Miami-Dade County
Debt Arrearage Ordinance/A.O. No. 3-29 Designee
Fiscal Year 2013-2014

Department: _____

Division: _____

Section: _____

Approved by: _____ Date: _____

DEPARTMENT DIRECTOR
(NO SIGNATURE STAMP)

_____

DEPARTMENT DIRECTOR NAME
(PLEASE PRINT OR TYPE)

Return by Monday, September 16,2013

Return to: Yesenia Perez, Finance Department, 111 NW 1st Street, Suite 2620.

All County departments/agencies that administer contracts are responsible for identifying any contractors that are in arrears on County contracts, have final non-appealable judgments or liens that exceed $25,000 and have been delinquent for greater than 180 days. The departmental liaison must provide the required information to the Finance Department, Systems Support Section, no later than the 15th day of each month. Information can be emailed to Yesenia Perez at perezye@miamidade.gov.

Any changes due to transfers, terminations or re-assignments must be reported immediately to the Finance Department.

This below listed individual(s) will be responsible for gathering and furnishing the information necessary for the Finance Department to maintain the Registry of Delinquent Contractors pursuant to Administrative Order No. 3-29 on a monthly basis and shall act as contact for the 2013-2014 fiscal year and will be notified concerning the Registry during the year.

NAME	LOCATION	TELEPHONE	E-MAIL