



## MEMORANDUM

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To Honorable Chairperson Barbara Carey-Shuler, Ed.D  
and Members, Board of County Commissioners

Date: November 4, 2003

From: *Kay Sullivan*  
Harvey Davyn Clerk  
Kay Sullivan, Director  
Clerk of the Board Division

Subject: Petition for the Village of the  
Falls Incorporation

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Pursuant to the provisions of Section 20-21 of the Code, entitled, "Initial Consideration of Petition for Proposed Incorporation", the Clerk of the Board has caused a petition by the Village of the Falls Steering Committee to be placed before the Board of County Commissioners.

The initial public hearing for consideration of the petition was held before the Budget and Finance Committee at its meeting of October 16, 2003, and upon the closing of the public hearing, the item was forwarded to the Board of County Commissioners with a recommendation that the petition be referred to the Boundaries Commission and the Planning Advisory Board for their review and recommendations and establishment of an overall schedule for consideration of the petition.

The Board of County Commissioners, after determining the requirements for showing of support set forth in section 20-20 (a) (2) have been fulfilled, may:

- (1) Establish an overall schedule for consideration of the petition , after receiving the County Manager's recommendation on such matter; and
- (2) Refer the petition to the Planning Advisory Board for its review and recommendation

Attachment  
KMS/ddc



# MEMORANDUM

Harvey Ruvin  
Clerk of the Circuit and County Courts  
Clerk of the Board of County Commissioners  
Miami-Dade County, Florida  
(305) 375-5126  
(305) 375-2484 FAX  
www.miami-dadeclerk.com

B/F  
Agenda Item No. 6 (B)

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TO: Honorable Chairperson Jimmy Morales  
and Members of the Budget and Finance Committee

DATE: October 16, 2003

FROM: Kay M. Sullivan, Director  
Clerk of the Board

SUBJECT: Public Hearing on the Petition  
for the Village of Falls  
Incorporation

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Pursuant to the provisions of Section 20-21 of the Code entitled, "Initial Consideration of Petition for Proposed Incorporation", the Clerk of the Board has caused a petition by the Village of the Falls Steering Committee to be placed before the Budget and Finance Committee. The Committee, at its initial public hearing for consideration of a petition for incorporation, after determining the requirements for showing of support set forth in Section 20-20 (a) (2) have been fulfilled, may:

- (1) Establish an overall schedule for consideration of the petition, after receiving the County Manager's recommendation on such matter; and
- (2) Refer the petition to the Planning Advisory Board for its review and recommendation.

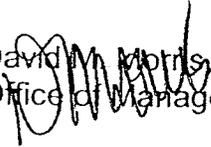
Attachment  
KMS/js



# MEMORANDUM

TO: Kay Sullivan, Director  
Clerk of the Board

DATE: September 25, 2003

FROM:  David M. Morris, Director  
Office of Management and Budget

SUBJECT: Proposed Incorporation  
of The Falls

Please be advised that the Office of Management and Budget has reviewed the petition for incorporation submitted by the Village of the Falls for determination of completeness and has determined that it is complete and includes all information required by Chapter 20-20 of the Code. Please proceed with scheduling the petition as provided for in Chapter 20-21 of the Code.

If you have any questions or concerns, please contact Sylvia Crespo-Tabak of my office at 305-375-5468 or Amber Riviere at 305-375-5916.

Attachment

c: Sylvia Crespo-Tabak

CLERK OF THE BOARD  
2003 SEP 25 PM 3:33  
CLERK - CIVIL & PROBATE COURTS  
BUREAU OF CLERICAL SERVICES  
21



Harvey Ravin  
Clerk of the Circuit and County Courts  
Clerk of the Board of County Commissioners  
Miami-Dade County, Florida  
(305) 375-5126  
(305) 375-2484 FAX  
www.miami-dadeclerk.com

---

TO: David Morris, Director  
Office of Management and Budget

DATE: September 22, 2003

  
FROM: Kay M. Sullivan, Director  
Clerk of the Board

SUBJECT: Proposed incorporation of the  
Village of the Falls

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Pursuant to the provisions of Chapter 20-20 of the Code of Miami-Dade County, forwarded herewith is a copy of the petition for incorporation of the Village of the Falls for determination of completeness by the Office of Management and Budget.

As provided in Chapter 20-21 of the Code, upon notification by the Office of Management and Budget that the petition is complete, the Clerk of the Board shall schedule the petition for incorporation for public hearing at a regular meeting of the Board of County Commissioners.

If you have any questions or concerns, please contact me at 375-1295 or Jovel Shaw at 375-5108.

Attachment  
KMS/js

RESOLUTION NO. 2003-29

**A RESOLUTION OF THE VILLAGE OF PINECREST,  
FLORIDA, SUPPORTING THE INCORPORATION  
OF THE FALLS AREA; PROVIDING FOR AN  
EFFECTIVE DATE.**

WHEREAS, The Falls area desires to become a municipality; and

WHEREAS, the Village of Pinecrest is a strong proponent of municipal government;

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF  
PINECREST, FLORIDA, AS FOLLOWS:

Section 1. The Village Council hereby supports the incorporation efforts of the citizens  
of The Falls area (proposed boundaries map attached as Exhibit A) and encourages the Miami-Dade  
County Board of County Commissioners to authorize incorporation elections for the citizens of The  
Falls.

Section 2. That the Village Clerk is hereby directed to forward a copy of this resolution  
to the members of the Miami-Dade County Board of County Commissioners.

Section 3. This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 9th day of September, 2003.

*Evelyn Langlieb Greer*  
Evelyn Langlieb Greer, Mayor

Attest:

*[Signature]*  
\_\_\_\_\_  
Guido H. Inguanzo, Jr., CMC  
Village Clerk

Approved as to Form and Legal Sufficiency:

*[Signature]*  
Cynthia A. Everett  
Village Attorney



Motion by: Councilmember Bowe  
Second by: Councilmember Blanck

Vote: Councilmembers Blanck, Bowe, Hingston, Vice Mayor Blaxberg, and Mayor Greer voting Yes



**CONSENT TO PETITION FOR INCORPORATION**  
**(Article II, Section 20-21, Miami-Dade County Code)**

I am a registered voter residing in the area proposed as a new municipality by this petition of the **Falls Steering Committee** to the Board of County Commissioners and I consent to the initiation of the incorporation process for the creation of a new municipality in the area of the **Falls** having the following boundaries:

On the east:	US - 1
On the west:	SR - 874
On the south:	SW 152 Street from US-1 to Canal C-100; the Canal C-100 from SW 152 Street to SR-874; and
On the north:	Killian Parkway from SR-874 to SW 99 Court; Killian Drive (SW 112 Street) from SW 99 Court to US-1.

Print Name	Residence Address	Voting Precinct No.
Sign Name	Date of Birth or Voter Registration No.	Date Signed

Petition approved as to form on this 27th day of June, 2003.

  
Deputy Clerk

(SEE MAP ON REVERSE SIDE)



STEPHEN P. CLARK CENTER

OFFICE OF THE SUPERVISOR OF ELECTIONS  
SUITE 1910  
111 NW 1ST STREET  
MIAMI FLORIDA 33128-1962  
(305) 375-5553

Mailing Address:  
P.O. Box 012241  
Miami, Florida 33101-2241

## CERTIFICATION

STATE OF FLORIDA)

COUNTY OF MIAMI-DADE)

I, Constance A. Kaplan, Supervisor of Elections for Miami-Dade County, Florida, do hereby certify that the FALLS INCORPORATION PETITION contained one thousand, five hundred and seventy (1,570) signatures. A random sample of one hundred (100) signatures was compared with the records on file in my office, as provided under Sections 99.097(1) and (2), Florida Statutes, and Department of State Rule 1S-2.008, Random Sampling Procedures for Petition Signature Verification. I further certify that, based on the Department of State's random sampling procedures, the FALLS INCORPORATION PETITION contains the valid signatures of at least ten percent (10%) of the registered voters residing in the proposed Falls Incorporation area.

WITNESS MY HAND

AND OFFICIAL SEAL

AT MIAMI-DADE COUNTY,

FLORIDA, ON THIS 9<sup>th</sup> DAY

OF SEPTEMBER, 2003

Constance A. Kaplan  
Supervisor of Elections  
Miami-Dade County, Florida

**"VILLAGE OF THE FALLS" STEERING COMMITTEE**

E-mail: [info@villageofthefalls.info](mailto:info@villageofthefalls.info)

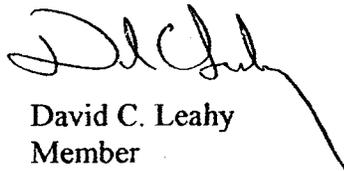
Phone: 305-255-2497

Ms. Kay Sullivan  
Director  
Clerk of the Board  
111 NW 1 Street  
17<sup>th</sup> Floor  
Miami, Florida 33128

Dear Ms. Sullivan:

On behalf of the Falls Steering Committee, I am hereby delivering 1,570 petitions for incorporation to your office pursuant to Article II, Section 20-21 of the Miami-Dade County Code. Please contact me if you have any questions regarding this submittal.

Sincerely,



David C. Leahy  
Member  
Falls Steering Committee

DCL

c: Constance Kaplan, Supervisor of Elections  
Sylvia Crespo-Tabak, UMSA Coordinator ✓  
Falls Steering Committee

**"VILLAGE OF THE FALLS" STEERING COMMITTEE**

E-mail: [info@villageofthefalls.info](mailto:info@villageofthefalls.info)

Phone: 305-255-2497

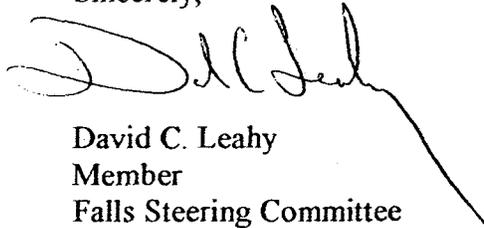
Ms. Constance Kaplan  
Supervisor of Elections  
111 NW 1 Street  
Suite 1910  
Miami, Florida 33128

Dear Ms. Kaplan:

On behalf of the Falls Steering Committee, I have delivered 1,570 petitions for incorporation to Kay Sullivan, Director, Clerk of the Board, pursuant to Article II, Section 20-21 of the Miami-Dade County Code. Since the petition submitted contains at least 15 percent more than the required number of signatures, I am requesting that the random sampling verification method be used in certifying the petition pursuant to Section 99.097, Florida Statutes. Enclosed is a check in the amount of \$10.00 to cover the verification of 100 petition signatures.

Please contact me if you have any questions regarding this matter.

Sincerely,



David C. Leahy  
Member  
Falls Steering Committee

DCL

c: Sylvia Crespo-Tabak, UMSA Coordinator ✓  
Falls Steering Committee

Harvey Ruvin  
CLERK OF THE CIRCUIT AND COUNTY COURTS  
Dade County, Florida



CLERK OF THE BOARD OF COUNTY COMMISSIONERS  
STEPHEN P. CLARK METRO-DADE GOVERNMENT CENTER  
SUITE 17-202  
111 N.W. 1st Street  
Miami, FL 33128-1983  
Telephone: (305) 375-5126

September 8, 2003

David C. Leahy  
Member  
Falls Steering Committee  
11645 SW 99 Court  
Miami, Florida 33176-4115

**RE: "FALLS STEERING COMMITTEE"**

Dear Mr. Leahy:

This will acknowledge receipt of 1,570 petitions for incorporation, submitted to the Clerk of the Board's office at 9:43 AM., September 8, 2003.

Also, enclosed is a check in the amount of \$10.00 to cover the verification of 100 petition signatures.

Sincerely,

Kay Sullivan, Director  
Clerk of the Board

cc: Harvey Ruvin, Clerk  
Constance Kaplan, Supervisor of Elections  
Sylvia Crespo-Tabak, UMSA Coordinator

**RECEIVED**

9/10/03 rhm

10

Central Depository • Civil Division • Clerk of the Board • Code Enforcement • Comptroller / Auditor • County Recorder  
Criminal Division • District Courts Division • Family Courts Division • Human Resources / Administrative Services • Juvenile Division  
Marriage License • Parking Violations • Records / Archives Management • Technical Services Division • Traffic Division • V.A.B.

**"VILLAGE OF THE FALLS" STEERING COMMITTEE**

E-mail: [info@villageofthefalls.info](mailto:info@villageofthefalls.info)

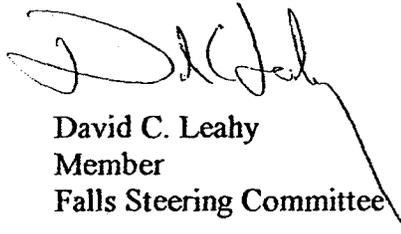
Phone: 305-255-2497

Ms. Kay Sullivan  
Director  
Clerk of the Board  
111 NW 1 Street  
17<sup>th</sup> Floor  
Miami, Florida 33128

Dear Ms. Sullivan:

On behalf of the Falls Steering Committee, I am hereby delivering 1,570 petitions for incorporation to your office pursuant to Article II, Section 20-21 of the Miami-Dade County Code. Please contact me if you have any questions regarding this submittal.

Sincerely,

  
David C. Leahy  
Member  
Falls Steering Committee

DCL

RECEIVED

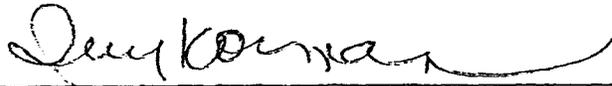
03 SEP -8 AM 10:24

METRO DADE COUNTY  
ELECTIONS DEPARTMENT

c: Constance Kaplan, Supervisor of Elections ✓  
Sylvia Crespo-Tabak, UMSA Coordinator  
Falls Steering Committee

September 8, 2003

Petitions received by:



Ivy Korman  
Spec. Proj. Admin.  
Dept. of Elections

**“VILLAGE OF THE FALLS” STEERING COMMITTEE**

E-mail: [info@villageofthefalls.info](mailto:info@villageofthefalls.info)

Phone: 305-255-2497

Ms. Kay Sullivan  
Director  
Clerk of the Board  
111 NW 1 Street  
17<sup>th</sup> Floor  
Miami, Florida 33128

Dear Ms. Sullivan:

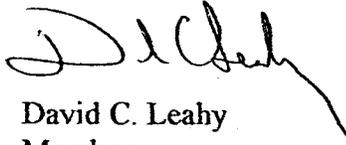
On behalf of the Falls Steering Committee, I am hereby delivering the following documents to your office pursuant to Article II, Section 20-20(A) of the Miami-Dade County Code:

1. A copy of the “CONSENT TO PETITION FOR INCORPORATION” form approved by you on June 27, 2003, containing a general description of the area boundaries.
2. A map of the proposed incorporation boundaries.
3. A copy of the consent to petition for incorporation form used to collect the signatures of registered voters in the area.
4. A copy of the certification by the Miami-Dade County Supervisor of Elections that the Falls Incorporation Petition contained the valid signatures of at least ten percent of the registered voters residing in the proposed Falls incorporation area. (The original certification should have been delivered directly to your office.)
5. A statement of the reasons for seeking incorporation.
6. A copy of Resolution No. 2003-29 of the Village of Pinecrest, Florida, supporting the Incorporation of the Falls area. (A certified copy of the resolution should have been delivered directly to your office.)
7. A certified copy of Resolution No. 03-79 of the Village of Palmetto Bay, Florida, supporting the Incorporation of the Falls area.

Please advise me if any additional documents are required from the Falls Steering Committee in order for your office to schedule a public hearing on the proposed petition for incorporation pursuant to Article II, Section 20-21 of the Miami-Dade County Code.

Thank you for your cooperation in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Leahy". The signature is fluid and cursive, with a long horizontal stroke at the end.

David C. Leahy  
Member  
Falls Steering Committee

DCL

c: Sylvia Crespo-Tabak, UMSA Coordinator  
Falls Steering Committee

CONSENT TO PETITION FOR INCORPORATION  
(Article II, Section 20-21, Miami-Dade County Code)

I am a registered voter residing in the area proposed as a new municipality by this petition of the Falls Steering Committee to the Board of County Commissioners and I consent to the initiation of the incorporation process for the creation of a new municipality in the area of the Falls having the following boundaries:

On the east: US - 1

On the west: SR - 874

On the south: SW 152 Street from US-1 to Canal C-100; the Canal C-100 from SW 152 Street to SR-874; and

On the north: Killian Parkway from SR-874 to SW 99 Court; Killian Drive (SW 112 Street) from SW 99 Court to US-1.

Print Name

Residence Address

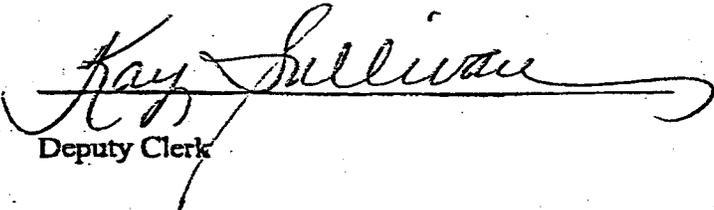
Voting Precinct No.

Sign Name

Date of Birth or Voter  
Registration No.

Date Signed

Petition approved as to form on this 27th day of June, 2003.

  
Deputy Clerk

(SEE MAP ON REVERSE SIDE)



CONSENT TO PETITION FOR INCORPORATION  
(Article II, Section 20-21, Miami-Dade County Code)

I am a registered voter residing in the area proposed as a new municipality by this petition of the Falls Steering Committee to the Board of County Commissioners and I consent to the initiation of the incorporation process for the creation of a new municipality in the area of the Falls having the following boundaries:

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On the south:	SW 152 Street from US-1 to Canal C-100; the Canal C-100 from SW 152 Street to SR-874; and
On the north:	Killian Parkway from SR-874 to SW 99 Court; Killian Drive (SW 112 Street) from SW 99 Court to US-1.

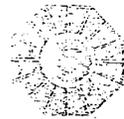
Print Name \_\_\_\_\_ Residence Address \_\_\_\_\_ Voting Precinct No. \_\_\_\_\_

Sign Name \_\_\_\_\_ Date of Birth or Voter Registration No. \_\_\_\_\_ Date Signed \_\_\_\_\_

Petition approved as to form on this 27th day of June, 20 03.

  
Deputy Clerk

(SEE MAP ON REVERSE SIDE)



STEPHEN P. CLARK CENTER

OFFICE OF THE SUPERVISOR OF ELECTIONS  
SUITE 1910  
111 NW 1ST STREET  
MIAMI FLORIDA 33128-1962  
(305) 375-5553

Mailing Address:  
P.O. Box 012241  
Miami, Florida 33101-2241

## CERTIFICATION

STATE OF FLORIDA)

COUNTY OF MIAMI-DADE)

I, Constance A. Kaplan, Supervisor of Elections for Miami-Dade County, Florida, do hereby certify that the FALLS INCORPORATION PETITION contained one thousand, five hundred and seventy (1,570) signatures. A random sample of one hundred (100) signatures was compared with the records on file in my office, as provided under Sections 99.097(1) and (2), Florida Statutes, and Department of State Rule 1S-2.008, Random Sampling Procedures for Petition Signature Verification. I further certify that, based on the Department of State's random sampling procedures, the FALLS INCORPORATION PETITION contains the valid signatures of at least ten percent (10%) of the registered voters residing in the proposed Falls Incorporation area.

WITNESS MY HAND

AND OFFICIAL SEAL

AT MIAMI-DADE COUNTY,

FLORIDA, ON THIS 9<sup>th</sup> DAY

OF SEPTEMBER, 2003

Constance A. Kaplan  
Supervisor of Elections  
Miami-Dade County, Florida

**“VILLAGE OF THE FALLS” STEERING COMMITTEE**

E-mail: [info@villageofthefalls.info](mailto:info@villageofthefalls.info)

Phone: 305-255-2497

**STATEMENT OF THE REASONS FOR SEEKING INCORPORATION**

To provide long term, locally determined decisions to improve the quality of life for the residents and businesses in the local area.

To make local government accountable for how tax revenue is spent in the local area.

To provide more focused public policy initiatives to protect and promote the community character of the local area.

To develop a strategic plan for the community's development.

To improve land use planning, zoning control and economic development of the local area.

To improve local area services and local area infrastructure.

To instill community pride and increase participation in local government.

RESOLUTION NO. 2003-29

**A RESOLUTION OF THE VILLAGE OF PINECREST,  
FLORIDA, SUPPORTING THE INCORPORATION  
OF THE FALLS AREA; PROVIDING FOR AN  
EFFECTIVE DATE.**

WHEREAS, The Falls area desires to become a municipality; and

WHEREAS, the Village of Pinecrest is a strong proponent of municipal government;

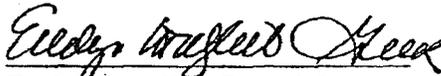
NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF PINECREST, FLORIDA, AS FOLLOWS:

Section 1. The Village Council hereby supports the incorporation efforts of the citizens of The Falls area (proposed boundaries map attached as Exhibit A) and encourages the Miami-Dade County Board of County Commissioners to authorize incorporation elections for the citizens of The Falls.

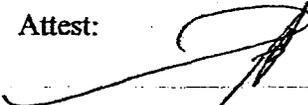
Section 2. That the Village Clerk is hereby directed to forward a copy of this resolution to the members of the Miami-Dade County Board of County Commissioners.

Section 3. This resolution shall take effect immediately upon adoption.

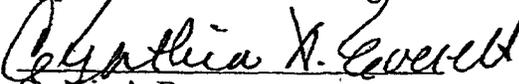
PASSED AND ADOPTED this 9th day of September, 2003.

  
Evelyn Langlieb Greer, Mayor

Attest:

  
Guido H. Inguanzo, Jr., CMC  
Village Clerk

Approved as to Form and Legal Sufficiency:

  
Cynthia A. Everett  
Village Attorney



Motion by: Councilmember Bowe  
Second by: Councilmember Blanck

Vote: Councilmembers Blanck, Bowe, Hingston, Vice Mayor Blaxberg, and Mayor Greer voting Yes

RESOLUTION NO. 03-79

A RESOLUTION OF THE VILLAGE OF PALMETTO BAY,  
FLORIDA, SUPPORTING THE INCORPORATION  
EFFORTS OF THE FALLS STEERING COMMITTEE;  
PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the residents of the Village of Palmetto Bay have benefited from incorporation; and

WHEREAS, a Steering Committee has been formed in the "Falls" area to explore the feasibility of incorporation; and

WHEREAS, the Falls Steering Committee is collecting signatures on a petition to formally initiate the incorporation process and is educating the residents of the "Falls" area on incorporation issues; and

WHEREAS, Article II, Section 20-20(A) of the Miami-Dade County Code allows a group filing a petition of incorporation to also submit a resolution of support for incorporation by the closest existing municipality; and

WHEREAS, the Village of Palmetto Bay borders the "Falls" area on the east:

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF PALMETTO BAY, FLORIDA, AS FOLLOWS:

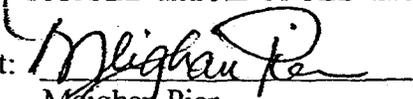
Section 1. That the Village Council hereby expresses support for the incorporation efforts of the Falls Steering Committee.

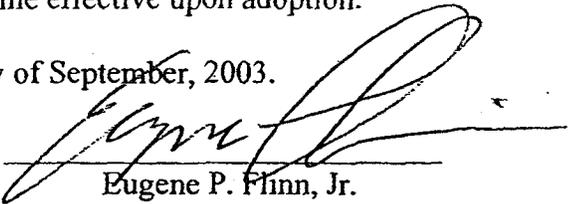
Section 2. The Village Clerk shall transmit a certified copy of this resolution to the Board of County Commissioners and the Falls Steering Committee.

Section 3. This resolution shall become effective upon adoption.

PASSED and ADOPTED this 8<sup>th</sup> day of September, 2003.

Attest:

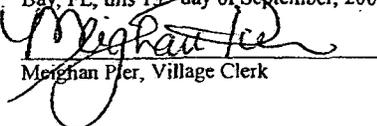
  
Meighan Pier  
Village Clerk

  
Eugene P. Flinn, Jr.

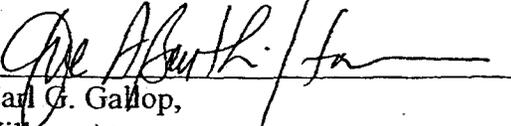
STATE OF FLORIDA  
COUNTY OF MIAMI-DADE

I, Meighan Pier, Village Clerk of the Village of Palmetto Bay, Florida, hereby certify that the attached is a true and correct copy of Resolution 03-79, as shown in the records of the Village on file in the office of the Village Clerk.

Witness my hand and corporate seal of the Village of Palmetto Bay, FL, this 15<sup>th</sup> day of September, 2003.

  
Meighan Pier, Village Clerk

APPROVED AS TO FORM:

  
Earl G. Gallop,  
Village Attorney

FINAL VOTE AT ADOPTION:

Council Member Ed Feller	<u>Absent</u>
Council Member Paul Neidhart	<u>AYE</u>
Council Member John Breder	<u>AYE</u>
Vice-Mayor Linda Robinson	<u>AYE</u>
Mayor Eugene P. Flinn, Jr.	<u>AYE</u>

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\\K:\Users\MPier\Resolutions\Res-Falls.doc