



MEMORANDUM

Agenda Item No. 7(K)(1)(A)

TO: Honorable Chairperson and Members
Board of County Commissioners

DATE: May 6, 2003

FROM: Steve Shiyer
County Manager

SUBJECT: Recapture and Reallocation
of \$2,876,471.29
(\$1,476,471.29 of FY
1994-2003 CDBG,
\$500,000 of HOME Funds,
and \$900,000 of HODAG
Funds)

RECOMMENDATION

It is recommended that the Board authorize the County Manager to amend the FY 1994 Statement of Objectives and FY 1995 – FY 2003 Action Plans to reflect the recapture and reallocation of \$2,876,471.29. The sources of the recapture are as follows: FY 1994 – FY 2003 CDBG funds (\$1,476,471.29); FY 2003 HOME funds (\$500,000); and Housing Development Action Grant funds (\$900,000). These funds are derived from completed projects with unexpended balances, projects with expired contracts, and projects that are no longer viable. The recaptured funds will be utilized in a manner as indicated in Exhibit I. It is further recommended that the Board authorize the County Manager to amend and execute all contracts, amendments, and agreements as are necessary.

BACKGROUND

On December 17, 2002, the Board approved the FY 2003 Action Plan with the reduction of County Department CDBG allocations by \$2.3 million and reallocated the funds to other community development organizations, (Resolution Number R-1482-02). As a commitment to the Board, the Office of Community and Economic Development's (OCED) Director recommended that the affected departments receive reprogrammed funds. OCED is initially recommending the reprogramming of \$1,429,471.29 of CDBG funds to County Departments with the outstanding balance of approximately \$870,000 addressed in the coming months.

Through Board action, this amendment will also reallocate \$47,000 to Hands in Action for its Abused and neglected Children Program. This reallocation will bring the total amount to \$1,476,471.29 of recaptured FY 1994 – FY 2003 CDBG funds to County Departments and agencies, as indicated in Exhibit I, to accomplish community revitalization through economic development, urban renewal, and public service activities. The Board's action will readjust the FY 2003 County budget allocations to prior funding levels. OCED's justification to recapture funds, as indicated in Exhibit I, is the sub-contract agency's achievement of contract obligations through the completion of projects or the sub-contract agency's lack of ability to comply with contractual guidelines. In a majority of the cases, agencies completed projects but an unexpended balance remained. To ensure clear prior communication with impacted agencies regarding the proposed recaptures, OCED has provided written notification to all affected agencies indicating the intent to recapture and reallocate the funds, as indicated in Exhibit I.

Moreover, this amendment will adjust previously approved Board actions with scrivener's errors, amendments to an agency's scope of work, or funding shortfalls. Specific, agencies impacted by this adjustment include Hands In Action, CODEC, and Cornerstone Group. OCED recommends the allocation of \$47,000 of CDBG funds to Hands In Action, \$500,000 of HOME funds to CODEC's Royal Palm Apartments, and \$900,000 of Housing Development Action Grant (HODAG) funds to Cornerstone Group's Tuscan Square Apartments to accommodate project funding needs. The swap of \$900,000 connected to the Cornerstone Group's activity is an accounting adjustment (fund swap) to increase the availability of CDBG funds for this action.

In sum, OCED recommends the reprogramming of \$1,476,471.29 of CDBG funds, \$500,000 of HOME funds, and \$900,000 of HODAG funds for community development activities to benefit low-to-moderate income areas and individuals throughout Miami-Dade County.



MEMORANDUM

(Revised)

TO: Honorable Chairperson and Members
Board of County Commissioners

DATE: May 6, 2003

FROM: Robert A. Ginsburg
County Attorney

SUBJECT: Agenda Item No. 7(K)(1)(A)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 7(K)(1)(A)
5-6-03

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO AMEND THE FY 1994 – FY 2003 ACTION PLANS TO REFLECT THE RECAPTURE OF \$1,476,471.29 OF FY 1994 – FY 2003 CDBG FUNDS, \$500,000 OF FY 2003 HOME FUNDS, AND \$900,000 OF HOUSING DEVELOPMENT ACTION GRANT (HODAG) FUNDS FROM COMPLETED PROJECTS WITH UNEXPENDED BALANCES, PROJECTS WITH EXPIRED CONTRACTS, AND PROJECTS THAT ARE NO LONGER VIABLE WITH THE REALLOCATION OF THESE FUNDS TO ACTIVITIES THAT CAN EXPEND THE FUNDS, AS INDICATED IN EXHIBIT I; AUTHORIZING THE COUNTY MANAGER TO EXECUTE ALL CONTRACTS, AGREEMENTS AND AMENDMENTS NECESSARY TO CARRY OUT THE ABOVE PROGRAM; AND AUTHORIZING THE COUNTY MANAGER TO EXERCISE THE CANCELLATION PROVISIONS CONTAINED THEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference ,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the County Manager to amend the FY 1994 Statement of Objectives and FY 1995 – FY 2003 Action Plans to reflect the recapture of \$1,476,471.29 of FY 1994 – FY 2003 CDBG funds, \$500,000 of FY 2003 HOME funds, and \$900,000 of HODAG funds from completed projects with unexpended balances, projects with expired contracts, and projects that are no longer viable with the reallocation of these funds to activities that can expend the funds, as indicated in Exhibit I; and authorizes the County Manager to

execute such contracts, agreements and amendments as are required following approval by the County Attorney's Office and subject to proper execution by the parties; and to exercise the cancellation provisions contained therein.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro
Jose "Pepe" Diaz
Sally A. Heyman
Jimmy L. Morales
Dorrin D. Rolle
Katy Sorenson

Dr. Barbara Carey-Shuler
Betty T. Ferguson
Joe A. Martinez
Dennis C. Moss
Natacha Seijas
Rebeca Sosa

Sen. Javier D. Souto

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of May, 2003. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as _____
to form and legal sufficiency.

By: _____
Deputy Clerk

Shannon D. Summerset

EXHIBIT I

Amendments to the FY 1994 Statement of Objectives and FY 1995 - 2003 ACTION PLAN

Amendments to CDBG Funds

Sources of Recaptured Funds Agency	Activity Name	Amount	Fiscal Year	Recommended Redistribution of Recaptured Funds	Activity Name	Amount
Miami-Dade OCED	Admin-Directors	\$506.25	1994	MD OCED	Micro Lending-TUA	\$125,000.00
Miami-Dade OCED UD	South Miami Relocation	\$1,187.54			Commercial Revitalization	\$450,000.00
Family Christian Association of America	Realizing the Vision: Buena Vista	\$15,501.41	1995		Administration	\$5,621.29
Miami-Dade of Americans with Disabilities Act Coordination	Family Service Center Addition	\$51,353.33			Revolving Loan Fund	\$135,850.00
Miami-Dade CAA	Bethune Headstart Roof Replacement	\$65,179.72		MD Building Department	Demolition of Unsafe Structures	\$150,000.00
Greater Miami Service Corps	Princeton Plan Center Improvements	\$44,031.00		MD Health Dept. (Florida Dept of Health)	Rodent Control	\$44,000.00
Miami-Dade Parks & Rec.	Carol City Recreation	\$8,820.00	1996	Team Metro	Code Enforcement	\$400,000.00
Greater Miami Service Corps	Princeton Plan Center Improvements	\$15,969.00			MD DHS	Social Services, Master Plan
Miami-Dade Parks & Rec.	Carol City Recreation	\$28,499.15	1997	MD Office of Historic Preservation	Historic Preservation	\$70,000.00
Carrfour Corporation	Transition to Homeownership	\$14,133.50			Hands in Action	Abused and Neglected children
Carrfour Corporation	Transition to Homeownership	\$6,940.55	1998			
Miami-Dade OCED ED	Arakaya Records	\$61,973.20	1999			
Miami-Dade HP	Historic Preservation Division Support	\$34,810.96				
Carrfour Corporation	Transition to Homeownership	\$13,371.29				
Richmond Heights Homeowners Association	Case Management	\$10,300.00				
Miami-Dade OCED ED	Micro Lending Program	\$15,131.61	2000			
Miami-Dade Parks & Rec.	Micro Lending Program	\$29,000.00				
Everglades Community Association Inc.	Mini Park Improvements	\$37,479.45				
Miami Dade Neighborhood Housing Service	SVC Delivery Support Everglades Villages	\$6,742.00				
Miami Dade Neighborhood Housing Service	Administrative Support	\$12,916.49				
Miami Dade Neighborhood Housing Service	Revolving Loan Fund	\$11,709.31				
Miami-Dade OCED ED	Micro Enterprise Assistance and Peer Lending Program	\$31,800.00	2001			
Rickia Issac Foundation Inc	Juvenile Justice Seminar & After School Program	\$1,000.01				
Greater Miami Neighborhoods Inc	Rehab Single Family Facility Renovation	\$820.62				
Most Worshipful Cypress Grand Lodge	Facility Renovation	\$4,440.00				
Family Resource Center	Family Intervention	\$20,172.00	2002			
Urban League of Greater Miami	Acquisition and Renovation of the Northside Shopping Center	\$32,000.00				
Miami-Dade OCED, Additional Entitlement, Miami-Dade OCED, Miami-Dade OCED UD, Miami-Dade OCED ED, Housing Opportunities Projects for Excellence, World Literacy Crusade, Kidco Childcare, Greater Miami Neighborhoods Inc, Carrfour Corporation, Miami-Dade Building	Multiple Activities	\$682.90	1994			
			1995			
			1996			
			1998			
			1999			
			2000			
			2001			
Cornerstone Group	Tuscany Square/Princeton	\$900,000.00	2002			
TOTAL:		\$1,476,471.29		TOTAL:		\$1,476,471.29

Amendments to HOME Grant Funds

Agency / Activity	Amount	Fiscal Year	Agency	Activity Name	Amount
HOME Reserve	\$500,000.00	2003	CODEC, Inc	Royal Palm Apts.	\$500,000.00
TOTAL:	\$500,000.00		TOTAL:		\$500,000.00

Amendments to the Housing Development Action Grant (HODAG) Funds

Agency / Activity	Amount	Agency	Activity Name	Amount
HODAG Program Income	\$900,000.00	Cornerstone Group	Tuscany Square/Princeton	\$900,000.00
TOTAL:	\$900,000.00	TOTAL:		\$900,000.00