



MEMORANDUM

Agenda Item No. 7(L)(1)(A)

TO: Hon. Chairperson Barbara Carey-Shuler, Ed.D.
and Members, Board of County Commissioners

DATE: March 16, 2004

FROM: George M. Burgess
County Manager

A handwritten signature in black ink, appearing to read "Burgess", written over the printed name of George M. Burgess.

SUBJECT: Recommendation
for Contract
Awards Under
Ryan White
Title I

RECOMMENDATION

It is recommended that the Board waive the competitive bidding process and approve the following continuation contract awards to organizations which at the end of the contract period, February 29, 2004, are in substantial compliance with the terms and conditions of the Ryan White Title I Agreement ("Agreement") with the County. These awards extend the period of the contracts presented herein in Attachment A through February 28, 2005 and thus ensure continuity of HIV/AIDS care to existing service recipients.

The combined total of the recommended continuation contracts is \$23.134 million of federal grant funds anticipated to be awarded to Miami-Dade County under Title I of the Ryan White Comprehensive AIDS Resources Emergency (C.A.R.E.) Act. These contract awards are contingent upon the County receiving sufficient grant funds in Fiscal Year 2004-05 (March 1, 2004 through February 28, 2005) to support existing service programs at the recommended level of funding. Furthermore, these award recommendations are contingent upon final decisions that will be made by the Miami-Dade HIV/AIDS Partnership (Partnership) on the specific service priorities and corresponding funding allocations once Miami-Dade County receives federal Notice of Grant Award for the new grant budget period.

It is also recommended that the Board authorize the County Manager, at his discretion, to negotiate, execute, amend, and extend said continuation contracts to all agencies which have been found to be in substantial compliance with the terms and conditions of the Agreement at the end of the contract period described herein, after approval by the County Attorney's Office and execution by the agencies named, as required to obligate grant funds anticipated to be awarded to Miami-Dade County in FY 2004-05 and for the reallocation of projected unexpended funds during the year. Contracts shall be effective retroactive to March 1, 2004.

BACKGROUND

Miami-Dade County, because of the high incidence of AIDS cases, has received funding since 1991 pursuant to Title I of the HIV Emergency Relief Grant under the Ryan White C.A.R.E. Act of 1990, as amended in 2000. These funds are awarded to relieve the overwhelming burden of the HIV epidemic and the continued need for services. Miami-Dade County received an original award of \$27.024 million for the current grant period of March 1, 2003 through February 29, 2004. A grant application was submitted to the U.S Health Resources and Services Administration (HRSA) for the period of March 1, 2004 through February 28, 2005. However, Miami-Dade County has not yet received a Notice of Grant Award since federal appropriations for the Ryan White program have not yet been finalized. HRSA has notified grantees that the Ryan White Title I Program will not receive in Fiscal Year 2004-05 an increased appropriation at the federal level. Therefore, it is anticipated that Miami-Dade County will receive a grant award for the new grant period at the current level of \$27.024 million or lower.

In 2002, Miami-Dade County issued two Requests for Proposals (RFP), one to procure direct services for persons with HIV disease; and the second to solicit staff support services for the Partnership, quality management services for the Ryan White Title I program, and training services for medical, case management, and outreach providers. In addition, the Board of County Commissioners approved a bid waiver to continue the development, maintenance and implementation of the Title I Service Delivery Information System. Both RFPs and the bid waiver specifically stated the County's option to renew any and all resulting contracts for up to a maximum of five additional one-year terms. With Board approval, these contracts were renewed in 2003 for a period of 12-months totaling \$17.380 million. A new RFP was issued in 2003 for additional direct services to persons living with HIV/AIDS. The total amount of the contract awards resulting from this RFP process was approximately \$8.242 million. In addition, \$51,160 that remained unobligated were included in the reallocation processes conducted during the year. The remaining \$1.351 million (5 percent of the total grant award) was retained by the County to support expenses related to the administration of the Ryan White Title I program.

The organizations presented in Attachment A received contract awards as a result of the 2002 and 2003 RFP and bid waiver processes. These award recommendations are based on the sum of the continuation awards made in 2003 and the new agreements resulting from the RFP issued during the same year. Reduced funding, however, is being recommended for providers of dental care, outpatient substance abuse

counseling, psychosocial counseling, food bank, home delivered meals, home health care, and transportation vouchers in accordance with the service priorities and preliminary allocations established by the Partnership for Fiscal Year 2004 in anticipation of flat or reduced funding, and due to the availability of other resources in the community to address the need for these services.

Contracts included in this resolution may be amended during the year as a result of the reprioritization and reallocation of grant funds by the Partnership to maximize utilization of these dollars within the grant period. These contract awards are contingent upon Miami-Dade County receiving sufficient grant funds to support existing programs at the recommended level of funding. In addition, the recommended allocations may need to be amended downward contingent upon final funding decisions and service priorities established by the Partnership upon receipt of the federal award notification.

In order to ensure that all Title I funds are expended in accordance with federal requirements, the authority to amend these contracts includes the right to reallocate Ryan White Title I funds to service providers awarded contracts under this resolution, or under subsequent resolutions awarding Title I agreements during Fiscal Year 2004-05. This authority is appropriate and necessary for two reasons. First, the County must comply with binding decisions of the Partnership regarding the reprioritization of Title I funds that are projected to be unexpended. Second, the federal granting agency, HRSA, makes receipt of additional funds contingent upon the rapid reprioritization and reallocation of these dollars to service providers that are able to spend additional monies prior to the end of the grant period, February 28, 2005. The recommended continuation contract awards, as presented herein in Attachment A, do not include any such reallocation at this time.

Upon approval by the Board and contingent upon the availability of grant funds, the County will issue in April 2004 a new RFP to competitively bid any additional dollars allocated by the Partnership to direct client services (grant funds in excess of the total amount obligated under this resolution to continue existing programs and in addition to the 5% retained by the County for the administration of the grant). This RFP will result in new contracts, which will be effective through the end of the grant period, February 28, 2005. The RFP will state the County's option to renew any and all resulting contracts for up to a maximum of five additional one-year terms.

The recommended extension of the contract period for an additional twelve (12) months (March 1, 2004 through February 28, 2005), as presented herein in Attachment A, enables the County to exercise the option to renew existing contracts as specified in the 2002 and 2003 RFP and bid waiver processes. This option is necessary in order to ensure continuity of care to persons with HIV disease through the end of the grant period and to prevent gaps in service while the County conducts a new RFP process. Therefore, this recommendation is in the best interest of the County.



Corinne Brody

ATTACHMENT A

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The following contracts will be effective
March 1, 2004 through February 28, 2005

Outpatient Medical Care (General HIV/AIDS Population) (\$8,079,861)

Community AIDS Resource, Inc.	\$ 239,381
Community Health of South Dade, Inc.	58,106
Economic Opportunity Family Health Center, Inc.	45,000
Geriatrics Service Complex Foundation, Inc.	420,079
Helen B. Bentley Family Health Center, Inc.	55,919
Mercy Hospital, Inc.	3,131,560
Miami Beach Community Health Center, Inc.	282,786
PHT/Liberty City Health Services Center	40,853
PHT/Miami-Dade County Department of Health- Prevention, Education and Treatment Center	269,173
PHT/North Dade Health Center	170,618
PHT/South Florida AIDS Network	354,006
University of Miami	3,012,380

Minority AIDS Initiative (MAI) Outpatient Medical Care (\$906,951)

Borinquen Health Care Center, Inc.	\$ 41,000
Community AIDS Resource, Inc.	117,688
Mercy Hospital, Inc.	250,000
Minorities Overcoming the Virus through Education, Responsibility, and Spirituality, Inc.	368,906
University of Miami	129,357

Prescription Drugs (\$1,587,836)

Mercy Hospital, Inc.	\$1,587,836
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Case Management (General HIV/AIDS Population) (\$3,045,992)

America Helping America, Inc.	\$ 19,265
Borinquen Health Care Center, Inc.	90,894
Center for Haitian Studies, Inc.	27,936
Children's Home Society of Florida	32,160
Christ Crusaders, Inc.	102,659
Community AIDS Resource, Inc.	268,697
Community Case Management, Inc.	67,924
Community Health of South Dade, Inc.	176,548
Douglas Gardens Community Mental Health Center, Inc.	68,756
Economic Opportunity Family Health Center, Inc.	59,245
Empower U, Inc.	40,043
Geriatrics Service Complex Foundation, Inc.	77,327
Helen B. Bentley Family Health Center, Inc.	14,976
Little Havana Activities & Nutrition Centers of Dade County, Inc.	33,878

ATTACHMENT A

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Case Management (General HIV/AIDS Population) (Continued)

Mercy Hospital, Inc.	\$820,517
Miami Beach Community Health Center, Inc.	301,235
Minorities Overcoming the Virus through Education, Responsibility, and Spirituality, Inc.	77,427
PHT/Liberty City Health Services Center	82,875
PHT/Miami-Dade County Department of Health- Prevention, Education and Treatment Center	57,709
PHT/North Dade Health Center	168,068
PHT/South Florida AIDS Network	363,476
The Village South, Inc.	94,377

Minority AIDS Initiative (MAI) Case Management (\$843,461)

America Helping America, Inc.	\$ 32,800
Borinquen Health Care Center, Inc.	29,900
Christ Crusaders, Inc.	159,000
Community AIDS Resource, Inc.	133,125
Community Case Management, Inc.	29,576
Empower U, Inc.	130,781
Minorities Overcoming the Virus through Education, Responsibility, and Spirituality, Inc.	281,896
PHT/North Dade Health Center	20,482
Union Positiva, Inc.	25,901

Substance Abuse Counseling - Residential (\$1,999,803)

Better Way of Miami, Inc.	\$ 102,754
Mercy Hospital, Inc.	344,265
The Village South, Inc.	1,552,784

Dental Care (\$1,286,359)

Borinquen Health Care Center, Inc.	\$ 59,125
Community Health of South Dade, Inc.	29,965
Economic Opportunity Family Health Center, Inc.	28,392
Miami Beach Community Health Center, Inc.	23,690
PHT/Miami-Dade County Department of Health- Prevention, Education and Treatment Center	99,630
PHT/North Dade Health Center	78,512
PHT/South Florida AIDS Network	469,293
Rafael B. Alfonso, D.D.S., P.A.	497,752

ATTACHMENT A

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Outreach Services (General HIV/AIDS Population) (\$629,210)

Center for Haitian Studies, Inc.	\$ 73,810
Christ Crusaders, Inc.	112,871
Community AIDS Resource, Inc.	70,694
Community Case Management, Inc.	72,445
Empower U, Inc.	17,152
Help from the Heart Foundation, Inc.	5,827
Minorities Overcoming the Virus through Education, Responsibility, and Spirituality, Inc.	77,681
University of Miami	198,730

Minority AIDS Initiative (MAI) Outreach Services (\$559,862)

Borinquen Health Care Center, Inc.	\$ 54,570
Center of Information and Orientation, Inc.	22,390
Christ Crusaders, Inc.	39,847
Community AIDS Resource, Inc.	46,049
Community Case Management, Inc.	30,856
Community Health of South Dade, Inc.	50,010
Empower U, Inc.	103,440
Helen B. Bentley Family Health Center, Inc.	43,827
Help from the Heart Foundation, Inc.	45,327
Minorities Overcoming the Virus through Education, Responsibility, and Spirituality, Inc.	77,745
University of Miami	45,801

Health Insurance Services (\$216,195)

Mercy Hospital, Inc.	\$216,195
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Substance Abuse Counseling - Outpatient (\$135,122)

Better Way of Miami, Inc.	\$19,805
Christ Crusaders, Inc.	60,504
Community AIDS Resource, Inc.	22,947
Economic Opportunity Family Health Center, Inc.	11,364
The Village South, Inc.	20,502

Psychosocial Counseling (\$540,487)

Center for Haitian Studies, Inc.	\$ 31,250
Community AIDS Resource, Inc.	45,714
Economic Opportunity Family Health Center, Inc.	21,656
Geriatrics Service Complex Foundation, Inc.	9,604
Mercy Hospital, Inc.	59,063
Minorities Overcoming the Virus through Education, Responsibility, and Spirituality, Inc.	110,600
PHT/North Dade Health Center	6,274
PHT/South Florida AIDS Network	16,750
The Center for Positive Connections, Inc.	37,641
University of Miami	201,935

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Food Bank (\$405,365)

Center for Haitian Studies, Inc.	\$ 38,146
Food for Life Network, Inc.	218,181
Help from the Heart Foundation, Inc.	128,498
United People Counseling Ministry Services	20,540

Home Delivered Meals (\$405,365)

Center for Haitian Studies, Inc.	\$ 62,697
Food for Life Network, Inc.	117,468
Jewish Community Services of South Florida, Inc.	117,287
Little Havana Activities & Nutrition Centers of Dade County, Inc.	107,913

Home Health Care Services (\$135,122)

Mercy Hospital, Inc.	\$135,122
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Legal Assistance (\$270,244)

HIV Education and Law Project, Inc.	\$109,536
Legal Services of Greater Miami, Inc.	160,708

Day Care Services (\$375,000)

Children's Home Society of Florida	\$180,724
Christ Crusaders, Inc.	194,276

Transportation Services (Vans) (\$54,049)

Christ Crusaders, Inc.	\$34,223
Community Health of South Dade, Inc.	5,500
Economic Opportunity Family Health Center, Inc.	2,510
Geriatrics Service Complex Foundation, Inc.	11,816

Transportation Vouchers (\$135,122)

Borinquen Health Care Center, Inc.	\$ 5,332
Center for Haitian Studies, Inc.	2,101
Community AIDS Resource, Inc.	5,465
Community Case Management, Inc.	4,131
Community Health of South Dade, Inc.	1,326
Douglas Gardens Community Mental Health Center, Inc.	14,318
Economic Opportunity Family Health Center, Inc.	4,269
Helen B. Bentley Family Health Center, Inc.	3,958
Help from the Heart Foundation, Inc.	3,808

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Transportation Vouchers (Continued)

Mercy Hospital, Inc.	\$18,298
Miami Beach Community Health Center, Inc.	2,824
Minorities Overcoming the Virus through Education, Responsibility, and Spirituality, Inc.	22,263
PHT/Liberty City Health Services Center	5,572
PHT/North Dade Health Center	6,305
PHT/South Florida AIDS Network	28,655
The Village South, Inc.	6,497

Staff Support Services for the
Miami-Dade HIV/AIDS Partnership (\$540,000)

Williams, Stern & Associates, Inc.	\$540,000
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Quality Management Services
for the Ryan White Title I Program (\$310,995)

Williams, Stern & Associates, Inc.	\$310,995
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Service Delivery Information System (\$671,429)

Automated Case Management Systems, Inc.	\$671,429
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MEMORANDUM

(Revised)

TO: Hon. Chairperson Barbara Carey-Shuler, Ed.D.
and Members, Board of County Commissioners

DATE: March 16, 2004

FROM: Robert A. Ginsburg
County Attorney

SUBJECT: Agenda Item No. 7(L)(1)(A)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor

Veto _____

Override _____

Agenda Item No. 7(L)(1)(A)

3-16-04

RESOLUTION NO. _____

RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS, APPROVING COUNTY MANAGER'S RECOMMENDATIONS FOR AWARD OF CONTINUATION CONTRACTS UNDER TITLE I HIV EMERGENCY RELIEF GRANT OF THE RYAN WHITE COMPREHENSIVE AIDS RESOURCES EMERGENCY (C.A.R.E.) ACT, AND AUTHORIZING THE COUNTY MANAGER TO NEGOTIATE, EXECUTE, AMEND, AND EXTEND SAID CONTRACTS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference, including all contingencies related to the recommended awards,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that the competitive bidding process be waived, that the recommendation for continuation contract awards set forth in the County Manager's memorandum be approved, and that the County Manager be authorized to negotiate, execute, amend, and extend said contracts, following approval by the County Attorney's Office.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

- | | |
|---------------------------------------|------------------|
| Dr. Barbara Carey-Shuler, Chairperson | |
| Katy Sorenson, Vice-Chairperson | |
| Bruno A. Barreiro | Jose "Pepe" Diaz |
| Betty T. Ferguson | Sally A. Heyman |
| Joe A. Martinez | Jimmy L. Morales |
| Dennis C. Moss | Dorrin D. Rolle |
| Natacha Seijas | Rebeca Sosa |
| Sen. Javier D. Souto | |

The Chairperson thereupon declared the resolution duly passed and adopted this 16th day of March, 2004. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as
to form and legal sufficiency. TAS

By: _____
Deputy Clerk

Terrence A. Smith