QUALIFICATIONS:	[Miami-Dade County Charter, Article 2, Section 2.01]
	<ol> <li>Qualified elector of Miami-Dade County.</li> <li>Resident of Miami-Dade County at least three (3) years prior to qualifying.</li> </ol>
TYPE OF ELECTION	Nonpartisan [Miami-Dade County Charter, Article 3, Section 3.03]
ELECTION AREA:	Countywide [Miami-Dade County Charter, Article 2, Section 2.01]
TERM:	Four (4) years [Miami-Dade County Charter, Article 3, Section 3.01(D)]
	The term for Mayor shall commence on the second Tuesday next succeeding the date of the general election in November (November 19, 2024). [Miami-Dade County Charter, Article 3, Section 3.01(C)]
TERM LIMIT:	Two (2) terms [Miami-Dade County Charter, Article 3, Section 3.01(D)]
	No person shall be elected as Mayor for more than two consecutive four-year terms. Service of a partial term shall not be considered in applying the term limitation.
SALARY:	\$200,000 (As of July 1, 2023)
ELECTION DATES:	August 20, 2024 – Primary [ <u>F.S. 105.051(b)</u> and <u>F.S. 100.061</u> ]
	November 5, 2024 – General [F.S. 105.051(b) and F.S. 100.031] (Should a run-off election be required, the race will be included in the General Election)
QUALIFYING DATES	:8:00 a.m., Tuesday, May 28, 2024, through Noon, Tuesday, June 11, 2024 [ <u>Miami-Dade County Charter, Article 3, Section 3.04(A)</u> ]
	A qualifying office may accept and hold qualifying papers submitted not earlier than 14 days prior (Tuesday, May 14, 2024) to the beginning of the qualifying period, to be processed and filed during the qualifying period. [F.S. 99.061(8)]

#### **QUALIFYING REQUIREMENTS**:

The following items must be submitted to the Miami-Dade Elections Department located at 2700 NW 87<sup>th</sup> Avenue, Doral, FL 33172.

#### Qualifying Method – Qualifying Fee

- 1. Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates (Form DS-DE 9)\*
- 2. Statement of Candidate (Form DS-DE 84)\*
- 3. Access to Handbook and the Election Laws of the State of Florida (Form MD-ED 2)\*
- 4. Campaign Treasurer's Report Miami-Dade County Electronic Filing Requirement (Form MD-ED 10)\*
- 5. Declaration and First Amendment Waiver (optional)
- 6. Miami-Dade County Candidate Oath Nonpartisan Office (Form MD-ED 25) and proof of residency.
- Form 6 Full and Public Disclosure of Financial Interests (<u>CE Form 6 2023</u>) (To be filed electronically via Electronic Financial Disclosure Management System (EFDMS) For more information, please visit <u>www.ethics.state.fl.us</u> or call 850-488-7864). You will be required to submit a hard copy to the filing officer at the time of qualifying.
- Qualifying fee: \$2,300.00. The fee shall be paid by means of a bank check drawn from the candidate's campaign account as prescribed in <u>F.S. 106.11(1)(a)</u>, made payable to "Miami-Dade County." (Filing fee of \$300.00 plus an election assessment equal to 1% of the annual salary as of July 1 of the preceding year.) [Miami-Dade County Charter, Article 3, Section 3.04(A) and <u>F.S. 99.092(1)</u>]. (As of July 1, 2023, the salary is \$200,000. As a reminder, the campaign checks should include the name of the candidate and the words "Campaign Account" for example, "John Doe Campaign Account").
- 9. If you currently hold an elected or appointed position, please consult with your attorney to determine whether you are required to resign from the office you presently hold to run for this office. [F.S. 99.012]

\* Candidates must submit these forms to the Miami-Dade Elections Department at the time they announce their candidacy.

#### **Qualifying Method – Petitions**

- 1. Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates (Form DS-DE 9)\*
- 2. Statement of Candidate (Form DS-DE 84)\*
- 3. Access to Handbook and the Election Laws of the State of Florida (Form MD-ED 2)\*
- 4. Campaign Treasurer's Report Miami-Dade County Electronic Filing Requirement (Form MD-ED 10)\*
- 5. <u>Declaration and First Amendment Waiver</u> (optional)
- 6. Miami-Dade County Candidate Oath Nonpartisan Office (Form MD-ED 25) and proof of residency.
- Form 6 Full and Public Disclosure of Financial Interests (<u>CE Form 6 2023</u>) (To be filed electronically via Electronic Financial Disclosure Management System (EFDMS) For more information, please visit <u>www.ethics.state.fl.us</u> or call 850-488-7864). You will be required to submit a hard copy to the filing officer at the time of qualifying.
- 8. Candidate Petition (Form DS-DE 104)
- 9. If you currently hold an elected or appointed position, please consult with your attorney to determine whether you are required to resign from the office you presently hold to run for this office. [F.S. 99.012]

\* Candidates must submit these forms to the Miami-Dade Elections Department at the time they announce their candidacy.

Who Can Sign Petitions? [F.S. 99.095 and Miami-Dade County Charter, Article 3, Section 3.04(B)]

Any registered elector in the geographical area of candidacy may sign a petition.

Signatures may not be obtained until the candidate has filed the Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates pursuant to <u>F.S. 106.021(1)(a)</u> and valid only for the qualifying period immediately following such filings.

Petition signatures of at least 1% (15,294) of the total registered electors (1,529,439) in the geographical area represented by the office sought for the immediately preceding general election are required.

Deadline for Submitting Petitions: [F.S. 99.095(3) and Miami-Dade County Charter, Article 3, Section 3.04(B)]

Candidates must submit petitions for verification to the Miami-Dade Elections Department no later than noon of the 28<sup>th</sup> day preceding the first day of the qualifying period (Tuesday, April 30, 2024). All petitions submitted must contain the voter's original signature.

Petition Verification: [F.S. 99.097 and Miami-Dade County Charter, Article 3, Section 3.04(B)]

There is a charge of 10 cents per name for verification of signatures, which must be paid to the Miami-Dade Elections Department upon submission of petitions. The candidate may file an "<u>Affidavit of Undue Burden</u>" with the Miami-Dade Elections Department to waive the cost of verification. [F.S. 99.097(4)]

If any person is paid to solicit signatures on a petition, an undue burden oath may not subsequently be filed in lieu of paying the fee to have signatures verified for that petition. If an undue burden oath has been filed and payment is subsequently made to any person to solicit signatures on a petition, the undue burden oath is no longer valid and a fee for all signatures previously submitted to the supervisor of elections and any that are submitted thereafter shall be paid by the candidate who submitted the undue burden oath. [F.S. 99.097(6)]

The Supervisor of Elections must certify the number of valid signatures no later than the 7<sup>th</sup> day before the first day of the qualifying period (Tuesday, May 21, 2024) and submit such certification to the Division of Elections.

If the candidate is unable to collect the required number of signatures, he/she may still qualify by paying the qualifying fee.

#### Qualifying Method – Write-In Candidate

- 1. Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates (Form DS-DE 9)\*
- 2. Statement of Candidate (Form DS-DE 84)\*
- 3. Access to Handbook and the Election Laws of the State of Florida (Form MD-ED 2)\*
- 4. Campaign Treasurer's Report Miami-Dade County Electronic Filing Requirement (Form MD-ED 10)\*
- 5. Declaration and First Amendment Waiver (optional)
- 6. Miami-Dade County Write-In Candidate Oath Nonpartisan Office (Form MD-ED 25) and proof of residency.
- Form 6 Full and Public Disclosure of Financial Interests (<u>CE Form 6 2023</u>) (To be filed electronically via Electronic Financial Disclosure Management System (EFDMS) For more information, please visit <u>www.ethics.state.fl.us</u> or call 850-488-7864). You will be required to submit a hard copy to the filing officer at the time of qualifying.
- 8. Qualifying fee of \$300.00 is to be paid by means of a bank check drawn from the candidate's campaign account as prescribed in <u>F.S. 106.11(1)(a)</u>, made payable to "Miami-Dade County" (Filing fee of \$300.00, no election assessment fee). [Miami-Dade County Charter, Article 3, Section 3.04(A)]. A blank space will be provided on the general election ballot for names of write-in candidates. As a reminder, the campaign checks should include the name of the candidate and the words "Campaign Account" for example, "John Doe Campaign Account.
- 9. If you currently hold an elected or appointed position, please consult with your attorney to determine whether you are required to resign from the office you presently hold to run for this office. [F.S. 99.012]

\* Candidates must submit these forms to the Miami-Dade Elections Department at the time they announce their candidacy.

#### Public Financing

Election Campaign Financing Trust Fund [Miami-Dade County Code of Ordinances, Chapter 12, Section 12-22]

If applying for Public Funding, candidate must:

- 1. File the Public Financing Acknowledgement Statement (MD-ED 11).
- 2. File the Irrevocable Statement and Application for Election Campaign Financing Trust Fund for Initial and Run-off Elections (MD-ED 13) no later than ninety (90) days after opening a campaign account or thirty (30) days before the first day of qualifying with the Supervisor of Elections, whichever shall come first. Since the 30<sup>th</sup> day before the first day of qualifying falls on Sunday, April 28, 2024, we strongly encourage candidates to submit this form by Friday, April 26, 2024. If the form is provided to the Supervisor of Elections' Office after the close of business on Friday, it must be received via email at campaigns@miamidade.gov no later than Sunday, April 28, 2024. The original signed document must be provided to the Supervisor of Elections' Office in order to be processed.

Alternatively, if participating in the Election Campaign Financing Trust Fund for a run-off election only, file the Irrevocable Statement and Application for Election Campaign Financing Trust Fund – Run-off Election Only (<u>MD-ED 14</u>) and the Affidavit for Run-off Election Expenditure Limits (<u>MD-ED 17</u>) by the third business day after the certification of the results of the initial election to the Supervisor of Elections.

- 3. Limit the loans or contributions from the candidate's personal funds to twenty-five thousand dollars (\$25,000).
- 4. Receive the required number of contributions between \$100 and \$500 from the required number of qualified contributors in the District (at least 1,500 but no more than 1,800 contributors).
- Submit the Contributions List for Application for Election Campaign Financing Trust Fund (<u>MD-ED 15</u>) before or at least twenty (20) <u>business</u> days prior to the first day of qualifying for office after applying for public funding (Friday, April 26, 2024).
- 6. Attend, along with the Campaign Treasurer, a seminar conducted by the Miami-Dade County Ethics Commission regarding state and local campaign financing laws, which shall be completed prior to the receipt of contributions from the Fund.
- 7. File the Trigger Reporting Form for Public Financing Candidates Only (<u>MD-ED 16</u>) [<u>Miami-Dade County Code of Ordinances, Chapter 12, Section 12-22</u>]. Any candidate for Mayor that is participating in the Election Campaign Financing Trust Fund must file a report within 24 hours of receiving contributions or making expenditures that exceed one hundred percent (100%) of the applicable expenditure limits. The expenditure limits are as follows:

Initial election for Mayor	\$650,000	(100%)
Run-off election for Mayor	\$450,000	(100%)

Such reports must be filed with the Miami-Dade Elections Department using the Trigger Reporting Form together with a Campaign Treasurer's Report covering the period from the date of the last report to the date that the ceiling was reached. Additionally, the Campaign Treasurer's Report must be filed electronically through the website provided by the Elections Department.

#### IMPORTANT INFORMATION

#### Launch of Electronic Filing – Full & Public Disclosure of Financial Interests (Form 6)

Recent changes to the financial disclosure laws provide that beginning January 1, 2023, the Full and Public Disclosure of Financial Interests (Form 6) is available only by utilizing the Florida Commission on Ethics' electronic filing system.

Anyone wishing to file a Form 6 for qualifying purposes MUST register in the system to access the disclosure form. A valid email is required to register. Within the system, candidates will find helpful videos.

Candidates are required to submit a hard copy of the Form 6 to the filing officer at the time of qualifying.

Candidates are urged to allow ample time to register, create a profile, username/password, and complete the disclosure. Waiting until the last day of qualifying may not provide sufficient time to access the system, accurately complete the disclosure, print and file it with the qualifying officer.

If you have questions about e-filing in 2024, you may read the Florida Commission on Ethics' <u>Tips for</u> <u>e-filing</u> in 2024. For more information, please visit the <u>Florida Commission on Ethics</u> or call 850-488-7864.

# Miami-Dade County 2024 Mayor Candidate Forms and Additional Resources

The following is a compilation of forms used by Mayoral candidates who qualify with the Miami-Dade County Elections Department and their campaign treasurer(s). For your convenience, a hyperlink has been provided for each form.

Opening of Accou	nt		
DS-DE 9	Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates		
DS-DE 84	Statement of Candidate		
MD-ED 2	Access to Handbook and the Election Laws of the State of Florida		
<u>MD-ED 10</u>	Campaign Treasurer's Report – Miami-Dade County Electronic Filing Requirement		
Declaration & First Amendment Waiver	Declaration and First Amendment Waiver (optional)		
Public Funding			
MD-ED 11	Public Financing Acknowledgement Statement		
MD-ED 13	Irrevocable Statement and Application for Election Campaign Financing Trust Fund		
<u>MD-ED 14</u>	Irrevocable Statement and Application for Election Campaign Financing Trust Fund – Run-off Election Only		
<u>MD-ED 15</u>	Contributions List for Application for Election Campaign Financing Trust Fund		
<u>MD-ED 16</u>	Trigger Reporting Form – 24 hours after exceeding 100% of the applicable ceiling		
<u>MD-ED 17</u>	Affidavit for Run-off Election Expenditure Limits		
ACH Form	Authorization Agreement for Automatic Deposit of Miami-Dade County Warrants		
Qualifying			
<u>DS-DE 104</u>	Candidate Petition		
<u>DS-DE 19A</u>	Affidavit of Undue Burden – if unable to pay for the verification of signatures		
<u>MD-ED 25</u>	Miami-Dade County Candidate Oath – Nonpartisan Office		
<u>CE Form 6</u> (2023)	Form 6 – Full and Public Disclosure of Financial Interests – 2023; along with any other forms, if applicable ( <i>To be filed electronically via the <u>Electronic Financial Disclosure</u> <u>Management System (EFDMS)</u> – Hard copy required for qualifying)</i>		
<u>MD-ED 12</u>	Irrevocable Statement for Candidates Voluntarily Abiding by Campaign Financing Limits – If not applying for Public Financing, it is voluntary		
Campaign Reportin	Campaign Reporting (included in online Campaign Reporting Software)		
<u>DS-DE 12</u>	Campaign Treasurer's Report Summary		
<u>DS-DE 13</u>	Campaign Treasurer's Report – Itemized Contributions		
<u>DS-DE 14</u>	Campaign Treasurer's Report – Itemized Expenditures		
<u>DS-DE 14A</u>	Campaign Treasurer's Report – Itemized Distributions		
<u>DS-DE 94</u>	Campaign Treasurer's Report – Fund Transfers		
<u>DS-DE 87</u>	Waiver of Report		
<u>MD-ED 26</u>	Miami-Dade County Paid Campaign Workers Participating in Vote-by-Mail Ballot Activities Form Per <u>Section 12-14.1 of the Code of Miami-Dade County</u> , candidates running for Miami- Dade Mayor must file a separate campaign report to disclose the names of paid campaign workers engaged in vote-by-mail ballot activities. Submit via email to campaigns@miamidade.gov.		
<u>MD-ED 28</u>	Miami-Dade County Elections Department – Reporting of Solicitation of Contributions for Political Committees, Electioneering Communications Organizations, 501(c)(4) Organizations and Political Parties		
DS-DE 86	Request for Return of Contribution		

### Miami-Dade County 2024 Mayor Candidate Forms and Additional Resources

DS-DE 2	Contributions Returned	
Termination Reports		
<u>DS-DE 73</u>	Campaign Loans Report	
<u>DS-DE 73A</u>	Campaign Loans Report Itemized	
Elected Officials – Opening an Office Account		
<u>DS-DE 48</u>	Office Account Report	
<u>DS-DE 48A</u>	Office Account Disbursement or Deposit Information	

In addition, the following resources are available online:

- Calendar of Reporting Dates
- The Florida Election Code
- <u>Miami-Dade County Code of Ordinances</u>
- Miami-Dade County Home Rule Amendment and Charter
- Ethical Campaign Practices Ordinance, Miami-Dade County Code at Sec. 2-11.1.1
- Election Campaign Financing Trust Fund, Miami-Dade County Code at Sec. 12-22
- <u>Candidate and Campaign Treasurer Handbook</u>
- <u>Candidate Petition Handbook</u>
- Elected Officials Information