits providing services that address economic opportunity, youth development or employment, and/or environment, parks or green space, will be given special consideration.

Required application procedures and attachments

- Application must be typed or printed in English.
- Submit one original completed application with all required documents.
- Elected officials and Government Board Appointees must get written approval stating no conflict of interest from the Miami-Dade County Commission on Ethics.
- The Selection Committee has the right to request additional information, accept, or reject any and all applications.

Eligible use of funding

Grants may be used for general operating expenses or to cover expenses directly related to implementing a civic engagement and advocacy program related to the organization's mission.

Number of requests

Nonprofits may submit only one application per grant cycle.

Funding categories

Organizations in each of the below categories will apply to specifically support civic engagement and advocacy within the organization's current mission. The grant range in all categories will be \$2,500 to \$5,000.

- **General Impact Grant Fund:** A total of \$30,000 is available for General Impact Grants. Organizations serving any population, with special consideration for those providing services that address economic opportunity, youth development or employment, and/or environment, parks or green space.
- **Child Welfare and Safety:** A total of \$10,000 is available specifically for organizations that provide wraparound services to severely abused or neglected children, and that also propose support for a civic engagement and advocacy program.
- **Parks and Recreation:** A total of \$7,846 is available specifically to enhance access to recreational activities, summer camp, and sports programming at County parks. Organizations must conduct their programming at a County park location. Selected organizations will also be involved in advocacy with the District 8 "Parks for People" initiative to advocate for our county parks. The grantee will play an active role in galvanizing community leaders, citizens, and other nonprofits in support of this initiative.

Application Timeline

- Applications due: Monday, May 11 by 4 pm.
- Estimated notification of grant awards: Monday, June 1.
- Grant period: June 15, 2015 to March 30, 2016.

**FY 2014-2015
Application Forms
District 8 Impact Grants Program:
Service, Civic Engagement and Advocacy**

Date: _____

A. Identifying Data

Name of Organization	
Street Address	
City & Zip Code	
Telephone	
Email Address	
Tax Status	
Tax ID (provide with letter of support from organization if serving as fiscal agent)	
Executive Director/CEO	
Contact Person (name, address, email and phone)	

If you have a Data Universal Numbering System number, known as a DUNS number at the time of application, please provide.	_____ Print DUNS Number Here
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B. Amount Requested

Funding Request Amount	\$
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C. Proposal Narrative (3-5 pages maximum)

1. Briefly state your mission and describe the main services your organization provides.
2. Summarize the community issue/need you plan to address.
3. What is your target population and/or geographic area? What are your main strategies to reach them? Do you plan to collaborate with other groups? If so, describe.
4. Describe the programs and activities you plan to develop in order to address the issue/need stated above. Include details about your goals, main activities, the frequency with which services will be delivered, and implementation timeline. Be specific about your plan to incorporate civic engagement and advocacy activities into your program and service delivery.
5. Why is your proposed program the most effective approach and how will it make a difference regarding the issue/need you seek to address?
6. Describe your capacity to implement your proposal, including staff, volunteers, other financial resources, key partnerships and past successes in similar efforts.
7. How will this grant help you advance your overall mission? How will you sustain it once the grant ends?

D. Outcomes and Activities

- **Outcomes:** What are the top 2 specific, measurable outcomes demonstrating your program's impact on your target population? What methods will you use to measure results?
- **Activities:** List 3 main civic engagement or advocacy activities you will conduct to achieve your outcomes and how often each will occur (i.e. one-time, daily, weekly, monthly). State the number of people each main activity will reach.

E. Required Attachments

- Internal Revenue Service determination letter (nonprofit organizations must submit tax-exemption determination letters from the Federal Internal Revenue Services or, if fiscally sponsored, the letter of the sponsoring organization plus a letter describing commitment to serve as fiscal agent).
- Most recent Internal Revenue Service 990 Tax Return.
- List of current Board members, titles, and contact information.
- Board meeting dates—a signed letter from a qualified board member listing the dates the Board met over the past year.
- Organizational chart describing the agency’s administrative framework and staff positions.
- Budget outlining the proposed use of funding.

F. Signature

Additional information may be requested to determine application eligibility.

My signature below indicates that I have read this document and fully understand its contents.

The information submitted on this document is true to the best of my knowledge.

Executive Director/CEO Signature

Date

Board Member Signature

Date