

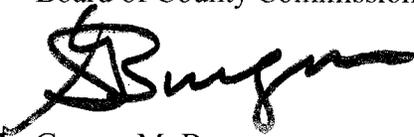


## MEMORANDUM

Agenda Item No. 7(A)(1)(D)

**TO:** Honorable Chairperson and Members  
Board of County Commission

**DATE:** September 9, 2003

  
**FROM:** George M. Burgess  
County Manager

**SUBJECT:** Reimbursement for Loss of  
Personal Property for Former  
Miami-Dade Aviation Department  
Employee

### RECOMMENDATION

It is recommended that the Board approve the attached resolution authorizing reimbursement for loss of personal property for Earl Davis, Jr., former Fire Suppression Technician for the Miami-Dade Aviation Department (MDAD), for an amount not-to-exceed \$2,478.00.

### BACKGROUND

Pursuant to Section 2.11.13 of the Miami-Dade County Code, it is the policy of the County to provide reasonable reimbursement to County employees for the loss or damage to their personal property when that loss or damage was incurred in the discharge of the employee's assigned duties, was not the result of the employee's negligence, and could not otherwise be compensated. Although Mr. Davis has since been promoted to the Fire Department, he was employed by MDAD at the time of the loss of his property.

On May 3, 2002, at approximately 8:00 am, an unknown person entered the office of Mr. Davis and stole a cellular phone, digital camera (County property) and a Dell Inspiron 8000 laptop computer. Surveillance video from that morning shows a person (with no visible identification displayed) entering Building 3030 from a back door with nothing in his hands. He began looking in several offices on the west wing before entering Mr. Davis' office. Shortly thereafter, the subject was videoed walking out of Mr. Davis' office with property in his hands (believed to be the laptop and other items mentioned above).

MDAD, Risk Management and the Office of Management and Budget have approved Mr. Davis' request for reimbursement.

In presenting his claim for reimbursement, Mr. Davis has complied with Section 2.11.13 of the Miami-Dade County Code and Administration Order 7-23 entitled "Reimbursement to County employee for loss of personal property."

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 7(A)(1)(D)  
9-9-03

**RESOLUTION NO.** \_\_\_\_\_

**RESOLUTION APPROVING REIMBURSEMENT TO  
FORMER MIAMI-DADE AVIATION DEPARTMENT  
EMPLOYEE FOR LOSS OF PERSONAL PROPERTY,  
PURSUANT TO THE PROVISIONS OF SECTION  
2-11.13 OF THE MIAMI-DADE COUNTY CODE  
AND ADMINISTRATIVE ORDER NO. 7-23**

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board hereby approves payment to a former Miami-Dade Aviation Department employee, Earl Davis, Jr., claiming reimbursement for loss of personal property incurred in connection with his employment, as more particularly set forth in the accompanying memorandum from the County Manager, such reimbursement to be made in accordance with the provisions of Section 2-11.13 of the Miami-Dade County Code, and with the procedures established in Administrative Order No. 7-23.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Dr. Barbara Carey-Shuler, Chairperson  
Katy Sorenson, Vice-Chairperson  
Bruno A. Barreiro  
Betty T. Ferguson  
Joe A. Martinez  
Dennis C. Moss  
Natacha Seijas  
Sen. Javier D. Souto  
Jose "Pepe" Diaz  
Sally A. Heyman  
Jimmy L. Morales  
Dorrin D. Rolle  
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 9th day of September, 2003. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF COUNTY  
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as  
to form and legal sufficiency.

Geri Bonzon-Keenan

By: \_\_\_\_\_

Deputy Clerk



# MEMORANDUM

**TO:** David Morris  
Director  
Office of Management & Budget

**DATE:** April 23, 2003

**FROM:**   
Marsha Pascual  
Director  
Risk Management Division

**SUBJECT:** Personal Property  
Reimbursement

I have reviewed the request of Earl Davis for reimbursement of the loss of personal property in the amount of \$2,478. The claim meets the requirements of Administrative Order 7-23. Accordingly, I recommend that the claim be accepted by Office of Management and Budget (OMB) and transmitted to the County Manager's Office for approval and placement on a County Commission Agenda.

- Approved**
- Disapproved**

  
\_\_\_\_\_  
Marsha Pascual, Director  
Risk Management Division, GSA

5/1/03  
Date

- Approved**
- Disapproved**

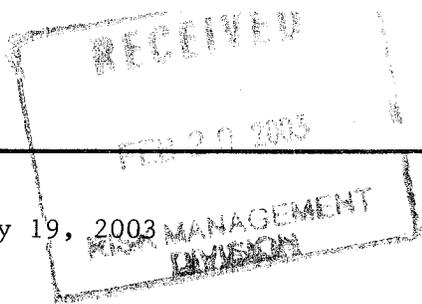
  
\_\_\_\_\_  
David Morris, Director  
Office of Management and Budget

5/9/03  
Date

MP/di



# MEMORANDUM



TO: Marsha Pascual, Director  
Risk Management Division

DATE: February 19, 2003

FROM: Angela Gittens  
Aviation Director *AG*

SUBJECT: Request for Reimbursement for  
Loss to Personal  
Property Pursuant to  
Administrative Order 7-23

Attached hereto is the following:

- (a) Request of Earl Davis, Jr., employee of the Miami-Dade Aviation Department, for reimbursement for loss to personal property.

We expressly and affirmatively find that:

- (1) The loss was incurred in the discharge of the employee's duties on official county business;
- (2) The loss was not the result of the employee's negligence;
- (3) The loss was not caused by the negligence or willful act of a third party who is liable for said loss or damage, or that if said loss was caused by the negligence or willful act of a third party, that it would be unreasonable to expect the employee to attempt recovery from said third party; and
- (4) The amount of reimbursement for the loss is reasonable.

It is requested that the Directors of the Risk Management Division and Office of Management and Budget concur in these findings and forward these documents with their approval to the County Manager, if required, for his express and affirmative concurrence.

APPROVED

DATE

DISAPPROVED

*Marsha Pascual*

5/1/03

Marsha Pascual, Director  
Risk Management Division

Marsha Pascual, Director  
Risk Management Division

David Morris, Director  
Office of Management and Budget

David Morris, Director  
Office of Management and Budget

Date: March 31, 2003  
To: Whom It May Concern  
From: Gina Thomas *[Signature]*  
Re: Purchase of Dell Laptop

I, Gina Thomas, purchased a Dell Inspiron 8100 Mobile Desktop which was in turn sold to Earl Davis in installment payments. (See attached receipts and agreement.)

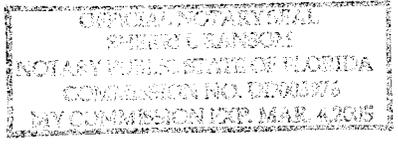
Cc: Earl Davis

State of Florida

County of Dade

Sworn to and subscribe before me on this 31<sup>st</sup> day of March, 2003 by  
GINA THOMAS

*[Signature]*  
Notary Public



Date: March 31, 2003  
To: Whom It May Concern  
From: Earl Davis   
Re: Purchase of Dell Laptop

This memo is to correct a mistake in the date shown on payment agreement schedule made between myself and Gina Thomas. The date was mistakenly printed as December 22, 2002 in which should have been December 22, 2000.

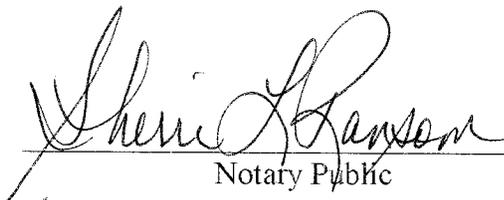
Cc: Gina Thomas

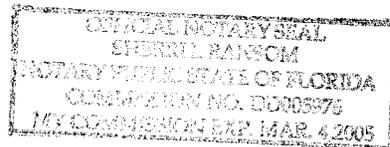
State of Florida

County of Dade

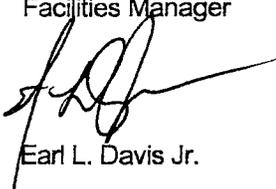
Sworn to and subscribe before me on this 31<sup>st</sup> day of March, 2003 by

EARL DAVIS

  
\_\_\_\_\_  
Notary Public



# Memo

**To:** Max Fajardo  
Facilities Manager  
  
**From:** Earl L. Davis Jr.  
**CC:** B. Drum, J. O'Rielly, B. Carlo, B. Anderson  
**Date:** 9/27/2002  
**Re:** Notice of Loss (Stolen Laptop Computer)

---

On May 3, 2002, at 8:08 am (photo attached) an unknown person entered my office and stole a Nokia 5160 cellular phone (property of Tim Rader), a Dell Inspiron 8000 Laptop Computer (Property of Earl L. Davis), and a Sony Mavica FD83 digital camera (Property of DCAD) from our office first floor Bldg. 3030 West Wing.

The laptop, which belonged to me, (Earl L. Davis Jr.) was brought in this day to complete, update, and record vital information to the Fire Extinguisher/Wheel Unit database, and to create renewal memos and letters for the permits and license requirements for the Fire Suppression Technicians that needed to be sent to the State Fire Marshal.

The Laptop information is as follows:

Serial number is: #5G9Y801  
Model: Dell Inspiron 8000 Mobile Desktop  
Est. Total price: \$3100\*

\* See attached original invoice/finance documents and all payment receipts

Color: Black w/ black palm rests  
Attaché: Black Leather Carrying Case w/ outer folding clip pocket

In the Case were various software discs, serial cable, s-video cables, and other misc. items.

I have no concern for the software and the misc. items I am only concerned with is having my laptop replaced. I further would like to follow the guidelines set forth in "**Administrative Order 7-23 Reimbursement for stolen or lost personal property**".

You can contact me if needed at:

305-693-5650 (Home) email: eldjr5@aol.com  
305-291-4335 (Beeper) 305-754-5006 (Home)  
305-693-5655 (fax) 2way email: 7862546401@airmessage.net

NOTICE OF LOSS

TO: THE CLERK OF THE DADE COUNTY COMMISSION  
Suite 210, Metro-Dade Center, Miami, Florida

Pursuant to Sections 2-2 and 2-11.13(f) of the Code of Metropolitan Dade County, you are hereby notified that the undersigned employee of the Metropolitan Dade County Aviation Department will apply for reimbursement for loss or damage to personal property as authorized by Section 2-11.13(a) of the Code of Metropolitan Dade County. The name and address of the owner of the lost or damaged property is Earl L. Davis JR 1350 NW 111th St  
Miami, FL, 33167.

In support of this claim for reimbursement, a copy of the police report, Case No. 242676-A, which sets out in detail the date, time, place, circumstances of the loss or damage, and the nature of the damage is attached. Reimbursement in the amount of \$ 1500<sup>00</sup>2478.22, for lost or damaged personal property is requested.

SUBROGATION AGREEMENT

The undersigned employee further states that he does hereby subrogate to Metropolitan Dade County, a political subdivision of the State of Florida, any claim for compensation damages or other reimbursement, either contingent or vested and he does hereby expressly authorize Dade County to sue in the name of the employee or its own and does further expressly agree to affirmatively cooperate with Dade County in any such action or claim for damages.

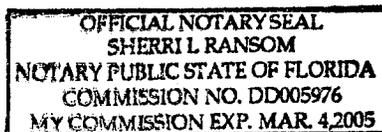
Employee Signature:

[Handwritten Signature]

Witness:

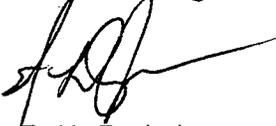
[Handwritten Signature: Sherril Ransom]

NOTARY PUBLIC  
STATE OF FLORIDA  
MIAMI DADE COUNTY



# Memo

**To:** Max Fajardo  
Facilities Manager



**From:** Earl L. Davis Jr.  
**CC:** B. Drum, J. O'Rielly, B. Carlo, B. Anderson  
**Date:** 9/27/2002  
**Re:** Notice of Loss (Stolen Laptop Computer)

---

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305-693-5650 (Home) email: eldjr5@aol.com  
305-291-4335 (Beeper) 305-754-5006 (Home)  
305-693-5655 (fax) 2way email: 7862546401@airmessage.net



December 19, 2000

GINA THOMAS  
285 NW 134TH ST  
MIAMI, FL 33168

RE: Loan Number: 400 - 001750489 - 001  
DELL Customer Number: 13317399

Attention: **GINA THOMAS**

American Investment Bank, N.A., through affiliation with Dell Financial Services L.P., is pleased to provide the following Loan Agreement.

**Please review the terms of the Loan Agreement carefully and retain a copy for future reference.**

The Loan Agreement describes your obligation to repay the loan made to you by American Investment Bank, N.A. to finance your purchase of a Dell computer through Dell Computer Corp. or its affiliates ("Dell").

**If the loan terms are acceptable to you**, you do not need to take any further action unless you receive an email specifically seeking a reply. The Bank will advance the funds from the loan to Dell to pay for your purchase after it is shipped.

**If you choose to not accept the Loan Agreement**, you must contact a Dell Sales representative by calling 1(800) 879-9500 within 24 hours of receipt of this Loan Agreement. You will need to provide the Dell Sales representative with the Loan Number, your Dell Customer Number shown above and/or your order number(s). The Dell Sales representative will cancel your Dell order and contact American Investment Bank, N.A., on your behalf so that the Loan Agreement will not become effective, and either cancel your Dell order or arrange with you for another method of payment. If your order is shipped to you after you have canceled it, you must refuse the shipment. If the shipment is left at your home without a signature, do not open the boxes. Call the Carrier and tell them that you are refusing shipment. The Carrier will arrange with you to pick up the shipment and return it to Dell. If you fail to do this, your Loan Agreement will be considered accepted.

**Frequently Asked Questions:**

**What if I want to change my equipment order?** You should call your Dell Sales Representative at 1(800) 879-9500 for any questions or changes about the system or equipment. In most cases we will need to provide you with a revised loan agreement if you change your sales order.

**What if I want to change the address on my order?** You should contact your Dell Sales Representative at 1(800) 879-9500 to change the shipping or billing address. In most cases, we will need to provide you with a revised loan agreement if you change your address.

**How can I check the status of my order?** You may check your order status on-line at <http://dfs.us.dell.com/service/>, or you may call Dell Customer Service at 1(800) 879-9500.

**When will I get my monthly bill?** You will receive your first bill 10-20 days after your order is shipped to you.

**Other Questions?**

Questions regarding Loan Agreement  
American Investment Bank, N.A.  
c/o Dell Financial Services  
1-877-577-3355  
<http://dfs.us.dell.com/service/>  
(Please include your Loan Number in email)

System Change, Ship Date, or Warranty Questions  
Dell Sales Consultant  
1-800-879-9500  
(make sure to reference your DELL Customer number when calling Dell Sales)  
[www.dell.com](http://www.dell.com)

Thank you for choosing American Investment Bank, N.A., to finance this purchase. We hope you enjoy your new Dell system.



# Monthly Purchase Plan Loan Agreement

## LOAN No. 400 - 001750489 - 001

### DATE: December 19,2000

**LOAN AGREEMENT (SIMPLE INTEREST)**

Borrower Name and Address (Including County and Zip Code) GINA THOMAS 285 NW 134TH ST MIAMI, FL 33168	Lender Name and Address  American Investment Bank, N.A. 200 East South Temple Salt Lake City, UT 84111
---	--

In return for this loan from American Investment Bank, N.A., you, the Borrower, promises to pay the Principal, shown below, plus interest, to American Investment Bank, N.A., or its assignees ("Lender"). You agree to pay interest at the Annual Percentage Rate on the unpaid balance of Principal

**Acceptance of Loan Agreement:** The proceeds of this Loan Agreement will be paid to Dell Computer Corporation or its affiliates (hereinafter "Dell") for the purchase of products from Dell (the "Products"). This written copy of the Loan Agreement is being provided to you (by electronic means or otherwise) as evidence of your indebtedness. You acknowledge that use of the proceeds of this Loan Agreement constitutes your acceptance of the terms contained in this Loan Agreement and that retention of the Products after receipt of a copy of this Loan Agreement shall constitute use of the credit offered.

**ITEMIZATION OF AMOUNT FINANCED:** Principal (the amount paid to Dell on your behalf): **\$2,478.27**

**FEDERAL TRUTH IN LENDING DISCLOSURES**

<b>ANNUAL PERCENTAGE RATE</b> <small>The cost of your credit as a yearly rate.</small>	<b>FINANCE CHARGE</b> <small>The dollar amount the credit will cost you.</small>	<b>Amount Financed</b> <small>The amount of credit provided to you or on your behalf.</small>	<b>Total of Payments</b> <small>The amount you will have paid when you have made all scheduled payments.</small>
<b>23.99%</b>	<b>\$1,399.17</b>	\$2,478.27	\$3,877.44

**Payment Schedule**

Number of Payments	Amount of Each Payment	When Payments Are Due
48	\$ 80.78	Payments are due beginning on the 33rd day after shipment of the Products (which is estimated to be February 2,2001) and on the same day of each month thereafter (or the last day of the month if no such day existed).

**Prepayment:** If you pay off your loan early, you will not have to pay a penalty.

**Late Payment:** For each payment not received in full within 10 days after the date the payment is due, you must pay a late charge of \$10 or, if the payment is \$25 or less, \$5.

Please read this Loan Agreement for additional information on non-payment, default, and Lender's right to require repayment of your debt in full before the scheduled maturity date.

**Interest:** This is a simple interest Loan Agreement. Interest begins to accrue three (3) days after shipment of the Products. The total interest (Finance Charge) you pay will depend on how you make your payments. Your actual interest may be more than the disclosed Finance Charges if you make your payments late or in less than the scheduled amount. Payments will be applied first to the outstanding interest and Principal then to unpaid late and other charges. Interest is calculated by applying the Annual Percentage Rate to the unpaid Principal for the time such unpaid Principal balance is owed. You acknowledge that Lender is relying upon the accuracy of the information you have provided during the application process. If Lender learns that this information is incorrect inaccurate or misleading in any material way, you agree that Lender may void this Loan Agreement and instruct Dell not to ship the Products.

RECEIPT

DATE 1-19-01 No. 1792395

RECEIVED FROM EARL L DAVIS JR \$ 244.56

Two hundred & forty-four <sup>56/100</sup> DOLLARS

FOR RENT  
 FOR DELL LAPTOP

ACCOUNT	<u>978.27</u>	<input checked="" type="radio"/> CASH	FROM <u>EARL L DAVIS JR TO Gino Thomas</u>
PAYMENT	<u>244.56</u>	<input type="radio"/> CHECK	
BAL. DUE	<u>733.71</u>	<input type="radio"/> MONEY ORDER	

BY [Signature] 1182

RECEIPT

DATE 1-5-01 No. 1792394

RECEIVED FROM EARL L DAVIS JR \$ 500.00

five hundred <sup>00/100</sup> DOLLARS

FOR RENT  
 FOR DELL LAPTOP

ACCOUNT	<u>1478.27</u>	<input checked="" type="radio"/> CASH	FROM <u>EARL L DAVIS JR TO Gino Thomas</u>
PAYMENT	<u>500.00</u>	<input type="radio"/> CHECK	
BAL. DUE	<u>978.27</u>	<input type="radio"/> MONEY ORDER	

BY [Signature] 1182

RECEIPT

DATE 12-22-00 No. 1792393

RECEIVED FROM EARL L DAVIS JR \$ 1,000

One thousand <sup>00/100</sup> DOLLARS

FOR RENT  
 FOR DELL LAPTOP

ACCOUNT	<u>2478.27</u>	<input checked="" type="radio"/> CASH	FROM <u>EARL L DAVIS JR TO Gino Thomas</u>
PAYMENT	<u>1000.00</u>	<input type="radio"/> CHECK	
BAL. DUE	<u>1478.27</u>	<input type="radio"/> MONEY ORDER	

BY [Signature] 14 1182

RECEIPT

DATE 2-3-01 No. 1792396

RECEIVED FROM Earl L Davis Jr \$ 244.71

Two hundred & forty-four ————— 71/100 DOLLARS

FOR RENT  
 FOR Dell Laptop

ACCOUNT	<u>733.71</u>	<input checked="" type="radio"/> CASH	FROM <u>Earl L Davis Jr</u> TO <u>Gene Thomas</u>
PAYMENT	<u>244. —</u>	<input type="radio"/> CHECK	BY <u>[Signature]</u>
BAL. DUE	<u>489.71</u>	<input type="radio"/> MONEY ORDER	

1182

RECEIPT

DATE 2-16-01 No. 1792397

RECEIVED FROM Earl L Davis Jr \$ 489.71

four hundred & eighty-nine ————— 71/100 DOLLARS

FOR RENT  
 FOR Dell Laptop

ACCOUNT	<u>489.71</u>	<input checked="" type="radio"/> CASH	FROM <u>Earl L Davis Jr</u> TO <u>Gene Thomas</u>
PAYMENT	<u>489.71</u>	<input type="radio"/> CHECK	BY <u>[Signature]</u>
BAL. DUE	<u>—</u>	<input type="radio"/> MONEY ORDER	

1182

December 22, 2002

I Earl L. Davis, Jr. do hereby promise to pay **Gina Thomas** bi-weekly the sum of \$500 dollars to cover the cost of one **DELL INSPIRON 8100 LAPTOP COMPUTER**. I will also agree to pay the laptop off before the finance charge on the computer starts.

The total agreed upon will be **\$2,478.27** (before finance charge) and **\$3,877.44** (if paid after the finance charge starts). To start this agreement I will make one up front payment of **\$1,000** dollars.

**Increment of Payments:**

\$1,000 –First Payment

\$500

\$500

\$500

Remainder

A handwritten signature in black ink, appearing to read "Earl L. Davis, Jr.", written in a cursive style with a horizontal line extending to the right.

General Investigations Unit  
Airport District

876-7794

Direct (305) 876-7759  
Phone (305) 876-7500  
Fax (305) 876-7498



CONNIE OTERINO  
Detective

Miami International Airport  
P.O. Box 592075  
Miami, Florida 33159

305-583-6407  
8/17

Contact/Case # 247675-A

A3208  
DISTRICT/UNIT

305/876-7500  
TELEPHONE

- Offense Report
- Crash Report
- Contact Only



5/11/02  
DATE REPORTED

5/11/02 1700  
Date/Time of Contact

MURRAY/P.1/905  
Name/Rank/ID #



An Internationally  
Accredited  
Police Agency

# Employment

Search:



[miamidade.gov](http://miamidade.gov)

Resident

Visitor

Business

Employee

MI

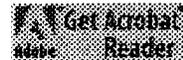
- ▶ [Jobs](#)
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- ▶ [Payroll/Leave](#)
- ▶ [Military](#)
- ▶ [Veterans](#)
- ▶ [Retirement](#)
- ▶ [Disability](#)
- ▶ [Compensation](#)
- ▶ [Labor Management](#)

## Employee ID

Heightened security measures are in place and all county employees are required to have their employee ID clearly displayed in order to enter county facilities. Employee ID's must remain clearly displayed at all times.

If you need a replacement ID, you may download the necessary application by [clicking here](#), and submit this to your Departmental Personnel Officer (DPO). If you are unable to download this form, please contact your DPO.

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**In order to view the pdf files above, you must download [Acrobat Reader](#).**

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[Retirement](#) | [Disability](#) | [Compensation](#) | [FAQ's](#) | [Cont: Department Mission](#) | [Department Director](#)

WORK ORD CENTER

08:06:54 05/03/02 24HR







Gang Name: W

Juvenile Report: W

Juvenile Warn/Discuss: W

1. Original: W

2. Supplement: W

AUSA	Date of Supp. sent	MIAMI-DADE POLICE DEPARTMENT	Agency Report Number
			219 2676-A

Original Date Reported	FRID 0503 1645	Time (mm)	1645	Time Dispatched (mm)	1657	Time Arrived (mm)	1757
Incident Type	1. Misdemeanor 2. Traffic Misdemeanor	3. Ordinance 4. Other	Incident Date	FRID 0503 1645	Time (mm)	1645	Day
OFFINC # 1	THEFT	Statute Violation Number	81.270.1.4	NCIC/DOJ Code	23.06		
OFFINC # 2							

Incident Location (Street, Apt. Number)	MIAMI INTL AIRPORT COMPLEX	MIAMI	Zip	33159	District	A 11	Grid	54	Area		Zone						
Business Name/Area Identifier	BLDG 3020, FIRE TECH OFFICE		Forced Entry	0. N/A 1. Yes	0	Occupancy	0. N/A 1. Occupied	0	Unoccupied	0	Appropriated	0					
Location Type	01. Residence-Single 02. Apartment/Condo 03. Residence-Other 04. Hotel/Motel 05. Convenience Store	06. Gas Station 07. Liquor Sales 08. Bar/Highclub 09. Supermarket 10. Dept/Discount Store	11. Specialty Store 12. Drug Store/Hospital 13. Bank/Financial Inst. 14. Commercial/Office Bldg. 15. Industrial/Mfg.	16. Storage 17. Gov't/Public Bldg. 18. School/University 19. Jail/Prison 20. Religious Bldg.	21. Airport 22. Bus/Rail Terminal 23. Construction Site 24. Other Structure 25. Parking Lot/Garage	26. Highway/Roadway 27. Park/Woods/Lands/Field 28. Lake/Waterway 29. Motor Vehicle 30. Other Mobile	89. Other					21					
OFFINC.	01	Victims	03	Offenders	UK	Prem. Ent.	000	Van. Stolen	000	Type Weapon	00. N/A 01. Handgun	02. Rifle 03. Shotgun 04. Firearm	05. Knife/Cutting Instrument 06. Blunt Object	07. Hand/Fist/Foot 08. Poison 09. Explosives	10. Fire/Incendiary 11. Threat/Intimidation 12. Simulated Weapon	13. Drugs 14. Unknown 15. Other	0.0

V/W Code	V-Victim W-Witness C-Reporting Person	P-Proprietor Z-Other	Victim Type	0. N/A 1. Juvenile 2. L.E. Officer 3. Adult	4. Business 5. Government 8. Church 9. Other	Race	N-N/A W-White B-Black	I-American Indian O-Oriental/Asian U-Unknown	Sex	N-N/A M-Male F-Female U-Unknown	Residence Type	0. N/A 1. City 2. County	3. Florida 4. Out-of-State	Residence Status	0. N/A 1. Full Year 2. Part Year 3. Non-Resident	Extent of Injury	0. None 1. Minor 2. Serious 3. Fatal
Injury Type	03. Laceration 04. Unconscious 05. Poss. Broken Bones 06. Poss. Internal Injury	07. Loss of Teeth 08. Burns 09. Abrasions/Bruises 99. Other	Victim Relationship To Offender	00. N/A 01. Undetermined 02. Stranger	06. Parent 07. Brother/Sister 08. Child 09. Co-Habitant	10. Step-Child 11. In-Law 12. Other Family 13. Student	14. Teacher 15. Child of Boy/Girl 16. Boy/Girl Friend	17. Friend 18. Neighbor 19. Sitter/Day Care 20. Employee	21. Employer 22. Landlord/Tenant 23. Acquaintance 99. Other Known								

OFFINC Indicator	1. #1 2. #2	V/W Code	C 01	V. Type	3	Name (Last, First, Middle or Business)	ALFARAS ALEX	Residence Phone	
Address (Street, Apt. Number)	P.O. BOX 592075	City	MIAMI	State	FL	Zip	33159	Business Phone	305, 869-4180
Other Contact Info. (Time Available, Interpreter, etc.)	R.P. 0710-1700	Synopsis of Involvement	REPORTER OF THEFT						

V/W Code	W	Race	W	Sex	M	Date of Birth or Age	12, 04, 1966	Res. Type	2	Res. Status	1	Extent of Injury	0	Injury Type(s)	00	Relationship	01	Ethnicity		Will victim prefer charges?	Yes <input type="checkbox"/> No <input type="checkbox"/>
OFFINC Indicator	1. #1 2. #2	V/W Code	V 01	V. Type	9	Name (Last, First, Middle or Business)	MIAMI DADL ANIMATION DEPARTMENT	Residence Phone													
Address (Street, Apt. Number)	P.O. BOX 592075	City	MIAMI	State	FL	Zip	33159	Business Phone	305, 869-4180												
Other Contact Info. (Time Available, Interpreter, etc.)	922 C-01	Synopsis of Involvement	OWNER OF PROPERTY																		

OFFINC Indicator	1. #1 2. #2	Suspect Code	1. Suspect 2. Escaper 3. Other	Code	5	Juvenile Name (Last, First, Middle)	UK	Mandate Name		Nickname/Street Name		Place of Birth		Residence Phone	
Last Known Address (Street, Apt. Number)		City		State		Zip		Occupation		Employer/School		Address		Social Security Number	
Driver's License State/Number		Immigration and Naturalization Number		Other ID. Number		OBTS Number (Arrested)		FCIC/NCIC							
Clothing (Describe)		Scars/Marks/Tattoos (Location/Describe)		Hair Style											
Race	UK	Sex	UK	Date of Birth or Age		Height		Weight		Eye Color		Hair Color		Hair Length	
Complexion		Build		Facial Hair		Teeth		Speech/Voice		Special Identifiers					

C-01 STATES BETWEEN THE LISTED TIMES SUBJECT(S) UNKNOWN REMOVED THE LISTED ITEMS FROM THE FIRE TECH'S OFFICE. SUBJECT(S) TRAVEL IN AN UNKNOWN DIRECTION. C-01 STATES A VIDEO TAPE OF THE HALLWAY WILL BE REVIEWED ON 5/4/02 BY EMPLOYEE BUTCH SWAIN AND C-01 WAS INSTRUCTED TO HOLD IT FOR GIU.

Person/Unit Notified	DET OTERAS/A6215	Time	1730	Related Report Number(s)	
Officer(s) Reporting	M. MURPHY	LD. Number	176-A5	Unit	A5208
Officer Reviewing (If Applicable)	Sgt J. [Signature]	Routed To	T2	Assigned To	MEYER
Case Status		Clearance Type	1. Arrest 2. Exceptional 3. Uncharged 4. Open Panel	U	A-Adult J-Juvenile
Exception Type	1. Extension 2. Arrest on Primary 3. Arrest on Secondary 4. W/V Refused to Prosecute	5. Desist of Offense 6. W/V Refused to Cooperate	7. Prosecution Declined 8. Juvenile/Child Custody	OBTS Number	
Page	11	Page	13		

PERSON(S) REPORT

Juvenile In Report  1. Original  2. Supplement  7

MIAMI-DADE POLICE DEPARTMENT

Agency Report Number 242676-A

Form header section including Date of Supplement, Original Date Reported (0.5.03.6.0.0.2), Primary Offense Description (THEFT), and Victim # 1 Name (MAD).

Victim Information section with fields for V/W Code, Victim Type, Race, Sex, Residence Type, Residence Status, and Extent of Injury.

Victim #1 Details section including OFFRNC Indicator, V/W Code, V. Type, Name (RADER, TIM), Address (P.O. BOX 592075), and City (MIAMI).

Victim #2 Details section including OFFRNC Indicator, V/W Code, V. Type, Name (DAVIS EARL), Address (P.O. BOX 592075), and City (MIAMI).

Victim #3 Details section including OFFRNC Indicator, V/W Code, V. Type, Name (MURPHY), Address (P.O. BOX 592075), and City (MIAMI).

Victim #4 Details section including OFFRNC Indicator, V/W Code, V. Type, Name (MURPHY), Address (P.O. BOX 592075), and City (MIAMI).

Suspect or Missing Person section including OFFRNC Indicator, Suspect Code, Name (MURPHY), and Address (P.O. BOX 592075).

Suspect or Missing Person section including OFFRNC Indicator, Suspect Code, Name (MURPHY), and Address (P.O. BOX 592075).

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Suspect or Missing Person section including OFFRNC Indicator, Suspect Code, Name (MURPHY), and Address (P.O. BOX 592075).

Incident Type section with checkboxes for Runaway, Parental, Involuntary, Disabled, Endangered, Disaster Victim, Voluntary Adult, Unknown, Foul Play Suspected?, Missing Before?, Fingerprint Available?, Photo Available?, Dental Record Available?, and MCO Form Provided?

Mental/Physical Condition section including Medication Request/Type and Doctor/Dentist (Name, Phone Number).

Property Carried section including ID Type/Number and Probable Destination (Home/Address, Transportation Mode).

Recovery Information section including V/W Code, Location, Hospitalized, Law Enforcement Custody, Returned to Parent, Deceased, and Other.

Officer Reporting section including Name (M. MURPHY), ID Number (1728-AS), Unit (AS208), and Date (5/10/2002).

24

# MIAMI-DADE POLICE DEPARTMENT

Agency Report Number  
**242676-A**

Date of Supplement

Original Date Reported  
**05032002**

Primary Offense Description  
**THEFT**

Victim of Name  
**NCAD**

Type Theft	01. FTA	02. Robbery	03. Pocket Picking	04. Embezzlement	05. From Public Access	06. From Vehicle	07. By Computer	08. Other
Person Code	P. Possessor		Status Code		3. Stolen and Recovered		4. Recovered for Other Jurisdiction	
Property Type	A. Auto Accessory/Parts		F. Food/Liquor/Consumables		K. Clothing/Fur		P. Art/Collection	
	B. Bicycle		G. Gun		L. Luggage		Q. Computer Equipment	
	C. Camera/Photo Equipment		H. Household Appliance/Goods		M. Musical Instrument		R. Race/Sports	
	D. Drug		I. Jewelry/Watch		N. Construction Machinery		S. Sports Equipment	
	E. Equipment/Tool		J. Jewelry/Fabric/Misc		O. Office Equipment		T. TV/VCR/VCR	
							U. Currency/Negotiable	
							V. Credit Card/Check/Negotiable	
							W. Boat/Motor	
							X. Structure	
							Y. Farm Equipment	
							Z. Miscellaneous	

Person Code #	Item #	Status	Damage	Property Type	Quantity	Name	Brand	Model Name/Number
V01	1	1	0	C	1	CAMERA	SONY	MAVICA / MVC-F083

Serial Number	Owner Applied Number	Description (Size, Color, Caliber, Barrel Length, Etc.)	Value	Value Recovered	Date Recovered
	DCAD # 45520	DIGITAL CAMERA	\$ 8,981.00		

Person Code #	Item #	Status	Damage	Property Type	Quantity	Name	Brand	Model Name/Number
V02	1	1	0	2	1	PHONE	NOKIA	5260

Serial Number	Owner Applied Number	Description (Size, Color, Caliber, Barrel Length, Etc.)	Value	Value Recovered	Date Recovered
		CELLULAR PHONE	\$ 1,151.00		

Person Code #	Item #	Status	Damage	Property Type	Quantity	Name	Brand	Model Name/Number
V03	1	1	0	0	1	COMPUTER	DELL	INSPIRON 8000

Serial Number	Owner Applied Number	Description (Size, Color, Caliber, Barrel Length, Etc.)	Value	Value Recovered	Date Recovered
		LAPTOP PRIME 3	\$ 3,123.00		

Person Code #	Item #	Status	Damage	Property Type	Quantity	Name	Brand	Model Name/Number
V03	2	1	0	0	0	PROGRAMS		

Serial Number	Owner Applied Number	Description (Size, Color, Caliber, Barrel Length, Etc.)	Value	Value Recovered	Date Recovered
		ASSORTED COMPUTER PROGRAMS	\$ 1,500.00		

Person Code #	Item #	Status	Damage	Property Type	Quantity	Name	Brand	Model Name/Number
V03	3	1	0	0	1	TESTER		

Serial Number	Owner Applied Number	Description (Size, Color, Caliber, Barrel Length, Etc.)	Value	Value Recovered	Date Recovered
		COMPUTER TESTER	\$ 1,501.00		

Person Code #	Item #	Status	Damage	Property Type	Quantity	Name	Brand	Model Name/Number

Property Stolen	Value	Change in Property Stolen Value
Property Recovered	Value	Change in Property Recovered Value
	\$ 5,786.00	

Activity	Type	Description	Quantity	Unit	Estimated Street Value
					\$ .00
					\$ .00
					\$ .00

Officer(s) Reported: **M. MURPHY** ID Number: **1728 AS** Routed To: **1728 AS** Reported To: **1728 AS** Assigned To: **1728 AS** Date: **5/03/02**

**NARRATIVE CONTINUATION**

<b>Date of Supplement</b> 05/10/2002	<b>METRO-DADE POLICE DEPARTMENT</b>	<b>Agency Report Number</b> 0242676A
<b>Original Date Reported</b> 05/09/2002	<b>Primary Offense Description</b> GRAND THEFT	<b>Victim's Name</b> MIAMI DADE AVIATION DEPARTMENT
<b>Original OFFENSE Location</b> MIA / DCAD BUILDING 3030 RMK	<b>Primary Offense Charged To</b>	<b>Original INDICATOR Code</b> 206
	<b>1 - Attempted</b> <b>2 - Committed</b>	<b>New Status Violation Number</b>

NARRATIVE CONTINUATION

ON FRIDAY, MAY 3RD, 2002, AT APPROXIMATELY 1730 HOURS, THIS INVESTIGATOR SPOKE TO MDPD UNIFORM OFFICER M. MURPHY, UNIT A/3208 WHO WAS REQUESTING A G.I.U. INVESTIGATOR REFERENCE INFORMATION. AT THE TIME, THIS INVESTIGATOR WAS WORKING A PREPLANNED T.S.A. SPECIAL DETAIL AT CONCOURSE "C".

OFFICER M. MURPHY ADVISED THIS INVESTIGATOR THAT HE WAS AT A SCENE OF A THEFT THAT OCCURRED AT MIAMI DADE AVIATION DEPARTMENT BUILDING 3030. OFFICER MURPHY FURTHER INDICATED THAT UNKNOW SUBJECT(S) HAD ENTERED AN OFFICE WHICH HAD BEEN LEFT AJAR AND TOOK A LAP TOP COMPUTER WHICH WAS LAYING ON A CHAIR, A SONY DIGITAL CAMERA, A NOKIA CELLULAR PHONE, A COMPUTER TESTER AND ASSORTED COMPUTER PROGRAMS. THIS INVESTIGATOR ASKED OFFICER MURPHY IF THEIR WAS A SCENE TO PROCESS, WHEREUPON HE ADVISED SCENE WAS CONTAMINATED.

THIS OFFICER SUBSEQUENTLY SPOKE WITH THE REPORTED, ALEX ALFARAS WHO ADVISED THAT THE ONLY POSSIBLE AREA THE SUBJECT MIGHT HAVE TOUCHED WOULD HAVE BEEN A FILING CABNET BUT FURTHER ADVISED THAT ALL THEIR EMPLOYEES HAD ACCESS TO CABNET AFTER THE SCENE.

THIS INVESTIGATOR TELEPHONE BUTCH SWAINE FROM THE DCAD VIDEO DEPARTMENT, WHEREUPON HE WAS ASKED IF THEIR WAS SURVEILLANCE EQUIPTMENT IN PLACE NEAR THE FIRE TECH OFFICE. MR. SWAINE ADVISED THEIR WAS AND THAT HE WOULD PULL THE TAPE AND NOTIFY THIS INVESTIGATOR.

ON MONDAY, MAY 6, 2002, THIS INVESTIGATOR RECEIVED A TELEPHONE CALL FROM BUTCH SWAINE WHO ADVISED HE PULLED THE SURVEILLANCE TAPE AND DISCOVERED A MALE SUBJECT ON THE TAPE. THIS INVESTIGATOR IMMEDIATELY RESPONDED TO MR. SWAINE'S OFFICE, WHEREUPON I VIEWED THE TAPE. ON THE TAPE, A MALE SUBJECT IS

JUVENILE SUSPECT

ADMINISTRATIVE

<b>Suspect Code</b> S - Suspect	<b>Code #</b> A - Arrestee	<b>Offense Indicator</b> 1 #1 2 #2 3 3oth	<b>Residence Type</b> 1 City 2 County 3 Florida 4 Out of State	<b>Citizenship</b>	<b>Drug Indication</b> 1 Yes 2 No 3 Unknown	<b>Alcohol Indication</b> 1 Yes 2 No 3 Unknown					
<b>Drug Activity</b> N. N/A P. Possess	<b>S. Sell</b> B. Buy T. Traffic	<b>R. Smuggle</b> D. Deliver E. Use	<b>K. Dispense/Distribute</b>	<b>M. Manufacture/Produce/Cultivate</b>	<b>2. Other</b>	<b>Suspect Code</b> N. N/A A. Amphetamine	<b>B. Barbiturate</b> C. Cocaine E. Heroin	<b>H. Heroin</b> M. Marijuana O. Opium/Dev.	<b>P. Paracetamol/Equanest</b>	<b>S. Synthetic</b>	<b>U. Unknown</b> Z. Other
<b>1. Parent</b>		<b>Name of Parent or Custodian (Last, First, Middle)</b>					<b>Residence Phone</b>				
<b>2. Legal Custodian</b>							<b>Business Phone</b>				
<b>3. Other</b>											
<b>Address (Street, Apt. Number)</b>				<b>(City)</b>	<b>(State)</b>	<b>(Zip)</b>					
<b>Notified By: (Name)</b>				<b>Date</b>	<b>Time</b>	<b>Juvenile Disposition</b> 1. Handled/Processed Within Dept. and Released 2. Turned Over to HRS/CYF 3. Incarcerated (County Jail)					
<b>Released to: (Name)</b>				<b>Relationship</b>	<b>Date</b>	<b>Time</b>					
<b>Person/Unit Notified</b>				<b>Time</b>	<b>Related Report Number(s)</b>						
<b>Officer(s) Reporting</b> QTERINO, CONNIE			<b>I.D. Number(s)/Locator Code</b> 1192/74 174		<b>Unit</b> A6225	<b>Date</b> 05/10/2002					
<b>Officer Reviewing (if Applicable)</b>			<b>I.D. Number</b>	<b>Routed To</b>	<b>Referred To</b>	<b>Assigned To</b> By 5130					
<b>Case Status</b> OPEN		<b>Clearance Type</b> 1. Arrest 2. Exceptional 3. Unlounsed 4. Open Permit		<b>A-Adult</b> J-Juvenile	<b>Date Cleared</b> 11	<b>Jail Number</b>					
<b>Exception Type</b> 1. Extradition 2. Arrest on Primary Offense Secondary Offense Without Prosecution		<b>3. Death of Offender</b> 4. V/W Refused to Cooperate		<b>5. Prosecution Declined</b> 6. Juvenile in Custody		<b>Number Arrested</b> 0					
<b>1. Extradition</b>					<b>OSTS Number</b>	<b>Page</b> 1 of 4					



Date of Supplement **05/10/2002** METRO-DADE POLICE DEPARTMENT Agency Report Number **0242676A**  
 Original Date Reported **05/09/2002** Primary Offense Description **GRAND THEFT** Victim #1 Name **MIAMI DADE AVIATION DEPARTMENT** Original NCIC/UCR Code  
 Original OFF/INC Location **MLA / DCAD BUILDING 3030 BMS** Primary Offense Charged To A - Attempted C - Committed New Status Violation Number New NCIC/UCR Code

NARRATIVE CONTINUATION

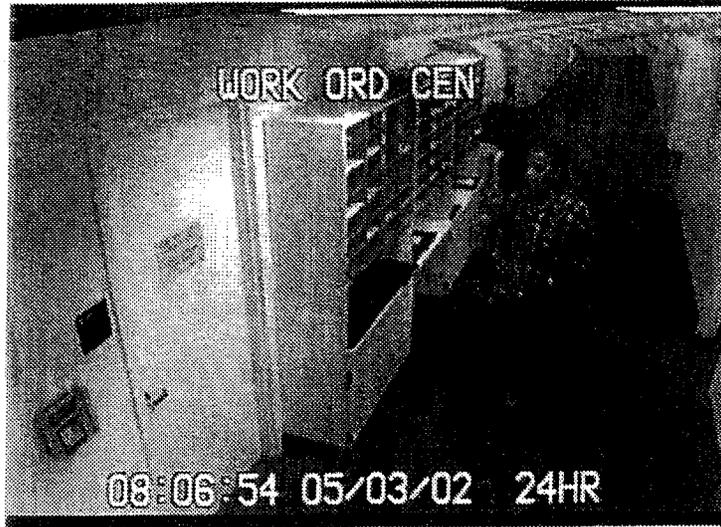
- 5) BEN THEISEN, W/M, DATE OF BIRTH OF 10-17-1948, DCAD PROJECT MANAGER, PHONE NUMBER OF 954-205-3957. VIEWED PHOTOS, NO I.D. MADE.
- 6) ERWIN CATTUSE, W/M DATE OF BIRTH OF 07-12-1970, WORK #305-869-4180. VIEWED PHOTOS, NO I.D. MADE.
- 7) PABLO MORALES, W/M DATE OF BIRTH OF 10-02-1946, WORK #305-876-7895, DCAD CONTRACT ADMINISTRATOR ENGINEERING DIVISION. VIEWED PHOTOS, NO I.D. MADE.
- 8) MARTA LOPEZ-GREY, W/F, DATE OF BIRTH OF 11-09-1960, WORK #305-876-7314. VIEWED PHOTOS, NO I.D. MADE.
- 9) JOSE M. DE LA TORRE, W/M, DATE OF BIRTH OF 02-03-1921, WORK #305-876-7351. VIEWED PHOTOS, NO I.D. MADE.
- 10) JOSE BARROSO, W/M, DATE OF BIRTH OF 03-05-1965, DCAD SUPERVISOR ELECTRICAL SHOP MAINTENCE DIVISION, WORK #305-876-7314. VIEWED PHOTOS, NO I.D. MADE.
- 11) SAMAYRA TORRES, W/F, DATE OF BIRTH OF 08-31-1979, RECEPSONIST FOR TURNER-SUSTIN AIRPORT TEAM, WORK #305-869-3405. VIEWED PHOTOS, NO. I.D. MADE.
- 12) INGRID GONZALEZ, W/F, DATE OF BIRTH OF 10-03-1977, RECEPSONIST FOR AMERICAN AIRLINES, WORK #305-869-3400. VIEWED PHOTOS, NO I.D. MADE.
- 13) DAVID BRUSH, W/M, 55 YRS., DIRECTOR CORPORATE REAL ESTATE FOR AMERICAN AIRLINES, WORK #305-870-3900. VIEWED PHOTOS, NO I.D. MADE. COPIES OF PHOTOS GIVEN TO PASS ONTO SUPERVISOR FOR IDENTIFICATION.

JUVENILE SUBJECT

Suspect Code S - Suspect A - Arrestee	Code of Offense Indicator 1 #1 2 #2 3 Both	Residence Type 1 City 2 County 3 Florida 4 Out of State	Citizenship	Drug Indication 1 Yes 2 No 3 Unknown	Alcohol Indication 1 Yes 2 No 3 Unknown
Drug Activity S - Sell N - Sell P - Possess	R - Struggle D - Deliver E - Use	K - Dispense/Distribute M - Manufacture/Produce/Cultivate Z - Other	Suspect Code N - N/A A - Acceptance	B - Barbiturate C - Cocaine E - Heroin	H - Hallucinogen M - Marijuana O - Opium/Opv P - Paraphernalia/Equipment S - Synthetic U - Unknown Z - Other
Name of Parent or Custodian (Last, First, Middle)					Residence Phone
Address (Street, Apt. Number)					(City) (State) (Zip) Business Phone
Notified By: (Name)			Date	Time	Juvenile Disposition 1. Handled/Processed Within Dept. and Released 2. Turned Over to HRS/CYP 3. Incarcerated (County J&D)
Released to: (Name)			Relationship	Date	Time
Person/Unit Notified			Time	Related Report Number(s)	
Officer(s) Reporting <b>OTERINO, CONNIE</b>		I.D. Number <b>1192/74</b>		Locator Code <b>174</b>	Unit <b>A6225</b>
Officer Reviewing (if Applicable)		I.D. Number <b>2845</b>	Routed To	Referred To	Assigned To <b>05/10/2002</b>
Case Status <b>OPEN</b>	Clearance/Type 1. Arrest 2. Dismissal 3. Unfounded 4. Open Pers.	A - Adult J - Juvenile	Date Cleared <b>11</b>	Jail Number	Number Arrested <b>0</b>
Excitation Type 1. Exhibition 2. Other	2. Arrest on Primary Offense Secondary Offense Without Prosecution	3. Death of Offender 4. VSN Refused to Obey	5. Prosecution Declined 6. Juvenile No Custody	GBTS Number	Page <b>3</b> of <b>4</b>

28









## Memorandum

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TO: Andrea Katz, Personnel  
Maintenance Division

DATE: May 17, 2002

A handwritten signature in black ink, appearing to read "Charles T. Voltz".

FROM: Charles T. Voltz, Supervisor  
Fire Suppression Technician

SUBJECT: **Notice of Loss**  
**(Stolen Laptop Computer)**

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Mr. Earl Davis, Jr. is a Fire Suppression Technician employee of Miami-Dade County Aviation Department. Mr. Davis had in his possession a **DELL Inspirion** Laptop Computer on the morning of 5/3/02. Mr. Davis utilizes his computer to perform research Life Safety & establishing databases for systems inspections. Mr. Davis volunteered to use his personal computer in the absence of a compatible unit supplied by the County.

Please expedite reimbursement for Laptop as soon as possible.

CC: Bob Anderson  
Earl L. Davis, Jr.

May 5, 2002

To whom it may concern;

I have witnessed Earl Davis bringing his laptop to work to due county related activities before it was stolen along with Tim Rader's cellular phone and our digital camera. Some person walked into our office and into his office, which is inside our office a just walked out with these items. He used it to print the inspection forms and letters for check requests on it. If any other information is needed please feel free to contact me 305-869-4170.

A handwritten signature in black ink, appearing to read 'Adrian Allen', with a long horizontal flourish extending to the right.

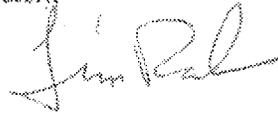
Adrian Allen

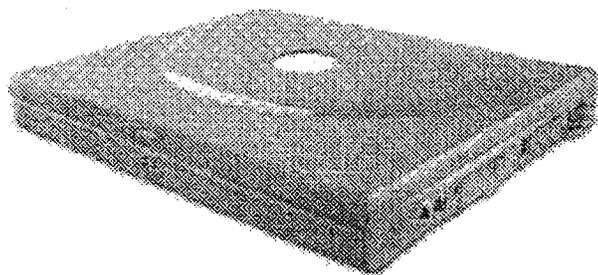
May 10, 2002

To whom it may concern,

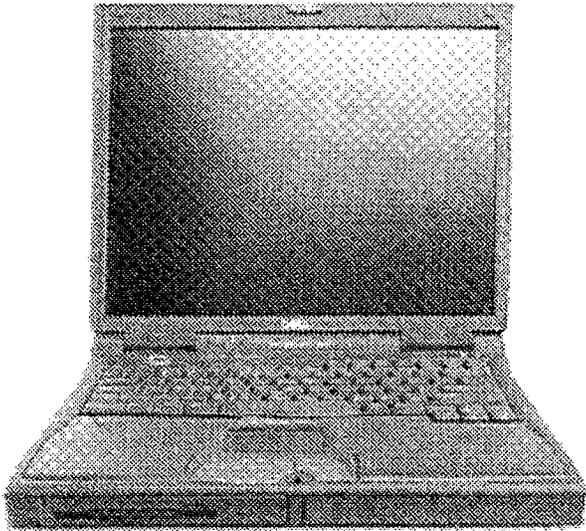
On May 3, at 0600 am I witnessed Earl L. Davis bring to work with him his laptop computer before it was stolen later that day at 0808 am. I also have noticed he uses it to track and document in a database he created for the shop all the fire extinguisher and wheel unit tracking information required by the state in the database on the laptop prints the forms out for inspections. By my knowledge he recently started bring it into to work. After he, and three other techs were turned down for regaining access to the computer after being removed during the migration of the email system and the upgrade to the network access.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jim Pal". The signature is written in dark ink and is positioned to the right of the word "Sincerely,".



35



36