

**MEMORANDUM**

B&F

Agenda Item No. 3 (H)

TO: Honorable Chairperson and Members
Board of County Commissioners

DATE: July 17, 2003

SUBJECT: Mid-year Supplemental
Budget

FROM:


George M. Burgess
County Manager

RECOMMENDATION

It is recommended that the Board approve the attached supplemental budget in accordance with the Home Rule Charter and Section 129.06 of the Florida Statutes so that budgets will reflect changes in projected expenditures that have occurred since the September, 2002, budget hearings.

BACKGROUND

A supplemental budget is required by Home Rule Charter and state law when anticipated departmental expenditures within a fund will exceed budgeted appropriations. On May 20, the Board approved a supplemental budget (Ordinance 03-126). The Mayor vetoed several line items related to general fund transfers and the transit-related sales surtax, and a revised supplemental budget is needed at this time.

The supplemental budget, as approved in Ordinance 03-126, incorporated into the budget the voter-approved People's Transportation Plan (PTP). However, those adjustments were eliminated by the Mayor's veto. Therefore, at this time, it is recommended that the PTP Bond Proceeds Fund be established in the amount of \$35 million in order to be consistent with the multi-year funding plan. The Miami-Dade Transit (MDT) capital budget (Fund 412, Subfund 412) requires a supplemental budget to reflect changes due to the PTP. These changes authorize increased capital expenditures due to additional services associated with the PTP, such as buses for new bus routes and increased operating hours. Also, a budget within the Public Works Department needs to be established (\$20 million) to reflect that component of the PTP. Although MDT and the Office of Public Transportation Management (OPTM) will require supplemental budgets to incorporate the sales surtax revenues into their budgets, no adjustment is recommended at this time pending further review of their budgets in accordance with the Mayor's veto message. Instead, at this time, we are recommending a technical adjustment to reflect the balance of the transit-related sales surtax revenues in a reserve for future expenditures. A substitute or year-end supplemental budget will be required to address the MDT and OPTM budgets. Expenditures of budgeted sales surtax funds will be dependent, pursuant to county ordinance, on oversight by the Citizen's Independent Transportation Trust.

Honorable Chairperson and Members
Board of County Commissioners
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In light of the Mayor's veto, we are reviewing carefully the general fund amendments needed for departments. As we complete our review, some adjustments may be necessary and some of those may require a supplemental budget. In that case, a substitute supplemental budget ordinance will be prepared for consideration at the public hearing.

The following supplemental budget adjustments are the only ones recommended at this time. However, certain revenues and related expenditures may change from our current projections and year-end budget adjustments may be required. For example, unanticipated changes in state and federal grants, capital project schedules, delivery of fleet purchases, animal services expenditures, occupational license collections, code enforcement revenues, or fuel prices could necessitate year-end supplemental appropriations.

Attachment

Cmo08403

**PEOPLE'S TRANSPORTATION PLAN SALES SURTAX REVENUE FUND
(Fund 401, Subfund 401)**

<u>Revenues:</u>	<u>2002-03</u>
Transit System Sales Surtax Revenue	<u>\$117,500,000</u>
 <u>Expenditures:</u>	
Transfer to Municipalities	\$23,500,000
Transfer to Miami-Dade Transit Capital (Fund 412, Subfund 412)	32,100,000
Reserve for Future Expenditures	<u>61,900,000</u>
Total	<u>\$117,500,000</u>

PEOPLE'S TRANSPORTATION PLAN BOND PROCEEDS FUND

<u>Revenues:</u>	<u>2002-03</u>
Bond Proceeds	<u>\$35,000,000</u>
 <u>Expenditures:</u>	
Transfer to Public Works	\$20,000,000
Transfer to Miami-Dade Transit Capital (Fund 412, Subfund 412)	<u>15,000,000</u>
Total	<u>\$35,000,000</u>

**PUBLIC WORKS
People's Transportation Plan**

<u>Revenues:</u>	<u>2002-03</u>
Transfer from People's Transportation Plan Bond Fund	<u>\$20,000,000</u>
 <u>Expenditures:</u>	
Expenditures	<u>\$20,000,000</u>

**OFFICE OF PUBLIC TRANSPORTATION MANAGEMENT
(Fund 410, Subfund 100)**

<u>Revenues:</u>	<u>2002-03</u>
Transfer from People's Transportation Plan (Fund 401, Subfund 401)	<u>\$5,060,000</u>
 <u>Expenditures:</u>	
Operating Expenditures	<u>\$5,060,000</u>

**MIAMI-DADE TRANSIT AGENCY
Capital Grants
(Fund 412, Subfund 412)**

	<u>Actual Prior Years</u>	<u>FY 2002-03</u>	<u>Projected Future Years</u>	<u>All Years Budget</u>
<u>Revenues:</u>				
Previously Approved Revenues	\$140,408,000	\$84,528,000	\$674,184,000	\$899,120,000
Transfer from People's Transportation Plan Bond Proceeds Fund	0	15,000,000	0	15,000,000
Transfer from People's Transportation Plan Sales Surtax Fund (Fund 401, Subfund 401)	<u>0</u>	<u>32,100,000</u>	<u>0</u>	<u>32,100,000</u>
Total	<u>\$140,408,000</u>	<u>\$131,628,000</u>	<u>\$674,184,000</u>	<u>\$946,220,000</u>
<u>Expenditures:</u>				
Previously Approved Expenditures	\$93,629,000	\$114,985,000	\$690,506,000	\$899,120,000
Additional Expenditures	<u>0</u>	<u>47,100,000</u>	<u>0</u>	<u>47,100,000</u>
Total	<u>\$93,629,000</u>	<u>\$162,085,000</u>	<u>\$690,506,000</u>	<u>\$946,220,000</u>

**HUMAN SERVICES
Operations
(Fund 610)**

	<u>2002-03</u>
<u>Revenues:</u>	
Previously Approved Revenues	\$144,574,000
Additional State and Federal Grants	<u>825,000</u>
Total	<u>\$145,399,000</u>
<u>Expenditures:</u>	
Previously Approved Expenditures	\$144,574,000
Additional Expenditures	<u>825,000</u>
Total	<u>\$145,399,000</u>

COMMUNITY ACTION AGENCY
(Fund 630)

Revenues:

2002-03

Previously Approved Revenues
Additional State and Federal Grants

\$68,547,000
1,566,000

Total

\$70,113,000

Expenditures:

Previously Approved Expenditures
Additional Expenditures

\$68,547,000
1,566,000

Total

\$70,113,000

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MEMORANDUM

(Revised)

TO: Honorable Chairperson and Members
Board of County Commissioners

DATE: July 8, 2003

FROM: Robert A. Ginsburg
County Attorney

SUBJECT: Agenda Item No. 13(E)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 13(E)
7-8-03

ORDINANCE NO. _____

ORDINANCE APPROVING AND ADOPTING
SUPPLEMENTAL BUDGETS FOR VARIOUS COUNTY
DEPARTMENTS AND FUNDS; RATIFYING AND
APPROVING ADMINISTRATIVE ORDERS AND OTHER
BOARD ACTIONS WHICH SET CHARGES; AUTHORIZING
FEES CONSISTENT WITH APPROPRIATIONS;
APPROPRIATING GRANT FUNDS; PROVIDING
SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE
DATE

**BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF
MIAMI-DADE COUNTY, FLORIDA:**

Section 1. In compliance with the provisions of Section 1.02(A) of the Miami-Dade County Home Rule Charter and Section 129.06 of the Florida Statutes, the supplemental budgets attached hereto and made a part hereof are hereby approved, adopted, and ratified, and the budgeted expenditures therein provided are hereby appropriated.

Section 2. All resolutions, administrative orders and other actions taken by the Board of County Commissioners setting fees, charges, and assessments as well as all fees, charges and assessments, consistent with appropriations adopted herein, are hereby ratified, confirmed and approved, and may be amended during the year.

Section 3. All grant funds received by the County are hereby appropriated at the levels and for the purposes intended by the grants.

Section 4. The Transportation Improvement Plan is hereby amended to include any and all projects set forth in this budget but not previously included in the Transportation Improvement Plan as well as those previously included in the Transportation Improvement Plan.

Section 5. No expenditure of the People's Transportation Plan Sales Surtax Revenue that is included in this supplemental budget and that requires the approval of the Citizens' Independent Transportation Trust (CITT) shall be made until approved by the CITT.

Section 6. If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder of this ordinance shall not be affected by such invalidity.

Section 7. This ordinance shall become effective ten (10) days after the date of enactment unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

PASSED AND ADOPTED:

Approved by County Attorney as
to form and legal sufficiency:

RA6

Robert A. Ginsburg