

MEMORANDUM

GOE

AGENDA ITEM NO. 3(A)

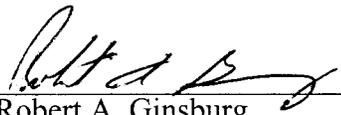
TO: Hon. Chairperson and Members
Board of County Commissioners

DATE: June 10, 2003

FROM: Robert A. Ginsburg
County Attorney

SUBJECT: Resolution adopting policy
regarding paperless
communications

The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Bruno A. Barreiro.



Robert A. Ginsburg
County Attorney

RAG/bw



MEMORANDUM

(Revised)

TO: Honorable Chairperson and Members
Board of County Commissioners

DATE: May 6, 2003

FROM: Robert A. Ginsburg
County Attorney

SUBJECT: Agenda Item No.

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor

Agenda Item No.

Veto _____

5-6-03

Override _____

RESOLUTION NO. _____

RESOLUTION ADOPTING POLICY REGARDING
PAPERLESS COMMUNICATIONS AND DIRECTING
COUNTY MANAGER TO IMPLEMENT SUCH POLICY

WHEREAS, the Board wishes to adopt a policy requiring that all official communications from this Board, individual members of this Board, the County Manager, and all County departments, including, but not limited to, all internal correspondence and committee and Board agendas, be in paperless (electronic) form, subject to an opt-out provision; and

WHEREAS, such a policy would conserve resources, reduce County expenses, make County operations more efficient, and take advantage of recent technological advancements,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that it shall be the policy of this Board that all official communications from this Board, individual members of this Board, the County Manager, and all County departments shall be in paperless (electronic) form, with the exception of those who affirmatively choose to opt-out of this policy, and that the County Manager is directed to implement this policy within sixty (60) days.

The foregoing resolution was sponsored by Commissioner Bruno A. Barreiro and offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro
Jose "Pepe" Diaz
Sally A. Heyman
Jimmy L. Morales
Dorrin D. Rolle
Katy Sorenson

Dr. Barbara Carey-Shuler
Betty T. Ferguson
Joe A. Martinez
Dennis C. Moss
Natacha Seijas
Rebeca Sosa

Sen. Javier D. Souto

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of May, 2003. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Susan Torres